

FULL TEXT OF ANNOUNCEMENT

I. Funding Opportunity Description

Defense Fuel Support Point (DFSP), San Pedro has a long and varied history of military land uses and currently serves the United States military as a fuel depot. However, large portions of the property still retain high biological values, as shown by the presence of a federally listed species, the Palos Verdes blue butterfly (*Glaucopsyche lygdamus paloverdesensis*, PVBB). Although the property must be managed to serve the military mission, the property has also been managed for the benefit of these listed species. In fact, DFSP San Pedro, in part due to its careful land management and stewardship of the PVBB, hosted the last known remaining wild population of PVBB until recent reintroduction efforts. DFSP San Pedro also supports research and captive rearing, which will allow reintroduction of the PVBB to other, historically occupied locations.

The PVBB was rediscovered on DFSP San Pedro in 1994 after 10 years of presumed extinction. This butterfly was historically only known from the Palos Verdes Peninsula, and its rediscovery on DFSP, San Pedro prompted immediate action by the Department of Defense (Defense Logistics Agency and Department of the Navy), which instituted a conservation program to bring this butterfly back from the brink of extinction and thereby fulfill its obligations under the Endangered Species Act.

The success of this conservation program has been one of the Department of Defense's most noteworthy, and has generated considerable press and recognition by the United States Fish and Wildlife Service. Current conservation efforts are guided by the Biological Opinion (BO) on the Formal Section 7 Consultation for Routine Maintenance Operations, Defense Fuel Support Point, San Pedro, Los Angeles County, California (United States Fish and Wildlife Service, 2010). As stated within the BO, DFSP San Pedro is required to maintain a captive breeding program to support PVBB protection and recovery. As such, DFSP San Pedro has committed, but not limited, to: 1) Continue to fund the existing onsite captive breeding program that was initiated during consultation for the Chevron pipeline project [Formal Section 7 Consultation for the Chevron 1-8" Pipeline and Associated Government Pipeline Projects, Defense Fuel Support Point, San Pedro, Los Angeles County, California (1-6-96-F-09)]; 2) Provide annual reports to the California Fish and Wildlife Office (CFWO) that include techniques, results and proposed changes for the captive breeding program; 3) Support maintenance of secondary PVB rearing facilities to protect against catastrophe; 4) Continue to share PVBB information with others who are trying to establish habitat and PVBB populations.

This proposed cooperative agreement continues the captive rearing and population surveys which are integral for ensuring the continued survivorship of this species. The efforts include continued rearing and breeding of captive stock at both primary (Defense Fuel Support Point) and secondary (Moorpark College, Moorpark, California) sites identified by the United States Fish and Wildlife Service. Please see the statement of work for the full description of work, provided as a separate attachment.

II. Award Information

Type of assistance instrument anticipated:

- Grant
 Cooperative Agreement

Estimated value and funding: \$74,568 Base Year, \$10,432 Option Base Task, \$76,805 Option Year 1, \$10,745 Option Task 1, \$79,109 Option Year 2, \$11,067 Option Task 2, \$81,482 Option Year 3, \$11,399 Option Task 3, \$83,926 Option Year 4, \$11,741 Option Task 4

III. Eligibility Information

1. Eligible Applicants

Any potential cooperator who qualifies under DoDGARS Part 34 or 2 CFR 200 is eligible to apply. Please see applicable terms and conditions, provided as a separate attachment.

2. Cost Sharing or Matching

Cost sharing is or is not required.

IV. Application and Submission Information

1. Grants.gov Application Submission and Receipt Procedures

This section provides the application submission and receipt instructions for Naval Facilities Engineering Command Southwest (NAVFAC SW) program applications. Please read the following instructions carefully and completely.

NAVFAC SW is participating in the Grants.gov initiative to provide the grant community with a single site to find and apply for grant funding opportunities. NAVFAC SW encourages applicants to submit their applications online through Grants.gov.

2. How to Register to Apply through Grants.gov

a. *Instructions:* Read the instructions below about registering to apply for NAVFAC SW funds. Applicants should read the registration instructions carefully and prepare the information requested before beginning the registration process. Reviewing and assembling the required information before beginning the registration process will alleviate last-minute searches for required information.

Organizations must have a Data Universal Numbering System (DUNS) Number, active System for Award Management (SAM) registration, and Grants.gov account to apply for grants. If individual applicants are eligible to apply for this funding opportunity, then you may begin with step 3, Create a Grants.gov Account, listed below.

