



Notice of Funding Opportunity (NOFO)

MENA Freedom 250 NFL Flag Football Launch and Championship

U.S. Mission to Saudi Arabia, Department of State

Opportunity number: **DOS-SAU-2606-PD**

Application deadline: **September 14, 2026, 23:59 EDT**

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U.S Department of State
U.S. Mission to Saudi Arabia
Notice of Funding Opportunity

A. Basic Information

1. Overview

Funding Opportunity Title	MENA Freedom 250 NFL Flag Football Launch and Championship
Funding Opportunity Number	DOS-SAU-2606-PD
Announcement Type	Initial announcement
Deadline for Applications	September 14, 2026, 23:59 EDT
Assistance Listing Number	19.040 Public Diplomacy Programs
Length of performance period	12 months
Number of awards anticipated	1 award
Award amounts	\$150,000
Total available funding	\$150,000, pending availability of funds
Type of Funding	FY26 Smith Mundt Public Diplomacy Funds
Anticipated project start date	October 2026

Funding Instrument Type: Cooperative agreement with substantial involvement by the U.S. Mission to Saudi Arabia (see Section C.2).

Project Performance Period: Proposed projects should be completed in 12 months or less.

The Department of State will entertain applications for continuation grants funded under these awards beyond the initial budget period on a non-competitive basis subject to availability of funds, satisfactory progress of the program, and a determination that continued funding would be in the best interest of the U.S. Department of State.

This notice is subject to availability of funding.

2. Executive Summary

Under the U.S. Department of State–NFL Sports Diplomacy Partnership, the U.S. Mission to Saudi Arabia announces an open competition to implement the "MENA Freedom 250" NFL Flag Football Launch and Championship, culminating in a March 2027 regional championship event in Riyadh. This 12-month program will establish a foundational development pipeline for MENA flag football athletes inspired by the sport's upcoming debut at the LA28 Summer Games, support participating countries in organizing national outreach events and youth programs, and

leverage iconic American cultural exports to advance U.S. influence, economic interests, and sport-governance leadership.

The selected Recipient will implement the program in partnership with Saudi sports organizations and federations, ensuring American standards define the future of this rapidly professionalizing regional sport. The recipient will be directly responsible for the recruitment and management of U.S. Sports Envoys for the program.

B. Eligibility

1. Eligible Applicants

The following organizations are eligible to apply:

- Not-for-profit organizations, including sports diplomacy implementers, cultural exchange organizations, and civil society/NGOs with demonstrated experience in international sports programming
- Public and private educational institutions with athletics or exchange programming capacity
- Public international organizations and governmental institutions with relevant sports programming experience
- For-profit entities are not eligible to apply as prime recipients but may be engaged as in-kind partners under the Recipient's award.

2. Cost Sharing or Matching

Cost sharing is encouraged. Applicants are encouraged to seek private-sector collaboration and sponsorship, including from sports, media, apparel, or technology companies—to supplement program activities, expand the Championship's reach, and support long-term sustainability of national outreach efforts. Applicants should describe in their proposal any anticipated private-sector partnerships, in-kind contributions, or sponsorship arrangements they intend to pursue, along with an estimated value where possible.

Any co-branding of sponsorships with the NFL or other partners alongside the U.S. Embassy seal or Freedom 250 branding is the responsibility of the U.S. Embassy in Riyadh, not the Recipient.

3. Other Eligibility Requirements

All organizations must have a Unique Entity Identifier (UEI) issued via SAM.gov as well as a valid registration in SAM.gov. Please see Section D.3 for more information. Individuals are not required to have a UEI or be registered in SAM.gov.

This Opportunity Will Not Support

- Partisan political activity

- Direct social services
- Construction
- Fund-raising campaigns
- Commercial projects operated primarily for private profit
- Illegal activities

C. Program Description

1. Goals and Objectives

Flag football in the MENA region has transitioned from a community hobby to a structured Olympic pathway, evidenced by Egypt's "NFL Africa" hub and Saudi Arabia's 2025 Masters World Bowl flag football victory in Barcelona.

