

Notice of Funding Opportunity (NOFO)

Reducing reliance on federal funding
and enhancing program effectiveness
through data analysis and
accountability of community
implementing partners in Paraguay in
the framework of America 250.

U.S. Department of State

Embassy of the United States of America in Asuncion, Paraguay

Opportunity number: OFOP0002136

Application deadline: August 7, 2025

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A. Basic Information

1. Overview

Federal Agency:	U.S. Department of State, Embassy of the United States of America in Paraguay
Program Office:	Public Diplomacy
Funding Opportunity Title:	Reducing reliance on federal funding and enhancing program effectiveness through data analysis and accountability of community implementing partners in Paraguay in the framework of America 250.
Announcement Type:	Initial
Funding Opportunity Number	OFOP0002136
Assistance listing number	19.040
Total amount of funding	\$65,000
Anticipated number of awards	One
Award amount	Award may range from a minimum of \$50,000 to a maximum of \$65,000
Deadline for Applications:	August 7, 2025
Anticipated award date:	Before September 30, 2025

Funding Instrument Type: Cooperative agreement.

Executive summary

The Embassy of the United States of America in Paraguay is issuing this Notice of Funding Opportunity (NOFO) the purpose of which is to strengthen key U.S. government partners in Paraguay by promoting reduced reliance on federal funding and enhancing program effectiveness through the most recent U.S. best practices in measurable goal setting, data analysis, and project monitoring for accountability of implementing partners in Paraguay in the framework of America 250.

The PD section seeks to inform and share with audiences in Paraguay about U.S. culture and values related to effective and accountable use of government resources through a project focused on empowering key public diplomacy partners in Paraguay to maximize the impact of Federal Assistance Funds. This project aligns with the 2026 anniversary of 250 years of U.S. achievements, legacies, and contributions as part of America's story of excellence. To further these goals, proposals and sub-proposals must include American content. American content can include American citizen speakers who are experts in topics relevant to the project; the use of U.S. training models or materials; or exchanges with U.S. institutions.

Agency contact information

For questions about this solicitation, contact Darren Beltran, at:

Email: educationparaguay@state.gov (Preferred method of communication)
Phone: 595-21-213-715

Award Period: Up to 24 months

Award Amount: A maximum amount per award of \$65,000 is available under this program.

B. Eligibility

1. Eligible Applicants

The following organizations are eligible to apply:

- Not-for-profit organizations, including think tanks and civil society/non-governmental organizations subject to 26 U.S.C. 501 (c) (3) of the U.S. tax code 26 U.S.C. 501(c)(3) or to similar statutes in the Republic of Paraguay such as Civil society organizations, local representatives of civil society, think tanks, non-governmental organizations, and academic institutions located in the U.S. or Paraguay.
- Individuals.

Only one application may be submitted per applicant under this announcement.

2. Cost Sharing or Matching:

This program does not require cost sharing.

3. Other Eligibility Requirements

All organizations must have a Unique Entity Identifier (UEI) issued via SAM.gov as well as a valid registration in SAM.gov. Please see Section D.3 for more information. Individuals are not required to have a UEI or be registered in SAM.gov.

All organizations applying must have the following (does not apply to individuals):

- Register with the System for Awards Management (SAM) database; please note that your SAM registration must be renewed annually. Failure to renew your SAM registration may prohibit submission of a grant application through Grants.gov. The website for registering is: <https://www.sam.gov/portal>.
- Continue to maintain an active SAM registration with current information at all times during which it has an active Federal award or an application or plan under consideration by a Federal awarding agency. The Department of State (DOS) may not make a Federal award to an applicant until the applicant has complied with all applicable unique entity identifier and SAM requirements and, if an applicant has not fully complied with the requirements by the time the DOS is ready to make a Federal award, the DOS may determine that the applicant is not qualified

to receive a Federal award and use that determination as a basis for making a Federal award to another applicant.

C. Program Description

A) The purpose of this funding opportunity is it to promote reduced reliance on federal funding and enhance program effectiveness through the most recent best practices in measurable goal setting, data analysis, and project monitoring for accountability of public diplomacy (PD) implementing partners in Paraguay in the framework of America 250.