Creating a Grants.gov account can be completed online in minutes, but DUNS and SAM registrations may take several weeks. Therefore, an organization's registration should be

done in sufficient time to ensure it does not impact the entity's ability to meet required application submission deadlines.

Complete organization instructions can be found on Grants.gov here:

<https://www.grants.gov/web/grants/applicants/organization-registration.html>

1) *Obtain a DUNS Number*: All entities applying for funding, including renewal funding, must have a DUNS Number from Dun & Bradstreet (D&B). Applicants must enter the DUNS Number in the data entry field labeled "Organizational DUNS" on the SF-424 form. For more detailed instructions for obtaining a DUNS Number, refer to:

<https://www.grants.gov/web/grants/applicants/organization-registration/step-1-obtain-duns-number.html>

2) *Register with SAM*: All organizations applying online through Grants.gov must register with the System for Award Management (SAM). Failure to register with SAM will prevent your organization from applying through Grants.gov. SAM registration must be renewed annually. For more detailed instructions for registering with SAM, refer to:

<https://www.grants.gov/web/grants/applicants/organization-registration/step-2-register-with-sam.html>

3) *Create a Grants.gov Account*: The next step is to register an account with Grants.gov. Follow the on-screen instructions or refer to the detailed instructions here: <https://www.grants.gov/web/grants/applicants/registration.html>

4) *Add a Profile to a Grants.gov Account*: A profile in Grants.gov corresponds to a single applicant organization the user represents (i.e., an applicant) or an individual applicant. If you work for or consult with multiple organizations and have a profile for each, you may log in to one Grants.gov account to access all of your grant applications. To add an organizational profile to your Grants.gov account, enter the DUNS Number for the organization in the DUNS field while adding a profile. For more detailed instructions about creating a profile on Grants.gov, refer to:

<https://www.grants.gov/web/grants/applicants/registration/add-profile.html>

5) *EBiz POC Authorized Profile Roles*: After you register with Grants.gov and create an Organization Applicant Profile, the organization applicant's request for Grants.gov roles and access is sent to the EBiz POC. The EBiz POC will then log in to Grants.gov and authorize the appropriate roles, which may include the Authorized Organization Representative (AOR) role, thereby giving you permission to complete and submit applications on behalf of the organization. You will be able to submit your application online any time after you have been assigned the AOR role. For more detailed instructions about creating a profile on Grants.gov, refer to:

<https://www.grants.gov/web/grants/applicants/registration/authorize-roles.html>

6) *Track Role Status*: To track your role request, refer to:

<https://www.grants.gov/web/grants/applicants/registration/track-role-status.html>

b. *Electronic Signature*: When applications are submitted through Grants.gov, the name of the organization applicant with the AOR role that submitted the application is inserted into the signature line of the application, serving as the electronic signature. The EBiz POC **must** authorize people who are able to make legally binding commitments on behalf of the organization as a user with the AOR role; **this step is often missed and it is crucial for valid and timely submissions.**

3. How to Submit an Application to NAVFAC SW via Grants.gov, Content and Form of Application -

Grants.gov applicants can apply online using Workspace. Workspace is a shared, online environment where members of a grant team may simultaneously access and edit different webforms within an application. For each funding opportunity announcement (FOA), you can create individual instances of a workspace.

Below is an overview of applying on Grants.gov. For access to complete instructions on how to apply for opportunities, refer to:

<https://www.grants.gov/web/grants/applicants/workspace-overview.html>

1) *Create a Workspace*: Creating a workspace allows you to complete it online and route it through your organization for review before submitting.

2) *Complete a Workspace*: Add participants to the workspace to work on the application together, complete all the required forms online or by downloading PDF versions, and check for errors before submission. The Workspace progress bar will display the state of your application process as you apply. As you apply using Workspace, you may click the blue question mark icon near the upper-right corner of each page to access context-sensitive help.

a. *Adobe Reader*: If you decide not to apply by filling out webforms you can download individual PDF forms in Workspace. The individual PDF forms can be downloaded and saved to your local device storage, network drive(s), or external drives, then accessed through Adobe Reader.

NOTE: Visit the Adobe Software Compatibility page on Grants.gov to download the appropriate version of the software at:

<https://www.grants.gov/web/grants/applicants/adobe-software-compatibility.html>

b. *Mandatory Fields in Forms*: In the forms, you will note fields marked with an asterisk and a different background color. These fields are mandatory fields that must be completed to successfully submit your application.

c. *Complete SF-424 Fields First*: The forms are designed to fill in common required fields across other forms, such as the applicant name, address, and DUNS Number. Once it is completed, the information will transfer to the other forms.

d. *Complete Research & Related Senior/Key Personnel (Expanded)*: Complete all the required fields in accordance with the pop-up instructions on the form.

