

## **ADDENDUM #1 TO AMENDED AND RESTATED MISSION ORDER NO. 21**

**Subject:** Mission Order No. 21 on Anti-Terrorism Procedures

**References:** USAID/WBG Amended and Restated Mission Order No. 21, dated October 3, 2007 (the "Mission Order") and references contained therein.

**Effective Date:** September 20, 2017

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### **I. PURPOSE**

Recent events have caused the Mission to reassess current practices involved in protecting USG funds from diversion to terrorist organizations. In consultation with the Consulate in Jerusalem, as well as the ME Bureau and other stakeholders, the Mission has determined that increasing the scope of current vetting procedures would address certain risks that have previously not been adequately identified or addressed. Thus, the purpose of this Addendum is to expand the application of the existing Mission Order to certain U.S. organizations which had previously not been required to be vetted. Terms used but not defined herein have the meanings assigned to them in the Mission Order.

### **II. DEFINITIONS**

- A. "Field Based Staff" means any Key Individual, regardless of nationality, that:
- (1) Is an employee of a U.S.-Based Organization office in the Local Area; or
  - (2) Is assigned to work in the Local Area for a majority of the life of a relevant award; or
  - (3) Intends to spend more than 6 months of his or her time (cumulatively) during any 12 month period working in the Local Area; or
  - (4) Is a consultant or adviser that is based in the Local Area with regards to the relevant award.
- B. "Local Area" means the area within the legal boundaries of the country of Israel, the city of Jerusalem, or the Palestinian territories of the West Bank or Gaza.
- C. "U.S.-Based Organization(s)" means an entity that is, or an entity whose parent affiliate is, organized under the laws of the U.S. or any jurisdiction within the U.S., with the exception of Public International Organizations (PIOs) as defined in ADS 308.

### **III. EXPANDED VETTING REQUIREMENTS**

- A. The Mission Order's provisions on vetting are hereby expanded such that USAID's review and approval of all awards and subawards, whether cash or in-kind, will now include U.S.-Based Organizations, subject to provisions III.B-D below.
- B. The Mission Order's provision on vetting Key Individuals of US-Based Organizations shall only apply to Field Based Staff of such US-Based Organizations.
  - (1) For the avoidance of doubt, the Mission Order's provisions on vetting shall not apply to U.S. individuals who are recipients of training, invitational travel or other non-contract or grant related awards.
- C. This Addendum #1 shall apply to (1) all current and active awards that are not scheduled to expire during fiscal year 2017, and (2) all new awards, as of the date of this Addendum #1.
- D. Any exceptions or further rules relating to applicability, minimum award amounts, or other Mission Order terms applicable to non-U.S. organizations shall also apply to U.S.-Based Organizations.

### **VI. APPROVAL**

This Addendum to the amended and restated Mission Order No. 21 was approved by the Deputy Administrator, USAID, in the capacity of Senior Agency Vetting Official.

#### Attachments:

Tab 1 – USAID/WBG Mission Order 21