

SUMMARY INFORMATION

Federal Awarding Agency Name: U.S. Department Of Agriculture - Natural Resources Conservation Service (NRCS)

Funding Opportunity Title: Farm Bill Implementation Assistance in Oregon

Announcement Type: Competitive

Funding Opportunity Number: USDA-NRCS-OR-MULTI-GEN0010329

Catalog of Federal Domestic Assistance (CFDA) Number: 10.902

Funding Opportunity Announcement Summary

NRCS Oregon is announcing the availability of a 5- year Grant Agreement to support NRCS Farm Bill Conservation Programs throughout Oregon’s network of Field Offices. A total of up to \$500,000 is available for the agreement. The agreement will not require a cost share match from the successful applicant. All non-federal entities (NFE) and individuals are invited to apply.

Key Dates

Applications and proposals must be received no later than 5:00 pm PST, August 26th, 2019.

Federal Funding Floor and Ceiling Amounts

The funding floor for this announcement \$300,000.00, and the funding ceiling is \$500,000.00. The funding floor means the minimum agreement funding amount for the Federal share per agreement awarded. The ceiling is the maximum agreement funding amount for the Federal share per agreement awarded.

A. PROGRAM DESCRIPTION

The authorizing statutes and regulations for this opportunity are 16 U.S.C. 590a-f, 590q; 7 C.F.R. 610.

The objective of this Notice of Funding Opportunity is to obtain technical and administrative assistance to bolster NRCS Oregon’s ability to deliver the conservation programs associated with Title II of the Agricultural Improvement Act of 2018, (hereinafter the “Farm Bill”) specifically the following programs:

The Environmental Quality Incentives Program (“EQIP”), 16 U.S.C. 3839aa-3839aa-8, 3841; 7 C.F.R. 1466 (CFDA 10.912);

The Conservation Stewardship Program (“CSP”), 16 U.S.C. 3838d-3838g; 7 C.F.R.1470 (CFDA 10.921);

The Agricultural Management Assistance Program (“AMA”), 7 U.S.C. 1524(b); 7 C.F.R. 1465 (CFDA 10.917);

The Conservation Reserve Program (“CRP” and “CREP”), 16 U.S.C. 3831-3835a (CFDA 10.069); and

The Agricultural Conservation Easement Program (“ACEP”), 16 U.S.C. 3865, *et seq.*; 7 C.F.R. 1468 (CFDA 10.931).

NRCS Oregon requires assistance with specific tasks which include, but are not limited to, the following:

1. Coordinating the development and training for the granting of ecological sciences job approval authority to technical specialists in accordance with NRCS General Manual Title 440 Part 409.9C(2) and 180 General Manual Part 417.
2. Administration and coordination of the Conservation Planner training and certification process for Oregon soil and water conservation district personnel and NRCS partner personnel in accordance with NRCS General Manual Title 180 Part 409.3A as required by General Manual Title 180 – National Planning Procedures Handbook – Part 600, and Part 409.3C.
3. Provide technical training for specialists from NRCS, Farm Service Agency (“FSA”), State soil and water conservation districts, and Watershed Councils for the planning and implementation of conservation practices under the Conservation Reserve Enhancement Program (“CREP”) pursuant to the Memorandum of Understanding between NRCS and FSA and FSA Handbook, Part 19 and 551, and Exhibit 9 to the FSA Handbook.
4. Administration and coordination of access to the USDA-NRCS information technology system for State soil and water conservation district and NRCS partner employees in accordance with Homeland Security Presidential Directive (“HSPD”) 12, including the eAuthentication credentialing/termination process and Linc pass card maintenance, and yearly Information Security Awareness training.
5. Assistance in administering active Oregon NRCS grants and agreements to assure compliance with Federal Grants and Cooperative Agreements Handbook and the provisions of 2 C.F.R. 200, *et seq.* in the furnishing of deliverables and payment requests from Recipients, as defined in 2 C.F.R. 200.86. This includes the review and recommendation to NRCS personnel regarding the adequacy of deliverables and their conformance to the terms of Federal assistance awards, the allowability of costs pursuant to 2 C.F.R. 200, Subpart E – Cost Principles, consistency of the Recipient’s performance with the provisions of 2 C.F.R. 200.300-316 (2 C.F.R. 200, Subpart D: Post Federal Award Requirements, and assistance in assuring compliance with 2 C.F.R. 200, Subpart F – Audit Requirements.