Biographical Sketch: Attach resume(s) of the key personnel required by the statement of work. The Applicant shall provide typed written resumes, not to exceed 2 pages, single spaced with 12pt font for the project manager(s) and any other key personnel proposed for this project. Resumes must state qualifications, experience with this type of project, professional registration and certificates. See Section V. Application Review Information, Factor 1, for detailed information required per resume and minimum qualifications required.

e. *Research and Related Budget*: Complete the Research and Related Budget form in accordance with the instructions on the form. You must provide a detailed cost breakdown of all costs, by cost category, by the funding periods described within the proposed Statement of Work (each option period is 12 months). Options must be separately priced. Please include a separately priced form for the option tasks. The form will generate a cumulative budget for the total project period. You must complete all the mandatory information on the form before the NEXT PERIOD button is activated. You may request funds under any of the categories listed as long as the item and amount are necessary to perform the proposed work and meet all the criteria for allowability under the applicable Federal cost principles. The budget should adhere to the following guidelines:

The budget should be driven by program requirements. Elements of the budget should include:

- Direct Labor - Individual labor category or person, with associated labor hours and unburdened direct labor rates.
- Indirect Costs - Fringe benefits, overhead, G&A, COM, etc. (must show base amount and rate). Justify in Field K.
- Travel - Number of trips, destination, duration, etc. Justify in Field K.
- Subcontract - A cost proposal as detailed as the applicant's cost proposal will be required to be submitted by the subcontractor. If applicable, include in Research & Related Subaward Budget Attachment Form.
- Consultant - Provide consultant agreement or other document that verifies the proposed loaded daily/hourly rate. Include a description of the nature of and the need for any consultant's participation. Strong justification must be provided, and consultants are to be used only under exceptional circumstances where no equivalent expertise can be found at a participating university.

Provide budget justification in Field K.

- **Materials** - Specifically itemized with costs or estimated costs. An explanation of any estimating factors, including their derivation and application, shall be provided. Include a brief description of the applicant's procurement method to be used (competition, engineering estimate, market survey, etc.). Justify in Field K.
- **Other Direct Costs** - Particularly any proposed items of equipment or facilities. Equipment and facilities generally must be furnished by the contractor/recipient (justifications must be provided when Government funding for such items is sought). Include a brief description of the applicant's procurement method to be used (competition, engineering estimate, market survey, etc.). Justify in Field K.

Budget Justification (Field K on the form): Provide the required supporting information for the cost elements as shown above (see Research & Related Budget instructions) and listed as follows: indirect cost, travel, consultant, materials, and other direct costs. Provide any other information you wish to submit to justify your budget request.

f. SF-LLL Disclosure of Lobbying Activities: If applicable, complete SF- LLL. **Applicability:** If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the grant/cooperative agreement, you must complete and submit Standard Form - LLL, "Disclosure Form to Report Lobbying."

g. Research & Related Personnel Form: The Federal Government has a continuing commitment to monitor the operation of its review and award processes to identify and address any inequities based on gender, race, ethnicity, or disability of its proposed PDs/PIs and co-PDs/PIs. To gather information needed for this important task, the applicant should submit the requested information for each identified PD/PI and co-PDs/PIs with each proposal. If completing the form for multiple individuals, each Co-Project Director/Co-Principal Investigator can be added by selecting the "Next Person" button. Submission of the requested information is voluntary and is not a precondition of award. However, information not submitted will seriously undermine the statistical validity, and therefore the usefulness, of information received from others. Any individual not wishing to submit some or all the information should check the box provided for this purpose. Upon receipt of the application, this form will be separated from the application. The demographic information, if provided will be used for statistical purposes only and will not be made available to merit reviewers. Applicant who do not wish to provide some or all of the information should check or select the "Do not wish to provide" option. Data will be confidential.

3) *Submit a Workspace*: An application may be submitted through workspace by clicking the Sign and Submit button on the Manage Workspace page, under the Forms tab. Grants.gov recommends submitting your application package at least 24-48 hours prior to the close date to provide you with time to correct any potential technical issues that may disrupt the application submission.

