



**NATIONAL
ENDOWMENT
FOR THE
HUMANITIES**

**Notice of Funding Opportunity
Public Humanities Projects**

Funding Opportunity Number: 20250813-BP-BR-GE-GG-GI

Funding Opportunity Type: New

Federal Assistance Listing Number: 45.164

Application Deadline: September 10, 2025

Ensure your [SAM.gov](https://sam.gov) and [Grants.gov](https://grants.gov) registrations and passwords are current.
It may take several weeks to register with [SAM.gov](https://sam.gov) and [Grants.gov](https://grants.gov).
NEH will not grant deadline extensions for lack of registration.

Division of Public Programs
Email: publicpgms@neh.gov

OMB control number 3136-0134, expiration date October 31, 2027

Executive Summary

The National Endowment for the Humanities (NEH) Division of Public Programs is accepting applications for the Public Humanities Projects program. This program supports projects that bring the ideas and insights of the humanities to life through in-person exhibitions and historic site interpretations. Projects must focus on one of the following areas: American Military History and Valor, The American Dream and Economic Freedom, American Exceptionalism in World Affairs, or the 250th anniversary of the Declaration of Independence. The program supports projects in two categories—exhibitions and interpretive programs at historic sites—and offers two funding levels (planning and implementation).

Funding Opportunity Title	Public Humanities Projects
Funding Opportunity Number	20250813-BP-BR-GE-GG-GI
Federal Assistance Listing Number	45.164
Application Deadline	September 10, 2025, 11:59 p.m. Eastern Time
Anticipated Award Announcements	April 2026
Anticipated FY 2026 Funding	Approximately \$6,000,000
Estimated Number and Type of Awards	Approximately 30 grants
Award Amounts	Planning: up to \$75,000 Implementation: up to \$750,000 See B. Federal Award Information .
Cost Sharing/Match Required	No
Period of Performance	Planning: up to 24 months Implementation: 12 to 48 months Projects must start between May 1, 2026, and November 1, 2026.
Eligible Applicants	<ul style="list-style-type: none"> • nonprofit organizations recognized as tax-exempt under section 501(c)(3) of the Internal Revenue Code • accredited institutions of higher education (public or nonprofit) • state and local governments and their agencies • federally recognized Native American Tribal governments <p>See C. Eligibility Information for additional information.</p>
Program Resource Page	Public Humanities Projects
Published	July 16, 2025

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A. Program Description

1. Purpose

This notice solicits applications for the Public Humanities Projects program.

This program supports projects that bring the ideas and insights of the humanities to general audiences through in-person exhibitions and historic site interpretations.

Projects must engage humanities scholarship to analyze significant themes in disciplines such as history, literature, ethics, and art history. The program supports projects in two categories: [exhibitions](#), and interpretive programs at [Historic Places](#), at two funding levels ([Planning](#) and [Implementation](#)).

Public Humanities Projects target broad and diverse public audiences outside of classroom settings in the United States. NEH encourages projects with multiple formats and complementary components. For example, a museum exhibition might be accompanied by a website or mobile app.

NEH also encourages applications from small and mid-sized organizations. NEH likewise welcomes humanities projects tailored to specific groups, such as families, youth (including K-12 students in informal educational settings), and veterans. Locally focused projects should draw connections to broad themes or historical questions relevant to regional or national audiences.

To be eligible for funding, your project must focus on one of the following topic areas:

American Military History and Valor

NEH invites projects that document and honor the contributions of American military personnel from the Revolutionary War to the present day. Proposals should highlight stories of heroism, sacrifice, and the defense of American freedom. Projects might include platforms that celebrate military achievements and the personal stories of service members, emphasizing their role in defending the country and the American way of life.

The American Dream and Economic Freedom

NEH invites projects that explore the concept of the American Dream through the lens of economic freedom, entrepreneurship, and innovation. Projects should illustrate how American business practices, free market principles, and individual initiative have contributed to the country's prosperity, economic growth, and global leadership. This could include historical analyses of American industrialists and inventors, case studies of modern entrepreneurs or inventors, or educational initiatives on free enterprise.

America's Role on a Global Scale

The NEH is interested in proposals that explore the role of the United States as a leader in global affairs, emphasizing themes of American exceptionalism, moral leadership, and America's national interest. Proposals should focus on singular American statesmen—such as Alexander Hamilton, George Washington, Theodore Roosevelt, Franklin D. Roosevelt, Harry S. Truman, John F. Kennedy, Ronald Reagan, or others—as well as the principles that have guided them in their approach to world affairs.

The Semiquincentennial

On July 4, 2026, the country will mark the 250th anniversary of the signing of the Declaration of Independence and the nation's principles of equality, liberty, and government by consent of the governed. This historic milestone is an opportunity for Americans to reflect on the nation's past, honor the contributions of all Americans, and celebrate the nation's rich cultural heritage. NEH invites projects that renew public engagement with America's history through an investigation of the people and events leading up to 1776 and beyond, with particular focus on the meaning of the Declaration of Independence. Projects may also explore other time periods, for example, by interpreting the historical legacy of the Declaration or the nation's founding ideals. Similarly, your project may consider how the revolutionary period shaped the history of a state or locality even if it was not a part of the United States at the time.

Public Humanities Projects must:

- focus on the subject areas of American Military History and Valor, The American Dream and Economic Freedom, America's Role on a Global Scale, or the Semiquincentennial
- be grounded in sound humanities scholarship
- analyze the underlying themes and ideas to deepen public understanding
- involve humanities scholars from outside the applicant organization in all phases of the project
- attract a broad public audience or a clearly defined subgroup (such as a state or locality)
- approach engaging content through an appropriate variety of perspectives
- encourage dialogue and the exchange of ideas

Awards may support activities such as:

- meetings with humanities scholars and other content advisers, program partners, audience representatives, and consultants (e.g., education and public program specialists; historic site, interpretive, or cultural tourism experts; writers; media producers; or digital designers)
- research, including travel to archives, collections, sites, or other resources
- development and production of program or discussion guides, exhibition labels, brochures, digital assets, publications, or other interpretive material
- design of the interpretive formats
- planning and presentation of public programs and related publicity
- evaluation of the project's impact
- planning and conducting project-specific training for docents, discussion coordinators, or other interpretive leaders
- development, production, and publication of curriculum guides, catalogs, and other materials for teachers and students
- exhibition design, fabrication, crating, and shipping
- conservation treatments of objects, not to exceed 15% of the award
- development and construction of interactive components
- publicity and outreach expenses

See [D6. Funding Restrictions](#) for unallowable activities. Applications unrelated to the purpose of this program or the subject areas on which the program is focused, or that include unallowable costs or activities may be judged nonresponsive and -not reviewed.

See [E1. Review Criteria](#) for the standards NEH will use to evaluate applications under this notice.

Program Categories

This program supports projects in two categories: [Exhibitions](#) (permanent, temporary, or traveling) and interpretive programs at [Historic Places](#).

Exhibitions

Projects in this category may create permanent exhibitions (on view for at least three years), single-site temporary exhibitions (open to the public for a minimum of two months) or traveling exhibitions that will be available to public audiences in at least two venues in the United States (including the originating location).

You must provide at least twenty hours of free admission to the general public each month that NEH-supported exhibitions and programs are offered during the period of performance.

Historic Places

Projects in this category develop long-term interpretive programs for historic sites, houses, neighborhoods, and regions that are intended to be presented to the public for at least three years. Such projects might include living history presentations, guided tours, exhibitions, and public programs.

Funding Levels

This program supports projects at two funding levels: Planning and Implementation.

A Planning award is not required before applying for an Implementation award.

Planning

Planning awards are intended to help you further explore and develop the analytical themes or interpretive methods that you identify in your proposal.

Awards are up to \$75,000, with a period of performance of up to 24 months.

Project activities may include:

- refining the project's content, format, and interpretive approach
- meetings and consultation with scholars, interpretive experts, designers, stakeholders, and key partners
- developing the project's preliminary design
- testing project components
- conducting an evaluation of the project's likely impact
- travel related to curatorial research and exhibition loans

By the time you are done with the planning process, you should have most of the needed elements to apply for an implementation award.

Implementation

Implementation awards support projects that are in the final stages of preparation to “go live” before the public. Activities may include final scholarly research and consultation, design, production, and installation of a project for presentation to the public. The period of performance must include the required minimum exhibition time.

Implementation awards range from up to \$100,000 to \$750,000, with a period of performance from 12 to 48 months.

The amount of funding that your organization can apply for is dependent on the type of project and your average annual operating costs for the three most recent fiscal years. If required to file, 501(c)(3) nonprofit organizations should refer to their 2023 Form 990 (Return of Organization Exempt from Income Tax), part one, line 18.

- Level I: Organizations with an annual operating budget of less than \$1,000,000 may request up to \$250,000.
- Level II: Organizations with an annual operating budget of between \$1,000,000 and \$10,000,000 may request up to \$500,000.
- Level III: Organizations with an annual operating budget greater than \$10,000,000 may request up to \$750,000

Funding levels summary

Funding (up to)	Types of projects	Annual operating budgets
\$75,000	Planning for exhibitions and interpretive programs at historic sites	All organizations
\$100,000	Implementation for a temporary exhibition	All organizations
\$250,000	Implementation for permanent and traveling exhibitions	Organizations with annual operating budget under \$1,000,000
\$250,000	Implementation of interpretive programs at historic sites	Organizations with annual operating budgets under \$1,000,000
\$500,000	Implementation for permanent and traveling exhibitions	Organizations with annual operating budgets between \$1,000,000 and \$10,000,000
\$500,000	Implementation of interpretive programs at historic sites	Organizations with annual operating budgets between \$1,000,000 and \$10,000,000
\$750,000	Implementation for permanent and traveling exhibitions	Organizations with annual operating budget greater than \$10,000,000
\$750,000	Implementation of interpretive programs at historic sites	Organizations with annual operating budget greater than \$10,000,000

Identifying the appropriate funding level for your project

You are ready to apply for a Planning level award if you:

- have conducted preliminary research, including introductory discussions with scholars, and are able to articulate major analytical ideas about your subject that you seek to explore more deeply;
- have a group of scholars from outside your organization who are committed to collaborating with you on development of the project; and
- can articulate a vision of possible interpretive techniques and potential project elements that you would like to investigate or test with audiences (for example, ideas about the use or display of certain objects, specific concepts for an interactive activity, or ideas about the utilization of a particular space).