6. Assistance with the identification and development of NRCS/Conservation Partner collaboration success stories, locally-led conservation efforts, and long range Conservation Investment Strategy planning.

B. FEDERAL AWARD INFORMATION

1. Estimated Funding

The total amount of Federal funding the agency expects to award through this announcement is \$500,000.00.

2. Start Dates and Performance Periods

Projects may be between 4 and 5 years in duration. Applicants should plan their projects based on a project start date of September 30, 2019.

3. Type of Federal Award

The agency plans to award a grant agreement pursuant to this opportunity. The agency will not be substantially involved in the work performed under the agreement and will undertake activities such as the following.

4. Number of Awards

The agency expects to make one (1) award.

5. Procurement Contracts

The agency does not expect to award procurement contracts associated with this announcement.

6. Eligibility of Renewal or Supplemental Project Applications

Applications for renewal or supplementation of existing projects are not eligible to compete with applications for new Federal awards. An application for renewal means a proposal submitted to continue an existing agreement that meets the objectives and requirements of this NFO. An application for supplementation of an existing project means a proposal to add components to an existing agreement so that it would meet the objectives and requirements in this NFO.

C. ELIGIBILITY INFORMATION

1. Eligible Applicants

Applicants and applications must meet the eligibility criteria outlined below by the application deadline to be considered for award.

This opportunity is open to all domestic applicants.

- a. Mandatory Criteria: In order to be considered for a grant under this Notice of Funding Opportunity applicants must satisfy each of the following mandatory (go/no go) criteria:

1. Applicants must be actively registered in the System of Award Management (SAM.gov) at the time of application and throughout the period of any subsequent award. Applicant entities identified in the SAM.gov Exclusions database as ineligible, prohibited/restricted or excluded from receiving Federal contracts, certain subcontracts, and certain Federal assistance and benefits will not be considered for Federal funding, as applicable to the funding being requested under this Federal program (2 CFR 200.205(d)).
 2. Applicants must affirmatively demonstrate its staff's previous experience with implementation of some or all Farm Bill Conservation Programs listed in Section A of this Notice of Funding Opportunity in Oregon.
 3. Applicants must demonstrate a successful history of working with Oregon NRCS' and its conservation partners including Soil & Water Conservation Districts, Watershed Councils, and Oregon State Agencies.
 4. Applicants must demonstrate previous experience and familiarity with the NRCS Conservation Planning process and certification criteria.
 5. Applicants must demonstrate its staff's prior experience and working knowledge of NRCS conservation practice Job Approval Authority.
 6. Applicants must demonstrate prior successful experience as a Federal Grant & Agreement recipient.
 7. Applicant must demonstrate experience in developing, coordinating and executing training sessions and conferences targeted for a technical conservation implementation audience.
 8. Applicant must demonstrate working knowledge of natural resource issues and concerns across the state of Oregon including but not limited to water quality, water quantity, threatened and endangered species, and invasive weeds.
- b. Evaluation Criteria: Proposals from applicants which satisfy the mandatory criteria listed above will be evaluate in accordance with the evaluation criteria listed in Section E of this Notice of Funding Opportunity.

2. Cost Sharing or Matching

There is no cost sharing or matching requirement for this opportunity.

3. Other (if applicable)

D. APPLICATION AND SUBMISSION INFORMATION

1. Address to Request Application Package

All standard forms necessary for this announcement are included in the [Grants.gov](https://www.grants.gov) application package.