4) *Track a Workspace Submission*: After successfully submitting a workspace application, a Grants.gov Tracking Number (GRANTXXXXXXXX) is automatically assigned to the application. The number will be listed on the Confirmation page that is generated after submission. Using the tracking number, access the Track My Application page under the Applicants tab or the Details tab in the submitted workspace.

For additional training resources, including video tutorials, refer to:
<https://www.grants.gov/web/grants/applicants/applicant-training.html>

Applicant Support: Grants.gov provides applicants 24/7 support via the toll-free number 1-800-518-4726 and email at support@grants.gov. For questions related to the specific grant opportunity, contact the number listed in the application package of the grant you are applying for.

If you are experiencing difficulties with your submission, it is best to call the Grants.gov Support Center and get a ticket number. The Support Center ticket number will assist the NAVFAC SW with tracking your issue and understanding background information on the issue.

4. Timely Receipt Requirements and Proof of Timely Submission

a. *Online Submission*. All applications must be received by NAVFAC SW Pacific time on the due date established for each program. Proof of timely submission is automatically recorded by Grants.gov. An electronic date/time stamp is generated within the system when the application is successfully received by Grants.gov. The applicant with the AOR role who submitted the application will receive an acknowledgement of receipt and a tracking number (GRANTXXXXXXXX) from Grants.gov with the successful transmission of their application. This applicant with the AOR role will also receive the official date/time stamp and Grants.gov Tracking number in an email serving as proof of their timely submission.

When NAVFAC SW successfully retrieves the application from Grants.gov, and acknowledges the download of submissions, Grants.gov will provide an electronic acknowledgment of receipt of the application to the email address of the applicant with the AOR role who submitted the application. Again, proof of timely submission shall be the official date and time that Grants.gov receives your application. Applications received by Grants.gov after the established due date for the program will be considered late and will not be considered for funding by NAVFAC SW.

Applicants using slow internet, such as dial-up connections, should be aware that transmission can take some time before Grants.gov receives your application. Again, Grants.gov will provide either an error or a successfully received transmission in the form of an email sent to the applicant with the AOR role attempting to submit the application. The Grants.gov Support Center reports that some applicants end the transmission because they think that nothing is occurring during the transmission process. Please be patient and give the system time to process the application.

Although NAVFAC SW encourages applicants to submit their applications online through Grants.gov, applicants may choose to submit applications in hard copy or electronically. Regardless of the means used to deliver the application, the applicant shall complete the mandatory and optional forms by accessing the forms as noted in noted in IV, 1 “Address to Request Application Package”.

5. Submission Dates and Times—

Significant Dates and Times		
Event	Date	Time
Full Applications Due	August 10, 2019	10:00 AM
Notification of Selection for Award	August 16, 2019*	3:00 PM
Start Date of Grant	August 17, 2019*	9:00 AM

*** These dates are estimates as of the date of this announcement.**

Any application submitted through Grants.gov where the time and date for submission is after the deadline for application submission in Section IV.5, will be late and may not be evaluated unless, but not limited to, the Grants.gov website was non-operational on the due date and was unable to receive the application submission. If this occurs, the time specified for the receipt of applications through Grants.gov will be extended to the same time of the day specified in this announcement on the first workday on which the Grants.gov website is operational.

All applications must be received by the due date and time established above. Proof of timely submission is automatically recorded by Grants.gov. An electronic time stamp is generated within the system when the application is successfully received by Grants.gov.

For hard copy submissions and handling of late submissions:

Any application, modification, or revision, that is received at the designated DoD agency after the exact time specified for receipt of applications is "late" and will not be considered unless it is received before the award is made, the contracting officer determines that accepting the late application would not unduly delay the acquisition, and:

(a) the application was sent, to the address specified for the designated agency, by U.S. Postal Service Express Mail three or more business days prior to the date specified for the receipt of applications (the term "business days" excludes weekends and U.S. Federal holidays); or

(b) there is acceptable evidence to establish that it was received at the DoD agency designated for receipt of applications and was under the Government's control prior to the time set for receipt of applications; or

(c) it was the only application received.

However, a late modification of an otherwise timely and successful application that makes its terms more favorable to the Government will be considered at any time it is received and may be accepted. This applied to hard copy and Grants.gov submissions. Acceptable evidence to establish the time of receipt at the DoD agency includes the time/date stamp of that installation on the application wrapper, other documentary evidence of receipt maintained by the installation, or oral testimony or statements of Government personnel.