The January 2026 State Department–NFL partnership provides the diplomatic framework for these efforts, formalizing the use of NFL "Cultural Ambassadors" for global public diplomacy. The March 2027 Championship in Riyadh will capitalize on the momentum around flag football in the region, harmonizing regional sports federations, and asserting U.S. leadership in the sports ecosystem ahead of the 2028 Los Angeles Olympics.

Proposals must demonstrate how activities will advance the following critical U.S. foreign policy and commercial interests through the promotion of flag football as a premier American cultural export:

- **Promoting American Innovation & Excellence:** Centering regional competition on a "uniquely American innovation" anchors the U.S. as the cultural and technical leader for the sport's global growth.
- **Economic Market Expansion:** Professionalizing the regional game opens new, high-value consumer markets for U.S. sports broadcasting and licensed apparel industries.
- **Soft Power & Leadership:** Utilizing NFL players as U.S. Sports Envoys projects a positive image of American leadership to an influential youth demographic.
- **Promoting the LA28 Narrative:** Establishing a U.S.-led Olympic development pipeline ensures American standards and tactics shape the sport ahead of the 2028 Los Angeles Games.
- **Institutional Influence:** Strategic partnerships with local sport federations secure a permanent, durable U.S. leadership role in the MENA region's evolving sports ecosystem.
- **Promoting American Brands:** Solidifying prominent American sports brands as the global "Gold Standard" for sports and entertainment in the Middle East.
- **Youth Program Sustainability:** Supporting participating countries in organizing national outreach events grounds the LA28 Olympic pathway in lasting grassroots engagement.

Tournament Concept and Participating Teams

The championship will put out a call to interested U.S. Embassies in the MENA region to identify both men's and women's flag football teams to represent their countries. In compliance with E.O. 14201, eligibility for the female sports category must be strictly based on biological sex at birth and not gender identity. Targeted countries with active flag football programs include the United Arab Emirates, Egypt, Kuwait, Qatar, Jordan, Tunisia, and Morocco. The 12-month program includes four phases:

- **Phase 1: Pre-Championship Preparation (October 2026 – February 2027):** National team recruitment, sports envoy recruitment and vetting by the recipient, coordination of potential NFL/Saudi partnerships, and delegation logistics planning with participating U.S. Embassies in the Middle East.
- **Phase 2: March 2027 Championship Events:**
 - *Clinics by Sports Envoys:* Recipient-sourced U.S. envoys (former NFL and/or elite flag football coaches) lead intensive training for national teams and regional coaches to ensure high-standard play across the MENA district.
 - *"Freedom 250" Cup:* A round-robin tournament in the official Olympic 5-on-5 format, culminating in a high-visibility final at a premier Riyadh venue.
 - *LA28 Olympic "Road to Podium" Workshops:* Sessions designed to share strategies with the MENA flag football community on how to develop programs with American high-performance standards. Topics could include administering a flag football league, developing a youth development pipeline, sports nutrition, refereeing and coaching, etc.
- **Phase 3: National Outreach and Knowledge-Sharing (April – August 2027):** Building on momentum from the Championship, the Recipient will equip each participating country's delegation with resources to share knowledge, skills, and best practices gained during the clinics and tournament with their broader national flag football community in their home country. Follow-on in-country activities may be hosted if funding is available.
- **Phase 4: Follow-On Monitoring and Reporting (through September 2027):** The Recipient will conduct remote follow-on monitoring, requesting implementation updates from participating delegations on outreach events conducted, participants reached, and lessons learned.

2. Substantial Involvement

This award will be a Cooperative Agreement with substantial involvement by Embassy Riyadh, including:

U.S. Mission Roles and Responsibilities:

- Coordinate the diplomatic relationship with Saudi and the NFL partnership channels under the existing MOU.
- Approve final tournament format, venue, and sports envoy selections.
- Meet all co-branding requirements associated with use of the U.S. Embassy seal, Freedom 250 branding, and outside co-branding.
- Coordinate with NEA regional Posts on delegation nominations.

