Administration for Children and Families

Office of Community Services

Diaper Distribution Demonstration and Research Pilot
HHS-2024-ACF-OCS-EDA-0146
Application Due Date: 07/11/2024

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Funding Opportunity Title:
Diaper Distribution Demonstration and Research Pilot

Announcement Type:
Initial

Funding Opportunity Number:
HHS-2024-ACF-OCS-EDA-0146

Assistance Listing Number:
93.647

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07/11/2024

Executive Summary

Notice:

- **Applicants are strongly encouraged to read the entire notice of funding opportunity (NOFO) carefully and observe the application formatting requirements listed in** *Section IV.2. Content and Form of Application Submission***. For more information on applying for an award, please visit "Applying for an ACF Award" at** https://www.acf.hhs.gov/grants/how-apply-grant.

The Administration for Children and Families (ACF), Office of Community Services (OCS) announces the availability of funds for a Diaper Distribution Demonstration and Research Pilot (DDDRP). OCS will make approximately $8.4 million available through a competitive process. OCS expects to make approximately seven cooperative agreements to eligible Community Services Block Grant (CSBG) state associations, tribes that were funded directly by CSBG in fiscal year (FY) 2024, and CSBG-funded territories. Recipients will partner with community action agencies (CAAs), local social service agencies, and/or other non-profit community organizations to operate and expand diaper distribution programs for families with low incomes.

The purpose of the DDDRP is to evaluate the ability of CAAs, social services agencies, and other non-profit community organizations to provide diapers and diapering supplies on a consistent basis through diaper distribution programs while also providing wraparound support services for families with low incomes.

As part of the pilot and in cooperation with the recipients, OCS will conduct a robust evaluation to collect pertinent information to assess DDDRP award recipients' use of the funding to support low-income families by expanding ongoing diaper distribution programs (i.e., programs where families can receive diapers on a consistent basis) that also offer wraparound services.

Recipients will participate fully in a federal evaluation and follow all evaluation protocols established by ACF and/or its designee contractor(s). Fully participating in a federal evaluation may include supporting and complying with special data collection requirements; providing additional administrative data on program participation or service receipt; facilitating on-site

meetings and observations, including interviews with program and partner managers and staff as well as participants and other activities. In addition, the federal evaluation may include an evaluation of the DDDRP's implementation, program and participant outcomes associated with DDDRP, an examination of ongoing diaper distributions as an anti-poverty strategy, and an assessment of the effectiveness of DDDRP.

I. Program Description

Statutory Authority
This program is funded under the authority of section 1110 of the Social Security Act, 42 U.S.C. 1310.

Description
A. Purpose

The purpose of the DDDRP is to evaluate the ability of CAAs, social services agencies, and/or other non-profit community organizations to provide diapers and diapering supplies on a consistent basis through diaper distribution programs while also offering wraparound support services for families with low incomes. An evaluation accompanying the program will study the implementation and/or impact of additional funding for diapers on families, partnering organizations, and the greater community.

B. Background/Statement of Need

One in three families in the United States with diaper-age children report having unmet diaper need.[1] Diaper need is largely defined as the lack of a sufficient supply of diapers to keep an infant/toddler clean, dry, and healthy. Infrequent diaper changes can lead to diaper rashes and urinary tract infections, compromising the health and well-being of infants and toddlers. According to a study [2] on the impacts of diaper need and child health, families who have a limited supply of diapers attempt to maximize their supply of diapers by changing their infant or toddler less frequently, which can result in more infections and more visits to the doctor or trips to the hospital for children and families. This study also found associations between diaper need and parental stress, which can have negative, compounding effects on the health and well-being of both caregivers and children.

Studies also show that diaper need disproportionately impacts families with low incomes and can have long-term, multi-generational effects.[3] For instance, many child care providers require caregivers to provide an adequate supply of diapers before a child can be placed in care, yet many low-income families cannot afford a consistent supply of diapers. Therefore, diaper need can prevent infants and toddlers from being in early care settings and further exacerbate the impact of poverty by impeding caregivers' ability to attend school, training programs, and/or work consistently. A 2019 Connecticut study measuring the impact of the diapers and diapering supplies[4] found that more than half (56 percent) of parents who rely on child care to go to work have missed work because of an inadequate supply of diapers. Furthermore, parents who were unable to access child care because of a lack of diapers missed work or school, on average, 4

days per month. Thus, access to diapers represents both a public health concern for the well-being of children and a source of economic stress for parents and caretakers.

According to a study conducted by the Rockefeller Institute of Government[5], an adequate supply of diapers costs an average of $23 per week, or an average of $1,196 per year, per child. A single parent working full time at the federal minimum wage of $7.25 per hour makes $15,080 annually. Thus, the cost of diapers represents nearly 8 percent of their gross annual income, and very few of the current anti-poverty efforts targeting children and families include funding for diapers. Despite this, several studies have shown that ongoing diaper support has been found to improve economic stability, reduce familial stress, increase parental self-sufficiency, and improve both children and caretakers' health and well-being.

In one study,[6] the influx of funding for diapers and diapering supplies was correlated with incidences of diaper rash declining by 33 percent and babies experiencing 77 percent fewer days of diaper rash. Moreover, the annual medical costs prevented, as a result of having adequate diapers, was calculated at over $4.2 million. Funding for diapers and diapering supplies also represents an opportunity to build stronger community connections. Diaper programs can serve as an entryway for families to get connected to other support services or programs for which they may be eligible, such as parenting classes, job training courses, mental health counseling, basic needs assistance, or housing services. Additionally, other successful diaper distribution programs have demonstrated that families connect and form relationships with others when they attend programs to receive diapers, which can be a vital protective factor and promote resiliency.

ACF's Office of Planning, Research, and Evaluation published a literature review brief on February 24, 2023, to provide foundational information about diaper distribution programs. ***Diaper Distribution Programs: Overview of Programs and Available Research|ACF*** can be found at https://www.acf.hhs.gov/opre/report/diaper-distribution-programs-overview-programs-and-available-research. The brief describes the current landscape of diaper distribution programs and summarizes the research about them.

As a condition of acceptance of an award, all funded DDDRP recipients are required to agree to participate fully in a federal evaluation and to follow all evaluation protocols established by ACF or its designee contractor(s). This evaluation is expected to collect information to evaluate program implementation, examine participant outcomes, and design a future impact study. This will require grant recipients, sub-grant recipients, and partners to collaborate with the research team to administer a beneficiary survey and collect administrative records, survey data, program data, or other information as needed to support the evaluation.

C. Goals and Desired Outcomes

DDDRP cooperative agreements will provide funding to scale-up existing diaper distribution programs where families can receive diapers on a consistent (i.e., regular) basis and maximize diaper distribution to diverse families with low incomes in various service areas and geographic regions.

As DDDRP is a demonstration program, OCS seeks to award cooperative agreements to organizations representing a diverse set of communities and regions of the country.

DDDRP recipients must manage the following requirements:

- Partner with local service organizations including CAAs, social services agencies, and other non-profit community organizations;
  - Tribal recipients can utilize local existing diaper distribution programs operating within the structure of the tribal government and/or the jurisdiction of the tribe.

- Provide training and technical assistance (T/TA) to their partners to help them expand and/or strengthen existing diaper distribution programs;
- Work with their partners to make bulk purchases and ensure efficient transport of diapers and diapering supplies in such a manner as to take advantage of economies of scale;
- Assure that their partners are providing a range of wraparound support services to the beneficiaries of the diaper programs;
- Participate fully in the federal evaluation of DDDRP and follow all evaluation protocols established by ACF and/or its designee contractor(s); and
- Contribute to the overall cost of the project. (For more information on the match, please see *Section III.2. Cost Sharing or Matching*.)

DDDRP recipients must work toward the outcomes below. Recipients may be expected to report on their progress regarding these outputs/outcomes in their semi-annual reports, and the federal evaluation may seek to assess recipient performance on these outputs/outcomes.