(B) The target audience is not-for-profit implementing partners of PD programs in Paraguay, such as Binational Centers, U.S. exchange Alumni organizations, NGOs, foundations, and associations.

(C) Program goals and objectives.

The objectives of the training portion of the project are as follows:

1. Equip implementing partners with the skills to develop effective SMART goals that align with project outcomes.
2. Enhance monitoring and evaluation capacity among partners to ensure project success is tracked and evaluated accurately in relation to project goals.
3. Build organizational capacity for long-term sustainability, ensuring that implementing organizations are accountable and able to scale their operations.
4. Improve financial management and reporting capacity in compliance with local regulations and international best practices.
5. Highlight 250 years of U.S. achievements by celebrating and promoting the 250th anniversary of the United States by showcasing its achievements, legacies, and contributions.

(D) The award will contribute to achieving the goals and objectives of this notice through the implementation of a project that includes a specific training program for a target of twenty not-for-profit PD implementing and potential implementing partners in Paraguay. Proposals should account for an active learning process giving participants time to work with, apply, get feedback on, and absorb concepts before moving onto the subsequent material. Proposals should include mechanisms for mentoring, such as a sub-award funding opportunity for organizations that successfully complete the training. Eligible participants would compete for funding for small projects, applying what has

been learned to the development of a project proposal and receiving mentoring from the trainer in the monitoring, evaluation, and reporting process. The top sub-grant proposal for this America 250 funding opportunity from a not-for-profit implementing partner in Paraguay that finished the training phase, could then receive funding to implement a cultural or educational exchange project between the U.S. and Paraguay. Sub-grant projects must highlight U.S. achievements, legacies, and contributions as part of America's story of excellence. During the America 250 project the sub-award implementer will receive mentorship on the monitoring, evaluation, and reporting of activities that lead to the accomplishment of the goal and objectives of the project.

The proposed training for not-for-profit implementing partners in Paraguay must focus on the following key areas:

1. Program Design with SMART Goal Development
2. Monitoring and Evaluation (M&E)
3. Sustainable Organizational Development and Accountability
4. Financial Reporting within the Paraguayan Context

The purpose of this training is to ensure that local implementing partners are equipped with the necessary knowledge and skills to successfully design, monitor, and evaluate public diplomacy programs funded by and partnered with the U.S. Government.

(E) The proposed training must cover the following core topics:

- SMART Goal Development for Project Design: Participants will learn how to develop projects that accomplish Specific, Measurable, Achievable, Relevant, and Time-bound goals which guide project activities and help measure effectiveness of their programs.
- Monitoring and Evaluation (M&E): Participants will learn the fundamentals of M&E, focusing on the design of logic models, monitoring plans, data collection techniques, and the use of results to make data informed decisions about their programming.
- Sustainable Organizational Development and Accountability: Participants will gain insights into structuring their organizations for long-term sustainability, fostering a culture of accountability, and preparing for organizational growth.

- Financial Reporting in the Paraguayan Context: Participants will learn financial management practices, including reporting requirements and standards in Paraguay, with a focus on budgeting, audit readiness, and compliance.

(I) Authorizing statutes and regulations for the funding opportunity.

The Mutual Educational and Cultural Exchange Act of 1961- Fulbright–Hays

Sample Training Curriculum

Unit 1: SMART Goal Development & Introduction to M&E

- Session 1: SMART Goal Development
 - Overview of SMART Goals
 - Writing SMART goals for a project
 - Aligning goals with project objectives
- Session 2: Introduction to Monitoring & Evaluation (M&E)
 - Understanding M&E concepts and importance
 - Drafting problem statements and logic models
 - Developing indicators and outcomes
- Session 3: Advanced M&E Techniques
 - Designing Monitoring Plans
 - Data collection tools and techniques
 - Analyzing and using M&E data for decision-making (after action reviews)

Unit 2: Organizational Structure and Sustainable Growth

- Session 4: Organizational Sustainability & Accountability
 - Key components of organizational sustainability
 - Identifying projects and process intake
 - Fundraising and Business Development
 - Hiring and recruiting
 - Structuring for growth and impact
 - Accountability mechanisms within organizations
 - Building an action plan for sustainability

