

FY 2019 - \$45.33M Budget Spend Plan						
					Final Budget Amount:	\$ 45,330,000
Task Forces:		\$ 34,199,412	Direct Support:		\$ 11,130,588	
Task Force Readiness Cooperative Agreements						
#	ITEM	UNIT COST	QTY	EXTENDED COST	SUBTOTAL	
1	Program Management	\$ 652,000	28	\$ 1,145,104	\$ 32,062,912	
2	Staff & Other Travel - TAVs	\$ 50,000				
3	Support & Mtg. Travel or as directed by US&R Branch	\$ 60,000				
4	Readiness Assessment Program Participation	\$ 5,000				
5	Support & Trvl - Nat'l & Local Trng/Exer/Canine Evals	\$ 82,500				
6	Equip-Veh Lifecycle Mgmt, Recapt'l, Acq. & Shpng	\$ 145,604				
7	Storage/Maintenance	\$ 150,000				
#	ITEM	SPECIFIC TFs	QTY	UNIT COST	SUBTOTAL	
8	IST Cache	See: Spend Plan TF Details	1	\$ 289,500	\$ 289,500	
9	HEPP Cache	See: Spend Plan TF Details	1	\$ 322,000	\$ 322,000	
10	Nat'l Level Training Delivery Hosting	See: Spend Plan TF Details	1	\$ 575,000	\$ 575,000	
11	Nat'l Level Training Initiatives	See: Spend Plan TF Details	1	\$ 30,000	\$ 30,000	
12	Divisional Multi-Task Force Field Exercises	None budgeted this FY	0	\$ -	\$ -	
13	Divisional Multi-Task Force Table Top Exercises	WA-TF1, UT-TF1, VA-TF1	3	\$ 10,000	\$ 30,000	
14	IST CE Wkshp & New Mem. Orntation Hosting - CY19	CA-TF8	1	\$ 47,000	\$ 47,000	
15	IST National Level Training Course (S-420 or EOTC MGT 314, or other) - CY20	VA-TF2	1	\$ 90,000	\$ 90,000	
16	IST Support	See: Spend Plan TF Details	1	\$ 133,000	\$ 133,000	
17	Annual Meetings Hosting	See: Spend Plan TF Details	1	\$ 99,000	\$ 99,000	
18	Annual Advisory Organization Stipends	See: Spend Plan TF Details	1	\$ 326,000	\$ 326,000	
19	Canine Search Specialist Certification Process	See: Spend Plan TF Details	1	\$ 195,000	\$ 195,000	
20	TF Readiness Cooperative Agreements Subtotal:			75.4%	\$ 34,199,412	
21	TF Readiness CA Supplemental Funding - End of Year US&R Funding:					
22	TF Readiness CA Supplemental Funding - End of Year PDO Funding:					
23	Direct Task Force Support Subtotal:			24.6%	\$ 11,130,588	
24	Budget Task Force Surplus/Deficit Subtotal: \$ -					
25	Final Budget Combined Spend Plans Total: \$ 45,330,000					