- Short-term outcomes
  - Increased consistency of regular diaper provision by participating organizations
  - Increased connection to wraparound support services for families with low incomes
  - Decreased rates of missed days for children enrolled in child care
  - Increased organizational capacity to provide diaper distribution services
  - Increased community capacity to provide diapers, diapering supplies, and wraparound support services
  - Improved service and organizational coordination among social service agencies, community organizations, and other providers in the state

- Intermediate outcomes
  - Increased efficiency (e.g., reduced costs, reduced wait times for families between diaper giveaways) of diaper distribution programs
  - Individual/family reductions in certain health issues (e.g., diaper rash, bladder infections) and/or avoidable emergency department visits related to improved health of caretakers and children
  - Increased rates of children enrolled in child care
  - Increased workforce participation by beneficiaries
  - Increased participation in training and/or higher education by beneficiaries
  - Improved caretakers' health and well-being (e.g., anxiety, depression)

- Long-term outcomes
  - Community reductions in certain health issues (e.g., diaper rash, urinary tract infections) and/or avoidable emergency department visits related to improved health of caretakers and children
  - Increased stability/sustainability of organizational diaper distribution programs

- o Improved connection to the community
- o Reduced unemployment in the community
- o Improved school readiness (e.g., if children are in educational child care settings)
- o Reduced economic stress
- o Increased family income

D. Activities

Areas of activity: There are five areas of activity for the DDDRP. Recipients will be required to implement projects that have a thorough plan for value-added activities in each of the following five areas:

1. Establishing partnerships with local service organizations with current diaper distribution programs. Tribal recipients can utilize local existing diaper distribution programs operating within the structure of the tribal government and/or the jurisdiction of the tribe.
2. Expanding existing diaper distribution programs.
3. Providing T/TA to partners to expand and/or strengthen existing diaper distribution programs, including providing wraparound services to program beneficiaries.
4. Facilitating bulk purchasing and efficient transportation of diapers and diapering supplies using economies of scale models.
5. Actively supporting the federal evaluation and ACF's evaluation contractor and encouraging partners to do the same.

Principles: Recipients will be required to design and implement their diaper distribution pilot so that it reflects the following principles:

- Pilot programs must have as a central feature the distribution of diapers and diapering supplies to participating low-income families on a consistent, regular basis (e.g., bi-weekly, monthly) as opposed to an ad hoc approach.
  - o Pilot programs must ensure that diapers are distributed to each participating family at least once every 2 months, but preferably more often.
  - o Pilot programs must also ensure they take into consideration the changing sizes and needs of children from month to month and adjust diaper supply orders accordingly.

- Pilot programs must offer diaper distribution services to families/individuals who need them regardless of the age of the child (e.g., families with young children, families with individuals with disabilities and/or special needs).
  - o To ensure valid, reliable, and replicable results of this research demonstration, pilot programs should limit diaper purchasing for children under the age of 18.

- Recipients must design and implement their pilot programs with a consideration for the ultimate environmental impact of the program's activities.
- Recipients must prioritize equity in the design and implementation of their pilot programs.

1. Establishing Program Partnerships

Award recipients must establish partnerships with a variety of local service organizations including CAAs, social services agencies, and/or other non-profit community organizations with experience operating diaper distribution programs. The purpose of the partnerships is to increase the organizations' collective capacity to provide comprehensive diaper distribution services and outreach to families with low incomes. Working closely with their community partners, recipients will use this pilot funding to implement programs that expand the reach, depth, and/or quality of the existing diaper distribution (and related) programs. For the purposes of tribal recipients, community partners can be defined as local existing diaper distribution programs operating within the structure of the tribal government and/or the jurisdiction of the tribe.

Recipients, other than tribes, must partner with at least one CAA and one social service agency and/or other non-profit community organization with experience operating diaper distribution (and related) programs. These partner organizations will work together with the recipient to expand and/or strengthen these programs as part of their pilot project. Their focus will be on scaling up the current infrastructure, operating the programs in an efficient and effective manner, and maximizing the overall impact of the diaper distribution programs. Tribal recipients will work to scale up existing diaper infrastructure operating within the structure of the tribal government and/or the jurisdiction of the tribe.

The success of these projects will require a range of diverse community partners that will be integrally involved in all aspects of the project–beginning with the design planning and continuing through the implementation phase–to accomplish the goals and outcomes listed above.

Applicants are encouraged, as part of their community engagement, to actively involve families with low incomes from the communities to be served in the design, implementation, and operation of the proposed project, including in the development of the application itself.

2. Expanding Diaper Distribution Programs

Award recipients and their community partners (e.g., CAAs, social service agencies, and other non-profit organizations) will be responsible for growing and strengthening the existing network of diaper distribution programs in their state or region(s) of focus and ensuring that participating families have access to 1) diapers and related diaper supplies on an ongoing basis and 2) wraparound support services (i.e., additional social services to address other identified needs). This will include soliciting beneficiary participation in the pilot program, holding regular diaper distributions for participants, connecting beneficiaries to other wraparound support services, and tracking beneficiaries' participation throughout the duration of the program. Data may be tracked through the federal evaluation and/or recipients' regular performance progress reports. Recipients will also be responsible for collaborating with partner organizations on the logistics of ordering and distributing diapers and ensuring partner organizations distribute diapers directly to beneficiaries on a regular basis (e.g., at least once every 2 months, but preferably more often). Additionally, recipients will ensure that partner organizations collect survey data and other information from and about program beneficiaries at established intervals throughout the 2-year program period as directed by ACF and ACF's federal evaluation contractor (e.g., baseline, 6 months, 12 months, 18 months, and 24 months). Tribal recipients will be responsible for growing and strengthening diaper distribution programs within the tribal government and/or jurisdiction of the tribe.

Please note that DDDRP grant award funding may only be used to support the provision of diapers and diapering supplies. DDDRP award funding may not be used to pay directly for any wraparound support services.

3. Providing Training and Technical Assistance

Recipients must work with their partner organizations to expand and/or strengthen existing diaper distribution programs for families with low incomes. Recipients must work with their community partners to support the partners' participation in DDDRP by providing them with T/TA related to the efficient and effective operation and expansion of their diaper distribution programs, including providing wraparound support services to program beneficiaries.

Areas of T/TA related to program logistics may include, but are not limited to, the following:

- Cost-effective diaper purchasing
- Effective diaper delivery practices
- Data tracking
- Management and organization
- Outreach
- Organizational and programmatic capacity-building efforts
- Program quality
- Expanding partnerships and increasing collaboration

A key part of this pilot is ensuring participating families have access to the additional services the organizations offer to support families with low incomes and increase the families' overall economic capacity and mobility. Award recipients and their community partners will connect participating families with the wraparound support services currently offered within their agency or community, which may include financial literacy services, child care services, transportation, substance use disorder treatment, English language education, job training, social service referrals, casework, housing services, etc. Recipients will work closely with their community partners through the provision of T/TA and other activities and resources to ensure beneficiaries are connected to a variety of wraparound support services so that, together with the regular distribution of diapers, participating families can achieve a higher level of economic independence. For the purposes of tribal recipients, tribes must ensure that their expanded diaper distribution programs within their tribal jurisdiction allow families with low incomes to have access to additional wraparound support services as listed in the examples above.

4. Coordinating Diaper Distribution Logistics

Recipients will assist their partners in the bulk purchasing and efficient transportation of diapers and diapering supplies for the diaper distribution programs. Recipients will work with their partners to plan and coordinate the logistics in a manner that considers the unique needs and resources of their service area and maximizes the efficiency, effectiveness (including cost), and reach of the pilot project. For example, recipients may determine that it is most effective for them to buy in bulk for all their partners and then allocate and distribute the diapers and diapering supplies centrally. Alternatively, recipients may determine that the most efficient approach is to negotiate a single bulk purchasing agreement with a manufacturer that the partners can then participate in, or they may add the most value by helping their partners establish their own purchasing agreements. In any case, recipients must make sure they follow their own

procurement procedures and ensure compliance with all relevant regulations. Tribal recipients will work within their tribal government and/or tribal jurisdiction to coordinate bulk purchasing and efficient transportation of diapers and diapering supplies for diaper distribution programs. Award recipients will consider the benefits and costs of different options and make the best use of economies of scale.

5. Evaluation

Award recipients will work closely with ACF and ACF's evaluation contractor(s) to facilitate a robust evaluation of this federal diaper distribution pilot. The federal evaluation will include gathering regular implementation data (e.g., number of diapers distributed, age of children) from recipients. It may also include, but is not limited to, data gathering from recipients, partners, and/or program beneficiaries through surveys, small focus groups, and/or qualitative interviews.

Recipients will fully and actively support the federal evaluation and work with and encourage their partner organizations to do the same. Recipients can provide training and/or other support to their community partners to ensure their full participation and to maximize the participation of the program beneficiaries (e.g., survey completion).