Unit 3: Financial Reporting in Paraguay & Action Planning

- Session 5: Financial Reporting in the Paraguayan Context
 - Understanding financial management and reporting requirements in Paraguay
 - Best practices for budgeting, financial transparency, and audits
 - Compliance with local and USG standards
- Session 6: Developing an Action Plan

- Participants create action plans for integrating the training into their organizations

Unit 4: Practical Application & Integration of Learning

- Session 7: Integrating SMART Goals, M&E, and Financial Reporting
 - Practical tools for integrating SMART goals and M&E frameworks into daily operations
 - How to use financial data to improve project management
 - Case study: Using the tools learned to design a comprehensive project
- Session 8: Simulated Project Design Exercise
 - Participants apply the training content in a real-world project scenario
- Final Q&A and Discussion: Addressing challenges and next steps for implementation
 - Providing resources for continued learning

1. Substantial Involvement

- Approval of training materials and any guest presenters or contractors to be hired
- Identification of recommended organizations to participate in the training, participation in recruitment of participants, approval of selected participating organizations
- Approval of criteria for selection of sub-awards, review of finalists for sub-awards, approval of selection of sub-awardees

D. Application Contents and Format

Application Submission Process: Applicants must submit grants proposals electronically to educationparaguay@state.gov. Applications are accepted in English only, and final award agreements will be concluded in English as the controlling language. Applicants will receive a confirmation e-mail from the U.S. Embassy in Asunción's Public Diplomacy section to indicate that we have received the proposal.

Application Content: Applicants must follow the NOFO instructions and conditions contained herein and supply all information required. **Failure to furnish all information or comply with stated requirements will result in disqualification from the competition.** Applicants must set forth full, accurate, and complete information as required by this NOFO. The penalty for making false statements in proposals to the USG is prescribed on 18 U.S.C.1001.

Content of Application

Please ensure:

- The proposal clearly addresses the goals and objectives of this funding opportunity

- All documents are in English
- All budgets are in U.S. dollars
- All pages are numbered
- All documents are formatted to fit 8 ½ x 11 paper, and
- All Microsoft Word documents are single-spaced, 12 point Calibri font, with a minimum of 1-inch margins.
- Funding proposals may not exceed 10 double-spaced pages. This requirement excludes the allowable appendices.

Section 1 – Mandatory application forms:

This form can be found on-line at:

Organizations:

SF 424 http://apply07.grants.gov/apply/forms/sample/SF424_2_1-V2.1.pdf

SF424A <https://py.edit.usembassy.gov/wp-content/uploads/sites/274/SF424A.pdf>

SF424B <https://py.edit.usembassy.gov/wp-content/uploads/sites/274/SF424B.pdf>

(note: the SF-424B is only required for individuals, organizations exempt from registration, and for organizations not required to fully register in SAM.gov)

Individuals:

http://apply07.grants.gov/apply/forms/sample/SF424_Individual_1_1-V1.1.pdf

Section 2 - Summary Page

The abstract is limited to 300 words in length. It must provide a summary of the identified need, proposed activities, and expected results.

Section 3 - Proposal

The proposal should contain sufficient information so that anyone not familiar with it would understand exactly what the applicant wants to do. You may use your own proposal format, but it must include all the items below.

- **Proposal Summary:** Short narrative that outlines the proposed project, including project objectives and anticipated impact.
- **Introduction to the Organization or Individual applying:** A description of past and present operations, showing ability to carry out the program, including information on all previous grants from the State Department and/or U.S. government agencies. Applications must include a clear description of the applicant’s management structure, established expertise with PD-compliant SMART goal training or similar experience, and organizational experience and background in Paraguay as these

relate to the proposed activities. Besides information about the organization as a whole, this section must also identify the proposed management structure and staffing plan for the proposed project.