**National Urban Search and Rescue FY2018 Readiness Cooperative Agreements
APPENDIX D**

	Sponsoring Agency/Cooperative Agreement Recipients	Base Funding Amount	Administrative Costs	Special Cache Costs	Total Cooperative Agreement Amount
1	City of Phoenix Fire Department (AZ-TF1) Attn: Steve Walshire (steve.j.walshire@phoenix.gov) 2430 S. 2nd Avenue Phoenix, AZ 85009 (602) 256-3149	\$1,145,104	\$32,500	\$0	\$1,177,604
2	City of Los Angeles Fire Department (CA-TF1) Attn: Jeff Dapper (Jeffrey.Dapper@lacity.org) 5021 N. Sepulveda Blvd. Sherman Oaks, CA 91403 (818) 756-9678	\$1,145,104	\$4,000	\$0	\$1,149,104
3	Los Angeles County Fire Department (CA-TF2) Attn: Robert Harris (robert.harris@fire.lacounty.gov) 12605 Osborne Street Pacoima, CA 91331 (818) 890-5700	\$1,145,104	\$32,500	\$0	\$1,177,604
4	Menlo Park Fire Protection District (CA TF3) Attn: Ben Marra (benm@MenloFire.org) 170 Middlefield Road Menlo Park, CA 94025 650-688-8405	\$1,145,104	\$0	\$0	\$1,145,104
5	City of Oakland Fire Services Agency (CA TF4) Attn: Nick Luby (nluby@oaklandca.gov) 150 Frank H. Ogawa Plaza, Suite 3354 Oakland, CA 94612-2007 (510) 615-5872	\$1,145,104	\$90,000	\$0	\$1,235,104
6	Orange County Fire Authority (CA-TF5) Attn: Steve Dohman (stevedohman@ocfa.org) 19811 Pauling Avenue Lake Forest, CA 92610 (949) 389-0055	\$1,145,104	\$85,000	\$0	\$1,230,104
7	City of Riverside Fire Department (CA-TF6) Attn: Steve McKinster (smckinster@riversideca.gov) 3085 St. Lawrence Street Riverside, CA 92504 (951) 351-6292	\$1,145,104	\$97,500	\$96,500	\$1,339,104
8	City of Sacramento (CA-TF7) Attn: Scott Williams (swilliams@sfd.cityofsacramento.org) 5770 Freeport Blvd. #200 Sacramento, CA 95822 (916) 808-1604	\$1,145,104	\$45,000	\$46,000	\$1,236,104
9	City of San Diego Fire-Rescue Department (CA-TF8) City of San Diego Attn: Dave Gerboth (dgerboth@sandiego.gov) 1010 Second Ave., Suite 400 San Diego, CA 92101 (619) 572-5690	\$1,145,104	\$55,000	\$0	\$1,200,104
10	West Metro Fire Protection District (CO-TF1) Attn: Rodney Tyus (rtyus@westmetrofire.org) 433 S. Allison Street Lakewood, CO 80226-4332 (303) 274-0814 x11	\$1,145,104	\$71,000	\$46,000	\$1,262,104
11	Metro-Dade County Fire Department (FL TF1) Attn: Brandon Webb (Brandon.Webb@miamidade.gov) 9300 NW 41 St. Miami, FL 33178 (786) 331-4486	\$1,145,104	\$72,500	\$0	\$1,217,604
12	City of Miami Fire and Rescue (FL-TF2) Attn: Capt. Grant Musser (gmusser@miamigov.com) 1150 SW 22nd Street Miami, FL 33129 (786) 877-9882	\$1,145,104	\$0	\$46,000	\$1,191,104
13	City of Indianapolis - DPS (IN-TF1) Attn: Tom Neal (Thomas.Neal@indy.gov) 2650 Fortune Circle East Drive Indianapolis, IN 46241 (317) 327-6762	\$1,145,104	\$34,000	\$46,000	\$1,225,104
14	City of Beverly Emergency Management Agency (MA-TF1) Attn: Mark Foster (mfoster@beverlyma.gov) 13 Morningside Drive Beverly, MA 01915 (978) 922-5680	\$1,145,104	\$125,000	\$0	\$1,270,104
15	Montgomery County Fire and Rescue Service (MD-TF1) Dept. of Fire & Rescue Services Attn: Mike Glazier (michael.glazier@montgomerycountymd.gov) 101 Monroe St., 12th Floor Rockville, MD 20850-2589 (240) 773-8901	\$1,145,104	\$0	\$46,000	\$1,191,104