NOTE: Consistent with the Paperwork Reduction Act (PRA) of 1995, (44 U.S.C. 3501-3521), under this NOFO, OCS will not conduct or sponsor and a person is not required to respond to a collection of information covered by such Act, unless it displays a currently valid Office of Management and Budget (OMB) control number. ACF will obtain OMB approval under PRA prior to collecting or requesting the collection of any information from more than nine individuals or entities.

ELIGIBLE ACTIVITIES

The focus of the program is to scale-up existing diaper distribution programs where families can receive diapers on a consistent (i.e., regular) basis and maximize diaper distribution to diverse families with low incomes in various service areas and geographic regions. Funds from this award may be used within the five areas of activity described above for diapers and diapering supply needs. The following are examples of possible activities and are not meant to be definitive or exhaustive:

- Purchasing, transporting, and storing diapers and diapering supplies and planning the logistics of such activities.
- Organizing and facilitating regular diaper distribution/delivery to participating families.
- Collecting data and other information about the implementation of the program to improve performance.
- Providing T/TA to community partners related to the efficient and effective operation and expansion of their diaper distribution programs.

As a reminder, funds for this program may only be used for expenses associated with diaper and diapering supply needs.

BONUS POINTS

Bonus points will be awarded to applications that:

- Describe how families with low incomes from the communities to be served participated in the development of the application, were involved in the design of the project, and will be involved in its implementation.
- Demonstrate that the proposed project will collaborate with other OCS-funded programs.
- Demonstrate that the proposed project will be located in an area without an active DDDRP project.

See *Section V.1. Criteria* of this funding opportunity for more information about bonus points.

SUBAWARDS

Recipients under this program may opt to transfer a portion of substantive programmatic work to other organizations through subaward(s). The prime recipient must maintain a substantive role in the project. ACF defines a substantive role as conducting activities and/or providing services funded under the award that are necessary and integral to the completion of the project.

Subrecipient monitoring activities alone, as specified in 45 CFR § 75.352, do not constitute a substantive role. Furthermore, ACF does not fund awards where the role of the applicant is primarily to serve as a conduit for passing funds to other organizations unless that arrangement is authorized by statute. Additionally, all subrecipient(s) must obtain a Unique Entity Identifier (UEI) number assigned by the System for Award Management (SAM), if they do not already have one. Prime recipients are required to check SAM to verify that the subrecipient(s) is/are not debarred, suspended, or ineligible.

Please reference the Award Term and Condition on Subawards on the ACF Administrative and National Policy Requirements website for further requirements involving subawards.

OCS Response to Nationally Declared Emergency

If, during the project period, OCS and/or recipients are required to adjust program and/or cooperative agreement requirements due to a nationally declared emergency, OCS will exercise maximum flexibilities as needed. Requirements may be conducted virtually, or timelines may be modified in consultation with OCS.

E. Definitions

Beneficiary—For the purposes of this NOFO, the beneficiary includes both parents and/or caretakers of the diaper recipient and the diaper recipient themselves.

Community Action Agencies (CAAs)—Over 1,000 local level private and public non-profit organizations established to fight America's war on poverty. Also known as CSBG-eligible entities (42 U.S.C. 9901 *et seq.*), these agencies create, coordinate, and deliver programs and service to communities with the goals of reducing poverty and investing in individuals and families with low-incomes to advance economically mobility and self-sufficiency.

Community partners—For the purposes of this NOFO, community partners include local service organizations including CAAs, social services agencies, and/or other non-profit community organizations with experience operating diaper distribution programs. For the purposes of tribal applicants, community partners can be defined as local diaper distribution programs operating within the structure of the tribal government and/or the jurisdiction of the tribe. Tribal recipients are not required to partner with CAAs, social service agencies, and/or other non-profit organizations external to the tribal jurisdiction.

CSBG—CSBG, authorized at 42 U.S.C. 9901 *et seq*., provides funds to states, the District of Columbia, the Commonwealth of Puerto Rico, U.S. territories, and federally and state-recognized Indian tribes and tribal organizations to support services designed to alleviate the causes and conditions of poverty by assisting individuals and families with low incomes and communities with services based on local needs (e.g., employment, education, and adequate housing).

CSBG State Associations—For the purposes of this NOFO, CSBG state associations are member organizations that provide coordination and T/TA designed to increase the capacity of CSBG-eligible entities to carry out the mandate of the CSBG Act, host conferences, measure results, and provide member services, coordination, and training. State associations are a key part of the T/TA efforts for the CSBG Network.

Diapers and diapering supplies—For the purposes of this NOFO, diapers and diapering supplies include, but are not limited to, disposable or cloth diapers for young children, pull-ups, diapers for older children, wipes, diaper rash cream, etc.

Diaper distribution infrastructure—For the purposes of this NOFO, diaper distribution infrastructure refers to the logistics surrounding ordering, transporting, storing, and ultimately distributing diapers and diapering supplies to families with low incomes. This also includes performing outreach.

Diaper need—For the purposes of this NOFO, diaper need is defined as a consistent lack of sufficient diaper supply to keep an infant or child clean, dry, and healthy.

Economies of scale—For the purposes of this NOFO, economies of scale are cost savings companies experience with increased level of production and when production becomes efficient and costs can be spread over a large amount of goods. For the purposes of this NOFO, purchasing using economies of scale principles refers to buying diapers in bulk (larger units) to ultimately reduce costs per diaper and maximize program funds to provide as many diapers to families with low incomes as possible.

Equity—For the purposes of this NOFO, equity means the consistent and systematic fair, just, and impartial treatment of all individuals, including individuals who belong to underserved communities that have been denied such treatment.

Non-profit community organizations (NPOs)—For the purposes of this NOFO, a non-profit community organization is a business that has been granted tax-exempt status by the Internal Revenue Service (IRS) because it furthers a social cause and provides a public benefit. Non-profit organizations are sometimes called NPOs or 501(c)(3) organizations based on the section of the tax code that permits them to operate.

Ongoing diaper support/Ongoing diaper distributions—For the purposes of this NOFO, these are programs where families can receive diapers on a consistent basis.

Social service agencies—For the purposes of this NOFO, social service agencies are those that promote the health and well-being of individuals by helping them to become more self-sufficient; strengthening family relationships; and restoring individuals, families, groups, or communities to successful social functioning.

Support services/Wraparound support services—For the purposes of this NOFO, support services (sometimes called wraparound support services) encompass any service that an individual or family with low income may need to become more financially stable and self-sufficient. Support services include, but are not limited to, financial literacy services, child care services, transportation, substance use disorder treatment, English language education, job training, social service referrals, basic needs support, housing services, etc. Please note that DDDRP grant award funding may only be used to support the provision of diapers and diapering supplies. DDDRP award funding may not be used to pay directly for any wraparound support services.

Underserved communities—For the purposes of this NOFO, underserved communities are those communities where the populations sharing a particular characteristic, as well as geographic communities, that have been systematically denied the full opportunity to participate in aspects of economic, social, and civic life.

F. Pre-Application Webinar

A pre-application webinar will be available for viewing no later than 7 days after publication at https://www.acf.hhs.gov/ocs/programs/diaper-distribution-pilot until the closing of this NOFO. The goal of the pre-recorded webinar is to outline DDDRP program's purpose and strategies; provide key dates for applying for DDDRP; and review key application criteria and requirements, as outlined in the NOFO.

Viewing the pre-recorded webinar is voluntary. Only the information provided in this NOFO will be presented. No question-and-answer portion will be conducted during the session. Participants will remain anonymous. Opting not to view the webinar will not affect eligibility, application scoring, or the selection process. Applicants will be able to access the recording and transcript on the program office website at https://www.acf.hhs.gov/ocs/programs/diaper-distribution-pilot.

G. OCS Equity Action Statement

OCS is committed to advancing equity across all programs as called for in the **Executive Order on Advancing Racial Equity and Support for Underserved Communities Through the Federal Government** and the **Executive Order on Further Advancing Racial Equity and Support for Underserved Communities Through The Federal Government**. OCS focused on the following areas to guide the creation of a comprehensive strategy: addressing the root causes of inequity in underserved communities; elevating the voices of individuals, families, award recipients, and stakeholders in strategic planning; revising policies that perpetuate systemic barriers to opportunities; and promoting integrated service delivery using an equity lens. OCS has made steps to advance equity by implementing demographic data collection in programs

across OCS to ensure programs are equitably serving individuals and households across the country. In FY 2023, recipients of the Low Income Home Energy Assistance Program and the Low Income Household Water Assistance Program will begin reporting demographic data on race, ethnicity, and gender. **Learn more about OCS's activities here**.