2. Content and Form of Application Submission

To be considered for funding under this opportunity, an application must contain:

- a. **Application Form:** (Standard Form 424 Application for Federal Assistance) Applicants must use this document as the cover sheet for each proposal. See Instructions for Completing SF 424 located in the Related Documents tab of this announcement on Grants.gov.
- b. **Standard Form (SF) 424A, Budget Information - Non-Construction Programs.** Fill in all spaces as appropriate. Section B, Item 6, Column 1 should reflect the agency funds, and Column 2 should reflect the applicant's matching funds. This form is the summary budget for the project. See Instructions for Completing SF 424A located in the Related Documents tab of this announcement on Grants.gov.
- c. **Budget Narrative -** In a separate narrative titled "Budget Narrative", explain and justify all requested budget items/costs. Detail how the totals on the SF-424A were determined and demonstrate a clear connection between costs and the proposed project activities. For personnel salary costs, include the base-line salary figures and the estimates of time (as percentages) to be directly charged to the project. Describe any item that under the applicable Federal cost principles requires the agency's approval and estimate its cost. See Instructions for Completing Budget Narrative located in the Related Documents tab of this announcement on Grants.gov.

- i. As required in Title 2 of the Code of Federal Regulations Part 200, Subpart F Audit Requirements, all U.S. states, local governments, federally-recognized Indian tribal governments, and non-profit organizations expending \$750,000 USD or more in Federal award funds in a fiscal year must submit a Single Audit report for that year through the Federal Audit Clearinghouse's Internet Data Entry System. Therefore, any U.S. states, local governments, federally-recognized Indian tribal governments, and non-profit organizations applying under this opportunity must include one of the following statements in its budget narrative:

“My organization was required to submit a Single Audit report last year. The reporting period covered was from (insert date) to (insert date). This report, filed under EIN # (insert EIN), is available on the Federal Audit Clearinghouse Single Audit Database website (<https://harvester.census.gov/facweb/>) or will be by (insert date). “

OR

“My organization was not required to submit a Single Audit report last year.”

- ii. Required Indirect Costs Statement - All applicants except individuals applying for funds separate from a business or non-profit organization he/she may operate must complete and attach the Indirect Costs Statement located in the Related Documents tab of this announcement on Grants.gov.

d. **Standard Form (SF) 424B, Assurances - Non-Construction Programs.**

Applicants, by signing and submitting an application, assure and certify that they are in compliance with the following Federal regulations:

- 2 CFR Part 417, Government wide Debarment and Suspension (Non-procurement)
- 4 CFR Part 418, New Restrictions on Lobbying
- 2 CFR Part 421, Government wide Requirements for Drug Free Workplace (Financial Assistance)

- e. **Certification and Disclosure of Lobbying Activities** - Under Title 31 of the United States Code, Section 1352, an applicant or recipient must not use any federally appropriated funds (both annually appropriated and continuing appropriations) or matching funds under a grant or cooperative agreement award to pay any person for lobbying in connection with the award. Lobbying is defined as influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress connection with the award. Submission of an application also represents the applicant’s certification of the statements in 2 CFR Part 418, Appendix A-Certification Regarding Lobbying. If you/your organization have/has made or agrees to make any payment using non-appropriated funds for lobbying in connection with this proposal AND the Federal share exceeds \$100,000, you must also complete and submit the SF LLL, Disclosure of Lobbying Activities located at 2 CFR 418, Appendix B. See 2 CFR, Subpart 418.110 for more information on when additional submission of this form is required.

- f. **AD-3031, Assurance Regarding Felony Conviction and Tax Delinquent Status for Corporate Applicants.** Although the text of this document states it is applicable only to corporate entities, USDA policy requires that all entity types complete it.

g. **Proposal**

Applicant’s written proposal shall address all mandatory and evaluation criteria of this Notice of Funding Opportunity and shall include a proposed quarterly Schedule of Deliverables and Schedule of Payments (“SD/SP”) to

achieve the objectives described in Section A of this Notice of Funding Opportunity.