**National Urban Search and Rescue FY2018 Readiness Cooperative Agreements
APPENDIX D**

	Sponsoring Agency/Cooperative Agreement Recipients	Base Funding Amount	Administrative Costs	Special Cache Costs	Total Cooperative Agreement Amount
16	Boone County Fire Protection District (MO-TF1) Attn: Scott Olsen (solsen@bcfdmo.com) 1520 Business Loop, 70 West Columbia, MO 65202 (573) 447-5000	\$1,145,104	\$0	\$0	\$1,145,104
17	City of Lincoln, NE Fire and Rescue Department (NE TF1) ATTN: Brad Thavenet (wthavenet@lincoln.ne.gov) 1801 Q Street Lincoln, NE 68508 (402) 441-8799	\$1,145,104	\$145,000	\$0	\$1,290,104
18	New Jersey State Police (NJ-TF1) Attn: Kevin Morrissey (lppmorrk@gw.njsp.org) Joint Base McGuire - Ft. Dix - Lakehurst County Road 547, Lakehurst, NJ 08733 (732) 657-7001x10	\$1,145,104	\$35,000	\$0	\$1,180,104
19	Clark County Fire Department (NV-TF1) Attn: Paul Bailey (paul.bailey.nvtf1@gmail.com) 575 East Flamingo Road Las Vegas, NV 89119 (702) 455-8417	\$1,145,104	\$4,000	\$46,000	\$1,195,104
20	NYC Office of Emergency Management (NY-TF1) Attn: Jonathan Rotta (jrotta@oem.nyc.gov) 11 Water Street Brooklyn, NY 11201 (347) 203-3429	\$1,145,104	\$19,000	\$0	\$1,164,104
21	Miami Valley Fire/EMS Alliance (OH-TF1) Attn: Evan Schumann (eschumann@ohftf1.com) 444 W. Third Street, Suite 20-231 Dayton, OH 45402-1460 (937) 512-2222	\$1,145,104	\$60,500	\$0	\$1,205,604
22	Philadelphia Fire Department (PA-TF1) Attn: Ken Pagurek (pagurekk@patf1.org) 1127 West Loudon Street Philadelphia, PA 19141-2202 (215) 683-9247	\$1,145,104	\$98,000	\$0	\$1,243,104
23	City of Memphis Division of Fire Services Attn: Johnny Lock (Johnny.Lock@memphistn.gov) 4341 O.K. Robertson Rd Memphis, TN 38127 (901) 636-5713	\$1,145,104	\$71,500	\$0	\$1,216,604
24	Texas Engineering Extension Service (TX-TF1) Attn: Chuck Jones (chuck.jones@teex.tamu.edu) John B. Connally Bldg. 301 Tarrow College Station, TX 77840 (979) 458-5670	\$1,145,104	\$99,000	\$142,500	\$1,386,604
25	Salt Lake Urban Search & Rescue (UT-TF1) Attn: Bryan Case (bcase@unifiedfire.org) 6726 South Navigator Drive West Jordan, UT 84084 (801) 824-3706	\$1,145,104	\$71,000	\$0	\$1,216,104
26	Fairfax County Fire and Rescue Dept. Attn: Scott Schermerhorn (scott.schermerhorn@fairfaxcounty.gov) 4600 West Ox Road Fairfax, VA 22030 (703) 968-2797	\$1,145,104	\$10,000	\$0	\$1,155,104
27	Virginia Beach Fire Department (VA-TF2) Attn: Robert Darling (rdarling@vbgov.com) Special Operations, Municipal Center 2408 Courthouse Drive, Building #21 Virginia Beach, VA 23456-9065 (757) 385-2022	\$1,145,104	\$123,000	\$96,500	\$1,364,604
28	Pierce County Dept. of Emerg. Mgmt (WA-TF1) Attn: William Palmer (wpalmer@co.pierce.wa.us) 2501 S 35th Street Tacoma, WA 98409 (253) 313-3946	\$1,145,104	\$45,000	\$0	\$1,190,104
Totals:		\$32,062,912.00	\$1,525,000	\$611,500	\$34,199,412

National Urban Search and Rescue Administrative Costs - FY2018 Readiness Cooperative Agreements

