

## QUESTIONS & ANSWERS

### NOTICE OF FUNDING OPPORTUNITY #72052319RFA00002

#### “Femicides (F-PAR) Civil Society Component”

- 1. Where can we find the information provided in the information session held on May 15?** The session was recorded and is now available in grants.gov in the following link: <https://www.grants.gov/web/grants/view-opportunity.html?oppId=315365>
- 2. Are the ONG’s the only ones eligible to participate?** This opportunity is open for the participation of all the non-governmental, nonprofit organizations.
- 3. For the submission of the proposal, is it essential to have the SAM or is it enough to have the DUNS number, since in the F424 format only the DUNS is requested?** For the submission of the proposal it is not essential to have the SAM registry, however we suggest that you process it beforehand because if your proposal is selected, USAID cannot make an agreement with your organization if you do not have an active registration in SAM.
- 4. How and when is the Technical Proposal prepared in the format SF-424 [https://eca.state.gov/files/bureau/sf424\\_1.pdf](https://eca.state.gov/files/bureau/sf424_1.pdf) presented? Does it count as part of the 20 page limit technical proposal?** In the SF 424 format must only be filled out what is highlighted in yellow, some questions are to complete and others are multiple selection, this format at the end of it has an instruction document. In case something that is asked does not apply to your organization please complete with N/A. It is presented at the same time as the technical proposal but as an annex. It is not part of the 20 page limit.
- 5. The NOFO indicates that the maximum number of key personnel is 3; however, they request that the key personnel be the Director and a leader for each of the 3 components, which adds 4 people. What assumption is correct?** The correct assumption is 4 people in total, counting the Director and the three people leading each component.
- 6. How will the F-PAR activity be directly coordinated and complement the activities carried out by the current activity that supports municipal and state institutions in preventing, prosecuting and punishing cases of femicide? Should any action or activity mentioning the aforementioned coordination and complementation be developed in the proposal?** Answer

1: Coordination refers to establishing dialogue mechanisms in which both activities communicate the activities developed in the State and in the municipalities, with the purpose of being informed of the scope and development of each activity and complementing where it is considered necessary. Answer 2: Coordination activities can be mentioned in the proposal according to what the applicant considers best.

7. **The NOFO states that "as part of the design of any proposed activity, the applicant must analyze and identify gender issues that affect the participation of men and women equally in the participation of this project." Please explain, what is expected in the proposal.** This part refers to the fact that equality conditions must be guaranteed for the participation of men and women in the implementation and monitoring of activities.
8. **What should Annex G "Information on relevant past performance and summary diagram" contain? What are its minimum elements?** The "Past Performance" annex must contain information on previous work that the organization has carried out that is consider relevant.
9. **Where can we find the document called "Guidelines in March 16, 2016 USAID Graphic Standards Manual and Partner Co-branding Guide, Section 4 entitled Grants, Cooperative Agreements & Assistance"?** You can find it in the link <https://www.usaid.gov/branding/gsm>
10. **Does the name given to the activity under "Propose and activity name in English" has to be different from the one shown in the NOFO "Femicides - Activity for the prevention and response of femicide (F-PAR) Component of Civil Society?** In the submitted proposal, applicants can propose a different name for this project.
11. **(P. 16) It is indicated that the applicant must be a CSO managed by a "governing body", most citizens of the country receiving the assistance, is this mandatory? How can it be verified?** The indication is that the organization must be managed by a Board of Directors (Junta Directiva), that the majority of the members of this board must be Mexican citizens. These requirements are mandatory. In case of being selected to sign an agreement, an eligibility survey is made where all these data are corroborated.
12. **(P. 19) Is there a specific format for the development of the Technical Application (in the case of the 20 pages, not the annexes)?** There is no

specific format other than the one mentioned on page 19, Section D.3 Content and form of Applications - Technical Application.

13. **Are the evaluation criteria to be taken into account only those referred to on page 27 (Well-conceived, clear, technically sound, ambitious but viable, Use of systemic thinking, proposal of alliances and involvement with local actors, Demonstration of prior interest in the theme and cost share)?** Yes, but in order to review the application you must also comply with all the content and form requirements of section D.3
14. **(P. 21) Is there a specific Cost / Business application format that we should use in Excel or PDF?** You can use the format of your preference.
15. **(P. 22) Is it mandatory to send the documents indicated in subsection "e" if there is not a NICRA agreement with USAID?** If you do not have an authorized NICRA, this document does not apply.
16. **(P. 23) To comply with subparagraph G-1, is it sufficient to complete and sign the annex "Attachment C Certifications Assurances Other Statements and Std Provisions"?** That is correct.
17. **(P.11) In the case of the Monitoring, Evaluation and Learning Plan, is it enough to follow the structure of the annex "Attachment A Activity MEL Plan Template USAID Mexico", can you write in WORD without the annex format?** The format indicated in Annex A must be followed, using a separate Word document.
18. **Attachment B Branding and Marking Template - where is the information requested from the applying OSC (marked in green) ?, directly in the PDF or is the information copied to WORD?** The document to be delivered is made separately following the format of Annex B. The part that fills the organization is the one that is underlined in green.