Each page must be on numbered 8½” x 11” paper with one-inch margins. The text of the proposal must be single spaced and typed in New Times Roman, no smaller than 12- point font and must not exceed 20 pages.

Proposals that fail to comply with the required content and format will not be considered for funding. **Material exceeding stated page limits and/or formatting structure will not be considered.** Incomplete and/or noncompliant proposals will not be considered.

- h. **Post Award Documentation** – Post-award documentation is as may be required by the Farm Production and Conservation’s Grant and Agreement Division.

3. Unique entity identifier and System for Award Management (SAM)

Each applicant (unless the applicant is an individual excepted from those requirements under 2 CFR §25.110(b) or (c), or has an exception approved by the Federal awarding agency under 2 CFR §25.110(d)) is required to: (i) Be registered in SAM before submitting its application; (ii) provide a valid unique entity identifier (Data Universal Numbering System (DUNS) number) in its application; and (iii) continue to maintain an active SAM registration with current information at all times during which it has an active Federal award or an application or plan under consideration by a Federal awarding agency. The agency may not make a Federal award to an applicant until the applicant has complied with all applicable unique entity identifier and SAM requirements and, if an applicant has not fully complied with the requirements by the time the agency is ready to make an award, it may determine that the applicant is not qualified to receive a Federal award and use that determination as a basis for making a Federal award to another applicant.

Entities must obtain a DUNS and register in SAM prior to registering with Grants.gov. A description of each is below. Entities are strongly encouraged to apply early for their DUNS number and SAM registration.

Data Universal Numbering System (DUNS) Number: A Dun and Bradstreet DUNS number is a unique, nine-digit sequence recognized as the universal standard for identifying and keeping track of over 70 million businesses worldwide. Applicants must obtain a DUNS number. Information on how to obtain a DUNS number can be found at <http://fedgov.dnb.com/webform> or by calling 1-866-705-5711.

System for Award Management (SAM) Registration: SAM is the official Federal system that consolidated the capabilities of Central Contractor Registry, Federal Agency Registration, Online Representations and Certifications Application, and Excluded Parties List System. To register,

go to: <https://www.sam.gov/portal/public/SAM>. The Federal Service Desk is available for registration assistance, and can be contacted via the Help tab at the website listed above.

4. Submission Dates and Times

Applicants must submit proposals via Grants.gov. Proposals must be received by 5:00 p.m. PST on August 26th, 2019. Late submissions will not be reviewed or considered. The agency will rely on system generated date and time receipt documentation to determine whether applications meet the submission deadline. Grants.gov provides an automatic acknowledgement when applications are received.

5. Intergovernmental Review (if applicable)

This funding opportunity is not subject to Executive Order 12372, “Intergovernmental Review of Federal Programs.”

6. Funding Restrictions

Funds may not be used to pay any of the following costs unless otherwise permitted by law, or approved in writing by the Authorized Departmental Officer in advance of incurring such costs:

- Costs above the amount of funds authorized for the project;
- Costs incurred prior to the effective date of the grant;
- Costs which lie outside the scope of the approved project and amendments thereto;
- Entertainment costs, regardless of their apparent relationship to project objectives;
- Compensation for injuries to persons, or damage to property arising out of project activities;
- Consulting services performed by a Federal employee during official duty hours when such consulting services result in the payment of additional compensation to the employee; and
- Renovation or refurbishment of research or related spaces, the purchase or installation of fixed equipment in such spaces, and the planning, repair, rehabilitation, acquisition, or construction of buildings or facilities.

This list is not exhaustive. Questions regarding the allowances of particular items of cost should be directed to the administrative contact person listed in this announcement.