You are ready to apply for an Implementation level award if you:

- have conducted significant research and collaboration with scholars outside your organization that resulted in highly developed, thoughtful and articulated analysis of your subject;
- have designed and planned the interpretive elements of your project, such as interactive activities, tours, or living history presentations, and can fully describe how audiences would engage with them;
- have design drafts for various project elements, such as exhibition elevation designs, floor plans, docent or facilitator training, label text, site signage, or tour scripts; and
- are ready to begin putting these plans into action to “go live” before a public audience.

For further information on choosing the appropriate funding level for your project consult the NEH website, [“Public Humanities Projects grants: Which level of funding is right for your project?”](#)

Program Outputs and Outcomes

The outputs of a successful [Exhibitions](#) award may include, but are not limited to:

- Planning documents that will allow for an in-person exhibition (permanent or temporary single site and/or traveling) to move forward
- Implementation of in-person exhibitions (permanent or temporary single site and/or traveling), which may be accompanied by ancillary formats such as a website, mobile application, catalog, or student curriculum

The outputs of a successful [Historic Places](#) award may include, but are not limited to:

- Planning documents that will allow for the creation of interpretive programming
- Long-term (three years or longer) interpretive programs for historic sites, houses, neighborhoods, and regions such as living history presentations, guided tours, exhibitions, and public programs

The outcome of a successful Public Humanities Project will be the engagement of general audiences with ideas from humanities scholarship through in-person exhibitions and historic site interpretations.

You will describe your project outcomes and outputs, and how they would support the overall purpose of the Public Humanities Projects program, in [Attachment 1: Narrative](#). If you receive an award, NEH will assess your performance based on the outputs you identify in the proposal. See [F.3 Reporting](#).

2. Background

NEH offers this funding opportunity under the authority of [20 U.S.C. § 956](#) and Executive Order 14189, [Celebrating America's 250th Birthday](#). Awards are subject to [2 CFR Part 200 Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards](#), and the [General Terms and Conditions for Awards to Organizations](#).

Under [Section 3\(a\) of the National Foundation on the Arts and the Humanities Act of 1965](#), as amended, "The term 'humanities' includes, but is not limited to, the study of the following: language, both modern and classical; linguistics; literature; history; jurisprudence; philosophy; archaeology; comparative religion; ethics; the history, criticism and theory of the arts; those aspects of the social sciences which have humanistic content and employ humanistic methods; and the study and application of the humanities to the human environment with particular attention to reflecting our diverse heritage, traditions, and history and to the relevance of the humanities to the current conditions of national life."

Use the [Funded Projects Query Form](#) to find examples of NEH-supported projects.

[Learn more about NEH](#).

B. Federal Award Information

1. Type of Application and Award

NEH seeks new applications in response to this notice.

NEH will provide funding in the form of grants.

2. Summary of Funding

Award amounts

You may request up to \$75,000 for [Planning](#) or up to \$750,000 for [Implementation](#). This includes the sum of direct and indirect costs. See [A1. Funding levels](#) for specific information and project-specific limitations.

NEH will not determine the funding available each fiscal year until Congress enacts the final budget. This notice is subject to the availability of appropriated funds and is a contingency action taken to ensure that, should funds become available for this purpose, NEH can process applications and issue awards in a timely manner.

Period of performance

You may request a period of performance up to 24 months for Planning projects and 12 to 48 months for Implementation projects.

Your period of performance must start between May 1, 2026, and November 1, 2026.

The period of performance is the time during which you may incur expenses to carry out the work under the award. It must start on the first day of the month and end on the last day of the month.

C. Eligibility Information

1. Eligible Applicants

To be eligible to apply, your organization must be established in the United States or its jurisdictions as one of the following:

- a [nonprofit organization recognized as tax-exempt under section 501\(c\)\(3\) of the Internal Revenue Code](#)
- an [accredited institution of higher education](#) (public or nonprofit)
- a state or local government or one of their agencies
- a [federally recognized Native American Tribal government](#)

Individuals and other organizations, including foreign and for-profit entities, are ineligible.

If your organization is eligible, you may apply on behalf of a consortium of collaborating organizations. If NEH selects your proposal for funding, you will be programmatically, legally, and fiscally responsible for the award.

The recipient may not function solely as a fiscal agent but should make substantive contributions to the success of the project.

2. Cost Sharing.

NEH does not require cost sharing in this program.

Cost sharing refers to project costs that are covered with non-NEH funds.

Voluntary cost sharing

You may contribute voluntary cost share if the total project costs exceed the amount awarded by NEH. Voluntary cost share includes:

- cash contributions made to the project by you or a third party
- your unrecovered indirect costs
- in-kind contributions (non-cash contributions, such as property or services, that benefit the project and are contributed without charge) by you or a third party

While you may describe voluntary cost share in your [budget justification](#), you should not include it on your Research and Related Budget. The Research and Related Budget should include only funds you are requesting from NEH.

Peer reviewers will not consider any voluntary cost share in their evaluation of applications.

3. Other Eligibility Information

You may submit multiple applications for **separate and distinct projects** under this notice, but you **may not** submit multiple applications for the **same project** at the same deadline. If you

have already applied for a project under a prior deadline, NEH will not accept a second application for the same project while the first is still under review. An individual may serve as project director for multiple proposed projects under this notice.

You may revise and resubmit previously rejected applications. Submissions are subject to the application requirements and [review criteria](#) of the current competition.

NEH does not require you to obtain a Planning grant before applying for an Implementation grant. If NEH has previously made an award in support of your project, you may apply for a new or subsequent stage of the project, which NEH will assess using the [review criteria](#) of the current competition.

Per [2 CFR § 200.403\(f\)](#), NEH does not permit overlapping costs on two or more awards for federal funding and/or approved federal award budgets. If you are submitting proposals to other NEH programs or government agencies, specify when and to whom in the [Supplementary Cover Sheet for NEH Grant Programs](#). NEH may disallow overlapping project costs. An individual's level of effort cannot exceed 100% across multiple active federally funded awards.

NEH does not issue awards to other federal entities. If your project is so closely intertwined with a federal entity that the project takes on characteristics of the federal entity's own authorized activities, it is ineligible. You may use funds from, or sites and materials controlled by, other federal entities in your project

NEH does not provide financial assistance to foreign institutions or organizations. If you are an eligible domestic entity, you may apply for collaborative projects involving foreign organizations provided you do not use NEH funds for the purpose of issuing subawards to any foreign organization, as defined in [2 CFR §§ 200.1](#) and [.331\(a\)](#). You may obtain the services of foreign individuals and consultants to carry out programmatic activities on a fee-for-service basis, as specified in [2 CFR § 200.459](#). You may obtain goods and services from foreign vendors, such as in-country transportation services, in accordance with [2 CFR § 200.331\(b\)](#).

Except for the rare cases covered by its [late submission policy](#), NEH will not consider applications submitted after the [deadline](#).

NEH will not consider incomplete, nonresponsive, or ineligible applications for funding.

NEH will not consider applications that exceed mandatory page limits or deviate from formatting instructions. See the [Application Components Table](#).

NEH will not consider applications that include attachments not listed in the table in this notice.

[Learn more about managing subawards.](#)

D. Application and Submission Information

1. Application Package

You must apply using Grants.gov Workspace or a Grants.gov system-to-system solution. You can find this funding opportunity in Grants.gov under number 20250813-BP-BR-GE-GG-GI. There is also a link on the [program resource page](#).

This funding opportunity includes four application packages, which you can find under the “Package” tab. Select the appropriate one based upon your project type.

Each package includes a series of required and conditionally required forms. You will upload additional application components using the Attachments Form.

Funding Level	Application Package ID
Exhibitions: Planning	GE2025
Exhibitions: Implementation	GI2025
Historic Places: Planning	BP2025
Historic Places: Implementation	BR2025

You must complete a multistep registration process prior to submitting your application. [See D3. Unique Entity Identifier and System for Award Management.](#)

Contact publicpgms@neh.gov to request a paper copy of this notice.

2. Content and Form of Application Submission

Your application will include a [narrative](#), [budget](#), and other [forms](#) and [attachments](#). You will complete the forms within Grants.gov Workspace and upload other components into the [Attachments Form](#). See the [Application Component Table](#).

Application formatting

Your application attachments must be PDFs and conform to the following formatting requirements, unless otherwise indicated:

- pages no larger than standard letter (8 ½" x 11")
- at least one-inch margins on all sides for all pages
- a font no smaller than 11 points

In addition, NEH encourages you to format your attachments consistent with the following:

- single-spacing
- a readable font such as Arial, Georgia, Helvetica, or Times New Roman
- any standard citation style (include citations in page counts)

Application Component Table

NEH has assigned each application component one of the following designations:

- Required: You must submit this component.
- Conditionally required: You must submit this component if your proposal meets the specified conditions.
- Optional: You may submit this component, but NEH does not require it.
- Conditionally required for recipients: You are encouraged but not required to submit this component when you apply. You must submit it if you receive an award if your proposal meets the specified conditions.

NEH will not review applications missing any required documents or relevant conditionally required documents.

NEH will not review applications that include attachments not listed in the table in this notice.

In addition, NEH has established page limits for some application components:

- **Mandatory:** You must not exceed the page limit.
- **Suggested:** NEH encourages, but does not require, you to abide by the page limit.

Note page limits and formatting instructions in this notice. **NEH will not review applications that exceed mandatory page limits or deviate from formatting instructions.**

Application Component	File Name	Designation	Page limit
Attachments			
1: Narrative	narrative.pdf	Required	10 pages (mandatory)
2: Work plan	workplan.pdf	Required	1 (suggested)
3: Résumés and letters of commitment	resumes.pdf	Required	2 pages per résumé (suggested)
4: Bibliography	bibliography.pdf	Required	2 (suggested)
5: Walkthrough	walkthrough.pdf	Required for Implementation. Do not submit for Planning.	5 (suggested)
6: Additional supporting documentation	supportingdocs.pdf	Conditionally required	
7: Object list and illustrations	objects.pdf	Required for Implementation: Exhibitions; optional for Implementation: Historic Places	
8: Subrecipient budget(s)	subrecipient.pdf	Conditionally required	
9: Federally negotiated indirect cost rate agreement	agreement.pdf	Conditionally required	
10: Explanation of delinquent federal debt	delinquentdebt.pdf	Conditionally required for recipients	

Application Component	File Name	Designation	
Grants.gov forms			
SF-424 Application for Federal Assistance - Short Organizational		Required	
Supplementary Cover Sheet for NEH Grant Programs		Required	
Project/Performance Site(s) Location Form		Required	
Research and Related Budget and Budget Justification		Required	
Attachments Form		Required	
Certification Regarding Lobbying		Conditionally required for recipients	
Standard Form-LLL "Disclosure of Lobbying Activities"		Conditionally required for recipients	

Application Components: Attachments

Each attachment must be a single PDF file. See the [Attachments Form instructions](#) for further guidance about file requirements. Read those instructions carefully, as Grants.gov will not accept files that do not meet the requirements.