If an emergency or unanticipated event interrupts normal Government processes so that applications cannot be received at the Government office designated for receipt of applications by the exact time specified in the announcement, and urgent Government requirements preclude amendment of the announcement closing date, the time specified for receipt of applications will be deemed to be extended to the same time of day specified in the announcement on the first work day on which normal Government processes resume.

Note that applications delivered by commercial carriers are considered "hand carried" and that no exception can be made to allow such applications to be considered if for any reason they are received after the deadline. Applicants are advised that some applications responding to past announcements that were sent via commercial carriers were delayed during shipment and arrived after the deadlines, typically by one or two days. To decrease the probability that applications delivered by commercial carriers will arrive after the deadline and thus be ineligible to compete, applicants are urged to schedule delivery to occur several days before the deadline.

6. Funding Restrictions

Reimbursement of pre-award cost will [] or will not [X] be allowed.

7. Other Submission Requirements

Applications may be submitted as follows:

(a) electronically through Grants.gov (see note 1 below) or direct email to: Reagan Pablo at reagan.s.pablo@navy.mil

(b) hard copy mailed to:

Naval Facilities Engineering Command Southwest,
Attn: Reagan Pablo, Contract Specialist
Environmental Compliance and Conservation Contracts
1220 Pacific Highway
San Diego, CA. 92132

(c) hand delivered to: (Please notify Reagan Pablo at reagan.s.pablo@navy.mil or at 619.532.2090 if using this method):

Naval Facilities Engineering Command Southwest,
Attn: Reagan Pablo, Contract Specialist
Environmental Compliance and Conservation Contracts
930 North Broadway
Building 1, 5th Floor
San Diego, CA. 92132

V. Application Review Information

1. All requirements listed are minimum requirements. Information provided must be recent (within last seven (7) years) and relevant. Offerors will be assessed on their ability to adhere to the listed requirements, follow directions, comply with restrictions and provide quality control on their submittals. All page limits refer to 12-point font and single spaced one-sided pages.

Factor 1: Credential of Key Personnel

a. Project Manager: The Recipient shall designate one person as responsible for ensuring that provisions are in place project and personnel supervision, quality control and meeting of reporting requirements are met on a daily basis. This person shall have, at the minimum:

- 1) A Masters degree or higher in Biology, Entomology, or related science
- 2) Specific knowledge of PVBB rearing and monitoring techniques, as demonstrated by at least 3 years of previous work or research experience.
- 3) Specific knowledge of estimation of the population viability (including likelihood of extinction) of critically endangered species, as demonstrated by at least 3 years of previous research experience and documented by corresponding reports and publications.
- 4) Certification in the use of hand guns and long guns by an NRA Instructor; experience and legal authority to use hand guns and long guns.
- 5) Permits to effectively implement the work and comply with the requirements of this Agreement.

b. Rearing Supervisor: The person(s) shall have, or have immediate access to personnel that have, at the minimum:

- 1) A Masters degree or higher in Biology, Entomology, or related science.
- 2) Possession of valid permission from the U.S. Fish and Wildlife Service allowing the permittee to conduct all aspects of PVBB rearing performed under this Agreement. A copy of the permit shall be provided to the CATR. The CATR must review the permit before work can proceed.
- 3) At least 3 years' experience rearing the PVBB.
- 4) Access to USFWS approved rearing sites and proven resources and ability to rear, breed, and care for a large (>1,500 individuals) captive breeding population of the PVBB. Must also have demonstrable ability to appropriately manage breeding in captive populations to help avoid inbreeding depression, founders effect, or other potentially deleterious genetic consequences commonly associated with captive-bred populations.

c. Surveying Supervisor: The person(s) shall have, or have immediate access to personnel that have, at the minimum:

- 1) A Bachelors degree or higher in Biology, Entomology, or related science.
- 2) Possession of a valid 10 (a)(1)(A) permit from the U.S. Fish and Wildlife Service allowing the permittee to conduct all aspects of PVBB surveys performed under this Agreement. A copy of all required permits or evidence of renewable permits must be submitted with the proposal.

With the Research & Related Senior/Key Personnel Form, the Applicant shall provide type written resumes, not to exceed 3 pages, single spaced with 12pt font for the full-time biologist and field investigators that are assigned to the project. Resumes must state qualifications, experience with this type of project, professional registration and certificates.

Factor 2 – Scientific Approach

Not to exceed 3 pages, the Offeror shall develop an outline for their approach to addressing the anticipated work stated above and in the scope of work. The Offeror may only propose additional geographic and environmental variables to consider, not mentioned in this announcement, but pertinent to the study issues. The Offeror shall be evaluated as to the soundness of the overall approach and use of any innovative techniques to accomplish project objectives.

