

National Park Service

**Notice of Funding Opportunity**

FY2025 -Emergency Supplemental Historic Preservation Fund (ESHPPF) -Preservation

Funding Opportunity Number

P25AS00489

*James E. Modrick*  
\_\_\_\_\_  
Signature

*5/2/1015*  
\_\_\_\_\_  
Date

## Table of Contents

BASIC INFORMATION.....	2
ELIGIBILITY .....	3
Important note .....	3
Cost Sharing Requirement .....	4
GET READY TO APPLY .....	4
Required System Registrations .....	4
PROGRAM OVERVIEW .....	5
Program Goals.....	5
Program Description .....	5
Eligible Activities .....	5
Legislative Authority .....	6
Type of Award .....	6
PREPARE YOUR APPLICATION .....	6
Application Content and Format.....	6
Application Documents.....	6
A full application consists of: .....	10
SUBMISSION REQUIREMENTS AND DEADLINES .....	12
Address to Request Application Package .....	12
Submission Dates and Times .....	12
Submission Instructions .....	12
APPLICATION REVIEW INFORMATION.....	13
Eligibility Review .....	13
Merit Review.....	13
Criterion 1- Significance- 25 Points.....	13
Criterion 2- Need/Urgency/Threat - 25 Points.....	14
Criterion 3 - Feasibility-25 Points.....	14
Criterion 4-Sustainability-25 Points.....	15
Review and Selection Process.....	15
Risk Review .....	17
AWARD NOTICES .....	17
POST AWARD REQUIREMENTS AND ADMINISTRATION .....	17
Administration and National Policy Requirements .....	17
Reporting.....	18

Program Requirements.....	18
Eligible Costs .....	21
What Is Not Funded .....	22
NPS Oversight.....	22

## BASIC INFORMATION

**Announcement Type:** Initial

**Funding Opportunity Number:** P25AS00489

**Assistance Listing Number(s):** 15.957

**Estimated Total Program Funding:** \$48,000,000

**Expected Number of Awards:** 30

**Award Ceiling:** \$15,000,000

**Award Floor:** \$75,000

Applicants are encouraged to apply for the funding that they need, but should take into account that \$48 million is available for approximately 200 eligible major disaster declarations eligible.

### **Cost Sharing Required?**

No

### **Closing Date Explanation**

Electronically submitted applications must be submitted no later than 11:59 PM, ET, on the listed application due date.

Applicants are held responsible for their proposals being submitted to the National Park Service. Applications must be received by the date above. Applicants are encouraged to submit the application well before the deadline.

Application preparation time may take several weeks. Start the application process as soon as possible. Applications received after the deadline will not be reviewed or considered for award. If it is determined that a proposal was not considered due to lateness, the applicant will be notified after the selection process.

U.S. states and local governments may be required under [Executive Order 12372](#), [Intergovernmental Review of Federal Programs](#) to submit their application to their State Single Point of Contact (SPOC) for review. For more information, see the [Intergovernmental Review SPOC List](#).

### **Have Questions?**

All questions can be sent to [STLPG@nps.gov](mailto:STLPG@nps.gov)

### **Executive Summary**

The Emergency Supplemental Historic Preservation Fund (ESHPPF) program supports recovery, and related expenses, for historic and cultural resources in areas impacted by natural disasters

that have received a major disaster declaration pursuant to the Robert T. Stafford Disaster Relief and Emergency Assistance Act (Stafford Act). Pursuant to FY2025 Public Law 118-158, \$48,000,000 will be awarded under the ESHPF grant program for necessary expenses related to the consequences of natural disasters occurring in calendar years 2023 and/or 2024. Grants are awarded through a competitive process and do not require non-Federal match.

There are separate funding announcements for capacity and survey grants to State and Tribal Historic Preservation Offices and physical preservation projects. Funding announcement P25AS00257 is for capacity needed by State and Tribal Historic Preservation Offices to complete compliance activities and for in-house, non-construction projects (i.e. survey, planning) in areas with major disaster declarations within their jurisdictions only; P25AS00489 is for States, Tribes, local governments, and nonprofits for defined projects (including reconstruction) with documented damage from major disaster declarations within their jurisdictions. Please ensure you apply under the correct opportunity number for your project.

## **ELIGIBILITY**

### **Eligible Applicants**

State governments

County governments

City or township governments

Special district governments

Independent school districts

Public and State controlled institutions of higher education

Native American tribal governments (Federally recognized)

Native American tribal organizations (other than Federally recognized tribal governments)

Nonprofits having a 501(c)(3) status with the IRS, other than institutions of higher education

Nonprofits without 501(c)(3) status with the IRS, other than institutions of higher education

Private institutions of higher education

Others (see text field entitled "Additional Information on Eligibility" for clarification)

### **Additional Information on Eligibility**

Eligible applicants are State governments, local governments, nonprofits, educational institutions, and Federally Recognized Indian Tribes, Alaskan Natives, and Native Hawaiian Organizations as defined by 54 USC 300300.

Grants are not available for sites or collections that are owned or leased by the federal government, or in which the federal government holds a property interest.

### **Important note**

- Resources must be listed in or determined eligible by the applicable State Historic Preservation Office (SHPO) or Tribal Historic Preservation Office (THPO) for listing in

the National Register of Historic Places, equivalent Tribal register, or designated a National Historic Landmark, either individually or as contributing to a district.

- Unlisted resources must be listed in the National Register or equivalent Tribal register by the conclusion of the grant.
- Eligible resources must have incurred damage by a natural disaster with a major disaster declaration in calendar years 2023 and/or 2024. Applicants can interact with [this map](#) to verify the resource(s) location within a declared disaster area. A list of major disaster declarations can also be found on the [Federal Emergency Management Agency \(FEMA\) website](#).
- Applicants intending to work on multiple sites (i.e. multiple buildings in a historic district; multiple sites across the state, etc.) are encouraged to submit one application with supporting documentation for each site.