APPENDIX E

Task Force	Strategic Group, Advisory Group Leadership (Attachment G) & National Meeting Name/ Purpose of Financial Facilitation	SAC/National/ Divisional Rep/Advisory Group Member/Financial Facilitation \$\$	TFR Meetings/Advisory Group/SG Meeting/SAC Meeting Host \$\$	Canine Search Spec. Certification \$\$	National Training Host, TTX	IST ConEd, IST Training, IST Support	Total Amount Per Task Force
AZ-TF1	L75 - Canine Certification Evaluation			32,500.00			32,500.00
CA-TF1	L71 - Unit Ldr - Exercise	4,000.00					4,000.00
CA-TF2	L75 - Canine Certification Evaluation			32,500.00			32,500.00
CA-TF3							0.00
CA-TF4	L38 - Nat'l Trng Host: MTT				90,000.00		90,000.00
CA-TF5	L49 - ISTL Stipend L60 - CY 20 Advisory Org Mtg L62 - SAC-D L67 - Adv Org IST Rep L69 - Functional Grp Ldr - Logs L70 - IST Group Adv - Ops	8,000.00 15,000.00 12,000.00 4,000.00	40,000.00			6,000.00	85,000.00
CA-TF6	L37 - Nat'l Trng Host: Logs L45 - Nat'l Lvl Trng - Water Ops Workshop L64 - TFR-D L75 - Canine Certification Evaluation	15,000.00		32,500.00	40,000.00 10,000.00		97,500.00
CA-TF7	L36 - Nat'l Trng Host: HERS				45,000.00		45,000.00
CA-TF8	L14 - IST ConEd & New Member Orientation L71 - Subgroup Ldr - Training L71 - Unit Ldr - Safety	4,000.00 4,000.00	4			47,000.00	55,000.00

National Urban Search and Rescue Administrative Costs - FY2018 Readiness Cooperative Agreements

APPENDIX E

Task Force	Strategic Group, Advisory Group Leadership (Attachment G) & National Meeting Name/ Purpose of Financial Facilitation	SAC/National/ Divisional Rep/Advisory Group Member/Financial Facilitation \$\$	TFR Meetings/Advisory Group/SG Meeting/SAC Meeting Host \$\$	Canine Search Spec. Certification \$\$	National Training Host, TTX	IST ConEd, IST Training, IST Support	Total Amount Per Task Force
CO-TF1	L40 - Nat'l Trng Host: PTT L55 - Hosting Strat Grp Mtg , 2 Mtgs - (FY20) L56 - Hosting Adv Grp Mtg, 2 Mtgs (FY20) L62 - SACR-D L64 - TFR-D L71 - Subgroup Leader - Comm (hold)	8,000.00 15,000.00 4,000.00	2,000.00 2,000.00		40,000.00		71,000.00

National Urban Search and Rescue Administrative Costs - FY2018 Readiness Cooperative Agreements

APPENDIX E

Task Force	Strategic Group, Advisory Group Leadership (Attachment G) & National Meeting Name/ Purpose of Financial Facilitation	SAC/National/ Divisional Rep/Advisory Group Member/Financial Facilitation \$\$	TFR Meetings/Advisory Group/SG Meeting/SAC Meeting Host \$\$	Canine Search Spec. Certification \$\$	National Training Host, TTX	IST ConEd, IST Training, IST Support	Total Amount Per Task Force
FL-TF1	L43 - Nat'l Trng Host: TSS L75 - Canine Certification Evaluation			32,500.00	40,000.00		72,500.00
FL-TF2							0.00
IN-TF1	L65 - Advisory Group Chair L71 - Subgroup Ldr - Transportation	30,000.00 4,000.00					34,000.00
MA-TF1	L34 - Nat'l Trng Host: Comm N. WKshp L35 - Nat'l Trng Host: Comm Spec				35,000.00 90,000.00		125,000.00
MD-TF1							0.00
MO-TF1							0.00
NE-TF1	L49 - ISTL Stipend L52 - IST Support - Training Facilitation L69 - Func Grp Ldr - Finance/Admin L70 - Dep. Functional Grp Ldr - Ops L70 - Dep. Functional Grp Ldr - Adm/Fin (hold) L71 - Subgrp Ldr - Finance/Admin L73 - Exercise Unit Support	12,000.00 4,000.00 4,000.00 4,000.00 15,000.00				6,000.00 100,000.00	145,000.00
NJ-TF1	L 41 - Nat'l Trng Host: SOFR				35,000.00		35,000.00
NV-TF1	L71 - Subgroup Ldr - Public Affairs	4,000.00					4,000.00
NY-TF1	L64 - TFR-D L71 - Subgroup Ldr - Canine	15,000.00 4,000.00					19,000.00
OH-TF1	L62 - SACR-D L69 - Functional Grp Ldr - Planning L71 - Subgroup Ldr - Rescue	8,000.00 12,000.00 4,000.00					60,500.00