Attachment 1: Narrative (required)

Compose a comprehensive description of your proposed project. Your narrative should be succinct, well organized, and free of technical terms and jargon so that peer reviewers can understand the proposed project.

Implementation applicants will have additional space to describe their projects in [Attachment 5: Walkthrough](#).

Do not include an executive summary, cover page, or a table of contents. You may include images, charts, diagrams, footnotes, and endnotes if they fit within the page limit.

Organize your narrative using the following headings. Each section aligns with one or more [review criteria](#) NEH will use to evaluate your proposal.

The narrative must not exceed 10 single-spaced pages. Name the file narrative.pdf.

Nature of the request (aligns with [all review criteria](#))

In one paragraph, summarize the project and its interpretive goals.

- State whether your request is for an Exhibitions or Historic Places project. If Exhibitions, specify whether the exhibition(s) will be permanent, traveling, or temporary.
- Identify the funding level (Planning or Implementation) and the amount you are requesting.
- Identify your project's formats, the subject, and the main themes.

Humanities content (aligns with [review criteria 1 and 4](#))

- Describe the significance of the subject and its relevance to the public. Provide examples of project resources.
- Provide humanities themes articulating the analytical ideas the project will convey. Thematic statements reach beyond a list of topics to demonstrate the larger critical ideas you want audiences to understand. Follow your thematic statement with a supporting argument that uses project content, examples drawn from project resources, and the humanities scholarship (from your consultation with project scholars, their published works, and the scholarship of other humanists) that has shaped your analysis.
- If you are reinterpreting or updating an existing project, describe the current content and format and explain the new humanities ideas you will incorporate.
- For Historic Places projects, discuss the significance of the place to American history; the extent to which the interpretation will make use of the place's attributes (the site, its location, the buildings, the landscape, or other natural or built features) in telling its story; and the extent to which the interpretation addresses central themes and issues in American history.

Project formats (aligns with [review criteria 2 and 5](#))

- Briefly describe the interpretive philosophy that guides the project.
- For **Planning applications**: explain how you plan to organize the final exhibition or site interpretation. Describe how you will effectively communicate your core analytical ideas. Give examples of interpretive techniques and activities that you plan to investigate during your planning process. **Do not** use this space to explain the process you will follow to plan the project. You will have the opportunity to do that in the work plan.
- For **Implementation applications**: explain how you will organize the final exhibition, or site interpretation and discuss the interpretive methods it will employ to engage the public. Provide specific examples of interpretive techniques you have designed for use in the project. Exhibition applications should include square footage and number of objects. For traveling exhibitions, provide information about the other venue(s).
- If applicable, describe secondary formats and discuss how each will enhance public understanding of the humanities content.

Project resources (aligns with [review criteria 2 and 5](#))

- Describe the resources available at your institution or elsewhere that will support your project (e.g., archives, special libraries, collections of art or artifacts, images, documents, film, audio, or digital materials).
- Discuss the significance and quality of the relevant resources and how they contribute to the project.
- If applicable, explain how you will secure permissions or rights for key materials.

Project history (aligns with [review criteria 2 and 5](#))

- Summarize the history of the project to date.
- Describe the relationship of the project to others on the topic and explain its particular contribution.

Audience, marketing, and promotion (aligns with [review criterion 3](#))

- Describe and estimate the size of the expected audience and explain the basis for this number.

- Explain how you will reach the intended audience. If applicable, discuss partnerships that would help promote the project.
- If you are targeting a specific audience or proposing special outreach to a specific community, describe the relationships you have built with those audiences or communities and the need your project addresses. Explain how you will engage new audiences in thinking about and discussing humanities ideas.

Evaluation of the project’s impact (aligns with [review criteria 1, 2, and 3](#))

- Describe how you will evaluate the project’s impact, the results of any evaluation already conducted, and how the evaluation results might inform the project moving forward.

Organizational profile (aligns with [review criteria 2, 3, 4, and 5](#))

- Describe the applicant organization and other major partner organizations. Include information relevant to the project, such as institutional mission, origin, and size; annual operating budget; and annual number of visitors. One paragraph per organization is recommended.
- Explain the responsibilities of collaborating organizations. Describe past collaborations or previous relationships (if any) amongst the partners.

Project team (aligns with [review criteria 4 and 5](#))

- Identify the key individuals from the applicant organization and major partners who will be involved in the project.
- Briefly describe each person’s qualifications and expected contribution.

Humanities scholars and consultants (aligns with [review criteria 1,4, and 5](#))

- Identify the humanities scholars from outside your organization who will be serving as advisers. Also identify consultants such as education and public program specialists; historic site, interpretive, or cultural tourism experts; tribal or community elders; and writers, media producers, or digital designers.
- Briefly describe each scholar or consultant’s qualifications and expected contribution.

Attachment 2: Work plan (required)

Your work plan should reflect the major activities you describe in your narrative, the project dates on your [SF-424 Application for Federal Assistance - Short Organizational](#), and your [Research and Related Budget](#).

Describe the activities you will undertake during the period of performance to achieve each of the proposed objectives. Use a timeline that includes each activity and identifies responsible staff. Explain how outcomes from one activity will carry over into the next. For each activity, specify the project team members and/or scholars and consultants involved.

The workplan should not exceed one page. Name the file workplan.pdf.

Attachment 3: Résumés and letters of commitment (required)

Begin this attachment with a list of project team members, humanities scholars, and consultants. Include their full name, title, and institutional affiliation (e.g., Joan Smith (American Studies, University of Maryland); John Smith (designer, ABC Designs)).

Include résumés (suggested length: two pages or less) for each key member of the project team. For humanities scholars and consultants, also provide a letter of commitment stating their intention to work on the project and intended contribution. Letters from consultants other than scholars should include their estimated fees and deliverables.

Résumés should not exceed two pages per person. Name the file resumes.pdf.

Attachment 4: Bibliography (required)

Include a short bibliography (suggested length: two pages) of the most significant humanities scholarship that informs the project. You may use any standard format. The bibliography should not exceed three pages. Name the file bibliography.pdf.

Attachment 5: Walkthrough (required for Implementation projects)

Describe how visitors will experience the project and demonstrate how you will communicate the analytical takeaway messages to the public. Follow the instructions below, for the category to which you are applying.

The walkthrough has a suggested length of five single-spaced pages, not including renderings, signage, or other additions described below. The walkthrough should not exceed five pages.

Name the file walkthrough.pdf.

Exhibitions

Provide a tour of your project from the perspective of the visitor. Demonstrate how humanities concepts and analysis will appear through the visitor's eyes. Describe each section of the exhibition, giving specific examples of what audiences will see, hear, and do. Using these examples, illustrate how you will use immersive environments, interactives, objects, texts, multimedia, or other techniques to communicate the project's central ideas.

You may include thumbnail images of objects or key places.

If the project includes secondary formats (such as a website or discussion programs), briefly describe them.

Attach the following items, which do not count toward the page limit:

- renderings of the floor plans and sections that show the exhibition's footprint in the space
- elevations of at least two sections, illustrating how objects, built environments, and/or works of art will be displayed
- four to six examples of interpretive text to be used in the project (as appropriate, include different levels of text, ranging from introductory panels to object labels)

Historic Places

Provide a tour of your project from the perspective of the visitor. Describe each space through their eyes. Give specific examples of what audiences will see, hear, and do, and demonstrate how these experiences will illuminate the proposed humanities concepts and analysis. Describe how the audience will interact with a docent or with self-guided tour options (e.g., brochures, audio guides, apps) and how furnishings, historic spaces, signage, and other materials will contribute to a greater understanding of the project's central ideas.

You may include thumbnail images of objects or key places if they help clarify the description.

If the project includes secondary formats (such as a website or discussion programs), briefly describe them.

If applicable, attach the following items that do not count toward the page limit:

- For signage: four to six examples of interpretive text and image renderings
- For exhibitions at historic sites: four to six examples of interpretive labels, floorplans showing the exhibition's footprint in the space, and elevations of at least two sections illustrating how objects, built environments, and/or works of art will be displayed

Attachment 6: Additional supporting documentation (conditionally required)

If applicable, Implementation applications must submit the following additional information in a single attachment. The inclusion of information that is not requested in this section may result in your application not being reviewed. Therefore, Planning applications should not include this attachment and Implementation applications should not include material that is not listed below.

Name the file supportingdocs.pdf.

Traveling exhibitions

Describe the traveling version of the exhibition and the suitability of the other host venues for the exhibition. If the exhibition will differ substantially in size, content, artifacts, or experience from the original, describe the anticipated changes. Provide the preliminary travel itinerary if one exists.

Conservation treatment

If you have requested funding for conservation treatment, discuss the rationale for conserving the objects. Provide a list of individual items, sample condition reports, a timeline for the treatment of objects, a description of the conservation methods, and the qualifications of the conservator. Costs for conservation treatment must not exceed 15% of the NEH award.

Social media and audience-generated content

If your project includes social media and/or audience-generated content, describe how it will add to the humanities content and explain the criteria and processes you will use to select and monitor the content made available to the public. Describe the policies and processes you will use to prevent the dissemination of obscene, libelous, indecent, or defamatory material (including personal attacks, or material constituting harassment).

Work samples for secondary digital media components

If your project includes secondary digital media components, provide an example (through a URL) of previously completed work from the principal members of the digital team. Identify the project personnel who worked on this sample and, if relevant, include additional information on its audience or distribution. Clearly indicate that this URL is your digital work sample.

Information on public accessibility and admission

As a taxpayer-funded federal agency, NEH endeavors to make the products of its awards available to the broadest possible audience. Discuss how you plan to provide at least twenty hours of free admission each month to NEH-supported exhibitions and programs.

Publications

Describe the content (including brief abstracts of essays), author(s), format, estimated print run, distribution plans, and sale price of any publications for which you have requested funding. Explain how these publications will complement the project's other formats. Proceeds from the sale of any publications will be subject to the NEH [policy on program income](#).