### Restrictions and Requirements for Non-U.S. Entities or Projects

- We do not fund [countries supporting terrorism subject to U.S. sanctions](#).
- We do not fund [countries under U.S. Treasury sanctions without licenses](#).
- You must get all required approvals for work outside the U.S. We are not responsible for your compliance with local rules.
- For projects over \$500,000, you may need to comply with [2 CFR 175.105\(b\)](#) before we make an award.

### Cost Sharing Requirement

#### Cost Sharing Required?

No

### GET READY TO APPLY

#### Required System Registrations

##### Unique Entity Identifier and SAM.gov Registration

Before applying, all **applicants** except individuals applying as a natural person **must be registered in SAM.gov**. During the SAM.gov registration the entity will obtain their Unique Entity Identifier (UEI).

**The SAM.gov registration process can take several months. If your organization is not already registered in SAM.gov, begin the registration process as soon as possible.**

**To register in SAM.gov**, go to the [SAM.gov website](#) and use the available resources to complete registration.

- **Financial assistance registrants** must review and certify compliance with the SAM.gov “Financial Assistance General Representations and Certifications”.
- **Already registered?** You already have a Unique Entity ID. Before applying, check that your “Financial Assistance General Representations and Certifications” on SAM.gov is complete. Remember to renew your registration every year to keep it active while you have an award or application in progress. You can update your registration whenever you need, including during renewal.

- **Need help?** For additional information and contact information on the [SAM.gov Help page](#).

## GRANTS.GOV

This program accepts applications through [Grants.gov](#) so once you receive your UEI return to Grants.gov to [register](#) with Grants.gov. Please allow 30 days to register and set up a Workspace in Grants.gov. See [Submission Instructions](#) section below for additional details.

## PROGRAM OVERVIEW

### Program Goals

- To provide grants for the recovery of historic and cultural resources in areas impacted by natural disasters that have received a major disaster declaration pursuant to the Robert T. Stafford Disaster Relief and Emergency Assistance Act (Stafford Act) in calendar years 2023 and/or 2024.

### Program Description

The Emergency Supplemental Historic Preservation Fund (ESHPF) program supports recovery, and related expenses, for historic and cultural resources in areas impacted by natural disasters that have received a major disaster declaration pursuant to the Robert T. Stafford Disaster Relief and Emergency Assistance Act (Stafford Act). Pursuant to Public Law 118-158, \$48,000,000 will be awarded under the ESHPF grant program for necessary expenses related to the consequences of natural disasters occurring in calendar years 2023 and/or 2024. Grants are awarded through a competitive process and do not require non-Federal match.

### Eligible Activities

Eligible activities include program areas as defined by the National Historic Preservation Act focusing on physical preservation, administration, National Register, planning, survey and inventory, and review and compliance activities that meet the Secretary of the Interior's Standards and Guidelines for Archeology and Historic Preservation for needs associated with major disaster declarations in calendar years 2023 and/or 2024.

#### Pre-preservation Projects:

- Pre-preservation projects may include the development of resource-specific architectural plans and specifications, historic structure reports, studies, and related surveys. Archaeological and architectural surveys that seek only to identify sites are not eligible under this Notice of Funding Opportunity.
- Grants for pre-preservation projects should not exceed 20% of the estimated construction cost. Non-Federal match is not required.

#### Preservation Projects:

- Preservation projects fund physical preservation of a historic site to include historic districts, buildings, sites, structures, and objects. Projects must comply with all applicable laws such as Section 106, Section 110, and NEPA, and execute a preservation agreement.
- Pre-preservation costs such as preparation of architectural/engineering plans and specifications not to exceed 20% of the total preservation project cost for **each site**.

- The repair and rehabilitation of historic properties must be conducted according to the Secretary of the Interior's Standards and Guidelines for Archeology and Historic Preservation.
- Reconstruction of properties is eligible if:
  - Determined that another of the Secretary of the Interior's Treatment Standards (Preservation, Restoration, Rehabilitation) are not appropriate.
  - The project meets the Secretary of the Interior's Standards for Reconstruction and has sufficient historical documentation, surviving portions, and/or relevant historic district planning documents to ensure an accurate reconstruction.
  - Damage to/destruction is attributable to an eligible declared disaster.

Projects must substantially mitigate the threat and include steps to mitigate future risk.

Resources must be listed in or determined eligible by the applicable SHPO or THPO for listing in the National Register of Historic Places, equivalent Tribal register, or designated a National Historic Landmark, either individually or as contributing to a historic district. Projects not yet listed must prepare a nomination as part of the grant project. Activities related to nominating or amending National Register nominations for the subject resource(s) are eligible costs.

### **Legislative Authority**

- 54 U.S.C. 3001 et seq. (National Historic Preservation Act)
- American Relief Act, P.L. 118-158
- Full-Year Continuing Appropriations and Extensions Act, 2025 enacted as Public Law 119-4

### **Type of Award**

Projects will be funded through G (Grant).

## **PREPARE YOUR APPLICATION**

### **Application Content and Format**

#### **Pre-Application Requirements**

Prior to submitting an application, applicants should review presidential actions found at: <https://www.whitehouse.gov/presidential-actions/> and DOI Secretary's Orders found at: <https://www.doi.gov/document-library/secretary-order>. By submitting an application in response to this Notice of Funding Opportunity, the applicant certifies awareness and compliance with all current and applicable executive and secretary orders, including the President's EO on *Ending Radical and Wasteful Government DEI Programs and Preferencing*.