Recipient Roles and Responsibilities:

- Recruit, select, manage, and fund the U.S. sports envoys (former NFL players, elite flag football coaches) required to lead clinics and participate in the Championship. This includes handling all envoy honoraria, travel logistics, visas, and itineraries.
- Serve as the primary implementing partner, working directly with SARF on all in-country event execution in Riyadh and ensuring strict adherence to biological sex eligibility requirements for all female divisions pursuant to E.O. 14201.
- Work with U.S. Embassies in target countries to arrange travel logistics and in-country logistics for participating delegations.
- Maintain flexibility to coordinate the integration of any potential NFL- in-kind assets that may be provided to the Mission (flag football kits, additional envoys, etc.)
- Design and support the national outreach and follow-on monitoring components.
- Track and report on all program deliverables.

Partnerships and Sponsorship Coordination

The Recipient will implement this program with local Saudi partners to coordinate venue access and in-kingdom event support.

Under the existing State Department–NFL Sports Diplomacy Partnership MOU, the U.S. Mission to Saudi Arabia is separately requesting and exploring in-kind support and sponsorships from the NFL. Because the exact parameters of this support may not be finalized until after the award is made, the Recipient must maintain flexibility to integrate potential NFL assets into the program as they become available.

Potential NFL support may include, but is not guaranteed to be limited to:

- Professional NFL officials/trainers to lead a "Referees Clinic" for MENA participants to ensure international competition standards.
- Support from NFL International operational staff for event management expertise.
- Co-branded (NFL, Freedom 250) flag football kits for participating teams, including official balls, flags, and training markers.
- Access to the NFL's "Play 60" or athlete development digital curriculum to help SARF as a permanent resource.
- Official "NFL Flag" sanctioning of the Championship.
- Production and hosting of a "Riyadh-to-LA28" feature story on NFL digital platforms or the NFL Network.
- Rights to use the NFL shield and "NFL Flag" branding alongside the U.S. Embassy seal for tournament marketing and Freedom 250 commemorative merchandise.

The Recipient is responsible for managing all core programmatic aspects, including the primary Sports Envoys. The Recipient is also encouraged to independently identify and secure additional private-sector

collaboration and sponsorship to enhance program activities, outside of the anticipated NFL/Saudi partnership described above.

The U.S. Mission to Saudi Arabia is responsible for meeting any co-branding requirements associated with this program. The Recipient is not required to negotiate or clear branding arrangements but must coordinate with the Mission's Public Diplomacy Section on the use of any co-branded materials.

D. Application Contents and Format

Please follow all instructions below carefully. Proposals that do not meet the requirements of this announcement or fail to comply with the stated requirements will be ineligible.

Content of Application

Please ensure:

- The proposal clearly addresses the goals and objectives of this funding opportunity
- All documents are in English
- All budgets are in U.S. dollars
- All pages are numbered
- All documents are formatted to fit 8 ½ x 11 paper, and
- All Microsoft Word documents are single-spaced, 12 point Calibri font, with a minimum of 1-inch margins.

The following documents are **required**:

1. Mandatory application forms

- SF-424 (Application for Federal Assistance – organizations) or SF-424-I (Application for Federal Assistance --individuals) at Grants.gov
- SF-424A (Budget Information for Non-Construction programs) at Grants.gov
- SF-424B (Assurances for Non-Construction programs) at Grants.gov (note: the SF-424B is only required for individuals, organizations exempt from registration, and for organizations not required to fully register in SAM.gov)

2. Summary Page (optional)

Cover sheet stating the applicant's name and organization, proposal date, program title, program period proposed start and end date, and brief purpose of the program.

3. Proposal (25 pages maximum)

The proposal should contain sufficient information that anyone not familiar with it would understand exactly what the applicant wants to do. You may use your own proposal format, but it must include all the items below.

- **Proposal Summary:** Short narrative that outlines the proposed project, including project objectives and anticipated impact.
- **Introduction to the Organization or Individual applying:** A description of past and present operations, showing ability to carry out the program, including information on all previous grants from the State Department and/or U.S. government agencies.