Attachment 7: Object list and illustrations (Required for Implementation: Exhibitions; optional for Implementation: Historic Places)

Include a complete object list and five to ten object illustrations. Do not include this attachment with Planning applications. Inclusion of information that is not requested may result in NEH not reviewing your application.

Name the file objects.pdf.

Attachment 8: Subrecipient budget(s) (conditionally required)

If your project includes subawards, you must provide a separate Research and Related Budget and budget justification for each subrecipient.

Download a [fillable PDF of the Research and Related Budget form](#) from the NEH website for each subrecipient. You must open and complete this form in Adobe Reader 8.0 or higher rather than in your web browser.

Prepare a budget and budget justification for each subrecipient using the [same instructions](#) in this notice, with a few exceptions:

- Enter the subrecipient's Unique Entity Identifier, organization name, and period of performance start and end date (these fields will not prepopulate).
- For "budget type," check "Subaward/Consortium."

If your subrecipients have a federally negotiated indirect cost rate, you must honor it. If they do not have a federally negotiated indirect cost rate, they may negotiate a rate with you consistent with [2 CFR § 200.414](#) or use the de minimis rate.

Rather than attaching related documents (budget justification, additional personnel, additional equipment) to the form itself, you will separately convert each document into a PDF and combine all subrecipients' budget forms and related documents into a single document. Do not attach portfolios containing multiple PDFs.

NEH cannot accept security-enhanced PDFs (e.g., XFA files, PDFs that include password-protection, encryption, digital signatures). Remove these features (or "flatten" these files) before merging them into a single PDF and uploading it to the [Attachments Form](#).

Name the file subrecipient.pdf.

Attachment 9: Federally negotiated indirect cost rate agreement (conditionally required)

If your organization is claiming indirect costs and has a current federally negotiated indirect cost rate agreement, provide a copy of the agreement. If applicable, provide the indirect cost rate

agreements for subrecipients claiming indirect costs. If you and your subrecipients are requesting the de minimis rate, you do not need to submit this attachment.

Name the file agreement.pdf.

Attachment 10: Explanation of delinquent federal debt (conditionally required for recipients)

If your organization is delinquent in the repayment of any federal debt, explain why. Provide evidence that you have entered into a repayment agreement with the Internal Revenue Service, if applicable, and that you are current on all payments due. Examples of relevant debt include delinquent payroll or other taxes, audit disallowances, and benefit overpayments. See [OMB Circular A-129](#).

Name the file delinquentdebt.pdf.

Application Components: Grants.gov Forms

SF-424 Application for Federal Assistance – Short Organizational (Grants.gov form)

This form requests basic information about your institution, the proposed project, and key contacts. Items 1, 2, and 4 will be automatically filled in; leave item 3 blank.

5. Applicant Information

a-d. Provide your organization's legal name, address, and web address. Select the applicant type that best describes your organization from the drop-down menu.

e-f. Provide your organization's employer/taxpayer identification number (EIN/TIN), and Unique Entity Identifier assigned by the [System for Award Management](#). If you do not know your identifier, contact your grant administrator or chief financial officer. See [D3. Unique Entity Identifier and System for Award Management](#).

g. Provide your [congressional district](#) with your two-character state abbreviation followed by your three-character district number. For example, if your institution is located in the 5th congressional district of Alabama, enter "AL-005." If your institution is in a state or U.S. jurisdiction that does not have districts, enter "000" in place of the district number. If your institution is outside the U.S., enter "00-000."

6. Project Information

a. Provide your project's title. It should be brief (no more than 125 characters, including spaces), descriptive of the project, and easily understood by the general public. If NEH funds your project, the agency may retitle your project for clarity in internal and external communications, including the public announcement of awards. Regardless, you may use your preferred title when carrying out the project.

b. Provide a brief description of your project (no more than 1,000 characters, including spaces). You should write the description for a nonspecialist audience, clearly stating the importance of the proposed work and its relation to larger issues in the humanities. This description will appear on the cover sheet of your application and will serve as a project abstract during the review process. If funded, this description will also appear in NEH's database of funded projects.

c. State your project's period of performance start and end dates. Your project must start on the first day of the month and end on the last day of the month. See [B2. Summary of Funding](#) for allowable periods of performance.

7. Project Director

Provide the project director's name, title, and contact information. The project director is responsible for the programmatic aspects and day-to-day management of the proposed project.

If the project director is not employed by the applicant organization, you must have a formal written agreement with the project director that specifies an official relationship between the parties even if the relationship does not involve a salary or other form of remuneration.

8. Primary Contact/Grant Administrator

Provide the name, title, and contact information for the official responsible for the administration of the award (e.g., negotiating the budget and ensuring compliance with the terms and conditions of the award).

As a matter of NEH policy, the project director and primary contact/grant administrator must not be the same person.

The grant administrator (also called the "institutional grant administrator") functions as the representative of the recipient organization. This individual should have authority to act on the organization's behalf in matters related to the administration of the award. The institutional grant administrator must sign or countersign financial reports and prior approval requests such as budget revisions, extensions to the period of performance, and changes in key personnel.

NEH will address official correspondence (for example, the offer letter or Notice of Action) to the institutional grant administrator and copy the project director.

9. Authorized Representative

Provide the name, title, and contact information for the authorized organization representative (AOR) who is submitting the application on behalf of the institution. This person, often called an "authorizing official," is typically someone from the Office of Sponsored Projects, or the institution's president, vice president, executive director, or board chair. The institution's Grants.gov E-Business Point of Contact must designate the AOR. The AOR's signature must match the contact's name. See the [Grants.gov Online User Guide](#).

Supplementary Cover Sheet for NEH Grant Programs (Grants.gov form)

1. Project Director

Select the project director's major field of study from the drop-down menu.

2. Institutional Information

Select your institution type from the drop-down menu.

3. Project Funding

- Under "Outright Funds," enter the amount of outright funds you are requesting.
- Under "Federal Match," enter the amount of federal matching funds you are requesting.

- Under “Cost Sharing,” enter the required cost share you will provide to release the federal matching funds (dollar-for-dollar). Do not include voluntary cost share.

Learn more about the [types of funding NEH offers](#).

4. Application Information

Indicate whether you or others will submit complementary proposals to other NEH programs, government agencies, or private entities. If so, specify when and to whom. NEH will not consider this information when evaluating the merits of your proposal. See [C3. Other Eligibility Information](#) for restrictions regarding overlapping costs.

For type of application, check “new.”

Select the project’s primary discipline from the drop-down menu. If applicable, select the project’s secondary and tertiary disciplines.

Project/Performance Site Location(s) Form (Grants.gov form)

Provide the primary location and any other locations where you will conduct project activities during the period of performance.

Enter [congressional districts](#) using the two-letter state abbreviation followed by your three-character district number. For example, if your institution is in the 5th congressional district of Alabama, enter “AL-005.” If your institution is in a state or U.S. jurisdiction that does not have districts, enter “000” in place of the district number. If your institution is outside the U.S., enter “00-000.”

The form has space for 300 sites. If your project includes additional locations, list them in a separate document. Save the document as a PDF named additionallocations.pdf and attach it under “Additional Locations.”

Research and Related Budget (Grants.gov form)

You must submit a project budget using the Research and Related Budget form included in the Grants.gov application package and attach a [budget justification](#). Complete the [SF-424 Application for Federal Assistance - Short Organizational form](#) prior to completing your Research and Related Budget.

Complete a separate detailed budget for each 12-month span of the period of performance. The form will generate a cumulative budget.

The form indicates required fields in yellow. Round all costs to the nearest whole dollar. The inclusion of a cost category on the Research and Related Budget form does not automatically indicate that an expense is allowable in this program. See [D6. Funding Restrictions](#) to ensure that proposed costs are allowable.

If you provide voluntary cost share, do not include it on the Research and Related Budget form. You may describe it in your [budget justification](#).

All costs, whether supported by NEH funds or required cost sharing contributions (if applicable), must be reasonable, necessary to accomplish project objectives, allowable in terms of [2 CFR 200 Subpart E - Cost Principles](#), auditable, and incurred during the period of performance.

Costs are subject to audit, record retention, and other requirements set forth in [2 CFR 200 Subpart F - Audit Requirements](#).

You should include only your own employees under [A. Senior/Key Person](#) and [B. Other Personnel](#). Include team members in leadership roles in the project under [A. Senior/Key Person](#). Include other team members under [B. Other Personnel](#). Include costs for non-employees under [F3. Consultant Services](#) or [F5. Subawards/Consortium/Contractual Costs](#), as appropriate.

If you charge indirect costs to the project, you must not charge the same costs to the project as direct costs. See [H. Indirect Costs](#).

Introductory Fields

Your [SF-424 Application for Federal Assistance - Short Organizational](#) form should pre-populate introductory fields. If not pre-populated, indicate your organization's Unique Entity Identifier, name, and the period of performance. This should match the information you provide on your SF-424 Application for Federal Assistance - Short Organizational. Your period of performance must start on the first day of the month and end on the last day of the month. For budget type, check "project."

A. Senior/Key Person

Include personnel who are employed by the applicant institution in leadership roles on the project. Do not include collaborators at other institutions or consultants, as you will include them in [F. Other Direct Costs](#).

Enter the base salary (annual compensation) for each senior/key person and identify the number of months they will devote to the project. If you do not include base salaries, your award may be delayed.

Many non-academic institutions organize their budgets using calendar months. If your organization does not differentiate between academic and summer months, use only the calendar months column.

If your organization follows an academic calendar, you may differentiate levels of effort by using the academic and summer months columns. You may use both columns if your institutional policy requires separate accounting for academic and summer months. If your institution does not use a nine-month academic year and a three-month summer period, include your institution's definition of these terms in your [budget justification](#).

Enter the requested salary and fringe benefits for each senior/key person. Per [2 CFR § 200.431](#), fringe benefits are allowances and services you provide in addition to salaries and wages. Fringe benefits may include the costs of leave (e.g., vacation, family-related, sick, or military), employee insurance, pensions, and unemployment benefit plans.

Requested salaries and wages must comply with [2 CFR §§ 200.430](#) and [.466](#) and fringe benefits must comply with [2 CFR § 200.431](#).

The form will calculate the requested salary and fringe benefits for each key person.

The form has space for up to eight people. If you request funds for additional key personnel, list them in a separate document using the same format as the Research and Related Budget. Save the document as a PDF named additionalpersonnel.pdf and attach it under "Additional/Senior Key Persons." If applicable, enter the total funds requested for additional senior/key persons in the "Total Funds requested for all Senior/Key Persons in the attached file" field.