### **Application Documents**

Applicants must submit the following forms with their application as specified below. Instructions for accessing and submitting application forms are provided in the [Submission Instructions](#) section of this document below. For instructions on completing form fields, see the form instructions on the [Grants.gov Forms Repository](#).

<b>Forms/Assurances/Certifications</b>	<b>Submission Requirement</b>
SF-424, Application for Federal Assistance Note: For applicants requesting more than \$100,000 in Federal funds, the Authorized Representative's signature (or electronic equivalent) on the Application for Federal Assistance form also represents their certification of the statements in <a href="#">Appendix A to 43 CFR 18-Certification Regarding Lobbying</a>	Required from all applicants
SF-424A, Budget Information – Non-Construction Programs	Required for all projects
SF-424C: Budget Information – Construction Programs	Required for construction projects
SF-LLL, Disclosure of Lobbying Activities	Required if requesting more than \$100,000 in Federal funds <u>and</u> the applicant has used or plans to use funds other than Federal appropriated funds for lobbying related to the proposed project.
Project Abstract Summary (OMB 4040-0019). Must include, in plain language: <ul style="list-style-type: none"> <li>• Award purpose,</li> <li>• Activities to be performed,</li> <li>• Expected deliverables or outcomes,</li> <li>• Intended beneficiaries,</li> </ul> Subrecipient activities (if known or specified at time of award)	Required from all applicants

### **Project Narrative**

- Project descriptions must address each of the evaluation criteria and applications will be reviewed against this rubric as part of the merit evaluation process.
- NPS will evaluate and consider only those applications that separately address each of the criteria listed under “Application Review Information.”
- Each criterion is limited to 6,000 characters including spaces, and a project timeline is limited to 6,000 characters including spaces. No additional sections will be reviewed.
- A Project Description Worksheet format is included under the “Related Documents” tab on grants.gov which includes all character limits. Do NOT flatten your PDF file, doing so will stop reviewers from being able to scroll to see the full character limit.

### **Budget Narrative**

Applicants must describe and justify items and costs listed in their budget. The budget narrative must identify the following cost items: total estimated costs, non-Federal cost share, third-party



contributions, and any pre-award costs. Total project cost is the sum of all allowable costs, including required and voluntary cost share and third-party contributions.

Budget items must be:

- Reasonable, allowable, allocable, and necessary
- Compliant with [2 CFR §200 Subpart E](#) cost principles

Indirect Costs: Applicants must indicate in their budget narrative how they will charge indirect costs, including the rate to be applied:

- De Minimis Rate: If eligible, state if your organization is opting to use the de minimis rate of up to 15% of total modified direct costs. Entities that do not have a current Federal negotiated indirect cost rate (including provisional rate) may propose to use the de minimis rate. For more information, refer to [2 CFR 200.414\(f\)](#).
- Negotiated Rate: State if you will negotiate with your cognizant agency. If your organization has previously negotiated a rate, attach a copy of the most recently negotiated rate agreement (active or expired).

This program has a mandated cap on indirect costs or approved rate deviation.

Administration costs necessary to complete and administer the program cannot exceed 25% of total cost (primary and subgrants combined).

This limitation for the Historic Preservation Fund is by statute, 54 U.S.C. 302902.

Administrative costs are: Allowable, reasonable, and allocable costs related to the overall management of activities directly related to finance (accounting, auditing, budgeting, contracting), general administrative salaries and wages (grant administration, personnel, property management, equal opportunity) and other “overhead” functions (general legal services, general liability insurance, depreciation on buildings and equipment, etc.) not directly attributable to specific program areas identified in the grant agreement.

- All costs listed in the SF-424A must correspond to the activities in the Project Description and must be outlined in the Budget Justification Worksheet. However, do not include your cost breakdown as part of the narrative Project Description.
- Costs must be broken out into Federal and matching funds by cost center such as personnel, fringe benefits, travel, administrative costs, etc.
- If matching share is included in your budget, list the sources of non-Federal match as well as if the match is secured or unsecured.
- The following questions must be answered in your budget justification:
  - Do you have policies and procedures in place that meet the financial management standards in 2 CFR 200.302? NPS may ask for copies of policies if selected for funding.
  - Do you have a single audit and was it submitted to the Federal Audit Clearinghouse? If no, do you have another type of audit or other annual financial statement?
  - Can you certify that there is no overlap in Federal Funding?
    - a. All applicants must provide a statement to identify whether or not any overlap exists between the proposed project and any other active or

anticipated project(s) in terms of activities, costs, or time commitment of key personnel, including any application that was submitted for funding consideration to any other potential funding source (Federal or non-Federal).

- b. The statement and the description of overlap or duplication should be provided as a separate attachment to the application.
  - c. If no overlap or duplication exists, a sample statement to satisfy this requirement might be: “[Insert Applicant Name] affirms that no overlap or duplication exists between the proposed project in this application and any other active or anticipated project in terms of activities, costs, or time commitment of key personnel, including any application that was submitted for funding consideration to any other potential funding source (Federal or non-Federal).”
  - d. If any overlap or duplication does exist, applicants must provide a description of the overlap including when the overlapping or duplicative proposal(s) were submitted, to whom (entity and program), and when funding decisions are expected to be announced.
  - e. If at any time a proposal is awarded funds that would be overlapping or duplicative of the funding requested from NPS, the applicant must immediately notify the NPS point of contact. Any overlap or duplication of funding between the proposed project and other active or anticipated projects may impact selection and/or funding amount.
- Attach a complete set of financial statements including:
    - Balance sheet/Statement of Financial Position
    - Statement of Revenue and Expense/Statement of Activities
    - Statement of Cash Flow

#### **Conflict of Interest and Unresolved Matters Disclosures:**

If any actual or potential conflict of interest exists related to this project at the time of application, the applicant must provide sufficient information to support a program determination of significance per [2 CFR 1402.112](#). Refer to [2 CFR 200.112](#) Conflict of Interest and [2 CFR 200.113](#).