- **Problem Statement:** Clear, concise and well-supported statement of the problem to be addressed and why the proposed program is needed
- **Project Goals and Objectives:** The “goals” describe what the program is intended to achieve. The “objectives” refer to the intermediate accomplishments on the way to the goals. These should be achievable and measurable. The proposed activities should be described in sufficient detail to show how objectives and goals will be met. This section should also describe how success will be measured via performance indicators. Finally, this section must include a time-task plan that clearly identifies the objectives and major activities.
- **Project Activities:** Describe the program activities and how they will help achieve the objectives.
- **Project Methods and Design:** A description of how the program is expected to work to solve the stated problem and achieve the goal. Include a logic model as appropriate.
- **Proposed Project Schedule and Timeline:** The proposed timeline for the program activities. Include the dates, times, and locations of planned activities and events.
- **Key Personnel:** Names, titles, roles and experience/qualifications of key personnel involved in the program. What proportion of their time will be used in support of this program?
- **Project Partners:** List the names and type of involvement of key partner organizations and sub-awardees.
- **Project Monitoring and Evaluation Plan:** This is an important part of successful grants. Throughout the time-frame of the grant, how will the activities be monitored to ensure they are happening in a timely manner, and how will the program be evaluated to make sure it is meeting the goals of the grant?
- **Future Funding or Sustainability** Applicant’s plan for continuing the program beyond the grant period, or the availability of other resources, if applicable.

Section 4 - Budget Justification Narrative

After filling out the SF-424A Budget (above), use a separate file to describe each of the budget expenses in detail. See section I. Other Information: Guidelines for Budget Submissions below for further information.

Section 5 - Attachment

- 1-page Curriculum Vitae (CV) or resume of key personnel who are proposed for the program
- Letters of support from program partners describing the roles and responsibilities of each partner
- If your organization has a Negotiated Indirect Cost Rate Agreement (NICRA) and includes NICRA charges in the budget, include your latest NICRA as a PDF file.
- Official permission letters, if required for program activities.

E. Submission Requirements and Deadlines

1. *Address to Request Application Package*

Application forms required above are available at Primary: [U.S. Embassy Grants Corner](#)

2. *Unique entity identifier and System for Award Management (SAM.gov)*

Required Registrations

All organizations, whether based in the United States or in another country, must have a Unique Entity Identifier (UEI) and an active registration in SAM.gov. A UEI is one of the data elements mandated by Public Law 109-282, the Federal Funding Accountability and Transparency Act (FFATA), for all Federal awards. An applicant must maintain an active registration while it has a proposal under review by the Department and must continue to keep the registration active for the entire duration of the period of performance of any Federal award that results from this NOFO.

The 2 CFR 200 requires subrecipients to obtain a UEI. Please note the UEI for subrecipients is not required at the time of application but will be required before an award is processed and/or directed to a subrecipient.

Note: The process of obtaining or renewing a SAM.gov registration may take anywhere from 4-8 weeks. Please begin your registration as early as possible.

- Organizations **based in the United States** or that pay employees within the United States will need an Employer Identification Number (EIN) from the Internal Revenue Service (IRS) and a UEI prior to registering in SAM.gov.
- Organizations **based outside of the United States** and that do not pay employees within the United States do not need an EIN from the IRS but do need a UEI prior to registering in SAM.gov.
- **Organizations based outside of the United States that do not intend to apply for U.S. Department of Defense (DoD) awards are no longer required to have a NATO Commercial and Government Entity (NCAGE) code to apply for non-DoD foreign assistance funding opportunities.** If an applicant organization is mid-registration and wishes to remove an NCAGE code from their SAM.gov registration, the applicant should submit a help desk ticket (“incident”) with the Federal Service Desk (FSD) online at www.fsd.gov using the following language: “I do not intend to seek financial assistance from the Department of Defense. I do not wish to obtain an NCAGE code. I understand that I will need to submit my registration after this incident is resolved in order to have my registration activated.”

Organizations based outside of the United States and that DO NOT plan to do business with the DoD should follow the below instructions:

Step 1: Proceed to SAM.gov to obtain a UEI and complete the SAM.gov registration process. SAM.gov registration must be renewed annually.

Organizations based outside of the United States and that DO plan to do business with the DoD in addition to Department of State should follow the below instructions:

Step 1: Apply for an NCAGE code by following the instructions on the NSPA NATO website linked below:

NCAGE Homepage:

<https://eportal.nspa.nato.int/AC135Public/sc/CageList.aspx>

NCAGE Code Request Tool (NCRT):

[NCAGE Code Request Tool \(nato.int\)](#)

Exemptions

An exemption from the UEI and sam.gov registration requirements may be permitted on a case-by-case basis. See [2 CFR 25.110](#) for a full list of exemptions.