B. Other Personnel

Include personnel employed by the applicant institution who will play a supporting role on the project. For each project role, identify the number of personnel proposed, the total number of months, total salary, and total fringe benefits requested as described in [A. Senior/Key Person](#). The form will calculate the requested salary and fringe benefits for each group.

Post-doctoral associates, graduate students, and undergraduate students

If applicable, include charges for tuition remission and other forms of compensation paid to students as, or in lieu of, salaries and wages. You must report such costs in accordance with [2 CFR § 200.466\(b\)](#), and must treat them as direct or indirect costs in accordance with the actual work performed. You may charge tuition remission on an average rate basis.

Administrative/Clerical

In most circumstances, you should include the salaries of administrative, secretarial, or clerical staff as indirect costs (see [H. Indirect Costs](#)). Per [2 CFR § 200.413\(c\)](#), you may charge salaries for administrative or clerical staff as direct costs only if they meet the following conditions:

- The administrative or clerical services are integral to a project or activity.
- The individuals can be specifically identified with the project or activity.
- You explicitly include these costs in your budget or have prior written approval from NEH.
- You do not recover the costs as indirect costs.

If you include administrative or clerical salaries in your budget as direct costs, describe how direct charging meets all four conditions in your [budget justification](#). NEH may request additional information to assess if proposed costs are allowable.

Additional Other Personnel

List additional project roles, if applicable. The form has space for six named roles. If you have more, combine project roles on the form and explain in your [budget justification](#).

Requested salaries and wages must comply with [2 CFR §§ 200.430](#) and [.466](#) and fringe benefits must comply with [2 CFR § 200.431](#).

Do not list collaborators at other institutions or consultants here, as you will include them in [F. Other Direct Costs](#).

C. Equipment Description

Equipment is nonexpendable personal property costing \$10,000 or more per item and having a service life of more than one year (unless your organization has established a lower level). See [2 CFR §§ 200.313](#) and [.439](#).

You may purchase equipment if analysis demonstrates that it is more economical and practical than leasing. You may charge depreciation in compliance with [2 CFR § 200.436](#). If you lease equipment, include equipment rental/user fees in [F. Other Direct Costs](#).

Per [2 CFR § 200.322](#), you should preference goods, products, and materials produced in the United States purchased or acquired under a federal award. If NEH funds your project, you must include the requirements of this section in all subawards, contracts, and purchase orders for work or products.

List each item of equipment you plan to purchase and its estimated cost, including shipping and maintenance. Include supporting information, such as a price quote, in your [budget justification](#).

The form has space for ten items. If you request funds for additional equipment, list them in a separate document. Save the document as a PDF named `additionalEquipment.pdf` and attach it under "Additional Equipment." Enter the total funds for the additional equipment in the "Total funds requested for all equipment listed in the attached file" field.

The form will calculate total equipment costs.

D. Travel

Enter the total funds you are requesting for both domestic travel (local and long-distance) and foreign travel (including travel to Canada and Mexico). Detail costs for each trip in your [budget justification](#). **If you make non-refundable travel arrangements, it is at your own risk. You cannot charge cancelled travel to your award.**

Travel costs must comply with [2 CFR § 200.475](#) and the [General Terms and Conditions for Awards to Organizations](#). NEH uses the General Services Administration's [published per diem rates](#) to assess if proposed travel costs are reasonable.

You may not use NEH funds to attend regularly occurring professional meetings.

This section is for key and other personnel travel. Include travel costs for participants in [E3](#), Participant Support Costs, and travel costs for consultants in [F3](#), Consultant Services. The form will calculate total travel costs.

E. Participant/Trainee Support Costs

[Per 2 CFR § 200.1](#), Participant generally means an individual participating in or attending program activities under a Federal award, such as trainings or conferences, but who is not responsible for implementation of the Federal award. Individuals committing effort to the development or delivery of program activities under a Federal award (such as consultants, project personnel, or staff members of a recipient or subrecipient) are not participants. Examples of participants may include community members participating in a community outreach program, members of the public whose perspectives or input are sought as part of a program, students, or conference attendees.

[2 CFR § 200.1](#) defines participant support costs as direct costs that support participants such as stipends, subsistence allowances, travel allowances, registration fees, temporary dependent care, and per diem paid directly to or on behalf of participants.

[2 CFR § 200.432](#) defines a conference as a meeting, retreat, seminar, symposium, workshop, or event, the primary purpose of which is the dissemination of technical information beyond the non-federal entity, and which is necessary and reasonable for successful performance under the Federal award.

Include supporting information in your [budget justification](#). **If you or your participants make non-refundable travel arrangements, it is at your own risk. You cannot charge cancelled travel to your award.**

If you claim indirect costs, exclude participant support costs from the MTDC base. The form will calculate total participant support costs.

1. Tuition/Fees/Health Insurance

Leave this field blank.

2. Stipends

Enter the requested funds for participant stipends.

3. Travel

Enter the requested funds for participant travel. In your [budget justification](#), name the travelers (if known) and itemize their travel expenses (e.g., roundtrip airfare, mileage, public transportation fares, parking fees).

4. Subsistence

Enter the requested funds for participant subsistence (e.g., lodging and service charges; meals, including taxes and tips; and incidental expenses).

5. Other

Describe other participant support costs (e.g., local ground transportation to venues, admission fees) and enter the requested funds. Provide additional information in your [budget justification](#).

Number of Participants/Trainees

Enter the number of participants. This field cannot exceed 999.

F. Other Direct Costs

The form will calculate total other direct costs.

1. Materials and Supplies

Enter the requested funds for materials and supplies that cost less than \$10,000 per item, regardless of its useful life, unless your organization has established a different capitalization level. See [2 CFR §§ 200.314](#) and [.453](#).

2. Publication Costs

Enter the requested funds for publication costs, including the costs of documenting, preparing, publishing, or otherwise making available to others the findings and products of the work conducted under the award. Include supporting information in your [budget justification](#).

3. Consultant Services

Enter the requested funds for consultant services. If your project includes an external advisory committee, include associated costs here.

Consultant fees must comply with [2 CFR § 200.459](#).

4. Automated Data Processing (ADP)/Computer Services

Enter the requested funds for ADP/computer services, including computer-based retrieval of scientific, technical, and education information. Include personal computers and accessories under [Materials and Supplies](#). If a third party will provide these services, include them in [Subawards/Consortium/Contractual Costs](#).

5. Subawards/Consortium/Contractual Costs

Enter the total funds you are requesting (both direct and indirect costs) for activities third parties will perform.

Per [2 CFR §§ 200.1](#) and [.331\(a\)](#), a subaward is an award you issue to a subrecipient to carry out part of your federal award. Subawards do not include payments to contractors (as defined in [2 CFR §§ 200.1](#) and [.331\(b\)](#)) or payments to individuals who are beneficiaries of federal programs.

You may provide a subaward through any form of legal agreement, including an agreement you consider a contract. The substance of the relationship between a passthrough entity and a third party is more important than the form of the agreement when determining if the third-party functions as subrecipient or contractor. See [2 CFR § 200.331\(c\)](#).

NEH may request additional information to assess if proposed costs are reasonable and allowable. See [2 CFR §§ 200.331](#) and [.332](#).

If your budget includes subawards, you must submit a separate Research and Related budget and budget justification for each subrecipient. See [Attachment 8: Subrecipient Budget\(s\)](#). If a subrecipient claims indirect costs, include its federally negotiated indirect cost rate agreement in [Attachment 9: Federally negotiated indirect cost rate agreement](#). You do not have to include an agreement for any subrecipient that requests the 15% de minimis rate.

See [F2. Administrative and National Policy Requirements](#) for additional information on monitoring subrecipients' performance. [Learn more about managing subawards](#).

6. Equipment or Facility Rental/User Fees

Enter the requested funds for rental fees for equipment and facilities.

If you will use your own equipment and facilities, you may charge depreciation in compliance with [2 CFR § 200.436](#). Alternatively, if you will use equipment you purchased with federal funds under another award, you may charge user fees consistent with [2 CFR § 200.313\(c\)\(2\)](#). You may not charge both depreciation and user fees.

If you will host a conference, you may rent facilities per [2 CFR § 200.432](#). If you rent facilities under a "less-than-arm's-length" lease, you must comply with [2 CFR § 200.465\(c\)](#).

Federally funded meetings and conferences must take place in properties that comply with the [Hotel and Motel Fire Safety Act of 1990 \(Pub. L. 101-391\)](#). Consult the U.S. Fire Administration's [National Master List](#) for fire code compliant hotels.

7. Alterations and Renovations

Leave this line blank. Per [2 CFR § 200.462](#), costs you incur for ordinary and normal rearrangement and alteration of facilities are allowable as indirect costs.

8-10. Other

List items you have not included in other previous categories or in the indirect cost pool. "Other" project-specific costs may include fees for design, exhibition fabrication, promotion, acquisition, rights, evaluation and assessment, and accessibility accommodations (e.g., audio description, sign-language interpretation, closed or open captioning, large-print brochures/labeling). "Miscellaneous" and "contingency" are not acceptable budget categories.

Per [2 CFR § 200.432](#), allowable conference costs include speakers' fees, costs of meals and refreshments, and other incidental items. You must exercise discretion and judgment to ensure that costs are appropriate, necessary, and managed in a manner that minimizes costs to the award.

Food is allowable only when vendors are unavailable during the scheduled program. You may not use federal funds for meals or refreshments at receptions or networking events. If participants receive complimentary meals or refreshments during meetings, conferences, training, or other events while on NEH-supported travel, you must reduce the per diem you charge to the award. Per [2 CFR § 200.423](#), you may not use federal funds for alcoholic beverages. [See Allowability of Food Costs on NEH Awards](#).

Fiscal agent and fiscal sponsor fees are unallowable. Fiscal sponsorship activities **alone** (e.g., proposal submissions, reporting, fulfillment of contractual obligations, maintaining IRS status) are unallowable, however costs incurred for substantive involvement by organizations are allowable.

G. Total Direct Costs

The form will calculate total direct costs.

H. Indirect Costs

Indirect costs are costs that your institution incurs for common or joint objectives and that you cannot readily identify with a specific project or activity. Indirect costs include such expenses as the depreciation on buildings, equipment, and capital improvements; operations and maintenance expenses; accounting and legal services; and salaries of executive officers.