[1] Massengale, K., Comer, L., Austin, A., & Goldblum, J., (2020). Diaper Need Met Among Low-Income US Children Younger Than 4 Years in 2016. (2019). *American Public Health Association. https://www.ncbi.nlm.nih.gov/pmc/articles/PMC6893346/.*

[2] Smith, M. V., Kruse, A., Weir, A., & Goldblum, J. (2013). Diaper need and its impact on child health. *Pediatrics*, *132*(2), 253–259. https://doi.org/10.1542/peds.2013-0597

[3] Smith, M. V., Kruse, A., Weir, A., & Goldblum, J. (2013). Diaper need and its impact on child health. *Pediatrics*, *132*(2), 253–259. https://doi.org/10.1542/peds.2013-0597

[4] Carstensen, F. (2018). Better Health of Children: The Social and Economic Impacts of the Connecticut Diaper Bank. *Connecticut Center for Economic Analysis*. https://ccea.uconn.edu/2018/05/05/better-health-of-children-the-social-and-economic-impacts-of-the-connecticut-diaper-bank/#

[5] Carstensen, F. (2018). Better Health of Children: The Social and Economic Impacts of the Connecticut Diaper Bank. *Connecticut Center for Economic Analysis*. https://ccea.uconn.edu/2018/05/05/better-health-of-children-the-social-and-economic-impacts-of-the-connecticut-diaper-bank/#

[6] Carstensen, F. (2018). Better Health of Children: The Social and Economic Impacts of the Connecticut Diaper Bank. *Connecticut Center for Economic Analysis*. https://ccea.uconn.edu/2018/05/05/better-health-of-children-the-social-and-economic-impacts-of-the-connecticut-diaper-bank/#

II. Federal Award Information

Funding Instrument Type:
CA (Cooperative Agreement)

Estimated Total Funding:
$8,400,000

Expected Number of Awards:
7

Award Ceiling:
$1,200,000
Per Project Period

Award Floor:
$800,000
Per Project Period

Average Projected Award Amount:

$1,200,000
Per Project Period

Anticipated Project Start Date:
09/30/2024

Length of Project Periods:
Other

Additional Information on Project Periods and Explanation of 'Other'
One 24-month project period with one 24-month budget period.

Additional Information on Awards:
Awards made under this funding opportunity are subject to the availability of federal funds.

Applications requesting an award amount that exceeds the *Award Ceiling* per budget period, or per project period, as stated in this section*,* will be disqualified from the merit review and funding under this funding opportunity. Please see *Section III.3. Other, Application Disqualification Factors.*

Description of ACF's Anticipated Substantial Involvement Under the Cooperative Agreement Award

The responsibility for the control, direction, or performance of the project will be shared by OCS and the recipient. OCS will have the right to intervene (including interruption or modification) in the conduct or performance of project activities if the recipient does not adhere to the goals and objectives as outlined in the NOFO and a signed cooperative agreement.

OCS program involvement will include the following:

- Providing program guidance and input, as appropriate;
- Approving all work plans and schedules;
- Reviewing and providing feedback on the activities, documentation, procedures, measures, and tools established and implemented for accomplishing the goals of the cooperative agreement throughout the duration of the initiative;
- Reviewing, providing feedback, and concurring with activities, procedures, tools, measures, products, and written materials prior to external communication and dissemination on an ongoing basis;
- Providing support for the federal evaluation contractor and recipients in meeting the requirements of the federal evaluation; and
- Participating in the presentation of results in publications.

III. Eligibility Information

III.1. Eligible Applicants

The following types of organizations are eligible to receive direct awards from DDDRP: CSBG state associations, tribes that were funded directly by CSBG in FY 2024, and CSBG-funded territories.

If a state does not have a CSBG state association or the CSBG state association is not willing to apply for funding, an individual community action agency from the state may apply with the support of a majority of all the CAAs in the state. Only one application from a CAA in the state will be accepted.

Please see *Appendix A* for a list of eligible organizations.

Applications from individuals (including sole proprietorships) and foreign entities are not eligible and will be disqualified from the merit review and funding under this funding opportunity. See *Section III.3. Other, Application Disqualification Factors.*

III.2. Cost Sharing or Matching

Cost Sharing / Matching Requirement:
Yes
Recipients are required to meet a non-federal share of the project cost, in accordance with section 1110(a)(1)(A) of the Social Security Act (42 U.S.C. 1310(a)(1)(A)), which states that the funding is to be used for making grants to States and public and other organizations and agencies for paying part of the cost of research or demonstration projects.

Recipients must provide at least 9 percent of the total approved cost of the project. The total approved cost of the project is the sum of the ACF (federal) share and the non-federal share. The non-federal share may be met by cash or in-kind contributions. For example, if the total approved project cost is $ 1,318,681 , in order to meet the match requirements, a project requesting $1,200,000 in ACF (federal) funds must provide a non-federal share of the approved total project cost of at least $ 118,681 , which is 9 percent of total approved project cost.

For all federal awards, any shared costs or matching funds and all contributions, including cash and third-party in-kind contributions, must be accepted as part of the recipient's cost sharing or matching when such contributions meet all criteria listed in 45 CFR § 75.306.

For awards that require matching by statute, recipients will be held accountable for projected commitments of non-federal resources in their application budgets and budget justifications by budget period, or by project period for fully funded awards, even if the projected commitment exceeds the amount required by the statutory match. **A recipient's failure to provide the statutorily required matching amount may result in the disallowance of federal funds. Recipients will be required to report these funds in the Federal Financial Reports.**

For awards that do not require matching or cost sharing by statute, where "cost sharing" refers to any situation in which the recipient voluntarily shares in the costs of a project other than as statutorily required matching, recipients will be held accountable for projected commitments of non-federal resources in their application budgets and budget justifications by budget period, or by project period for fully funded awards. These include situations in which contributions are

voluntarily proposed by a recipient or subrecipient and are accepted by ACF. Non-federal cost sharing will be included in the approved project budget so that the recipient will be held accountable for proposed non-federal cost sharing funds as shown in the Notice of Award (NoA). **A recipient's failure to provide voluntary cost sharing of non-federal resources that have been accepted by ACF as part of the approved project costs and that have been shown as part of the approved project budget in the NoA, may result in the disallowance of federal funds. Recipients will be required to report these funds in the Federal Financial Reports.**

See *Section IV.2. The Project Budget and Budget Justification, Commitment of Non-Federal Resources* for more information.

Matching Waiver Pursuant to 48 U.S.C. 1469a(d)
Matching requirements (including in-kind contributions) of less than $200,000 are waived under awards made to the governments of American Samoa, Guam, the U.S. Virgin Islands, and the Commonwealth of the Northern Mariana Islands (other than those consolidated under other provisions of 48 U.S.C. 1469) pursuant to 48 U.S.C. 1469a(d). This waiver applies whether the matching required under the award equals or exceeds $200,000.

Non-federal resources will be evaluated under criteria found in *Section V.1. Criteria* of this funding opportunity.

III.3. Other

Application Disqualification Factors
Applications from individuals (including sole proprietorships) and foreign entities are not eligible and will be disqualified from the merit review and funding under this funding opportunity.

Award Ceiling Disqualification

Applications that request an award amount that exceeds the *Award Ceiling* per budget period or per project period, as stated in *Section II. Federal Award Information,* will be disqualified from the merit review and funding under this funding opportunity. This disqualification applies only to the *Award Ceiling* listed for the first 12-month budget period for projects with multiple budget periods. If the project and budget period are the same, the disqualification applies to the *Award Ceiling* listed for the project period.

Required Electronic Application Submission

ACF requires electronic submission of applications at Grants.gov. **Paper applications received that have not been approved for an exemption from required electronic submission will be disqualified from the merit review and funding under this funding opportunity.**

If you do not have an internet connection or sufficient capacity to upload large documents to the internet you may contact ACF for an exemption that will allow you to submit your application in paper format. Information and the requirements for requesting an exemption from required electronic application submission are found in "ACF Policy for Requesting an Exemption from

"

Missing the Application Deadline (Late Applications)

The deadline for electronic application submission is 11:59 pm ET on the due date listed in the *Overview* and in *Section IV.4. Submission Dates and Times.* Electronic applications submitted to Grants.gov after 11:59 pm ET on the due date, as indicated by a dated and time-stamped email from Grants.gov, will be disqualified from the merit review and funding under this funding opportunity.