National Urban Search and Rescue Administrative Costs - FY2018 Readiness Cooperative Agreements

APPENDIX E

Task Force	Strategic Group, Advisory Group Leadership (Attachment G) & National Meeting Name/ Purpose of Financial Facilitation	SAC/National/ Divisional Rep/Advisory Group Member/Financial Facilitation \$\$	TFR Meetings/Advisory Group/SG Meeting/SAC Meeting Host \$\$	Canine Search Spec. Certification \$\$	National Training Host, TTX	IST ConEd, IST Training, IST Support	Total Amount Per Task Force
	L71 - Subgroup Leader - Management Policy L75 - Canine Certification Evaluation	4,000.00		32,500.00			
PA-TF1	L39 - Nat'l Trng Host: MTT L70 - Planning Functional Group - IST GA L71 - Subgroup Ldr - Medical	4,000.00 4,000.00			90,000.00		98,000.00
TN-TF1	L33 - Nat'l Trng Host: CSS L70 - Dep. Functional Grp Ldr - Planning L75 - Canine Certification Evaluation	4,000.00		32,500.00	35,000.00		71,500.00
TX-TF1	L 63 - TFR-N L57 - CY20 TFR Mtg L58 - CY20 Grants Workshop L59 - CY20 Training Workshop L69 - Functional Grp Ldr - Ops L70 - ISTGA - Logistics L71 - Subgroup Ldr - Equipment L71 - Subgroup Ldr - Structures	20,000.00 12,000.00 4,000.00 4,000.00 4,000.00	40,000.00 5,000.00 10,000.00				99,000.00
UT-TF1	L68 - Legal Rep L46 - Nat'l Lvl Training: Div/Group Sup Course L13 - Multi-TF Div. Table Top Exercise L66 - Dep Adv Group Chair L70 - ISTGA - Admin/Finance L72 - Adv Org IT Support	8,000.00 24,000.00 4,000.00 5,000.00			20,000.00 10,000.00		71,000.00
VA-TF1	L13 - Multi-TF Div. Table Top Exercise				10,000.00		10,000.00
VA-TF2	L51 - C&GS Stipend Facilitation (10ppl @\$1,500) L48 - ISTL Stipend L71 - Subgroup Ldr - Search L71 - Subgroup Ldr - Hazmat L70 - Dep. Functional Grp Ldr - Log L15 - IST National Level Training (S-420 or EOTC)	4,000.00 4,000.00 4,000.00				15,000.00 6,000.00 90,000.00	123,000.00
WA-TF1	L42 - National Training: TFL L13 - Multi-TF Div. Table Top Exercise				35,000.00 10,000.00		45,000.00
	Totals:	326,000.00	99,000.00	195,000.00	635,000.00	270,000.00	1,525,000.00

**National Urban Search and Rescue - Special Cache Allocations
FY2018 Readiness Cooperative Agreements - APPENDIX F**

Sponsoring Organization/Cooperative Agreement Recipients	Task Force	HEPP Cache Maintenance & Recapitalization (PAPR Year 1 of 3) - Line 9	IST Cache Maintenance & Recapitalization - Line 8	Total Amount Per Task Force
City of Phoenix Fire Department	AZ-TF1			\$ -
City of Los Angeles Fire Department	CA-TF1			\$ -
Los Angeles County Fire Department	CA-TF2			\$ -
Menlo Park Fire Protection District	CA-TF3			\$ -
Oakland Fire Department	CA-TF4			\$ -
Orange County Fire Authority	CA-TF5			\$ -
City of Riverside Fire Department	CA-TF6		\$ 96,500.00	\$ 96,500.00
City of Sacramento Fire Department	CA-TF7	\$ 46,000.00		\$ 46,000.00
City of San Diego Fire-Rescue Department	CA-TF8			\$ -
West Metro Fire Protection District	CO-TF1	\$ 46,000.00		\$ 46,000.00
Miami-Dade County Fire Department	FL-TF1			\$ -
City of Miami Fire and Rescue	FL-TF2	\$ 46,000.00		\$ 46,000.00
City of Indianapolis - DPS	IN-TF1	\$ 46,000.00		\$ 46,000.00
City of Beverly EMA	MA-TF1			\$ -