#### **Overlap or Duplication of Effort Statement:**

Applicants must state in their application if the activities, costs, or time commitment of key personnel proposed in this application overlap with those in any other Federal proposal or award or not. If no overlap exists, include a statement to that effect. If any overlap exists, provide:

- Activities: Description any overlapping activities.
- Costs: Description of any overlapping costs.
- Time: Description of any overlapping key personnel time.
- A copy of any overlapping or duplicative proposal submitted to any other potential funding entity.
- Details on when any overlapping proposal was submitted, to whom, and the expected date of the funding decision.

## **Other Required Information**

**All application information is available on [grants.gov](https://grants.gov).**

### **A full application consists of:**

**Documents 1 through 8 are available within the “Manage Workspace” Page**

1. SF-424 (Application for Financial Assistance)
2. SF-424A (Budget Information for Non-Construction Programs)
3. SF-424B (Assurance for Non-Construction Programs)

**\*Note: ALL applicants must fill out the SF-424A and SF-424B, they are mandatory for all grant applications. If an SF-424a is not completely filled out, the application will be considered incomplete and will not be reviewed.**

4. SF-424C (Budget Information for Construction Programs)
5. SF-424D (Assurance for Construction Programs)
6. SF-LLL (Disclosure of Lobbying Activities), if anticipated award is over \$100,000. If your organization does not participate in any lobbying, simply put "N/A" in the appropriate sections.
7. Project Abstract Summary
8. Attachments Form

**Documents 9 through 12 can be found on the “Related Documents” tab within the Grants.gov opportunity.**

9. Project Description Worksheet
10. Budget Justification Worksheet
11. Project Images Worksheet
12. National Register Eligibility Worksheet
13. Indirect Cost Statement (See information on the statutory indirect cost cap above)
14. Letter of Owner Consent (Submit if applicable, see below)
15. Letters of Support (Submit if applicable, see below)

**There is no required sequence or naming convention for attaching items to the Attachments Form.**

### **Project Images Worksheet**

- Photos must document the damage from an eligible disaster(s) including:
  - Photos depicting the condition of the resource(s) before and after the disaster. Before photos should be as recent as possible.
  - Historic photographs may be submitted in addition to before/after photographs that are contemporaneous to the disaster, particularly if proposing reconstruction.
  - NPS is open to alternative documentation of damages in addition to photographs, where photographs may be limited. For example, an affidavit attesting to the genesis of the damage as being from an eligible disaster. Also consider

unconventional sources for photos of the resource prior to the disaster (i.e. news articles, social media posts, Google Earth images, etc.)

- Provide photos of the potential affected context/sites/districts
- Photos should show **current** conditions, damage, and immediate threat
- May also be elevations, plans, or other images
- Color or black and white photos are both accepted
- Photographs should clearly describe the community/context and the entire historic site involved in the project (outbuildings, district, landscape features, etc.)
- For physical preservation projects, please ensure you include one current photo of each side of the property(ies) as well as one current overall photo at a minimum
- A suggested Project Images Worksheet format is included under the “Related Documents” tab on grants.gov which allows for 19 images to be uploaded in one document

### **National Register Eligibility Worksheet**

- If your project is doing preservation or pre-preservation work, your application must respond to the questions and provide information on the current or potential National Register nomination.
- Suggested format is available on grants.gov under the “Related Documents” tab.
- All questions found in the suggested format must be answered.

### **Proof of Non-Profit Status, if applicable**

- If your organization is a non-profit, please submit proof of your current non-profit status as part of your application.

### **Letter of Owner Consent, if applicable**

- If your project is doing work to a property or multiple resources and the owner(s) is different than the applicant, then the applicant **must** include written permission from the owner(s) to complete the project **and** any applicable easements or covenants, and National Register nominations with the application.
- The Letter of Owner Consent must be submitted with the application, signed no earlier than 60 days before the application due date, and pertain to and be included with this application.
- Previous letters of owner consent will **not** be accepted.

### **Letters of Support, if applicable**

- Letters of support should only be submitted if defining specific partner involvement, support, or matching funds. All letters **must** be addressed to: Megan Brown, Chief of State, Tribal, Local, Plans & Grants Division, NPS.
- These letters **must be** submitted with your application via grants.gov as part of the attachments form. DO NOT mail/send separately. Letters received in any other manner may not be considered. This applies to Congressional letters of support, a copy must be included with your application.

If being considered or selected for award, NPS reserves the right to request additional or clarifying information for any reason deemed necessary, including, but not limited to:

- (a) Other budget information
- (b) Financial capability
- (c) Evaluation of risk
- (d) Name and phone number of the Designated Responsible Employee for complying with national policies prohibiting discrimination (See 43 C.F.R. § 17)

## SUBMISSION REQUIREMENTS AND DEADLINES

### Address to Request Application Package

All applications must be submitted via [grants.gov](https://grants.gov)

### Submission Dates and Times

**Closing Date for Applications:** 07/15/2025

#### Closing Date Explanation

Electronically submitted applications must be submitted no later than 11:59 PM, ET, on the listed application due date.

Applicants are held responsible for their proposals being submitted to the National Park Service. Applications must be received by the date above. Applicants are encouraged to submit the application well before the deadline.

Application preparation time may take several weeks. Start the application process as soon as possible. Applications received after the deadline will not be reviewed or considered for award. If it is determined that a proposal was not considered due to lateness, the applicant will be notified after the selection process.