- **Problem Statement:** Clear, concise and well-supported statement of the problem to be addressed and why the proposed program is needed
- **Project Goals and Objectives:** The “goals” describe what the program is intended to achieve. The “objectives” refer to the intermediate accomplishments on the way to the goals. These should be achievable and measurable.
- **Project Activities:** Describe the program activities and how they will help achieve the objectives.
- **Project Methods and Design:** A description of how the program is expected to work to solve the stated problem and achieve the goal. Include a logic model as appropriate.
- **Proposed Project Schedule and Timeline:** The proposed timeline for the program activities. Include the dates, times, and locations of planned activities and events.
- **Key Personnel:** Names, titles, roles and experience/qualifications of key personnel involved in the program. What proportion of their time will be used in support of this program?
- **Project Partners:** List the names and type of involvement of key partner organizations and sub-awardees.
- **Project Monitoring and Evaluation Plan:** This is an important part of successful grants. Throughout the timeframe of the grant, how will the activities be monitored to ensure they are happening in a timely manner, and how will the program be evaluated to make sure it is meeting the goals of the grant?
- **Future Funding or Sustainability** Applicant’s plan for continuing the program beyond the grant period, or the availability of other resources, if applicable.

4. Budget Justification Narrative

After filling out the SF-424A Budget (above), use a separate file to describe each of the budget expenses in detail. See section *I. Other Information: Guidelines for Budget Submissions* below for further information.

5. Attachments

- 1-page Curriculum Vitae (CV) or resume of key personnel who are proposed for the program
- Letters of support from program partners describing the roles and responsibilities of each partner
- If your organization has a Negotiated Indirect Cost Rate Agreement (NICRA) and includes NICRA charges in the budget, include your latest NICRA as a PDF file.
- Official permission letters, if required for program activities.

E. Submission Requirements and Deadlines

1. Address to Request Application Package

Application forms required above are available at grants.gov

2. Department of State Contacts

If you have any questions about the grant application process, please contact:
riyadhgrants@state.gov.

3. Unique entity identifier and System for Award Management (SAM.gov)

Required Registrations

All organizations, whether based in the United States or in another country, must have a Unique Entity Identifier (UEI) and an active registration in SAM.gov. A UEI is one of the data elements mandated by Public Law 109-282, the Federal Funding Accountability and Transparency Act (FFATA), for all Federal awards. An applicant must maintain an active registration while it has a proposal under review by the Department and must continue to keep the registration active for the entire duration of the period of performance of any Federal award that results from this NOFO.

The 2 CFR 200 requires subrecipients to obtain a UEI. Please note the UEI for subrecipients is not required at the time of application but will be required before an award is processed and/or directed to a subrecipient.

Note: The process of obtaining or renewing a SAM.gov registration may take anywhere from 4-8 weeks. Please begin your registration as early as possible.

- Organizations **based in the United States** or that pay employees within the United States will need an Employer Identification Number (EIN) from the Internal Revenue Service (IRS) and a UEI prior to registering in SAM.gov.
- Organizations **based outside of the United States** and that do not pay employees within the United States do not need an EIN from the IRS but do need a UEI prior to registering in SAM.gov.
- **Organizations based outside of the United States that do not intend to apply for U.S. Department of Defense (DoD) awards are no longer required to have a NATO Commercial and Government Entity (NCAGE) code to apply for non-DoD foreign assistance funding opportunities.** If an applicant organization is mid-registration and wishes to remove an NCAGE code from their SAM.gov registration, the applicant should submit a help desk ticket (“incident”) with the Federal Service Desk (FSD) online at www.fsd.gov using the following language: “I do not intend to seek financial assistance from the Department of Defense. I do not wish to obtain an NCAGE code. I understand that I will need to submit my registration after this incident is resolved in order to have my registration activated.”

Organizations based outside of the United States and that DO NOT plan to do business with the DoD should follow the below instructions:

Step 1: Proceed to SAM.gov to obtain a UEI and complete the SAM.gov registration process. SAM.gov registration must be renewed annually.

Organizations based outside of the United States and that DO plan to do business with the DoD in addition to Department of State should follow the below instructions:

Step 1: Apply for an NCAGE code by following the instructions on the NSPA NATO website linked below:

NCAGE Homepage:

<https://eportal.nspa.nato.int/AC135Public/sc/CageList.aspx>

NCAGE Code Request Tool (NCRT):

[NCAGE Code Request Tool \(nato.int\)](#)

Exemptions

An exemption from the UEI and sam.gov registration requirements may be permitted on a case-by-case basis. See [2 CFR 25.110](#) for a full list of exemptions.