**National Urban Search and Rescue - Special Cache Allocations
FY2018 Readiness Cooperative Agreements - APPENDIX F**

Sponsoring Organization/Cooperative Agreement Recipients	Task Force	HEPP Cache Maintenance & Recapitalization (PAPR Year 1 of 3) - Line 9	IST Cache Maintenance & Recapitalization - Line 8	Total Amount Per Task Force
Montgomery County Fire and Rescue Service	MD-TF1	\$ 46,000.00		\$ 46,000.00
Boone County Fire Protection District	MO-TF1			\$ -
Lincoln Fire & Rescue	NE-TF1			\$ -
NJ State Police	NJ-TF1			\$ -
Clark County Fire Department	NV-TF1	\$ 46,000.00		\$ 46,000.00
NYC Office of Emergency Management	NY-TF1			\$ -
Miami Valley Fire/EMS Alliance	OH-TF1			\$ -
Philadelphia Fire Department	PA-TF1			\$ -
City of Memphis Fire Service	TN-TF1			\$ -
Texas Engineering Extension Service	TX-TF1	\$ 46,000.00	\$ 96,500.00	\$ 142,500.00
Salt Lake Urban Search & Rescue	UT-TF1			\$ -
Fairfax County Fire and Rescue Dept.	VA-TF1			\$ -
Virginia Beach Fire Department	VA-TF2		\$ 96,500.00	\$ 96,500.00
Pierce County Dept. of Emerg. Mgmt/US&R	WA-TF1			\$ -
Totals:		\$ 322,000.00	\$ 289,500.00	\$ 611,500.00

ANNUAL ADVISORY ORGANIZATION STIPENDS

Line #	Position	First Name	Last Name	TF	Stipend
62	SAC - Division Central	Don	Lombardi	CO-TF1	8,000
62	SAC - Division East	Jeff	Payne	OH-TF1	8,000
62	SAC - Division West	Brian	Fennessey	CA-TF5	8,000
63	TFR - National	Rick	Bartee	TX-TF1	20,000
64	TFR - Division Central	Rod	Tyus	CO-TF1	15,000
64	TFR - Division East	Joe	Downey	NY-TF1	15,000
64	TFR - Division West	Steve	McKinster	CA-TF6	15,000
65	Advisory Group Chair	Bill	Brown	IN-TF1	30,000
66	Advisory Group Chair - Deputy	Keith	Bevan	UT-TF1	24,000
67	Advisory Group - IST Representative	Mike	Boyle	CA-TF5	15,000
68	Advisory Group - Legal Representative	Brian	Roberts	UT-TF1	8,000
69	FUNCTIONAL GROUP LEADER	Jeff	Saunders	TX-TF1	12,000
69	FUNCTIONAL GROUP LEADER	Mike	Cayse	OH-TF1	12,000
69	FUNCTIONAL GROUP LEADER	Richard	Ventura	CA-TF5	12,000
69	FUNCTIONAL GROUP LEADER	Brad	Thavenet	NE-TF1	12,000
70	DEPUTY FUNCTIONAL GROUP LEADER	Rob	Patterson	NE-TF1	4,000
70	DEPUTY FUNCTIONAL GROUP LEADER	Bill	Geyer	TN-TF1	4,000
70	DEPUTY FUNCTIONAL GROUP LEADER	Wayne	Black	VA-TF2	4,000
70	DEPUTY FUNCTIONAL GROUP LEADER	TBD	TBD	NE-TF1	4,000
70	IST GROUP ADVISOR	Kevin	Fetterman	CA-TF5	4,000
70	IST GROUP ADVISOR	Ken	Wright	TX-TF1	4,000
70	IST GROUP ADVISOR	Jenn	Bevan	UT-TF1	4,000
70	IST GROUP ADVISOR	Marty	Nevil	PA-TF1	4,000
71	SUBGROUP LEADER - CANINE	Scott	Mateyaschuk	NY-TF1	4,000
71	SUBGROUP LEADER - COMMUNICATIONS	TBD	TBD	CO-TF1	4,000
71	SUBGROUP LEADER - EQUIPMENT	Keith	Brown	TX-TF1	4,000
71	SUBGROUP LEADER - EXERCISE	Jarvis	Willis	CA-TF1	4,000
71	SUBGROUP LEADER - FINANCE	Monique	Williams	VA-TF2	4,000
71	SUBGROUP LEADER - HAZMAT	Mark	Hundley	VA-TF2	4,000
71	SUBGROUP LEADER - MANAGEMENT - POLICY	Evan	Schumann	OH-TF1	4,000
71	SUBGROUP LEADER - MEDICAL	Mike	Kurtz	PA-TF1	4,000
71	SUBGROUP LEADER - PUBLIC AFFAIRS	Karl	Lee	NV-TF1	4,000
71	SUBGROUP LEADER - RESCUE	Steve	Shupert	OH-TF1	4,000
71	SUBGROUP LEADER - SEARCH	Jim	Ingledue	VA-TF2	4,000
71	SUBGROUP LEADER - STRUCTURES	Peter	Keating	TX-TF1	4,000
71	SUBGROUP LEADER - TRAINING	Harry	Muns	CA-TF8	4,000
71	SUBGROUP LEADER - TRANSPORTATION	Mark	Rapp	IN-TF1	4,000
71	UNIT LEADER - SAFETY	Jim	Colston	CA-TF8	4,000
72	Annual Advisory Org Stipends - IT Support			UT-TF1	5,000
73	Annual Advisory Org Stipends - Exer Unit Support			NE-TF1	15,000