Indirect costs limitations:

- a. To be eligible to recover any indirect cost under a Federal award, recipients must either 1) have a current negotiated indirect cost rate agreement (NICRA) with a Federal agency that has not expired; or 2) qualify for use of the de minimis rate authorized by 2 CFR 200.414(f). In order to qualify for the de minimis rate, the recipient must have never had a NICRA. A State, local, or tribal governmental department or agency unit that receives more than \$35 million in direct Federal funding is not eligible for the de minimis rate.
- b. Applicants not subject to the statutory limitation stated above, which have a current NICRA must calculate indirect costs using the rate and base specified in their NICRA. A recipient may voluntarily reduce or waive recovery of indirect costs at its sole discretion and must not be encouraged or coerced in any way to do so by the agency. If voluntarily reduced or waived, the recipient may choose to apply any unrecovered indirect costs as part of their cost share or match. Unrecovered indirect cost means the difference between the amount charged to the Federal award and the amount which could have been charged to the Federal award under the recipient's approved negotiated indirect cost rate (2 CFR 200.306(c)). A copy of the applicant's current NICRA must be provided with the application. Indirect costs may not be recovered under an expired NICRA. However, if an applicant with a current NICRA is subject to the statutory limitation, indirect costs must be calculated as follows. First, multiply the NICRA rate by the base stated in the NICRA to arrive at Amount A. Next, multiply the statutory limit of 10% by the total of all direct costs to arrive at Amount B. The lower of Amount A and B is the amount of indirect cost to include on the budget.
- c. Entities that are eligible for the de minimis rate who already have a de minimis rate agreement must use the rate and base specified in the agreement, which is modified total direct costs (MTDC) as defined by 2 CFR 200.68 and also excluding the amount of each subcontract exceeding \$25,000. Note that MTDC excludes certain costs from the base to which the rate is applied. A copy of the applicant's de minimis rate agreement must be provided with the application. If a recipient is eligible to use the de minimis rate, but does not have a de minimis rate agreement, use an indirect cost rate of no more than 10% of MTDC when preparing the budget. If selected for award, a de minimis rate agreement will be executed along with the award.
- d. Profit is not an eligible project cost. Therefore, any funds awarded to for-profit entities must be used for reimbursement of award related direct and indirect costs only.
- e. Applicants who are individuals applying for funds separate from a business or non-profit organization he/she may operate are not eligible to charge indirect costs to their award. If you are an individual applying for funding, do not include any indirect costs in your proposed budget.

E. APPLICATION REVIEW INFORMATION

1. Merit/Technical Criteria

- a. Applicants will be evaluated initially on their demonstrated knowledge, skills, and ability, to provide technical conservation implementation training to NRCS and partner staff.
- b. Applicant's proposal will be evaluated for the strength of the tie between the activities proposed by applicant and the objectives of the grant specified in Section A of the Notice of Funding Opportunity.
- c. Applicant's proposal will be evaluated on their organization's current and planned capacity to deliver the objectives of the grant specified in Section A of the Notice of Funding Opportunity.
- d. Applicant's proposal will be evaluated on their ability to demonstrate a history and knowledge of cooperating with other potential partners in Oregon including but not limited to Soil and Water Conservation Districts, Watershed Councils, and State agencies.

2. Schedule of Deliverables/Schedule of Payments ("SD/SP"): Applicant must submit a proposed SD/SP setting forth, Federal fiscal quarter by quarter, the deliverables to be accomplished and the concomitant reimbursement requested therefor. Applicant's proposed SD/SP will be evaluated for the proportionality between the quarterly deliverables and the quarterly payments proposed, and the likelihood that the proposed quarterly activities will lead to successful accomplishment of the objectives set forth in Section A.

3. Capacity and Experience of Applicant's Team: Applicant's proposal will be evaluated for its individual team member's knowledge of, and demonstrated experience with, the NRCS programs identified in Section A, as well as the team's overall capacity to achieve the objectives of the grant set forth in Section A.