Organizations requesting exemption from UEI or SAM.gov requirements must email the point of contact listed in the NOFO at least two weeks prior to the deadline in the NOFO providing a justification of their request. Approval for a SAM.gov exemption must come from the warranted Grants Officer before the application can be deemed eligible for review.

4. Submission Dates and Times

Applications are due no later than *September 14, 2026, 23:59, EDT*

5. Funding Restrictions

- i. Funding Restrictions for the United Nations Relief and Works Agency (UNRWA)

None of the funds awarded resulting from this Notice of Funding Opportunity may be made available for subawards, direct financial support, or otherwise used to provide any payment or transfer to United Nations Relief and Works Agency (UNRWA).

- ii. Certification Regarding Compliance with applicable Federal anti-discrimination laws

If the place of performance or delivery of any award made under this NOFO will be within the United States, applicants are advised that they will be required to certify the following at the time of award:

- 1) Its compliance in all respects with all applicable Federal anti-discrimination laws is material to the government's payment decisions for purposes of section 3729(b)(4) of title 31, United States Code and;
- 2) It does not operate any programs promoting Diversity, Equity, and Inclusion that violate any applicable Federal anti-discrimination laws. A program promoting Diversity, Equity, and Inclusion means a program whose purpose is to promote

preferences based on race, color religion, sex, or national origins, such as in training or hiring.

- iii. Certification Regarding Compliance with 20 U.S.C. 1011f and any other applicable foreign funding disclosure requirements

Applicants are advised that IHEs must certify the following at the time of award, and that this certification requirement must be included in any subaward agreements to IHEs:

- 1) Its compliance in all respects with section 1011f of title 20, United States Code, and any other applicable foreign funding disclosure requirements is material for purposes of section 3729 of title 31, United States Code, and for receipt of appropriate Federal grant funds.

- iv. Certification of Trafficking in Persons Compliance and Compliance Plan

Applicants are advised that they will be required to certify the following at the time of award for awards where the estimated value of services to be performed outside the United States exceeds \$500,000:

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- 1) To the best of the Recipient's knowledge, neither the Recipient, nor any subrecipient, contractor, or subcontractor of the Recipient or any agent of the recipient or of such a subrecipient, contractor, or subcontractor, is engaged in any of the activities described in [2 CFR 175.105\(a\)](#);

The recipient has implemented a Trafficking in Persons compliance plan to prevent activities described in [2 CFR 175\(a\)](#) and is compliant with this plan; and the compliance plan must follow the minimum requirements described in [2 CFR 175\(b\)\(5\)](#).

- 2) That the Recipient has and will implement procedures to prevent activities described in [2 CFR 175.105\(a\)](#) and to monitor, detect, and terminate any subrecipient, contractor, subcontractor, or employee of the recipient engaging in these activities.

Recipients do not need to submit a copy of the plan. However, they must provide it to the Grants Officer upon request, and as appropriate, must post the useful and relevant contents of the plan or related materials on their website and at the workplace. Recipients must re-certify on an annual basis for the entire award period of performance.

- v. Prohibition on Unmanned Aircraft Systems Manufactured or Assembled by American Security Drone Act-Covered Foreign Entities

(a) *Definitions.*

American Security Drone Act-covered foreign entity means an entity included on a list developed and maintained by the Federal Acquisition Security Council (FASC) and published in the System for Award Management (SAM) at <https://www.sam.gov>

FASC-prohibited unmanned aircraft system means an unmanned aircraft system manufactured or assembled by an American Security Drone Act-covered foreign entity.

Unmanned aircraft means an aircraft that is operated without the possibility of direct human intervention from within or on the aircraft .

Unmanned aircraft system means an unmanned aircraft and associated elements (including communication links and the components that control the unmanned aircraft) that are required for the operator to operate safely and efficiently in the national airspace system.

(b) *Prohibition.* Recipients of funding under this Notice of Funding Opportunity (including subawards and subcontracts issued by the recipient) will be prohibited from:

- (1) Delivering any FASC-prohibited unmanned aircraft system, which includes unmanned aircraft (i.e., drones) and associated elements;
- (2) Operating a FASC-prohibited unmanned aircraft system in the performance of the award; and
- (3) Using Federal funds for the purchase or operation of a FASC-prohibited unmanned aircraft system .

c) *Exemptions, exceptions, and waivers.* The prohibitions described above will not apply if the agency determines that an exemption, exception, or waiver applies and the award indicates that such a determination has been made. [See sections 1823 through 1825 and 1832 of Public Law 118-31 ([41 U.S.C. 3901](#) note prec.) for statutory requirements pertaining to exemptions, exceptions, and waivers.].