Total: Shows on Line 74 and Line 18 326,000

FY 2019 COOPERATIVE AGREEMENT STATEMENT OF WORK -- SUMMARY OF DELIVERABLES APPENDIX H

YEARLY REPORTING REQUIREMENTS					
	<u>Deliverable</u>	<u>Due Date(s)</u>	<u>Method(s) of Submittal</u>	<u>Point(s) of Contact</u>	<u>Additional Information</u>
1	Grant Application	August 5th	Submit initially through through Grants.gov (www.grants.gov). Once determined eligible, submit complete package through NDGrants System	John Conklin/Rayna Bal/Shu-Ahn Li - US&R Branch	Use current template (FEMA Form 089-0-10)
2	Task Force Self-Evaluation	As directed via US&R Program Directive	Email	Buddy Ey	National US&R Reponse System Task Force Self-Evaluation Scoresheet (FEMA Form 089-0-14)
3	Equipment Database	January 31st	Submit via email or password-protected thumb drive via postal mail	Bruce Barnett	If mailing a thumb drive, please use express courier to avoid damage through postal system
4	Inventory of Federally Owned Equipment (2nd Cache, HEPP & IST, where applicable); Current copy of 18-4	January 31st			
5	Time-Phase Force Deployment Data (TPFDD)"/"Aircraft Loading Data" form (FEMA Form 089-0-15)	January 31st			
6	HEPP Maintenance Annual Cost Estimates	October 30th	Submit via email	Andy Hubert	This cost estimate shall be based on actual expenses incurred from the previous year and any additional costs anticipated for the following year.
7	Semi-Annual Performance Report (FEMA Form 089-0-11)	January 30th July 30th	Submit through NDGrants System	John Conklin/Rayna Bal - US&R Branch	FEMA Form 089-0-11
8	Quarterly Financial Report (SF-425)	October 30th January 30th April 30th July 30th	Submit SF425 through the Payment and Reporting System (PARS)	Tawana Mack - Grant Programs Directorate	Must be submitted in PARS to continue to draw down funds
9	Notification of Mobilization or Full-Scale Exercise	No later than 60 days before the exercise begins	Email	Dean Scott	Notification should be brief, but include dates, scope of exercise, number of participants, and other agencies involved. (not take the place of, and should not be confused with sanction request letters to obtain FEMA approval of TF sponsored training and exercises)
10	Exercise After Action Report	Within 90 days of the completion of a mobilization or full-scale exercise, or a training activity with duration of more than 24 consecutive hours.	Postal or Email	Dean Scott	AAR should be written in a format where lessons learned may be shared with other task forces in the National US&R Response System.