Organizations requesting exemption from UEI or SAM.gov requirements must email the point of contact listed in the NOFO at least two weeks prior to the deadline in the NOFO providing justification of their request. Approval for a SAM.gov exemption must come from the warranted Grants Officer before the application can be deemed eligible for review.

3. Submission Dates and Times

Application Deadline: All applications must be submitted via e-mail before 5:30 p.m. Paraguay time on August 7, 2025. Applications submitted after 5:30 p.m. on that date will be ineligible for consideration. **Begin the application process early**, as this will allow time to address any technical difficulties that may arise in advance of the deadline. There will be no exceptions to application deadlines.

4. Funding Restrictions

- i. Funding Restrictions for the United Nations Relief and Works Agency (UNRWA)

None of the funds awarded resulting from this Notice of Funding Opportunity may be made available for subawards, direct financial support, or otherwise used to provide any payment or transfer to United Nations Relief and Works Agency (UNRWA).

- ii. Prohibition on Funding Activities that Encourage Mass-Migration Caravans towards the United States Southwest Border.

None of the funds awarded under this grant may be made available to encourage, mobilize, publicize, or manage mass-migration caravans towards the United States southwest border. Funds may not be made available for legal counseling on the United States asylum process; and/or for referrals to legal representation in the United States.

Funds may only be used for cash cards for use in the country in which they are provided or to facilitate assisted voluntary returns and other purposes that do not encourage, mobilize, publicize, or manage mass migration caravans towards the United States southwest border. The provision of humanitarian assistance is permitted.

- iii. Certification Regarding Compliance with applicable Federal anti-discrimination laws

None of the funds awarded under this agreement may be used for any initiatives or programs, or any activities that do not comply with Executive Order 14173 titled Ending Illegal Discrimination and Restoring Merit-Based Opportunity.

Certification Regarding Compliance with Applicable Federal Anti-Discrimination Laws

If the place of performance or delivery of any award made under this NOFO will be **within the United States**, applicants are advised that they will be required to certify the following at the time of award:

- 1) Its compliance in all respects with all applicable Federal anti-discrimination laws is material to the government's payment decisions for purposes of section 3729(b)(4) of title 31, United States Code and;
- 2) It does not operate any programs promoting Diversity, Equity, and Inclusion that violate any applicable Federal anti-discrimination laws. A program promoting Diversity, Equity, and Inclusion means a program whose purpose is to promote preferences based on race, color religion, sex, or national origins, such as in training or hiring.

- iv. Additional funding restrictions

Alcoholic Beverages: Please note that award funds cannot be used for alcoholic beverages.

Award funds cannot be used for construction, vehicle purchases, or property rental. Please review the following types of programs that are not eligible for funding:

- Programs that do not contain a distinct U.S. component.
- Charitable or development activities.
- Infrastructure/construction programs.
- Programs related to partisan political activity.
- Programs that support specific religious activities.
- Venture capital
- For-profit endeavors
- Social travel/visits
- Individual scholarships

Personal development
Fund-raising campaigns
Lobbying for specific legislation or programs.
Scientific research
Programs intended primarily for the growth or institutional development of the organization; or
Programs that duplicate existing programs

5. ***Other Submission Requirements***

All application materials must be submitted by email to EducationParaguay@state.gov

F. **Application Review Information**

Consistent with the federal award regulations, the Department of State reserves the right to give priority for its funds to those organizations working on key USG objectives that are and have been supportive, in policy and programs, of USG policies in Paraguay.

1. Review Criteria: Applicants should note that the following criteria (1) serve as a standard against which all proposals will be evaluated, and (2) serve to identify the significant matters that should be addressed in all proposals. The USG will award a Grant or Fixed Amount Award to the applicant(s) whose offer represents the best value to the USG on the basis of technical merit and cost.