6. Other Submission Requirements

All application materials must be submitted by email to RiyadhGrants@state.gov.

F. Application Review Information

1. Review Criteria

Each application will be evaluated and rated based on the evaluation criteria outlined below.

Quality and Feasibility of the Program Idea – 30 points: The program idea is well developed, with detail about how program activities will be carried out. The proposal includes a reasonable implementation timeline. The proposal does not include any activities contrary to any standing Executive Orders. For a full list, see <https://www.federalregister.gov/>.

Organizational Capacity and Record on Previous Grants – 20 points: The organization has expertise in its stated field and has the internal controls in place to manage federal funds. This includes a financial management system and a bank account. If sub-awards are proposed, applicant demonstrates experience managing subawards.

Program Planning/Ability to Achieve Objectives – 15 points: Goals and objectives are clearly stated and program approach is likely to provide maximum impact in achieving the proposed results.

Budget – 10 points: The budget justification is detailed. Costs are reasonable in relation to the proposed activities and anticipated results. The budget is realistic, accounting for all necessary expenses to achieve proposed activities.

Monitoring and evaluation plan – 15 points: Applicant demonstrates it is able to measure program success against key indicators and provides milestones to indicate progress toward goals outlined in the proposal. The program includes output and outcome indicators and shows how and when those will be measured.

Sustainability – 10 points: Program activities will continue to have positive impact after the end of the program.

2. Indirect Costs

If two or more applications receive equivalent scores based on the evaluation criteria outlined in this NOFO, preference will be given to the applicant with the lower indirect cost rate, as consistent with Executive Order 14332, Section 4(b)(iii). This preference will only be applied as a tie-breaking mechanism and does not supersede the primary evaluation criteria.

3. Review and Selection Process

A review committee will evaluate all eligible applications.

4. Risk Review

- i. Risk factors

Under the merit review as required by 2 CFR 200.206, prior to making a Federal Award the Department will review and consider the following risk factors:

- a. Financial stability
- b. Management systems and standards
- c. History of performance
- d. Audit reports and findings
- e. Ability to effectively implement requirements

G. Award Notices

The award or cooperative agreement will be written, signed, awarded, and administered by the Grants Officer. The award agreement is the authorizing document, and it will be provided to the recipient for review and counter-signature. The recipient may only start incurring project expenses beginning on the start date shown on the award document signed by the Grants Officer.

If a proposal is selected for funding, the Department of State has no obligation to provide any additional future funding. Renewal of an award to increase funding or extend the period of performance is at the discretion of the Department of State.

Issuance of this NOFO does not constitute an award commitment on the part of the U.S. government, nor does it commit the U.S. government to pay for costs incurred in the preparation and submission of proposals. Further, the U.S. government reserves the right to reject any or all proposals received.

Unsuccessful applicants: Unsuccessful applicants will be notified via RiyadhGrants@state.gov

Payment Method: Recipients will be required to request payments by completing form SF-270—Request for Advance or Reimbursement and submitting the form to the Grants Officer.

Recipients may not draw down funds without the affirmative authorization of the Department of State. In addition, recipients must submit, with each SF-270 payment request, a detailed explanation justifying the request.

H. Post-Award Requirements and Administration

1. Administrative and National Policy Requirements

Before submitting an application, applicants should review all the terms and conditions and required certifications which will apply to this award, to ensure that they will be able to comply. These include:

In accordance with the Office of Management and Budget's guidance located at 2 CFR part 200, all applicable Federal laws, and relevant Executive guidance, the Department of State

will review and consider applications for funding, as applicable to specific programs, pursuant to this notice of funding opportunity in accordance with the following:

- Guidance for Grants and Agreements in Title 2 of the Code of Federal Regulations (2 CFR), as updated in the Federal Register's 89 FR 30046 on April 22, 2024, particularly on:
 - Selecting recipients most likely to be successful in delivering results based on the program objectives through an impartial process of evaluating Federal award applications (2 CFR part 200.205),
 - Promoting the freedom of speech and religious liberty in alignment with *Promoting Free Speech and Religious Liberty* (E.O. 13798) and *Improving Free Inquiry, Transparency, and Accountability at Colleges and Universities* (E.O. 13864) (§§ 200.300, 200.303, 200.339, and 200.341),
 - Providing a preference, to the extent permitted by law, to maximize use of goods, products, and materials produced in the United States (2 CFR part 200.322), and
 - Terminating agreements pursuant to the U.S. Department of State Standard Terms and Conditions, including, to the greatest extent authorized by law, if an award no longer effectuates the program goals or agency priorities (2 CFR part 200.340). For the avoidance of doubt, the Department has sole discretion over the determination that an award no longer effectuates program goals or agency priorities, and this provision permits awards to be terminated at the Department's convenience, including when it determines that the award no longer advances the national interest.
- 2 CFR 25 - UNIVERSAL IDENTIFIER AND SYSTEM FOR AWARD MANAGEMENT
- 2 CFR 170 - REPORTING SUBAWARD AND EXECUTIVE COMPENSATION INFORMATION
- 2 CFR 175 - AWARD TERM FOR TRAFFICKING IN PERSONS
- 2 CFR 182 - GOVERNMENTWIDE REQUIREMENTS FOR DRUG-FREE WORKPLACE (FINANCIAL ASSISTANCE)
- 2 CFR 183 - NEVER CONTRACT WITH THE ENEMY
- 2 CFR 600 – DEPARTMENT OF STATE REQUIREMENTS
- U.S. DEPARTMENT OF STATE STANDARD TERMS AND CONDITIONS
- Recipients must comply with all applicable Executive Orders A searchable list can be found in the Federal Register: <https://www.federalregister.gov/>

2. Reporting

Reporting Requirements: Recipients will be required to submit financial reports and program reports. The award document will specify what reports are required and how often these reports must be submitted.

3. Branding and Marking

The Department of State, its programs, and U.S. Government funding and assistance should be easily identifiable to the Department's global audiences.

Recipients of federal assistance awards must follow the branding guidance published at [Guidance for Contracts and Grants - U.S. Department of State Brand System](#). Branding policy exceptions are outlined in the U.S. Department of State Foreign Affairs Manual [10 FAM 416, Policy Exceptions](#).

For more information, visit: <https://brand.america.gov/>

I. Other Information

Guidelines for Budget Justification

Personnel and Fringe Benefits: Describe the wages, salaries, and benefits of temporary or permanent staff who will be working directly for the applicant on the program, and the percentage of their time that will be spent on the program.

Travel: Estimate the costs of travel and per diem for this program, for program staff, consultants or speakers, and participants/beneficiaries. If the program involves international travel, include a brief statement of justification for that travel.

Equipment: Describe any machinery, furniture, or other personal property that is required for the program, which has a useful life of more than one year (or a life longer than the duration of the program), and costs at least \$10,000 per unit.

Supplies: List and describe all the items and materials, including any computer devices, that are needed for the program. If an item costs more than \$10,000 per unit, then put it in the budget under Equipment.

Contractual: Describe goods and services that the applicant plans to acquire through a contract with a vendor. Also describe any sub-awards to non-profit partners that will help carry out the program activities.

Other Direct Costs: Describe other costs directly associated with the program, which do not fit in the other categories. For example, shipping costs for materials and equipment or applicable taxes. All “Other” or “Miscellaneous” expenses must be itemized and explained.

Indirect Costs: These are costs that cannot be linked directly to the program activities, such as overhead costs needed to help keep the organization operating. If your organization has a Negotiated Indirect Cost Rate (NICRA) and includes NICRA charges in the budget, attach a copy of your latest NICRA. Organizations that have never had a NICRA may request indirect costs of 15% of Modified Total Direct Costs as defined in 2 CFR 200.1.

“Cost Sharing” refers to contributions from the organization or other entities other than the U.S. Embassy. It also includes in-kind contributions such as volunteers’ time and donated venues.

Alcoholic Beverages: Please note that award funds cannot be used for alcoholic beverages.