Applications submitted to Grants.gov which fail their validation check, will not be received at, or acknowledged by ACF. If you submit an application for the same NOFO more than once, only the last on-time submission will be acknowledged.

Paper applications with an approved exemption from the electronic submission requirement must be received by 4:30 pm ET on the due date listed in the *Overview* and in *Section IV.4. Submission Dates and Times*. Paper applications received after 4:30 pm ET on the due date will be disqualified from the merit review and funding under this funding opportunity.

Notification of Application Disqualification
Applicants will be notified of a disqualification determination by email or by USPS postal mail within 30 federal business days from the closing date of this NOFO.

IV. Application and Submission Information
IV.1. Address to Request Application Package

Thom
Campbell
Department of Health and Human Services
Administration for Children and Families
Office of Community Services
HHS-2024-ACF-OCS-EDA-0146
1401 Mercantile Lane, Suite 401
Largo
MD
20774
1-855-792-6551
ocstech@reviewops.org
Application Packages

Electronic Application Submission:

The electronic application submission package is available in the NOFO's listing at Grants.gov.

IV.2. Content and Form of Application Submission

FORMATTING APPLICATION SUBMISSIONS
Notice of Two-File Requirement
Applicants applying via Grants.gov must upload only two electronic files, excluding Standard Forms (SFs) and Office of Management and Budget (OMB)-approved forms. Additional files will be removed prior to the merit review.

FOR ALL APPLICATIONS:

Signature of Authorized Organization Representative (AOR)
Each applicant must designate an authorized organization representative (AOR) with authority to act on the organization's behalf on matters related to the application submission and administration of awards. The AOR signature must appear on all forms in which a signature is required. By signing, the AOR agrees the organization will abide by all applicable Federal statutes, regulations and terms and conditions of the award.

Accepted Font Style and Size
Applications must be in Times New Roman 12-point font, except for footnotes, which may be 10-point font. Pages that contain blurred or illegible text will be removed.

If documents must be scanned, the font size on any scanned documents must be large enough so that it is readable. You may not scan more than one page of a documents onto a single page. Pages with blurred text will be removed from the application.

English Language
Applications must be submitted in the English language and must be in the terms of United States (U.S.) dollars. See 45 CFR §75.111 for more information.

Page Limitations
You must observe the page limitation(s) listed under "PAGE LIMITATIONS AND CONTENT FOR ALL SUBMISSION FORMATS" later in this section. **Page limitation(s) do not include SFs and OMB-approved forms.**

All applications must be double-spaced. An application that exceeds the cited page limitation for double-spaced pages will have extra pages removed, and those pages will not be reviewed.

Application Elements Exempted from Double-Spacing Requirements
The following elements of the application submission are exempt from the double-spacing requirements and may be single-spaced:

- Table of Contents
- One-page Project Summary
- Required Assurances and Certifications

- SFs and OMB-approved forms
- Resumes, Logic Models, Proof of Legal Status/Non-Profit Status, Third-Party Agreements, Letters of Support, footnotes and tables
- Line-Item Budget and/or the Budget Justification

Adherence to NOFO Formatting, Font, and Page Limitation Requirements
Applications that fail to adhere to ACF's NOFO formatting, font, and page limitation requirements will be adjusted by the removal of page(s) from the application. Pages will be removed before the merit review and will not be made available to reviewers.

NOTE: Applicants failing to adhere to ACF's NOFO formatting, font, and page limitation requirements will receive a letter from ACF notifying them that their application was amended. The letter will be sent after awards have been issued and will specify the reason(s) for removal of page(s).

Corrections/Updates to Submitted Applications
When applicants revise a previously submitted application, ACF will accept only the last on-time application for pre-review under the Application Disqualification Factors. See *Section III.3. Other, Application Disqualification Factors* and *Section IV.2. Application Submission Options*.

Copies Required
Applicants must submit one complete copy of the application package electronically. Applicants must follow the registration and application submission instructions provided at Grants.gov.

Accepted Application Format
With the exception of the required SFs and OMB-approved forms, all application materials must be formatted so that they are 8 ½" x 11" white paper with 1-inch margins all around.

If possible, applicants are encouraged to include page numbers for each page within the application.

PAGE LIMITATIONS AND CONTENT FOR ALL SUBMISSION FORMATS:

Applications must be submitted in two files and must not exceed a combined total of 75 pages. In both files, all items must be labeled, numbered, and organized clearly in the Table of Contents.

The first file must be titled "Project Description" and must include the following items:

- Table of Contents
- Project Summary
- Geographic Location
- Need for Assistance
- Objectives
- Expected Outcomes
- Approach

- Project Timeline and Milestones
- Organizational Capacity
- Plan for Oversight of Federal Award Funds and Activities
- Program Performance Evaluation Plan
- Logic Model
- Protection of Sensitive and/or Confidential Information
- Project Budget and Budget Narrative/Justification

The second file must be titled "Appendices" and must include the following:

- Table of Contents
- Proof of Legal Status of Entity/Proof of Non-Profit Status
- Third-party Agreements/Memoranda of Understanding (MOUs)/Letters of Commitment
- Resumes of Key Personnel
- Other Supporting Documentation

ELECTRONIC APPLICATION SUBMISSION INSTRUCTIONS

You are required to submit applications electronically unless you have received an exemption that will allow submission in paper format. See *Section IV.2. Application Submission Options* for information about requesting an exemption*.*

Electronic applications will only be accepted via Grants.gov. **ACF will not accept applications submitted via email or via facsimile.**

Each applicant is required to upload ONLY two electronic files, excluding SFs and OMB-approved forms.

File One: Must contain the entire Project Description, and the Budget and Budget Justification (including a line-item budget and a budget narrative).

File Two: Must contain all documents required in the Appendices.

Formatting Submission Files

ACF strongly recommends that File One and File Two be uploaded as Portable Document Files (PDFs).

To adhere to the two-file requirement, you may need to convert and/or merge documents together using a PDF converter software. Applicants using Adobe Acrobat Reader software will be able to merge these documents together. ACF recommends merging documents electronically rather than scanning multiple documents into one document manually.

Applicants must ensure that the version of Adobe Acrobat Reader they are using is compatible with Grants.gov. To verify Adobe software compatibility please go to Grants.gov and click on "Applicants" at the top bar menu and select "Adobe Software Compatibility."

Naming Application Submission Files
Carefully observe the file naming conventions required by Grants.gov. Limit file names to 50 characters (characters and spaces).Please also see
https://www.grants.gov/applicants/submitting-utf-8-special-characters.

Use only file formats supported by ACF
While ACF supports all of the following file formats, **we strongly recommend that the two files (Project Description and Appendices) are uploaded as PDFs in order to comply with the two-file upload limitation.**

ACF supports the following file formats:

- Adobe PDF – Portable Document Format (.pdf)
- Microsoft Word (.doc or .docx)
- Microsoft Excel (.xls or .xlsx)
- Microsoft PowerPoint (.ppt)
- Image Formats (.JPG, .GIF, .TIFF, or .BMP only)

Documents in file formats not listed here will be removed from the application and will not be used in the merit review. This may make the application incomplete, and ACF will not make awards based on an incomplete application.

Do Not Encrypt or Password-Protect the Electronic Application Files
If ACF cannot access submitted electronic files because they are encrypted or password protected, the affected file will not be reviewed. This may make the application incomplete, and ACF will not make awards based on an incomplete application.

REQUIREMENTS FOR PAPER APPLICATION SUBMISSIONS:
You must receive an exemption in order for a paper application to be accepted for review. For more information on the exemption, see "ACF Policy for Requesting an Exemption from Required Electronic Application Submission*."*

Applicants with an approved exemption for paper application submission should download the forms package associated with the NOFO's Synopsis on Grants.gov under the Package tab.

All copies of mailed paper applications must be submitted in a single package. If an applicant is submitting multiple applications under a single NOFO, or multiple applications under separate NOFOs, each submission must be packaged separately. The package(s) must be clearly labeled with the NOFO title and Funding Opportunity Number.

Applicants must submit one original and two copies of the complete application, including all SFs and OMB-approved forms. The original copy must have original signatures. Copies of the application, not the original, will be reproduced by the federal government for review. **All application materials must be one-sided for duplication purposes. All pages in the application submission must be sequentially numbered.**

Required Forms, Assurances, and Certifications

Applicants seeking an award under this funding opportunity must submit the listed SFs, assurances, and certifications with the application. All required SFs, assurances, and certifications are available in the Application Package posted for this NOFO at Grants.gov.