You do not have to claim indirect costs, but if you do, calculate the amount you may request by multiplying the applicable indirect cost rate by the distribution base, which is typically the project's modified total direct costs (MTDC).

Per [2 CFR § 200.1](#), MTDC are direct salaries and wages, applicable fringe benefits, materials and supplies, services, travel, and up to the first \$50,000 of each subaward (increased from \$25,000). MTDC exclude equipment, capital expenditures, rental costs, tuition remission, scholarships and fellowships, participant support costs, and the portion of each subaward over \$50,000.

You may use the \$50,000 amount **only** if you apply the de minimis rate or if your Negotiated Indirect Cost Agreement (NICRA) identifies the threshold for each subaward as \$50,000. If your NICRA does not reflect the updated threshold, NEH may modify indirect costs, pending the availability of funds, if you renegotiate your NICRA within 90 days of the period of performance start date.

Review your institution's negotiated indirect cost rate(s) to ensure you are using the most appropriate rate for your project. Many institutions of higher education negotiate multiple rates, such as "research," "instruction," and "other sponsored activities." An institution's "research" rate is not the appropriate rate for inclusion in NEH project budgets, except in rare cases, since it is reserved for projects involving scientific research, not scholarly inquiry of the type most often supported by NEH.

Except as provided in [2 CFR § 200.414\(c\)\(1\)](#), NEH must use the negotiated rate(s) in effect at the time it issues your award and will not adjust the rate(s) throughout the life of your award. NEH will not adjust your award amount due to changes to your negotiated rates.

If your institution does not have a negotiated rate with the federal government when NEH issues an award (because it is a new recipient or the parties cannot reach agreement on a rate), but has a provisional rate, NEH must use the provisional rate until a final cost is negotiated and approved by the cognizant agency, except as provided in [2 CFR § 200.414](#). If the recipient fails to negotiate an indirect cost rate applicable to the period of performance within the period of performance, NEH may disallow indirect costs.

If your organization does not have a federally negotiated indirect cost rate, you may:

- submit an indirect cost proposal to your cognizant federal agency to negotiate a rate within three months of your award's period of performance start date; or
- charge a de minimis rate of 15% applicable to MTDC (see [2 CFR § 200.414\(f\)](#))

If you choose one of these options, indicate this under [Indirect Cost Type](#). If you do not choose either of the above options, you may charge only costs that are allocable, allowable, and reasonable to the award.

Include a copy of your federally negotiated indirect cost rate agreement, along with subrecipient agreements, as [Attachment 9: Federally negotiated indirect cost rate agreement](#), if applicable.

Reference [NEH's General Guidance on Calculating Indirect Costs](#) for more information.

If NEH is your cognizant agency, reference [Guidance for Negotiating an Indirect Cost Rate Agreement with NEH](#).

Indirect Cost Type

Enter the type of indirect cost rate (e.g., "other sponsored activities," "all programs," "instruction," "15% de minimis") and base (e.g., "MTDC," "salaries," "salaries & fringe") and whether the activity and rate are on- or off-site. If your budget includes more than one indirect cost rate or base, list them as separate entries (i.e., if your project includes activities that occur both on and off campus). If you do not have a current indirect rate agreement, but intend to negotiate one, write "None-will negotiate" and provide additional detail in your [budget justification](#).

Indirect Cost Rate (%)

Enter the most recent indirect cost rate(s) established with your cognizant federal agency (or the 15% de minimis rate) as a number without special characters (i.e., 32.5).

Indirect Cost Base (\$)

Enter the base for each indirect cost type. Describe any exclusions in your [budget justification](#). If applicable, refer to your federally negotiated indirect cost rate agreement to determine how to calculate the indirect cost base.

Funds Requested (\$)

Enter the requested funds for each indirect cost type.

Total Indirect Costs

The form will calculate total indirect costs.

Cognizant Federal Agency

Enter the name of your cognizant federal agency and a point of contact, if applicable.

I. Total Direct and Indirect Costs

The form will calculate total project costs. Total project costs should not exceed:

\$75,000	Planning
\$100,000	Implementation for a temporary exhibition
\$250,000	Implementation for organizations with annual operating budgets under \$1,000,000
\$500,000	Implementation for organizations with annual operating budgets between \$1,000,000 and \$10,000,000
\$750,000	Implementation for organizations with annual operating budgets over \$10,000,000

J. Fee

Leave this field blank.

K. Total Costs and Fee

The form will calculate this field, which will be the same amount as [I. Total Direct and Indirect Costs](#).

L. Budget Justification

You must provide a budget justification to support your project. Specifically describe how each item supports your proposed objectives, detail how you calculated all costs, and provide supporting documentation. Organize your budget justification using the section headings on the Research and Related Budget.

If you provide voluntary cost share, you may describe it in the budget justification to contextualize the project. Do not include voluntary cost share on the Research and Related Budget form.

Confirm that the amounts in your budget and budget justification are the same.

Save the document as a PDF named justification.pdf. Attach only one file to the Research and Related Budget form. Do not use your budget justification to expand your narrative.

A. Senior/Key Person: Budget Justification

Detail the salary and wages you will pay to each Senior/Key Person. Provide their names and briefly describe their roles in and suitability to the project. Identify the fringe benefit rate and explain the base for each person. If your organization follows an academic calendar, explain any differences in compensation between academic and summer months.

B. Other Personnel: Budget Justification

List names (if known), roles, months, and requested salary and fringe benefits for other personnel, including post-doctoral associates, graduate students, undergraduate students, and administrative/clerical personnel.

If your budget includes administrative/clerical personnel, describe how they meet the [four conditions](#) for inclusion as a direct cost.

C. Equipment Description: Budget Justification

Detail the number and unit cost for each item and explain how you determined these figures. Provide vendor quotes or price lists, if applicable.

D. Travel: Budget Justification

For each trip, provide the name of the key personnel or employee(s) (if known), explain the purpose of the trip, and specify the points of origin and destination. Break out the costs of transportation, lodging, per diem, and any other associated expenses. Explain how you determined these figures. You must justify each trip separately, except for recurring local trips, which you may group together.

For local travel, include the mileage rate, number of miles, reason for travel, and staff members completing the travel. For long-distance travel, calculate per diem amounts for meals and lodging consistent with written institutional policy. You must use the lowest available commercial fares for coach or equivalent accommodations. **If you make non-refundable travel arrangements, it is at your own risk. You cannot charge cancelled travel to your award.**

E. Participant/Trainee Support Costs: Budget Justification

Describe how you calculated participant stipends, travel, subsistence, and other costs. If possible, detail participant travel costs using the instructions above.

F. Other Direct Costs: Budget Justification

1. Materials and Supplies

Indicate general categories (e.g., personal computers, digital cameras, archival supplies). Provide a total for each category. Itemize categories totaling \$1,000 or more and provide vendor quotes or price lists, if applicable.

2. Publication Costs

Indicate print runs and justify costs, including vendor quotes, if applicable.

3. Consultant Services

Identify each consultant, describe the services they will perform, specify the amount of time they will devote to the project across the period of performance, outline travel costs, and provide total costs. If applicable, include consultants' proposals.

4. Automated Data Processing (ADP)/Computer Services

Itemize the cost for each service and include established service rates, if applicable.

5. Subawards/Consortium/Contractual Costs

List the costs of project activities to be undertaken by third parties. Identify each third party by name, describe its role in the project, the activities it will carry out, and the associated costs. For each entry, designate the third party as either a subrecipient (who receives a subaward) or a contractor (who receives a contract).

For each contractor, itemize costs using the same categories as the Research and Related Budget and provide relevant supporting documents.

You will submit a Research and Related budget and budget justification for each subrecipient, which you will include in [Attachment 8: Subrecipient budget\(s\)](#).

6. Equipment or Facility Rental/User Fees

Identify and justify each rental fee. Provide relevant supporting documentation.

7. Alterations and Renovations

Building alterations and renovations are not allowable expenses in this program. List costs related to the design, fabrication, and installation of temporary exhibit space (i.e. the costs do not involve the building itself) under "Other Costs."

8. Other Costs

Itemize, describe, and justify any other direct costs. Include supporting documentation. "Miscellaneous" and "contingency" are not acceptable budget categories.

H. Indirect Costs: Budget Justification

If you include indirect costs in your project budget, identify the rate(s), explain the base(s), and describe any exclusions.

Attachments Form (Grants.gov form)

You will upload your [Attachments](#) to Grants.gov using this form. The form accommodates up to fifteen attachments. **Attachments must be in Portable Document Format (.pdf)**. Convert all non-PDF files (i.e., Word, Excel, images) to PDFs. Occasionally, converting a document to PDF may alter its size. Confirm that attachments are within mandatory page limits before you submit the application. Do not attach files that have been password-protected, encrypted, or digitally signed. You must remove all such security features before attaching your files. Failure to do so may result in your application being rejected.

If an attachment contains multiple documents, merge them into a single file, not a PDF portfolio. If you include a PDF portfolio, the file may be rejected by Grants.gov or eGMS Reach.

Consult the [Application Components Table](#) to name and sequence your attachments so that NEH can easily identify them. Grants.gov may reject your application if:

- file names exceed 50 characters

- multiple files have the same name
- file names include characters other than the following: A-Z, a-z, 0-9, underscore, hyphen, space, period, parentheses, curly braces, square brackets, ampersand, tilde, exclamation point, comma, semicolon, apostrophe, at sign, number sign, dollar sign, percent sign, plus sign, and equal sign

Grants.gov may accept and validate your application even if you are missing required components or have formatted them incorrectly. You must ensure that you have formatted, attached, and submitted all required components correctly. If you have not, NEH may reject your application as incomplete or nonresponsive.

Learn about [Adobe software compatibility with Grants.gov](#) and ensure that you can use your version of Adobe Acrobat Reader to download, complete, and submit your application.

Certification Regarding Lobbying (conditionally required for recipients)

If you request more than \$100,000, you must submit the Certification Regarding Lobbying before NEH issues your award. Add this form to your application package in Grants.gov and it will autofill based upon information provided on the [SF-424 Application for Federal Assistance - Short Organizational](#).

Standard Form-LLL, “Disclosure of Lobbying Activities” (conditionally required for recipients)

If you have or will use non-federal funds for lobbying, you must submit Standard Form-LLL, “Disclosure of Lobbying Activities” before NEH issues your award. Add this form to your application package in Grants.gov. See [2 CFR § 200.450](#).