Factor 3 - Reasonableness of Cost

After technical evaluation of the proposal, the Offers shall be analyzed to determine whether they are materially/mathematically balanced with respect to prices or separately priced items, and for fair and reasonable pricing. A clear cost breakdown of work elements to be accomplished detailing quantities for the various work items, unit, unit prices and extended prices will be required and will be evaluated. Evaluation will include an analysis to determine the Offeror's comprehension of the requirements of the proposed agreement as well as to assess the validity of the Offeror's approach. Please be sure to provide a proposal for the optional years and option tasks as listed within the statement of work. Option years and option tasks shall be submitted on a separate budget form.

Please provide your proposed budget on the "Research and Related Budget" form. Please submit one budget form for the base year of work and separate budget form for each of the option years specified in the Statement of Work.

Complete the Research and Related Budget form in accordance with the instructions on the form. You must provide a detailed cost breakdown of all costs, by cost category, by the funding periods described below, and by task/sub-task corresponding to the task number in the proposed Statement of Work. You may request funds under any of the categories listed as long as the item and amount are necessary to perform the proposed work and meet all the criteria for allowability under the applicable Federal cost principles. The budget should adhere to the following guidelines:

The budget should be driven by program requirements. Elements of the budget shall include:

- Direct Labor - Individual labor category or person, with associated labor hours and unburdened direct labor rates.
- Indirect Costs - Fringe benefits, overhead, G&A, COM, etc. (must show base amount and rate). Justify in Field K.
- Travel - Number of trips, destination, duration, etc. Justify in Field K (on the form).
- Subcontract - A cost proposal as detailed as the applicant's cost proposal will be required to be submitted by the subcontractor. If applicable, include in Research & Related Subaward Budget Attachment Form.
- Consultant - Provide consultant agreement or other document that verifies the proposed loaded daily/hourly rate. Include a description of the nature of and the need for any consultant's participation. Strong justification must be provided, and consultants are to be used only under exceptional circumstances where no equivalent expertise can be found at a participating university. Provide budget justification in Field K.
- Materials - Specifically itemized with costs or estimated costs. An

explanation of any estimating factors, including their derivation and application, shall be provided. Include a brief description of the applicant's procurement method to be used (competition, engineering estimate, market survey, etc.). Justify in Field K.

- Other Directs Costs - Particularly any proposed items of equipment or facilities. Equipment and facilities generally must be furnished by the cooperator/recipient (justifications must be provided when Government funding for such items is sought). Include a brief description of the applicant's procurement method to be used (competition, engineering estimate, market survey, etc.). Justify in Field K.

Budget Justification (Field K on the form): Provide the required supporting information

RELATIVE IMPORTANCE OF EVALUATION FACTORS – Factor 1, 2, and 3 are of equal importance.

2. Review and Selection Process

Every deviation from the scope of work requirement must be identified. Proposer must identify the paragraph in the scope of work that is applicable and provide sufficient information to justify why the deviation is in the best interest of the government.

All requirements listed are minimum requirements. Offerors will be assessed on their ability to adhere to the listed requirements, completeness of responses, follow directions, comply with restrictions and provide quality control on their submittals. All page limits refer to 12-point font and single spaced one-sided pages.

VI. Award Administration Information

1. Award Notices

The notice of award addressed to the successful applicant and signed by the Grants Officer (or equivalent) will be forwarded via U.S. Postal Service or electronic transmission. Original copies of the Agreement will be enclosed for the successful applicant's signature and return for the Grants Officer's counter signature.

2. Administrative and National Policy Requirements

The Terms and Conditions are posted as a separate document.

3. Reporting

Reports/submittal information including frequency and means of submission are contained in the Statement of Work, posted as a separate document

VII. Agency Contact(s)

All questions relating to this announcement shall be referred to:

Reagan Pablo, Contract Specialist
Naval Facilities Engineering Command Southwest,
Environmental Compliance and Conservation Contracts

1220 Pacific Highway
San Diego, CA. 92132
Email: reagan.s.pablo@navy.mil
Phone Office: 619-532-2090

VIII. Other Information

The cost of preparing applications and/or proposals in response to this announcement is not considered an allowable direct charge to any award made under this funding opportunity. The Government is not obligated to make any award as a result of this announcement. Only the Grant Officer can bind the Government to the expenditure of funds.