4. Risk Criteria

The agency will check SAM to ensure the applicant is not suspended or debarred, which would preclude receiving an award. In addition, prior to making a Federal award with a total Federal share greater than the simplified acquisition threshold (\$250,000), the agency must review and consider any information about the applicant that is in the designated integrity and performance system accessible through SAM (the Federal Awardee Performance Integrity Information System, FAPIIS) (see 41 U.S.C. 2313 and 2 CFR 200.205(a)).

To further comply with the requirements at 2 CFR 200.205, the agency has established the following risk review process and related standards that an applicant must meet to be considered for award:

- a. **Financial Stability.** The applicant certifies that it maintains adequate financial resources or cash flow to meet its financial obligations on a routine basis and successfully complete any agreement it may be awarded.
- b. **Quality of Management Systems and Ability to meet Management Standards** prescribed in 2 CFR Part 200. The applicant certifies it has a financial management system adequate to segregate and track federal funds. It further certifies is has adequate systems in place for proper agreement administration; compliance with the standards outlined in 2 CFR Part 200 Section D for procurement, property, and records management; and required financial and performance reporting.
- c. **History of Performance.** If the applicant has previously obtained Federal financial assistance award, it certifies that it has never failed to materially comply with the Federal award terms and conditions and further that it has never had an award terminated on that basis.

Submission of a proposal constitutes certification that an applicant meets these standards.

5. Review and Selection Process

Proposals will be screened for completeness and compliance with the provisions of this notice. Incomplete, noncompliant, and/or proposals not meeting the formatting criteria will be eliminated from competition, and notification of elimination will be sent to the applicant. The agency intends to make a selection and award without conducting any discussions or allowing applicants to correct deficiencies or omissions in their applications. Consequently, they must ensure their applications are complete and accurate. However, while the agency intends to make a selection and award without discussions, it reserves the right to conduct discussions for the purpose of allowing applicants to revise their applications to correct deficiencies or omissions identified by the NRCS. If this is done, the agency will conduct discussions with all applicants and identify deficiencies and omissions and give applicants and opportunity to submit a revised application by a common cut-off date.

Merit/technical reviews will be conducted by a technical review board nominated by the approving official. Risk reviews will be conducted by the Grants and Agreements Service Branch. The approving official will make the final award decisions. The approving official for this opportunity is the NRCS Oregon State Conservationist.

6. Awards Over the Simplified Acquisition Threshold (if applicable)

Notice to applicants:

- i. Prior to making a Federal award with a total Federal share greater than the simplified acquisition threshold (\$250,000), the agency must review and consider any information about the applicant that is in the designated integrity

and performance system accessible through SAM (the Federal Awardee Performance Integrity Information System, FAPIIS) (see 41 U.S.C. 2313 and 2 CFR 200.205(a));

- ii. An applicant may review information in FAPIIS accessible through SAM and comment on any information about it that a Federal awarding agency previously entered;
- iii. The agency will consider any comments by the applicant, in addition to the other information in the designated integrity and performance system, in making a judgment about the applicant's integrity, business ethics, and record of performance under Federal awards when completing the review of risk posed by applicants as described in 2 CFR 200.205, Federal awarding agency review of risk posed by applicants.

7. Anticipated Announcement and Federal Award Dates

The agency anticipates announcing or notifying successful and unsuccessful applicants by August 30, 2019 and expects to have Federal awards in place by September 30, 2019.

8. FEDERAL AWARD ADMINISTRATION INFORMATION

a. Federal Award Notices

The agency will provide notice that an application has been selected before it actually makes the Federal award. As such, the selection notification is not an authorization to begin performance. Any pre-award costs incurred by the awardee will not be reimbursed. The Notice of Grant and Agreement Award (form NRCS-ADS-093) signed by the authorized agency representative is the only authorizing document, and will be provided electronically to the entity's authorized representative for signature.