Forms/Assurances/Certifications	Submission Requirement	Notes/Description
SF-424 - Application for Federal Assistance	Submission is required for all applicants by the application due date.	Required for all applications.
Unique Entity Identifier (UEI) and System for Award Management (SAM) registration.	Required of all applicants. Applicants must have a UEI and maintain an active SAM registration throughout the application and project award period. Obtain a UEI and SAM registration at: http://www.sam.gov.	See *Section IV.3. Unique Entity Identifier (UEI) and System for Award Management (SAM)* for more information.
SF-424 Key Contact Form	Submission is required for all applicants by the application due date.	Required for all applications.
Certification Regarding Lobbying (Grants.gov Lobbying Form)	Submission required of all applicants with the application package. If it is not submitted with the application	Submission of the certification is required for all applicants.

Forms/Assurances/Certifications	Submission Requirement	Notes/Description
	package, it must be submitted prior to award.	
SF-424A - Budget Information - Non- Construction Programs and SF-424B - Assurances - Non- Construction Programs	Submission is required for all applicants when applying for a non-construction project. SFs must be used. Forms must be submitted by the application due date. By signing and submitting the SF-424B, applicants are making the appropriate certification of their compliance with all Federal statutes relating to nondiscrimination.	Required for all applications when applying for a non-construction project.
SF-Project/Performance Site Location(s) (SF-P/PSL)	Submission is required for all applicants by the application due date.	Required for all applications. In the SF-P/PSL, applicants must cite their primary location and up to 29 additional performance sites.
SF-LLL - Disclosure of Lobbying Activities	If submission of this form is applicable, it is due at the time of application. If it is not available at the time of application, it	If any funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a member of Congress, an officer or employee of Congress, or an employee of a member of Congress in connection with this commitment

Forms/Assurances/Certifications	Submission Requirement	Notes/Description
	may also be submitted prior to award.	providing for the United States to insure or guarantee a loan, the applicant shall complete and submit the SF-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions.

Additional Required Assurances and Certifications

Mandatory Grant Disclosures

All applicants and recipients are required to submit, in writing, to ACF and the HHS Office of the Inspector General, all information related to violations of federal criminal law involving fraud, bribery, or gratuity violations potentially affecting the federal award. (Mandatory Disclosures, 45 CFR § 75.113)

Disclosures must be sent in writing to:

The Administration for Children and Families, U.S. Department of Health and Human Services, Office of Grants Management, ATTN: Grants Management Specialist, 330 C Street, SW., Switzer Building, Corridor 3200, Washington, DC 20201

And to:

U.S. Department of Health and Human Services, Office of Inspector General, ATTN: Mandatory Grant Disclosures, Intake Coordinator, 330 Independence Avenue, SW., Cohen Building, Room 5527, Washington, DC 20201

Fax: (202) 205-0604 (Include "Mandatory Grant Disclosures" in subject line) or
Email: grantdisclosures@oig.hhs.gov

Proprietary Information and Personally Identifiable Information (PII)

ACF will be using non-federal reviewers in the review process. You have the option of omitting from the application copies (not the original) specific salary rates or amounts for individuals specified in the application budget as well as Social Security Numbers, if otherwise required for individuals. The copies may include summary salary information. If applications are submitted electronically, ACF will omit the same specific salary rate information from copies made for use during the review process.

The Project Description

The Project Description Overview

General Expectations and Instructions

The Project Description requests the information by which an application is evaluated and

ranked in competition with other applications for financial assistance. It must address all activities for which federal funds are being requested and all application requirements as stated in this section. The Project Description must explain how the project will meet the purpose of the NOFO, as described in *Section I. Program Description.* As a reminder, reviewers will be evaluating this section in accordance with *Section V.1. Criteria.*

The Project Description must be clear, concise, and complete. ACF is particularly interested in Project Descriptions that convey strategies for achieving intended performance. Project Descriptions are evaluated on the basis of substance and measurable outcomes, not length.

Cross-referencing should be used rather than repetition. Supporting documents designated as required must be included in the Appendix of the application.

Table of Contents
List the contents of the application including corresponding page numbers. The table of contents may be single spaced.

Project Summary
Provide a summary of the project description. The summary must include a brief description of the applicant's proposed project including the needs to be addressed, the proposed activities or services, and if applicable, the population group(s) to be served. The summary must be clear, accurate, concise, and without cross-references to other parts of the application. Please place the following at the top of the Project Summary:

- Project Title
- Applicant Name
- Address
- Contact Phone Numbers (Voice, Fax, Cell)
- Email Address
- Website Address, if applicable

The Project Summary must be single-spaced, Times New Roman 12-point font, and limited to one page in length. Additional pages will be removed and will not be reviewed.

Geographic Location
Describe the precise physical location of the project and boundaries of the area to be served by the proposed project. If the geographic area(s) are served by both the primary recipient and subrecipient organization(s), describe the locations covered by all organizations anticipated to receive funding from the award.

Legal Status of Applicant Entity
Applicants must provide the following documentation:

Non-Profit Organizations

Proof of Non-Profit Status Options:

Option 1: 501(c)(3) and non-501(c)(3) non-profit organizations are eligible
Non-profit organizations applying for funding are required to submit proof of their non-profit status. Proof of non-profit status is any one of the following:

- A reference to the applicant organization's listing in the IRS's most recent list of tax-exempt organizations described in the IRS Code.
- A copy of a currently valid IRS tax-exemption certificate.
- A statement from a state taxing body, state attorney general, or other appropriate state official certifying that the applicant organization has non-profit status and that none of the net earnings accrue to any private shareholders or individuals.
- A certified copy of the organization's certificate of incorporation or similar document that clearly establishes non-profit status.
- Any of the items in the subparagraphs immediately above for a state or national parent organization and a statement signed by the parent organization that the applicant organization is a local non-profit affiliate.

Unless directed otherwise, applicants must include proof of non-profit status in the *Appendices* file of the application submission.

Need for Assistance
Clearly identify the physical, economic, social, financial, institutional, and/or other problem(s) requiring a solution. The need for assistance, including the nature and scope of the problem, must be demonstrated. Supporting documentation, such as letters of support and testimonials from concerned parties, may be included in the Appendix. Any relevant data based on planning studies or needs assessments should be included or referred to in the endnotes or footnotes. Incorporate demographic data and participant/beneficiary information, as available.

Objectives
Clearly state the principal and if applicable, subordinate objectives of the project. Applicants must address how the objectives stated relate to the overall purpose of the program and describe how objectives will be achieved.

Expected Outcomes
Identify the outcomes to be achieved from the project. Outcomes should relate to the overall program as described in *Section I. Program Description*. If research is part of the proposed work, outcomes must include hypothesized results and implications of the proposed research.

Approach
Outline a plan of action that describes the scope and detail of how the proposed project will be accomplished. Applicants must account for all functions or activities identified in the application.

Cite potential obstacles and challenges to accomplishing project goals and explain strategies that will be used to address these challenges.

Applicants must design and implement their diaper distribution pilot so that it reflects the principles outlined in *Section I. Program Description, D. Activities*:

- Applicants must describe in detail how their pilot programs will have as a central feature the distribution of diapers and diapering supplies to participating low-income families on a consistent, regular basis (e.g., bi-weekly, monthly) as opposed to an ad hoc approach.
  - Applicants must describe how their pilot programs will distribute diapers to each participating family at least once every 2 months and describe a rationale for their distribution schedule.

- o Applicants must describe how they will take into consideration the changing sizes and needs of children from month to month and adjust diaper supply orders accordingly.

- Applicants must provide a clear plan to offer diaper distribution services to families/individuals who need them regardless of the age of the child (e.g., families with young children, families with individuals with disabilities and/or special needs). For purposes of this research demonstration, applicants must plan for diaper purchasing for only children under the age of 18.
- Applicants for this funding must demonstrate how they will design and implement their pilot programs with a consideration for the ultimate environmental impact of the program's activities.
  - o To maintain alignment with administration priorities around environmental justice, applicants must demonstrate how they will consider the comparative environmental impact of the options available (e.g., traditional disposable diapers, biodegradable diapers, cloth diapers), the related costs of each option (e.g., laundering), and the transportation/delivery impacts.