1. **Goals and Objectives** – The project addresses one or more of the strategic goals outlined above and is likely to provide maximum impact in achieving the proposed results. Applications should clearly demonstrate how the organization, or the individual will meet the program objectives and plan.
2. **U.S. Content** – Projects that include significant American content (such as American speakers, American materials, U.S. Embassy participation, or a theme or topic originating in, or inspired by, U.S. history or society) will be more favorably evaluated.
3. **Strengths and Innovation** – The proposal should clearly describe how the applicant will execute the program within the proposed time frame and articulate an innovative strategy or plan. The proposed project should demonstrate originality. Projects that reflect geographic diversity and gender equality will be more favorably evaluated.
4. **Organizational Capacity** – The applicant has expertise in one or more of the areas falling under the funding priorities of this notice and details the ability to perform the proposed activities.
5. **Monitoring and evaluation** – Applications should demonstrate the capacity for engaging in impact assessments and providing objectives with measurable

outputs and outcomes. The applicant should describe its plan for monitoring and reporting project outcomes over the period of the proposed project.

6. **Sustainability** – Applications should demonstrate a clear plan for sustainable activity or impact of the activity after the grant period of performance.
7. **Budget** - Costs shall be evaluated for realism, control practices, and efficiency. The Department of State must determine that the costs paid for an award are reasonable, allowable, and allocable to the proposed project activities. This will consist of a review of the Budget to determine if the overall costs are realistic for the work to be performed, and if the costs are consistent with the program narrative.
8. **Resume** - The Grants Selection Panel will consider the appropriateness of the selected project director; in view of the role and responsibility that person will play in guiding the project through implementation to completion. Position descriptions submitted in lieu of the resume will be reviewed for the appropriateness of the qualifications and skills identified.

2. Review and Selection Process

Each application will be evaluated by a Grants Selection Panel at the Embassy of the United States of America in Paraguay. The evaluation criteria have been tailored to the requirements of this notice.

3. Risk Review

i. Risk factors

Under the merit review as required by 2 CFR 200.206, prior to making a Federal Award the Department will review and consider the following risk factors:

- a. Financial stability
- b. Management systems and standards
- c. History of performance
- d. Audit reports and findings
- e. Ability to effectively implement requirements

G. Award Notices

Federal Award Notices: The Grant award, Fixed Amount Award, or Cooperative Agreement will be written, signed, awarded, and administered by the Grants Officer. The Grants Officer is the Government official delegated the authority by the U.S. Department of State Procurement Executive to write, award, and administer Grants, Fixed Amount Awards, and Cooperative Agreements. The recipient may only start incurring project expenses beginning on the start date shown on the award document signed by the Grants Officer. The assistance award agreement is the authorizing document, and it will be provided to the Recipient through either e-mail or facsimile transmission.

If a proposal is selected for funding, the Department of State has no obligation to provide any additional future funding. Renewal of an award to increase funding or extend the period of performance is at the discretion of the Department of State.

Issuance of this NOFO does not constitute an award commitment on the part of the U.S. government, nor does it commit the U.S. government to pay for costs incurred in the preparation and submission of proposals. Further, the U.S. government reserves the right to reject any or all proposals received.

Applicants under consideration for an award will be subject to a pre-award survey to determine fiscal responsibility and ensure adequacy of financial controls. This survey contains a list of criteria for determining whether the applicant's accounting system meets the minimum standards to be eligible for USG funding. These standards include appropriate accounting software and written financial management policies and accounting procedures. The pre-award survey will involve assessing the extent to which these are in place within an organization and being actively implemented.

Unsuccessful applicants: Organizations and individuals whose applications will not be funded will be notified in writing via e-mail. This notice is made and any awards will be made in line with the 2 CFR 200.

Payment Method: Recipients will be required to request payments by completing form SF-270—Request for Advance or Reimbursement and submitting the form to the Grants Officer.

H. Post-Award Requirements and Administration

1. Administrative and National Policy Requirements:

Before submitting an application, applicants should review all the terms and conditions and required certifications which will apply to this award, to ensure that they will be able to comply.