Both successful and unsuccessful applicants will be notified of the award decision via letter.

b. Administrative and National Policy Requirements

All project funds will be used in accordance with 2 CFR 200 and NRCS' General Terms and Conditions; a copy of the General Terms and Conditions may be obtained by contacting the Federal Awarding Agency Contacts listed in this announcement.

c. Reporting

Reporting will follow NRCS' General Terms and Conditions, but will generally include electronic submission of semiannual progress reports, quarterly financial status reports, and final reports.

If the Federal share of any agreement awarded under this opportunity notice may include more than \$500,000 over the period of performance, recipients must also comply with the post award reporting requirements reflected in Appendix XII of 2 CFR Part 200 —Award Term and Condition for Recipient Integrity and Performance Matters.

9. FEDERAL AWARDING AGENCY CONTACT(S)

For questions regarding this opportunity, please contact one of the following individuals:

Administrative Contact (Primary Contact)

Name: Kristee Hall
Grants Management Specialist
USDA-FPAC
Mailing Address:
Phone Number:
Email: kristee.hall@usda.gov

Program Contact

Name: Jason Jeans, ASTC-M&S
USDA-NRCS
Mailing Address: 1201 NE Lloyd Blvd, Suite 900, Portland, OR, 97232
Phone Number: 503-414-3222
Email: Jason.jeans@usda.gov

Secondary Program Contact

Name: Chris Martin, Management Analyst
Mailing Address: 1201 NE Lloyd Blvd., Suite 900, Portland, OR 97232
Phone Number: (503) 414-3213
Email: chris.martin@usda.gov

10. OTHER INFORMATION

1. Questions regarding this announcement must be submitted to the Administrative Contact identified above via email with the Opportunity Number in the subject line. Questions must be submitted by July 29, 2019. A questions and answers document addressing all questions will be posted to the Related Documents tab of this announcement in Grants.gov as a modification by August 9, 2019.
2. **Freedom of Information Act (FOIA)**
Proposals to NRCS are considered to be confidential information. Proposals are not shared with individuals or entities seeking public disclosure through the Freedom of Information Act (FOIA) without the consent of the applicant. More specifically, Executive Order 12600 and USDA FOIA regulation 7 CFR Part 1, Subpart A requires the NRCS to provide notice to applicants that a third party has requested copies of

their business information, and requires NRCS to consult with applicants regarding the releasing their records.

3. Government Obligation

The Federal Government is not obligated to make any Federal award as a result of the announcement. Only authorized federal officials can bind the Federal Government to the expenditure of funds.

U.S. Department of Agriculture Non-Discrimination Statement

In accordance with Federal civil rights law and U.S. Department of Agriculture (USDA) civil rights regulations and policies, the USDA, its Agencies, offices, and employees, and institutions participating in or administering USDA programs are prohibited from discriminating based on race, color, national origin, religion, sex, gender identity (including gender expression), sexual orientation, disability, age, marital status, family/parental status, income derived from a public assistance program, political beliefs, or reprisal or retaliation for prior civil rights activity, in any program or activity conducted or funded by USDA (not all bases apply to all programs). Remedies and complaint filing deadlines vary by program or incident.

Persons with disabilities who require alternative means of communication for program information (e.g., Braille, large print, audiotape, American Sign Language, etc.) should contact the responsible Agency or USDA's TARGET Center at (202) 720-2600 (voice and TTY) or contact USDA through the Federal Relay Service at (800) 877-8339. Additionally, program information may be made available in languages other than English.

To file a program discrimination complaint, complete the USDA Program Discrimination Complaint Form, AD-3027, found online at <https://www.ascr.usda.gov/filing-program-discrimination-complaint-usda-customer> and at any USDA office or write a letter addressed to USDA and provide in the letter all of the information requested in the form. To request a copy of the complaint form, call

(866) 632-9992. Submit your completed form or letter to USDA by:

(1) mail: U.S. Department of Agriculture

Office of the Assistant Secretary for Civil Rights

1400 Independence Avenue, SW

Washington, D.C. 20250-9410;

(2) fax: (202) 690-7442; or

(3) email: program.intake@usda.gov.

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