CLOSEOUT REPORTING REQUIREMENTS - Due 90 days after end of the Cooperative Agreement Period of Performance

	<u>Deliverable</u>	<u>Method(s) of Submittal</u>	<u>Point(s) of Contact</u>	<u>Additional Information</u>
	USE CURRENT CLOSEOUT PACKAGE TEMPLATE (CONTAINS THE FOLLOWING ITEMS with exception of the SF-425):	FEMA-USR-GRANTS@fema.dhs.gov		
1	Final Performance Report (should show actual expenditures, by budget category)	Email as a Microsoft Word or .PDF file	Tawana Mack - Grant Programs Directorate and Rayna Bal (FEMA-USR-Grants@fema.dhs.gov), US&R Branch	Consolidates and summarizes all prior performance reports
2	Final Financial Status Report (SF-425)	Submit through the Payment and Reporting System (PARS) and Email that submission as .pdf file with closeout package		
3	Financial Payment and Unexpended Funds (if applicable)	Discuss specific method of repayment with Grants Officer at time of closeout		Payment of all unliquidated obligations for FEMA and report unexpended funds to Assistance Officer
4	Equipment Inventory	Email		Inventory should include items purchased with Federal grant funds, where current fair market value is equal to or greater than \$5,000 per item
5	Inventory of unused or residual supplies (if applicable) and Tangible Personal Property Report	Email		purchased with Federal grant funds, which the aggregate exceeds \$5,000 or provide written statement (in cover letter) that such supplies (if any) do not exceed \$5,000. <i>If not applicable, state so in Cover Letter</i>
6	Cover Letter, including statement of intent for future use of equipment	Email		Include in cover letter stating the equipment/supplies will be used for their intended purpose of the grant over the life cycle of the equipment/supplies.

<u>POC NAME</u>	<u>EMAIL</u>	<u>Phone</u>	<u>ADDRESS</u>
US&R BRANCH CONTACTS GROUP EMAIL ACCOUNT Buddy Ey Dean Scott Brian Smith Rayna Bal Andy Hubert John Conklin Shu-Ahn Li	FEMA-USR-GRANTS@fema.dhs.gov elwood.ev-iii@fema.dhs.gov Dean.Scott@fema.dhs.gov briand.smith@fema.dhs.gov Rayna.Bal@fema.dhs.gov Andrew.Hubert@fema.dhs.gov john.conklin@fema.dhs.gov shu-ahn.li@fema.dhs.gov	N/A 202-212-3799 202-646-4530 202-212-4316 202-646-7933 202-212-4896 202-212-7234 202-646-2674	U.S. Department of Homeland Security Federal Emergency Management Agency US&R Branch, ORR-RS-OP-UB Attn: (Appropriate name here) 500 C Street, SW Washington, DC 20472
US&R WAREHOUSE CONTACT - EQUIPMENT INVENTORY ITEMS Bruce Barnett	bruce.barnett@fema.dhs.gov	202-212-1763	Federal Emergency Management Agency US&R Warehouse 13990 Park Center Road Building 9 Herndon, VA 20171-3222
GRANT PROGRAMS DIRECTORATE CONTACT Tawana Mack	Tawana.Mack@fema.dhs.gov	202-786-9863	U.S. Department of Homeland Security Federal Emergency Management Agency DHS-FEMA-GPD Attn: Tawana Mack 400 C Street, SW, 3N Washington, D.C. 20472-3635
ADDRESS TO RETURN REFUND CHECKS (Make payable to the Federal Emergency Management Agency) <i>Note: Please make sure address is current before sending any checks, as this is subject to change.</i>		All Checks and Money Orders: FEMA P.O. Box 530217 Atlanta, GA 30353-0217	Payments sent via courier (e.g., UPS, DHL, Fedex) FEMA Bank of America Lockbox Number 530217 1075 Loop Road Atlanta, GA 30337-6002