### Submission Instructions

#### Apply Through Grants.gov

To apply through [Grants.gov](https://grants.gov), please follow the instructions in the [Quick Start Guide for Applicants](#). Before applying, ensure that at least one person at your organization is registered and has the Authorized Organization Representative (AOR). Only the AOR can submit the application. If you need more users, they must create their own Grants.gov account. Follow these steps below to apply:

- *Create a Workspace:* Creating a workspace allows you to complete it online and route it through your organization for review before submitting.
- *Complete a Workspace:* Invite participants to the workspace so you can collaborate on the application. Required applications forms are included in the Grants.gov Funding Opportunity Package and can be completed in the Workspace, unless noted otherwise in the Required Forms table above. Check for errors before submission.
- *Submit a Workspace:* An application may be submitted through workspace by clicking the Sign and Submit button on the Manage Workspace page, under the Forms tab

- *Track a Workspace Submission:* After successfully submitting a workspace application, a Grants.gov Tracking Number (GRANTXXXXXXXX) is automatically assigned to the application.

The system generates a date and time stamp and sends it to the applicant's AOR via email as proof of submission. Make sure your application passes the Grants.gov validation checks. Do not encrypt, zip, or password-protect any files. Only registered individuals in SAM as both a user and an AOR can submit applications. Please allow 30 days to register in Grants.gov.

**Application System Technical Support:** For Grants.gov technical registration and submission, downloading forms, and application packages, contact Grants.gov Customer Support at 1-800-518-4726 or by email at [Support@grants.gov](mailto:Support@grants.gov).

## APPLICATION REVIEW INFORMATION

### Eligibility Review

During the eligibility review, the application is checked for timely submission, completed packages (see [Application Documents](#) above) and alignment with the requirements of this announcement. The Federal agency may remove an application if it does not pass the eligibility review.

**Eligibility review will ensure if applications meet requirements for eligible applicants, complete applications, and eligible project types. Failure to meet one of these requirements will remove the application from review. All incomplete and ineligible applicants will be notified of decisions once the review and approval process is complete.**

If an applicant selected for funding hasn't finished their SAM.gov registration (see [2 CFR 25.200](#) and [2 CFR 25.110](#)) when the federal agency is ready to make an award, we may decide that the applicant is ineligible for the award and choose to grant it to someone else. Please refer [2 CFR 25.205](#) for more information.

Prior to making an award, the DOI checks the anticipated recipient and their key project personnel against the current list of prohibited or restricted persons or entities in the System for Award Management (SAM.gov) Exclusions database. We are prohibited from making an award if a recipient or any key personnel are found ineligible, prohibited, restricted, or otherwise excluded from receiving or participating in an award, as their ineligibility condition applies to this program.

If removed from consideration for ineligibility, the Federal agency will notify the applicant in writing.

### Merit Review

#### Criterion 1- Significance- 25 Points

Describe the resource(s) receiving assistance, and their significance at the National, State, Tribal, or local level. Your response should address a, b, and c below.

- a. Description of the Resource: Describe the resource(s) in the proposed project and its/their significance.

- b. Current Designation: Identify current designations at the National, State, Tribal, or local level. All resources must be listed in or eligible for listing in the National Register of Historic Places, an equivalent Tribal register, or designated as a National Historic Landmark, either individually or as contributing to a historic district.
  - i. If a resource is not listed, a nomination must be updated or prepared and submitted to the NPS or to the relevant Tribal register prior to the end of the grant project.
  - ii. Resources which are unlisted in the National Register of Historic Places must include a concurrence of eligibility from the State or Tribal Historic Preservation Office (SHPO/THPO). Concurrence may be in the form of a determination of eligibility by the SHPO/THPO or a completed survey that was reviewed by the SHPO/THPO.
- a. Integrity: Discuss the current integrity of the resource(s). If the project will include reconstruction, describe the historical documentation and/or surviving portions of the resource that will be referenced for reconstruction activities.

### **Criterion 2- Need/Urgency/Threat - 25 Points**

The proposed project must address issues that threaten the resource(s) as a result of an eligible major disaster declaration and fulfill a clear financial need. Documentation of the damage must be included in the application. Your response should address a, b, and c below.

- a. Need/Urgency/Threat: Describe the need, urgency, and threat to the site as a result of an eligible major disaster declaration(s).
  - i. Applicants can verify that the resource(s) is located within an area with an eligible major disaster declaration by interacting with [this map](#). Applicants can also search for major disaster declarations in their area at: [Disasters and Other Declarations | FEMA.gov](#)
- b. Mitigation: Discuss how the project, if funded, will directly mitigate the identified threat(s).
- c. Sequence: Describe how the project will be the next logical step towards recovery of the resource(s).

### **Criterion 3 - Feasibility-25 Points**

The proposed project must be achievable within 3 years, within a reasonable budget, and be performed with qualified personnel and/or consultants. Your response should address a, b, c, and d below.

- a. Scope: List and describe all program tasks and their anticipated results.
- b. Budget Justification: Discuss elements in budget justification (separate document) to show that costs are necessary, reasonable, and allowable.
- c. Timeline: Justify the timeline as provided in the Timeline section of the Project Description Worksheet, keeping in mind the project will not begin until approximately 6 months from the application due date. Describe how this timeline will allow you to complete the project successfully within 3 years and with the given resources, while meeting all federal requirements and guidelines. See “Program Requirements” for more details.

- d. Professional Involvement: Briefly describe who or what type of expertise will be involved in carrying out the project and the qualifications of associated professionals. Attach resumes/CVs as applicable. Keep in mind that any consultants paid with Federal funding must be competitively selected.

#### **Criterion 4-Sustainability-25 Points**

Proposed projects must provide a community benefit and develop sustainable long-term preservation of the resource(s), including a risk management plan for future damage. Your response should address a and b below.