- Applicants must demonstrate how they will prioritize equity in the design and implementation of their pilot programs. Specifically, through the following ways:
  - o Applicants must describe how they will create opportunities for the improvement of communities that have been historically underserved and support historically marginalized individuals in reaching their full potential.
  - o Applicants must describe how they will take a comprehensive approach to advancing equity for all.
  - o Applicants must describe how their proposed pilot programs will demonstrate the applicants' understanding and vision of equity and inclusion within the community to be served.
  - o Bonus points will be awarded to applicants that demonstrate how families with low incomes from the communities to be served have been involved in the design of the proposed pilot project, including the development of the application, and will be actively involved in its implementation and operation.

There are five areas of activity for DDDRP. Applicants must demonstrate a thorough plan for value-added activities in each of the areas described in *Section I. Program Description, D. Activities*.

Applicants must describe in their application how they have engaged a wide variety of partners in the community who are, or could be, important players in the community collaboration. Applicants should describe in their application how these collaboration members participated in the development of the application and, more importantly, how the collaboration members will continue to be actively engaged and work together over the course of the project to meet the goals and objectives of this funding opportunity.

Applicants must describe a plan and their capacity for delivering T/TA that is comprehensive and provides community partners with the information and support needed to make the pilot successful. For the purposes of tribal applicants, community partners can be defined as local

diaper distribution programs operating within the structure of the tribal government and/or the jurisdiction of the tribe.

Applicants must clearly describe how they will help their community partners grow and strengthen the current level of available wraparound support services in conjunction with the growth of the diaper distribution activities and how this expansion will benefit program participants and help them move to a higher level of economic independence. Tribal applicants must describe how they will grow and strengthen available wraparound support services in conjunction with the growth of diaper distribution activities currently offered within the tribal jurisdiction to support participants moving to a higher level of economic independence. Applications must also describe the types of wraparound support services that will be provided to the program beneficiaries and demonstrate how these services will help address the potential needs of the beneficiary families.

Applications must describe how the applicants' will assist their partners in the efficient and effective purchasing and transportation of diapers and diapering supplies for the diaper distribution programs and explain the reasons for that approach. Applicants must use economies of scale models when it comes to diaper purchase and distribution. Tribal applicants must describe how they will efficiently and effectively purchase and transport diapers and diapering supplies for the diaper distribution programs within their tribal jurisdiction and explain the reasons for that approach.

Applicants must demonstrate how they have considered the range of ages, sizes, and needs (e.g., hypoallergenic products) of the beneficiaries in their logistics schedule. Applicants must demonstrate how they have considered the need to serve diverse geographic areas in their state (e.g., urban, rural). Applicants must demonstrate how they will revisit this schedule on a regular basis and incorporate learnings and lessons from the operation of the programs.

Project Timeline and Milestones
Provide quantitative monthly or quarterly projections (for the entire project period) of the accomplishments to be achieved for each function or activity, in such terms as the number of people to be served and the number of activities accomplished. Data may be organized and presented as project tasks and subtasks with their corresponding timelines during the project period. When accomplishments cannot be quantified by activity or function, list them in chronological order to show the schedule of accomplishments and their target dates.

Organizational Capacity
Provide the following information on the applicant organization and, if applicable, on any cooperating partners:

- Organizational charts.

- Resumes.

- List of Board of Directors.

- Copy or description of the applicant organization's fiscal control and accountability procedures.

- Evidence that the applicant organization, and any partnering organizations, have relevant experience and expertise with administration, development, implementation, management, and evaluation of programs similar to that offered under this funding opportunity.

- Child care licenses and other documentation of professional accreditation.

- Information on compliance with federal/state/local government standards.

If known at the time of application submission, the applicant must disclose their intent to enter into subaward arrangements in their application. For each proposed subaward, the applicant must include a description of the work to be performed by the subrecipient(s).

Applicants must identify the organizations with which they intend to partner. For applicants other than tribes, partner organizations must include at least one CAA and one social service agency and/or other non-profit community organization. Applicants should also describe the reasons these organizations were chosen as partners, the organizations' experience operating diaper distribution (and related) programs, the organizations' current diaper distribution (and related) programs (including important support services), and how they will expand and/or strengthen these programs as part of their pilot projects. Tribal applicants are not required to partner with CAAs, social service agencies, and/or other non-profit community organizations external to the tribal jurisdiction.

Applications must also describe the existing infrastructure (e.g., the existing diaper distribution programs operated by their partners), identify gaps, and present a plan for how the applicants and their partners intend to work together to scale up the current infrastructure, operate the programs in an efficient and effective manner, and maximize the overall impact of the diaper distribution programs. Tribal applicants must identify existing infrastructure within the tribal government and/or tribal jurisdiction and present a plan for scaling up the current infrastructure, operate programs in an efficient and timely manner, and maximize the overall impact of the diaper distribution programs.

Applicants must include third-party agreements (i.e., MOUs or letters of commitment) in their applications from each of the proposed partner agencies that include positive attestations that the partners commit to participating in the evaluation activities as directed by ACF and/or ACF's evaluation contractor(s) through the applicants. Tribal applicants are not required to submit third-party agreements from external partner agencies.

Plan for Oversight of Federal Award Funds and Activities
Recipients are required to ensure proper oversight in accordance with 45 CFR Part 75 Subpart D.

These regulations set forth the following standards for effective oversight:

- Financial and Program Management
- Property Management
- Procurement
- Performance and Financial Monitoring and Reporting
- Subrecipient Monitoring and Management
- Record Retention and Access

- Remedies for Noncompliance
- Prior Written Approval

Describe the framework (e.g., governance, policies and procedures, risk management, systems) in place to ensure proper oversight of federal funds and activities in accordance with 45 CFR Part 75 Subpart D. The description must include: system(s) for record-keeping and financial management; procedures to identify and mitigate risks and issues (e.g., audit findings, continuous program performance assessment findings, program monitoring); and those key staff that will be responsible for maintaining oversight of program activities staff, and, if applicable, partner(s) and/or subrecipient(s).

Program Performance Evaluation Plan
Applicants must describe a plan for the program performance evaluation that will contribute to continuous quality improvement. The program performance evaluation must monitor ongoing activities and the progress towards the goals and objectives of the project. Include descriptions of the inputs (e.g., organizational profile, collaborative partners, key staff, budget, service processes and other resources), key activities, and expected outcomes of the funded activities. The plan must explain how the inputs, activities, and outcomes will be measured; how the information will be used to inform improvement of funded activities; and any processes that support data quality.

Applicants must describe the organizational systems and processes that will effectively track performance outcomes, including a description of how the organization will collect and manage data (e.g., assign skilled staff, data management software, data integrity, etc.) in a way that allows for accurate and timely reporting of performance outcomes. Applicants must describe any potential obstacles for implementing the program performance evaluation and how those obstacles will be addressed. Applicants must include a timeline for how information from the quality improvement evaluation will be reviewed and applied to the ongoing project.

Applicants should describe the general methods and strategies they will use to ensure their full participation and the full participation of their community partners in the federal evaluation activities. These activities may include, but not be limited to, conducting regular surveys, hosting small focus groups of participants, and tracking and providing regular implementation data (e.g., number of diapers distributed, age of children, demographics of the family) in partnership with the federal evaluation contractor(s). Applications must include positive attestations that the applicants commit to working closely with ACF to coordinate, assist, and/or carryout evaluation activities as directed by ACF or ACF's evaluation contractor(s), including how the applicant will be responsible for ensuring the full participation of the community partners.

Logic Model
Applicants must submit a logic model for designing, managing and/or evaluating the project. A logic model is a diagram that presents how inputs drive activities to produce outputs, outcomes, and the ultimate goals of the proposed project, and explains the links among program elements. Logic models must target the identified objectives and goals of the project. While there are many versions of logic models, for the purposes of this funding opportunity, the logic model may include connections between the following items:

- Inputs (e.g., additional resources, organizational profile, collaborative partner(s), key staff, budget);
- Target population (e.g., the individuals to be served, identified needs);
- Activities, Mechanisms, Processes (e.g., evidence-based practices, best practices, approach, key intervention and evaluation components, continuous quality improvement efforts);
- Outputs (i.e., the immediate and direct results of program activities);
- Outcomes (i.e., the expected short and long-term results the project is designed to achieve, typically described as changes in people or systems), and
- Goals of the project (e.g., overarching objectives, reasons for proposing the project).