3. Unique Entity Identifier and System for Award Management

Before applying, your organization must register with the [System for Award Management \(SAM\)](#) and [Grants.gov](#). [Learn more about this multistep process](#).

NEH encourages organizations with SAM registrations to check the validation of their UEI well in advance of the deadline to ensure that they are accurate, current, and active. If your SAM registration is not active and current at the time of Grants.gov submission, NEH will reject your application.

Allow several weeks to register with SAM and Grants.gov. NEH will not waive the online submission requirement or extend the application deadline to allow additional time for you to complete registration with SAM or Grants.gov.

Login.gov

You must have a [Login.gov](#) account to register and log in to SAM and Grants.gov. Login.gov is a secure sign-in service used by the public to sign in to participating government agencies. [Create and link your account now](#).

System for Award Management (SAM)

Your organization must register with the [System for Award Management \(SAM\)](#) and maintain an active SAM registration with current information while you have an active federal award or a

pending application with a federal agency. See [2 CFR § 25.110](#) for exceptions. SAM will assign your organization a [Unique Entity Identifier](#).

When registering or renewing in SAM, the system will prompt you to review and agree to financial assistance certifications and representations, as required by [2 CFR § 200.209](#).

If your SAM registration is not active and current at the time an award is made, NEH may determine that you are not qualified to receive an award and use that determination as a basis for making an award to another applicant.

[Check the status of your SAM.gov registration](#).

Contact the [Federal Service Desk](#) if you have questions.

Grants.gov

You must register with [Grants.gov](#) using your Login.gov credentials before applying. You must submit your application using [Grants.gov Workspace](#) or a Grants.gov system-to-system solution. Workspace is a shared, online environment where team members may simultaneously access and edit forms within a grant application.

After you register and create an [Organizational Applicant Profile](#), Grants.gov will email your E-Business Point of Contact who can assign the appropriate roles to individuals within your organization. This includes the authorized organization representative (AOR), who will give permission to the appropriate individuals to complete and submit applications on behalf of your organization.

If you have previously registered with Grants.gov, confirm that your registration is still active and that your AOR is current.

Contact [Grants.gov Applicant Support](#) or consult the [Grants.gov Online User Guide](#) and its [library of instructional videos](#) if you have questions.

4. Submission Dates and Times

Applications

The deadline to apply is September 10, 2025, at 11:59 p.m. Eastern Time

Applications must be complete, comply with length and formatting requirements, and be validated by Grants.gov under the correct funding opportunity prior to the deadline to be considered under this notice. See the [late submission policy](#) for the limited situations when NEH might accept an application submitted after the deadline.

It is your responsibility to confirm that Grants.gov and subsequently NEH have received your application. [Check your Grants.gov application status](#). eGMS, NEH's online grant management system, will send you an automatically generated email upon receipt of your proposal.

When NEH receives your application, the agency will assign it a tracking number beginning with BP-, BR-, GE-, or GI-. A tracking number does not guarantee that your application is free of technical problems (such as missing attachments or failure to convert attachments to PDFs). If

your files are not correctly formatted, eGMS will reject your application and notify you by email. eGMS cannot detect errors such as missing components or excess pages.

NEH recommends you submit your application at least 48 hours prior to the deadline so you have time to correct technical errors eGMS identified or you discover. It is your responsibility to correct errors prior to the deadline.

NEH will not comment on the status of your application except regarding matters of eligibility, completeness, and responsiveness.

5. Intergovernmental Review

This funding opportunity is not subject to intergovernmental review under [Executive Order 12372](#).

6. Funding Restrictions

You may not use awards made under this notice for the following purposes:

- expenses for hosting a traveling exhibition that is not being developed as part of the project proposed in the application submitted to this program
- expenses for venues in foreign countries
- projects that are exclusively or primarily digital or where the primary format is a film, podcast or audio program
- purchase or commission of art or artifacts, or artmaking activities such as the creation of a mural or memorial
- projects for preservation, cataloging, or archiving that do not include significant interpretive components (applicants should instead apply to programs offered by the [Division of Preservation and Access](#))
- print or digital publications that are not an integral part of the larger project for which funding is requested
- purchase, renovation, restoration, rehabilitation, or construction of real property
- building-wide improvements, such as overall window or carpet replacement due to wear, that do not relate to the design and fabrication of the exhibition in its gallery space
- fiscal agent fees
- strategic planning or feasibility studies
- projects intended primarily for students in formal learning environments or that satisfy requirements for educational degrees or formal professional training (though projects may include components that can be used in classrooms)
- conservation treatments of objects in excess of 15% of the NEH award
- projects primarily devoted to research rather than interpretation for the public
- dramatic adaptations of literary works
- costs for attending regularly occurring professional meetings or other professional development activities
- costs for activities performed by federal entities or personnel
- promotion of a particular political, religious, or ideological point of view
- promotion of gender ideology
- promotion of discriminatory equity ideology
- support for diversity, equity, and inclusion (DEI) or diversity, equity, inclusion, and accessibility (DEIA) initiatives or activities

- environmental justice initiatives or activities
- advocacy of a particular program of social or political action
- support of specific public policies or legislation
- lobbying
- projects that fall outside of the humanities; the creation or performance of art; creative writing, autobiographies, memoirs, and creative nonfiction; policy studies; and social science research that does not address humanistic questions and/or utilize humanistic methods

Applications including unallowable costs or activities may be judged nonresponsive and may not be reviewed.

See [2 CFR 200 Subpart E - Cost Principles](#) for other unallowable costs.

E. Application Review Information

1. Review Criteria

Peer reviewers will use the following criteria to review applications under this notice:

1. Intellectual content and humanities significance

(aligns with narrative sections [Nature of the request](#), [Humanities content](#), [Evaluation of the project's impact](#), [Humanities scholars and consultants](#), [Attachment 4: Bibliography](#), and [Attachment 5: Walkthrough](#))

- the relationship of the project to the program focus areas of American Military History and Valor, the American Dream and Economic Freedom, America's Role on a Global Scale, or the Semiquincentennial, as described in section A1.
- the significance of the subject, the humanities ideas, and the relevant collections
- the quality and relevance of the humanities scholarship informing the project
- the extent to which the project offers an analytical perspective on its underlying themes and ideas

2. Format and program resources

(aligns with narrative sections [Nature of the request](#), [Project formats](#), [Project resources](#), [Project history](#), [Evaluation of the project's impact](#), [Organizational profile](#), and [Attachment 5: Walkthrough](#))

- the appropriateness, quality, and creativity of the concept for organizing and presenting the material to effectively convey the humanities content to the intended audience
- the significance of the materials and resources that support the project's interpretive themes and ideas
- the potential of the project's interpretive techniques, audience experience design, and (if applicable) interpretive text or signage to clearly present the major takeaway ideas

3. Audience

(aligns with narrative sections [Nature of the request](#), [Audience, marketing, and promotion](#), [Evaluation of the project's impact](#), and [Organizational profile](#))

- the appeal of the subject and the accessibility of the ideas to the intended audience

- the demonstrated ability of the organization to attract a broad audience and, if applicable, to reach the specific target audiences the proposal identifies
- the likely effectiveness of the proposed project evaluation

4. Project team and humanities advisers

(aligns with narrative sections [Nature of the request](#), [Humanities content](#), [Organizational profile](#), [Project team](#), [Humanities scholars and consultants](#), and [Attachment 2: Work plan](#) and [Attachment 3: Resumes and letters of commitment](#))

- the experience and technical skills of the project team and the quality of their previous work
- the qualifications of the advising scholars and potential for their involvement to enhance project content and analysis
- if applicable, the likelihood that the institutional partners will collaborate effectively

5. Project feasibility

(aligns with narrative sections [Nature of the request](#), [Project formats](#), [Project resources](#), [Project history](#), [Organizational profile](#), [Project team](#), [Humanities scholars and consultants](#), and [Attachment 2: Work plan](#) and the [Research and Related Budget](#))

- the likelihood that the applicant will achieve the project's goals in a timely and efficient manner
- the appropriateness and reasonableness of the project's costs

6. Overall evaluation

(aligns with all narrative sections)

- the quality of the project, taken as a whole

2. Review and Selection Process

NEH staff review all applications for eligibility, completeness, and responsiveness. The agency then conducts a peer review process for all applications that pass this initial screening.

Peer reviewers are experts in their fields with knowledge and expertise relevant to the activities that the program supports. NEH instructs peer reviewers to evaluate applications according to the [review criteria](#) in this notice. Peer reviewers must comply with federal ethics rules governing conflicts of interest.

NEH program officers supplement the peer reviewers' comments to address matters of fact or significant points that the peer reviewers have overlooked. They then make funding recommendations to the [National Council on the Humanities](#). The National Council meets at least twice each year to review applications and advise the NEH Chair. By law, the Chair has the sole authority to make final funding decisions.

Following NEH's public announcement of funded projects, you may request copies of the peer reviewers' evaluations of your proposal by contacting publicpgms@neh.gov.

[Learn more about the NEH review process.](#)

[Apply to be a peer reviewer for NEH.](#)

3. Assessment of Risk and Other Pre-Award Activities

Following the Chair's initial selection of applications for support, the NEH Office of Grant Management (OGM) conducts a risk assessment for selected applications. OGM will consider the applicant's past performance, if applicable; analyze the project budget; assess the applicant's management systems; confirm the applicant's continued eligibility; and evaluate compliance with [public policy requirements](#). This assessment guards against the risk that federal financial assistance might be wasted, used fraudulently, or abused.

NEH will consider information about your organization that is in the Responsibility/Qualification data bank in SAM.gov (formerly [Federal Awardee Performance and Integrity Information System \(FAPIS\)](#)). This database records the integrity and performance of entities applying for federal funding. NEH will review the Responsibility/Qualification database when assessing your organization's integrity, business ethics, and record of performance under federal awards, as described in [2 CFR § 200.206](#). You may comment on information provided by federal awarding agencies about your organization. Per [2 CFR § 200.213](#), NEH will report determinations that your organization is not qualified to SAM.gov.

OGM may request that you submit additional programmatic or administrative information (such as an updated budget or supporting documentation) or undertake certain activities (such as negotiating an indirect cost rate) in anticipation of an award. Such requests do not guarantee that NEH will make an award.

After completing its risk assessment, NEH will determine whether making an award would be consistent with the agency's risk management policy, whether it must impose any special terms and conditions, and what funding level is appropriate. NEH may elect not to issue awards to applicants with management or financial instability that affects their ability to comply with the terms and conditions of the award ([2 CFR § 200.206](#)).