- a. Impacts: Describe the potential impact of the project after completion, including long-term effects and community benefits (i.e. social, economic, cultural, etc.).
- b. Maintenance: Describe the risk management and maintenance plans for the site(s) after grant work is completed.

#### **Review and Selection Process**

This program reviews proposed budgets to ensure:

- figures are correct
- estimated costs are necessary and reasonable and clearly linked to project narratives
- avoid obviously unallowable costs
- identify costs requiring prior approval
- ensure indirect cost rates are applied correctly
- confirm cost sharing requirements are reflected in the budget.

This program reviews applications for potential overlap or duplication between the proposed project and any other funded or proposed project. Depending on the circumstances, DOI may choose to not make an award.

Qualified NPS personnel, and in some cases independent federal reviewers, will review all proposals. All proposals for funding will be considered using the criteria outlined above. A summary of reviewer comments may be provided to the applicant if requested.

**a. Initial Review** Prior to conducting the comprehensive merit review, an initial review will be performed to determine whether: (1) the applicant is eligible for an award; (2) the information required by the NOFO has been submitted; (3) all mandatory requirements of the NOFO are satisfied; (4) the proposed project is responsive to the program objectives of the NOFO (program determination); and (5) the proposed project is in compliance with all applicable executive and secretary orders, including the President's EO on *Ending Radical and Wasteful Government DEI Programs and Preferencing*. If an applicant fails to meet the requirements or objectives of the NOFO, or does not provide sufficient information for review, the applicant will be considered non-responsive and eliminated from further review.

**b. Comprehensive Merit Review** All applications that satisfactorily pass the initial review will be eligible for the Comprehensive Merit Review. Each criteria element will be scored on a 0-25 point scale with the following **suggested** range:



Description				
Criterion 1	Criterion 2	Criterion 3	Criterion 4	
25	25	25	25	Superior
20	20	20	20	Good
15	15	15	15	Satisfactory
10	10	10	10	Marginal
5	5	5	5	Poor
0	0	0	0	Not Acceptable

The scoring of each criterion must be based on the strengths and weaknesses of the application materials. To assist in assigning an appropriate score, the following will be used as a guideline:

Rating	Descriptive Statement
Superior	Applicant fully addresses all aspects of the criterion, convincingly demonstrates that it will meet the Government's performance requirements and demonstrates no weaknesses.
Good	Applicant fully addresses all aspects of the criterion, convincingly demonstrates a likelihood of meeting the Government's requirements, and demonstrates only a few minor weaknesses.
Satisfactory	Applicant addresses all aspects of the criterion and demonstrates the ability to meet the Government's performance requirements. The Application contains weaknesses and/or a number of minor weaknesses.
Marginal	Applicant addresses all aspects of the criterion and demonstrates the ability to meet the Government's performance requirements. The Application contains significant weaknesses and/or significant minor weaknesses.
Poor	The likelihood of successfully meeting the Government's requirements. Significant weaknesses are demonstrated and clearly outweigh any strength presented.
Not Acceptable	Applicant does not address all aspects of the criterion and the information presented indicates a strong likelihood of failure to meet the Government's requirements.

**c. Selection** The Selection Official may consider the merit review recommendation, program policy factors, and the amount of funds available to select applications for funding. All proposals for funding will be considered using the criteria outlined above.

NPS may use planning numbers derived from US Census and FEMA data to guide allocation of funding across affected areas. They may include: US Census population of affected areas, number of approved FEMA Individual Assistance applications, and amount of FEMA Public Assistance Awards. These factors are the best way for the NPS to estimate recovery needs within

separate geographic areas that sustained different levels of damage. Applicants are encouraged to apply for the funding that they need, but should take into account the amount of funding available for a large number of major disaster declarations eligible under this appropriation.

**d. Discussions and Award** The Government may enter into discussions with a selected applicant for any reason deemed necessary, including, but not limited to: (1) only a portion of the application is selected for award; (2) the Government needs additional information to determine that the applicant is capable of complying with the requirements of DOI Financial Assistance Regulations, and/or (3) additional specific terms and conditions are required. Failure to satisfactorily resolve the issues identified by the Government may preclude award to the applicant.

### **Risk Review**

Prior to making an award, the program assesses the risk posed by the applicant per [2 CFR 200.206](#). If an award will be made, the program may apply special conditions corresponding to the risk assessed. For awards over the simplified acquisition threshold (currently \$250,000), the program reviews eligibility and financial integrity information in the applicant's SAM.gov records per [2 CFR 200.206\(a\)](#). The program also assesses financial management capabilities, project delivery experience, staffing resources, past performance, administration and reporting compliance records, and overall project complexity and potential challenges.

## **AWARD NOTICES**

Notices of Federal Award are sent electronically via GrantSolutions or e-mail. These notices outline the terms, conditions, and payment instructions per [2 CFR 200.211](#). The Notice of Federal Award signed by an authorized Grants Officer is the legal instrument obligating financial assistance to a recipient. Any other prior notice is not an authorization to begin work. If the program allows pre-award costs per [2 CFR 200.458](#), beginning performance before receiving a Notice of Federal Award is at the applicant's own risk.

**Anticipated Project Start Date:** 03/31/2026

**Anticipated Project End Date:** 03/30/2029

Projects are not anticipated to start before the date above and should be scheduled for a 3-year timeline, allowing time for technical and compliance review where required.

## **POST AWARD REQUIREMENTS AND ADMINISTRATION**

### **Administration and National Policy Requirements**

For award administration and national policy requirements, see the [DOI General Terms and Conditions](#). Infrastructure projects require the use of American iron, steel, manufacture products, and construction materials per [2 CFR 184](#).