These include:

In accordance with the Office of Management and Budget's guidance located at 2 CFR part 200, all applicable Federal laws, and relevant Executive guidance, the Department of State will review and consider applications for funding, as applicable to specific programs, pursuant to this notice of funding opportunity in accordance with the following: NOTE:

- [Guidance for Grants and Agreements in Title 2 of the Code of Federal Regulations](#) (2 CFR), as updated in the Federal Register's 89 FR 30046 on April 22, 2024, particularly on:

- Selecting recipients most likely to be successful in delivering results based on the program objectives through an impartial process of evaluating Federal award applications (2 CFR part 200.205),
 - Promoting the freedom of speech and religious liberty in alignment with *Promoting Free Speech and Religious Liberty* (E.O. 13798) and *Improving Free Inquiry, Transparency, and Accountability at Colleges and Universities* (E.O. 13864) (§§ 200.300, 200.303, 200.339, and 200.341),
 - Providing a preference, to the extent permitted by law, to maximize use of goods, products, and materials produced in the United States (2 CFR part 200.322), and
 - Terminating agreements pursuant to the U.S. Department of State Standard Terms and Conditions, including, to the greatest extent authorized by law, if an award no longer effectuates the program goals or agency priorities (2 CFR part 200.340).
- [2 CFR 25 - UNIVERSAL IDENTIFIER AND SYSTEM FOR AWARD MANAGEMENT](#)
 - [2 CFR 170 - REPORTING SUBAWARD AND EXECUTIVE COMPENSATION INFORMATION](#)
 - [2 CFR 175 - AWARD TERM FOR TRAFFICKING IN PERSONS](#)
 - [2 CFR 182 - GOVERNMENTWIDE REQUIREMENTS FOR DRUG-FREE WORKPLACE \(FINANCIAL ASSISTANCE\)](#)
 - [2 CFR 183 - NEVER CONTRACT WITH THE ENEMY](#)
 - [2 CFR 600 – DEPARTMENT OF STATE REQUIREMENTS](#)
 - [U.S. DEPARTMENT OF STATE STANDARD TERMS AND CONDITIONS](#)

2. Reporting

Reporting Requirements: Grantees will be required to submit quarterly program performance progress and financial reports throughout the project period. Progress and financial reports are due 30 days after the reporting period. Final programmatic and financial reports are due 90 days after the close of the project period. Progress reports at a minimum should be submitted via electronic mail to an address to be provided in the award.

I. Other Information

Issuance of this NOFO does not constitute an award commitment on the part of the Government, nor does it commit the Government to pay for costs incurred in the preparation and submission of proposals. Further, the Government reserves the right to reject any or all proposals received.

Organizations that have their proposals recommended for funding by the grants review panel will be asked to submit safety protocol and procedures for addressing formal complaints of sexual harassment, sexual assault, stalking, misconduct, and retaliation during the life cycle of any Federal Assistance Award made under this notice. These protocols must account for the protection of both project implementing staff and beneficiaries, including a particular focus on protection of minors if the proposed project has any possibility of involving interaction with minors. The organization must submit information about how the safety protocols will be presented to beneficiaries so they are aware of their protections and how to report problem behavior.

Guidelines for Budget Justification

Personnel and Fringe Benefits: Describe the wages, salaries, and benefits of temporary or permanent staff who will be working directly for the applicant on the program, and the percentage of their time that will be spent on the program.

Travel: Estimate the costs of travel and per diem for this program, for program staff, consultants or speakers, and participants/beneficiaries. If the program involves international travel, include a brief statement of justification for that travel.

Equipment: Describe any machinery, furniture, or other personal property that is required for the program, which has a useful life of more than one year (or a life longer than the duration of the program), and costs at least \$10,000 per unit.

Supplies: List and describe all the items and materials, including any computer devices, that are needed for the program. If an item costs more than \$10,000 per unit, then put it in the budget under Equipment.

Contractual: Describe goods and services that the applicant plans to acquire through a contract with a vendor. Also describe any sub-awards to non-profit partners that will help carry out the program activities.

Other Direct Costs: Describe other costs directly associated with the program, which do not fit in the other categories. For example, shipping costs for materials and equipment

or applicable taxes. All “Other” or “Miscellaneous” expenses must be itemized and explained.

Indirect Costs: These are costs that cannot be linked directly to the program activities, such as overhead costs needed to help keep the organization operating. If your organization has a Negotiated Indirect Cost Rate (NICRA) and includes NICRA charges in the budget, attach a copy of your latest NICRA. Organizations that have never had a NICRA may request indirect costs of 15% of Modified Total Direct Costs as defined in 2 CFR 200.1.

“Cost Sharing” refers to contributions from the organization or other entities other than the U.S. Embassy. It also includes in-kind contributions such as volunteers’ time and donated venues.