Award decisions are discretionary and are not appealable to any federal official or board.

4. Anticipated Announcement and Award Dates

NEH will notify you of funding decisions by email in April 2026. This is not an authorization to begin performance or incur related costs.

F. Federal Award Administration Information

1. Federal Award Notices

If NEH selects your application for an award, the NEH Office of Grant Management will send award documents to the institutional grant administrator and project director through eGMS Reach beginning in April 2026.

[Learn more about managing an NEH award.](#)

2. Administrative and National Policy Requirements

Each award is subject to [2 CFR Part 200 Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards](#), the [General Terms and Conditions for Awards to Organizations](#), and any specific terms and conditions that NEH places on the award in the Notice of Action.

The recipient, including any subrecipient(s), must comply with all applicable Executive Orders for the duration of the period of performance of the award. Executive Orders can be accessed via the [Federal Register: Executive Orders](#), and additional guidance is provided on [NEH's website](#).

Debarment, suspension, ineligibility, and voluntary exclusion certification

By applying, you certify that neither your institution nor its principals are presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any federal department or agency.

You must comply with [2 CFR §§ 180.335](#) and [.350](#) with respect to providing information regarding all debarment, suspension, and related offenses information, as applicable.

If you cannot attest to the statements in this certification, explain why not in [Attachment 10: Explanation of delinquent federal debt](#).

Providing access to NEH-funded products

NEH strives to make the products of its awards available to the broadest possible audience by providing ready and easy access to its grant products to scholars, educators, students, and the American public. All other considerations being equal, NEH gives preference to projects that provide free access to the public.

Projects that produce peer-reviewed journal articles must make these products publicly accessible in accordance with NEH's [Public Access Policy](#).

Accessibility

You must comply with [Section 504 of the Rehabilitation Act of 1973](#), which prohibits discrimination on the basis of disability in any program or activity receiving federal financial assistance. Consult [Design for Accessibility: A Cultural Administrator's Handbook](#). Project-specific accessibility accommodations (e.g., audio description, sign-language interpretation, closed or open captioning, large-print brochures/labeling) are eligible costs. Include these items in your budget under [8-10. Other Direct Costs](#).

Copyright information

Subject to applicable law, you may copyright work that you develop or acquire under an award. In accordance with [2 CFR § 200.315\(b\)](#), NEH reserves a royalty-free, nonexclusive, and irrevocable right to reproduce, publish, or otherwise use the work for federal purposes, and to authorize others to do so. This includes the right to require recipients and subrecipients to make such works available according to the agency [Public Access Policy](#).

Protecting personal information

If you collect personal identifiable information (PII) as part of your NEH-funded award, you are responsible for protecting and storing it. You must take all reasonable and appropriate actions to prevent inadvertent disclosure, release, or loss of PII. Consult [Protecting Personal Information | The National Endowment for the Humanities](#) for more guidance. NEH is not liable if a recipient incurs an inadvertent disclosure, release, loss, or data breach of PII.

Consent for survey participation

If your NEH-funded project includes surveys, you may not enroll a participant until you have obtained informed consent.

Acknowledging NEH support

Materials publicizing or products resulting from NEH-funded activities must contain an acknowledgment of NEH support. Consult [Acknowledgment and Publicity Requirements for NEH Awards](#) and [Publicizing Your Project](#) for guidance.

Subrecipient monitoring requirements

Per [2 CFR § 25.300](#), you may issue subawards with federal funds only to organizations that have obtained and provided their Unique Entity Identifier. Subrecipients are not required to complete registration with the [System for Award Management \(SAM\)](#) to obtain a Unique Entity Identifier. See [D3. Unique Entity Identifier and System for Award Management](#).

Per [2 CFR § 200.332](#), you must verify that potential subrecipients are not suspended, debarred, or otherwise excluded from receiving Federal funds.

You must monitor your subrecipients to ensure that they use their subawards for authorized purposes; comply with federal statutes, legislative requirements, regulations, and the terms and conditions of the subaward; and achieve their performance goals. You must ensure that your subrecipients track, appropriately use, and report program income generated by the subaward. See [2 CFR § 200.332](#) for information that you must include in subaward agreements.

[Learn more about managing subawards.](#)

Program income

You must report income you or your subrecipients directly generated by NEH-funded activities or earned as a result of the award during the period of performance and for seven years following the end of the period of performance. When NEH funding of a project amounts to \$50,000 or more, and the total program income earned after the period of performance exceeds \$50,000, NEH reserves the right to make a claim to or to restrict the use of the federal share of income earned during the seven years following the period of performance. The federal share is a percentage based upon the proportion of NEH support of the total project costs. Review the [NEH Program Income Policy](#).

NEH Research Misconduct Policy

In accordance with the [Federal Policy on Research Misconduct](#), NEH has established procedures for handling allegations of research misconduct applicable to both internal and external research programs. Review the [NEH Research Misconduct Policy](#).

Indemnity: The Arts and Artifacts Indemnity Act

The Arts and Artifacts Indemnity Act authorizes the Federal Council on the Arts and the Humanities to enter into indemnity agreements with U.S. nonprofit tax-exempt organizations and government units. Institutions organizing an exhibition with loaned objects are encouraged to apply for indemnity, which can significantly lower the overall cost of insuring the exhibition. The indemnity program is administered by the [National Endowment for the Arts](#). [Learn more about the indemnity program.](#)

Eliminate waste, fraud, and abuse

Help NEH eliminate fraud and improve management by reporting allegations or suspicions of waste, fraud, abuse, mismanagement, research misconduct (fabrication, falsification, plagiarism), or unnecessary government expenditures to the [NEH Office of the Inspector General](#).

Termination

NEH reserves the right to terminate awards consistent with [2 CFR § 200.340](#).

3. Reporting

If you receive an award, you must complete required reports in eGMS Reach, the NEH online grant management system, unless otherwise instructed. NEH will provide further information in the Notice of Action.

1. **Federal Financial Report(s)**. You must submit the Federal Financial Report (SF-425) annually.
2. **Performance Progress Report(s)**. You must submit a performance progress report annually. The “Goals & Progress” section asks for a summary of your goals; a description of what you have achieved; and, if relevant, what tasks remain to complete the project. This section must align with the outcomes and outputs you identify in your application. When you complete the report, or at any time during or after the period of performance, you may also add the project results using the Products and Media tab in eGMS Reach.
3. **Final Reports**. You must submit a final Federal Financial Report (SF-425) and a final performance report within 120 calendar days after the period of performance ends. The final performance report collects information relevant to progress on program-specific goals; impact of the overall project; the degree to which you achieved the mission, goals, and strategies outlined in the approved application; your objectives and accomplishments; barriers encountered; and your overall experiences during the period of performance.

Projects that produce peer-reviewed journal articles must make these products publicly accessible in accordance with NEH’s [Public Access Policy](#).

Learn more about [performance reporting requirements](#) and [financial reporting requirements](#).

G. Agency Contacts

If you have questions about the program, contact:

Division of Public Programs
National Endowment for the Humanities
400 Seventh Street, SW
Washington, DC 20506
publicpgms@neh.gov

If you have questions about administrative requirements or allowable costs, contact:

Office of Grant Management
National Endowment for the Humanities
400 Seventh Street, SW
Washington, DC 20506
202-606-8494
grantmanagement@neh.gov

If you are deaf or hard of hearing, you can contact NEH using telecommunications relay at 7-1-1.

If you have questions about registering or renewing your registration with Login.gov or SAM.gov, contact the Federal Service Desk, Monday – Friday, 8:00 a.m. to 8:00 p.m. Eastern Time, at:

[Federal Service Desk](#)
U.S. calls: 866-606-8220
International calls: +1 334-206-7828

For assistance in registering with or submitting your application through Grants.gov, contact:

[Grants.gov Applicant Support](#)
U.S. calls: 1-800-518-4726
International calls: +1-606-545-5035
support@grants.gov

Always obtain a case number when calling for support.

H. Other Information

Related funding opportunities

NEH provides additional funding opportunities for projects that commemorate the 250th anniversary of American independence.

[Rediscovering Our Revolutionary Tradition](#) preserves and improves access to primary source materials that document the history of America's founding era and of American government in federal, state, and local contexts.

[Celebrate America!](#) will award 250 challenge grants of up to \$25,000 each for projects that focus on the founding of the American nation, key historical figures, and milestones that reflect the exceptional achievements of the United States.

The [Public Scholars program](#) offers grants to individual authors for research, writing, travel, and other activities leading to the creation and publication of well-researched nonfiction books in the humanities written for the broad public. Applications for the 2026 Public Scholars competition must be for projects that promote a deeper understanding of our nation's extraordinary heritage, including our record of advancing liberty, prosperity, and human flourishing.

[The National Garden of American Heroes: Statues](#) program supports the design and creation of statues of historical figures from America's past who have contributed to our cultural, scientific, economic, and political heritage.

Privacy policy

NEH solicits the information in this Notice of Funding Opportunity under the authority of the National Foundation on the Arts and Humanities Act of 1965, as amended, [20 U.S.C. 951, et seq.](#) Disclosure of the information is voluntary. The principal purpose for which NEH will use the information is to process the application, which may include determining eligibility, evaluating the application, selecting recipients, and administering the award program. Panelists and other third parties may assist in the evaluation of applications, in which case NEH will take appropriate security measures with respect to the information provided to such individuals for review. NEH may also use or disclose the information it collects as required by law and for governmental purposes such as statistical research, analysis of trends, Congressional oversight, and the other routine uses set forth in the systems of records notice ("SORN") published by NEH in the Federal Register. NEH ordinarily will not publicly disclose the contents of applications that NEH does not select for funding, except as set forth in the SORN. Failure to provide the information solicited in this Notice may result in rejection of the application.

Application completion time

The Office of Management and Budget (OMB) requires federal agencies to supply information on the time needed to complete forms and also to invite comments on the paperwork burden. NEH estimates that on average it takes sixty hours to complete an application. This estimate includes time for reviewing instructions; researching, gathering, and maintaining the information needed; and completing and reviewing the application. Time needed may vary from program to program.

You may send any comments regarding the estimated completion time or any other aspect of this application, including suggestions for reducing the completion time, to the PRA Officer at PRA@neh.gov. According to the [Paperwork Reduction Act of 1995](#), no persons are required to respond to a collection of information unless it displays a valid OMB number. The OMB Control Number for this Notice of Funding Opportunity is 3136-0134, expiration date October 31, 2027.