### **Geospatial Data**

If you receive financial assistance from the Department of the Interior (DOI), recipient must follow these rules for geospatial data:

Follow Federal Standards: All geospatial data you collect or create must meet the standards set by the Federal Geospatial Data Committee (FGDC) or the Department of the Interior. This is

required by the Geospatial Data Act of 2018, which is part of Public Law 115-254, specifically in Subtitle F (Geospatial Data), sections 751-759C (codified at [43 U.S.C. §§ 2801–2811](#)).

**Include Metadata:** Your Geographic Information Systems (GIS) files must include complete metadata. Metadata is information that describes the data, such as where it came from, how accurate it is, and how it should be used. This is to ensure that anyone using the data understands its context and quality.

**Check for Existing Data:** Before you start collecting new geospatial data, you need to check GeoPlatform.gov. This is to see if there is already existing geospatial data from federal, state, local, or private sources that can meet your needs and is available for free. If such data is available, you should use it instead of gathering new data.

These rules help ensure that geospatial data is reliable, high-quality, and that resources are used efficiently.

## Reporting

The recipient's Notice of Award will detail all reporting requirements, including frequency, due dates, and instructions for requesting extensions. In general, but not limited to, recipients must:

- Submit Federal Financial reports and Program Performance reports.
- Use the [Federal Financial Report \(SF-425\) form](#) for financial reporting,
- Monitor award activities and report on program performance per [2 CFR 200.329](#),
- Promptly notify the awarding program in writing of any issues, delays, or conditions impairing award objectives per [2 CFR 200.329\(e\)](#),
- Disclose any conflicts of interest related to their award that arise during the award period per [2 CFR 1402.112](#),
- Report on the status of real property acquired under the award in which the Federal government retains an interest per [2 CFR 200.330](#), and
- Report all violations of Federal criminal law involving fraud, bribery, or gratuity violations potentially affecting the Federal award per [2 CFR 200.113](#).
- Report any matters related to recipient integrity and performance to SAM.gov per [Appendix XII to 2 CFR 200](#).
- If the Federal share of the award is more than \$100,000 and the recipient makes or agrees to make any payment using non-appropriated funds for lobbying in connection to the award, disclose those activities using the Disclosure of Lobbying (SF-LLL) form per [43 CFR 18.100](#).
- Federal Funding Accountability and Transparency Act of 2006 (FFATA) requires certain recipients to report information on executive compensation through SAM.gov and information on all sub-awards, subcontracts, and consortiums over \$30,000 to the [FFATA Subaward Reporting System \(FSRS\)](#).

## Other Information

### Program Requirements

- Applications for renewal or supplementation of existing projects are not eligible. Each application must be for a separate phase if it is a part of a multi-phase project, and

significant progress must be demonstrated on prior phases to warrant additional funding. Applicants may be excluded if progress has not been demonstrated.

- Projects funded under this program constitute “undertakings” as defined by Section 106 of the National Historic Preservation Act (NHPA) (54 USC 306108). Grantees must work with NPS to ensure that project work does not harm or impair the historic character of any historic resources. The Section 106 review must include all work taking place as part of the project, even if it is not funded by Federal or matching share.
- For projects involving resources that have been designated National Historic Landmarks, additional National Historic Preservation Act requirements (Section 110) (54 USC 306101) will also apply.
- All projects must be reviewed for effects under the National Environmental Policy Act (NEPA) to make sure that project work does not damage the natural or cultural environment.
- All work must be reviewed to ensure it meets the *Secretary of the Interior’s Standards and Guidelines for Archeology and Historic Preservation*.
- If you are applying for a grant to do work on or to complete a National Register of Historic Places nomination for a resource(s) you do not own, you must obtain written permission from the owner to both complete grant-assisted work and execute a preservation easement or covenant. The letter of owner consent must be submitted with the application and signed no earlier than 60 days before the application due date and pertain to and be included with this specific application. You cannot re-use previous letters of owner consent.
- For archaeological surveys, provide plans for curating any artifacts recovered incidentally, including any strategies for outreach and the sharing of survey reports, research, results, etc. These will also require NEPA and NPS review prior to surveying.
- Administration costs plus indirect costs necessary to complete and administer the program cannot exceed 25% of total cost (Federal and matching share combined). This limitation for the Historic Preservation Fund is by statute, 54 USC 302902. Equipment and other capital asset expenditures, such as acquisition, renovation or alteration, are unallowable as indirect costs per 2 CFR 200.439.b.7. Capital assets are defined under 2 CFR 200.1.
- Preparation of architectural/engineering plans and specifications not to exceed 20% of the total preservation project cost for each site.
- All projects from application through close out must follow all requirements set out in 2 CFR 200 including procurement requirements.
- Within 1 year from award, projects must show substantial progress or NPS may consider recapture and reapportionment of funds.
- Extensions of performance period beyond the initial 3-year obligation period may be approved by NPS if there has been substantial progress on the project. If no substantial progress has been made, NPS may consider recapture and reapportionment of funds.
- Section 54 USC 302902 of the National Historic Preservation Act requires Historic Preservation Fund (HPF) grantees agree to assume, after the completion of the project, the total cost of continued maintenance, repair, and administration of the grant-assisted property in a manner satisfactory to the Secretary of the Interior. Accordingly, recipients awarded funds for the physical preservation of a historic site shall sign a preservation

agreement/covenant/easement (easement) with the State or Tribal Historic Preservation Officer in which the site is located or with a preservation organization acceptable to the NPS.

- A draft copy of the easement template must be submitted to the NPS within one year of grant agreement execution for review and comment. All preservation easements must be executed by registering with the deed of the property. The preservation easement must document the grant-assisted condition of the resource and the historic character defining features as part of the document registered with the deed.

Amount of Federal Assistance Awarded	Easement Term Requirement
\$1-\$50,000	5-year minimum preservation agreement; an easement or easement amending the deed is not required
\$50,001 - \$250,000	10-year minimum preservation easement
\$250,001 - \$500,000	15-year minimum preservation easement
\$500,001- \$750,000	20-year minimum preservation easement
\$750,001+	25-year minimum preservation easement

- If the historic property is not currently protected by a preservation easement or the easement does not meet the minimum federal requirements, a preservation easement or amendment must be executed that meets the minimum requirements and duration.
- If the historic property is currently subject to a preservation easement that was NOT created as a requirement of a previous HPF grant but meets federal requirements, an amendment shall be executed for an additional duration to meet the requirements of the funding awarded. For example, if a property had 10 years remaining on a previous 20-year easement and receives \$300,000 in HPF funding, an amendment to add 5 years would be required to meet the 15-year duration requirement.
- If the historic property is currently subject to an easement that was created as a requirement of a previous HPF grant, an amendment must be executed for the full additional duration required by the new funding awarded. For example, if a property had 10 years remaining on a previous HPF grant induced easement and receives \$300,000 in HPF funding, an amendment to add 15 years would be required. The resulting property will then be protected by an easement for a total of 25 years from the effective date of the easement.
- If a property receives multiple HPF grants, the minimum required duration of the easement for each grant will be added together for a cumulative duration requirement. For example, if a property receives three HPF grants in successive years, each for \$500,000, the minimum required easement duration would be 45 years.
- If the historic property is currently protected by a perpetual or other non-HPF induced preservation easement that meets or exceeds federal requirements as determined by the NPS, no additional duration or amendments are necessary.

- Applicants who plan to apply for multiple HPF grants for a single property may execute a perpetual easement to satisfy the requirement and reduce the administrative costs of amendments.

## Eligible Costs

Eligible costs under this award are as described in this Notice, 2 CFR 200, and the Historic Preservation Fund Grants Manual (HPF Manual). For this program they also include:

- Administrative costs necessary to complete and administer the grant requirements
- Repair of properties:
  - Eligible properties include historic districts, buildings, sites, structures and objects listed in the National Register of Historic Places or as a National Historic Landmark either individually or as contributing to a historic district that were damaged by a disaster with a major disaster declaration in 2023 and/or 2024.
  - All work must meet the *Secretary of the Interior's Standards and Guidelines for Archeology and Historic Preservation* (SOI Standards).
  - All projects receiving repair assistance must enter into a preservation agreement/covenant/easement.
- Reconstruction of properties is eligible if:
  - Determined that another of the Secretary of the Interior's Treatment Standards (Preservation, Restoration, Rehabilitation) are not appropriate.
  - The project meets the Secretary of the Interior's Standards for Reconstruction and has sufficient historical documentation, surviving portions, and/or relevant historic district planning documents to ensure an accurate reconstruction.
  - Damage to/destruction is attributable to an eligible declared disaster.
- ADA/ABA accessibility improvements, as needed for Americans with Disabilities Act (ADA) or Architectural Barriers Act (ABA) access of the historic resource(s), are allowable if meeting the SOI Standards (e.g. ramps, elevators, bathrooms)
- Site security improvements, as needed for protection of the historic resource(s), are allowable if meeting the SOI Standards (e.g. protection against vandalism, arson, theft)
- Fire safety improvement, as needed for protection of the historic resource(s), are allowable if meeting the SOI Standards (e.g. sprinklers, fire alarms)
- Cost for establishing/administering an easement/covenant for the property not held by a government preservation office
- Cost for any required audits or financial requests
- Cost for the production of a project sign
- Costs for public notice of grant opportunity
- Costs associated with required training or reporting
- Any other costs as determined eligible by the NPS in accordance with the OMB circulars, NPS policies, and the Historic Preservation Fund Grants Manual

## What Is Not Funded

- Construction of new buildings that are not approved reconstruction projects
- Cash reserves, endowments, revolving funds, or fund-raising costs
- Lobbying or advocacy activities
- Work to federally-owned properties
- Local Government Certification
- Preservation Tax Incentives
- Moving historic properties or work on moved historic properties that are no longer eligible for listing in the NRHP.
- Work performed prior to announcement of award, except for work associated with damage that occurred within the FEMA-declared disaster period.
- Cost related to Native American Graves Protection and Repatriation Act (NAGPRA) activities. Funds for NAGPRA activities are available through the NPS National NAGPRA Program.
- Acquisition of collections or historic sites
- Conservation of collections
- Long-term maintenance or work outside the grant period.
- Grants will not be available to sites or collections owned or leased by the NPS, or in which the NPS holds a property interest
- Administrative costs to manage the grant may not exceed 25% of the total project budget per statute
- Miscellaneous costs, **contingencies**, reserves, and overhead
- Costs for work already completed or funded through other federal programs.
- Costs reimbursed by FEMA or insurance are not eligible.

## NPS Oversight

The NPS will provide oversight of this grant project through the following NPS reviews:

- Review and approval of interim and final reporting to include compliance with 2 CFR 200.
- Review and approval for compliance with the *Secretary of the Interior's Standards and Guidelines for Archeology and Historic Preservation*.
- Review and approval for compliance with Sections 106 (54 U.S.C. § 306108) and 110f (54 U.S.C. § 306107) of the National Historic Preservation Act in coordination with the appropriate State Historic Preservation Office.
- A Nationwide Programmatic Agreement (PA) regarding cultural resources grants and financial assistance programs has been developed to streamline the review of undertakings described in grant proposals ([Nationwide Programmatic Agreement signed on July 12, 2024](#)). Review will be carried out in accordance with the Nationwide PA, as applicable.
- Review and approval for compliance with the National Environmental Policy Act (NEPA).

- Any other reviews as determined by the NPS based on program needs or financial/programmatic risk factors (i.e. draft National Register nomination if required, etc.).