Protection of Sensitive and/or Confidential Information

Provide a description of how protected PII and other information that is considered sensitive, consistent with applicable federal, state, local and tribal laws regarding privacy and obligations of confidentiality, will be collected and safeguarded. The applicant must provide the methods and/or systems that will be used to ensure that confidential and/or sensitive information is properly handled and if applicable, address the process for subrecipient(s) and/or contractors. Also, provide a plan for the disposition of such information at the end of the project period. See 45 CFR § 75.303(e) for more information.

Third-Party Agreements

Third-party agreements include Letters of Commitment, Memoranda of Understanding (MOU) and Memoranda of Agreement (MOA). Letters of Commitment, MOUs and MOAs must clearly describe the roles and responsibilities for project activities and the support and/or resources that the third-party (i.e., subrecipient, contractor, or other cooperating entity) is committing. Letters of Commitment, MOUs, and MOAs must be signed by the person in the third-party organization with the authority to make such commitments on behalf of their organization. General letters of support are **not** considered third-party agreements.

Applicants must provide Letters of Commitment, MOUs, or MOAs between recipients and third-parties (i.e., subrecipients, contractors, or other cooperating entities). In addition to clearly describing the roles and responsibilities for project activities and support and/or resources that the third-party is committing, these agreements must detail work schedules and estimated remuneration with an understanding that a finalized agreement will be negotiated once the aware is made to the successful applicant.

The Project Budget and Budget Justification

All applicants are required to submit a project budget and budget justification with their application. The project budget is entered on the Budget Information SF, either SF- 424A or SF-424C. Applicants are encouraged to review the form instructions in addition to the guidance in this section. The project budget consists of a budget narrative and a line-item budget detail that includes detailed calculations for "object class categories" identified on the Budget Information SF. Applicants must indicate the method they are selecting for their indirect cost rate. See Indirect Charges for further information.

Project budget calculations must include estimation methods, quantities, unit costs, and other similar quantitative detail sufficient for the calculation to be duplicated. If cost sharing or matching is a requirement, applicants must include a detailed listing of any funding sources identified in Block 18 of the SF-424 (Application for Federal Assistance). See the table in *Section IV.2. Required Forms, Assurances, and Certifications* listing the appropriate budget forms to use in this application.

Special Note: *Annual appropriations legislation for the Department of Health and Human Services limits the salary amount that may be awarded and charged to ACF grants and cooperative agreements. Award funds issued under this funding opportunity may not be used to pay the salary of an individual at a rate in excess of Executive Level II. For the Executive Level II salary, please see "Executive & Senior Level Employee Pay Tables" under* https://www.opm.gov/policy-data-oversight/pay-leave/salaries-wages/. *The salary limitation reflects an individual's base salary exclusive of fringe benefits, indirect costs and any income that an individual may be permitted to earn outside of the duties of the applicant organization. This salary limitation also applies to subawards and subcontracts under an ACF grant or cooperative agreement.*

Provide a budget using the SF-424A and/or the SF-424C, as applicable, for the entire project period that is being fully funded (the budget period and the project period are the same).

Provide a budget justification, which includes a budget narrative and a line-item detail, for the full project period. The budget narrative should describe how the categorical costs are derived. Discuss the necessity, reasonableness, and allocation of the proposed costs.

Applicants must lay out a program budget/budget narrative that clearly shows a proposed timeline that is consistent with their project narrative and work schedule. Applicants must also demonstrate the required cost share in their program budget.

General

Use the following guidelines for preparing the project budget and budget justification. The budget justification includes a budget narrative and a line-item detail. Applications should only include allowable costs in accordance with 45 CFR Part 75 Subpart E.

Personnel

Description: Costs of employee salaries and wages. See 45 CFR § 75.430 for more information on allowable personnel costs. Do not include the personnel costs of consultants, contractors and subrecipients under this category.

Justification: For each position, provide: the name of the individual (if known), their title; time commitment to the project in months; time commitment to the project as a percentage or full-time equivalent; annual salary; project salary; wage rates; etc. Identify the project director or principal investigator, if known at the time of application.

Fringe Benefits

Description: Costs of employee fringe benefits are allowances and services provided by employers to their employees in addition to regular salaries and wages. For more information on Fringe Benefits please refer to 45 CFR § 75.431. **Do not include** the fringe benefits of consultants, contractors, and subrecipients because those costs should be listed under the "Contractual" category as part of the total value of the contract or agreement.

Typically, fringe benefit amounts are determined by applying a calculated rate for a particular class of employee (full-time or part-time) to the salary and wages requested. Fringe rates are often specified in the approved indirect cost rate agreement. Fringe benefits may be treated as a direct cost or indirect cost in accordance with the applicant's accounting practices. Only fringe benefits as a direct cost should be entered under this category.

Justification: Provide a breakdown of the amounts and percentages that comprise fringe benefit costs such as health insurance, Federal Insurance Contributions Act taxes, retirement, taxes, etc.

Travel

Description: Costs of project-related travel (i.e., transportation, lodging, subsistence) by employees of the applicant organization who are in travel status on official business. Travel by non-employees such as consultants, contractors or subrecipients should be included under the Contractual line item. Local travel for employees in non-travel status should be listed on the Other line. Travel costs should be developed in accordance with the applicant's travel policies and 45 CFR § 75.474.

Justification: For each trip show: the total number of travelers; travel destination; duration of trip; per diem; mileage allowances, if privately owned vehicles will be used to travel out of town; and other transportation costs and subsistence allowances. If appropriate for this project, travel costs for key project staff to attend ACF-sponsored workshops/conferences/recipient orientations should be detailed in the budget justification.

Equipment

Description: "Equipment" means tangible personal property (including information technology systems) having a useful life of more than one year and a per-unit acquisition cost that equals or exceeds the lesser of: (a) the capitalization level established by the organization for the financial statement purposes, or (b) $5,000. (Note: Acquisition cost means the net invoice unit price of an item of equipment, including the cost of any modifications, attachments, accessories, or auxiliary apparatus necessary to make it usable for the purpose for which it is acquired. Ancillary charges, such as taxes, duty, protective in-transit insurance, freight, and installation, shall be included in, or excluded from, acquisition cost in accordance with the organization's regular written accounting practices.) See 45 CFR § 75.439 for more information.

Justification: For each type of equipment requested provide: a description of the equipment; the cost per unit; the number of units; the total cost; and a plan for use on the project; as well as use and/or disposition of the equipment after the project ends.

Supplies

Description: Tangible personal property other than those included under the Equipment category. A computing device is a supply if the acquisition cost is less than the lesser of $5,000, or the capitalization level established by the non-Federal entity for financial statement purposes, regardless of the length of its useful life. See 45 CFR § 75.2, 75.321, and 75.453 for more information.

Justification: Specify general categories of supplies and their costs. Show computations and provide other information that supports the amount requested.

Contractual

Description: Cost of all contracts and subawards except those that should be placed under other categories such as equipment, supplies, construction, etc. Include third-party evaluation contracts, procurement contracts, and subawards. Recipients are required to use 45 CFR §§ 75.326-.340 procurement procedures, and subawards are subject to the requirements at 45 CFR §§ 75.351-.353. Costs related to professional and consultant services rendered by persons who are members of a particular profession or possess a special skill, and who are not officers or employees, must be listed in the Other category. (Typically, these arrangements will take the form of a consultant agreement directly with an individual as opposed to a contract with a company that employs the consultant. The latter case must still be listed under Contractual line item.)

If applicable and charged as a direct cost, include cost of third-party renting or leasing agreements for equipment; and third-party renting or leasing agreements for real property by address for each building, facility, administrative office, space, structure, land, and other real property.

Justification: Indicate whether the proposed agreement qualifies as a subaward or contract in accordance with 45 CFR § 75.351. Provide the name of the contractor/subrecipient (if known), a description of anticipated services, a justification for why they are necessary, a breakdown of estimated costs, and an explanation of the selection process. In addition, for subawards, the applicant must provide a detailed budget and budget narrative for each subaward, by entity name, along with the same justifications referred to in these budget and budget justification instructions.

For contracts, demonstrate that procurement transactions will be conducted in a manner to provide, to the maximum extent practical, open, and free competition. Applicants must justify any anticipated procurement action that is expected to be awarded without competition and exceeds the simplified acquisition threshold stated in 48 CFR § 2.101(b). Recipients may be required to make pre-award review and procurement documents, such as requests for proposals or invitations for bids, independent cost estimates, etc., available to ACF.

If applicable and charged as a direct cost, for each real property proposed or claimed for rent or lease include: the rent amount with calculation; terms of lease; maintenance and repair amounts with details on each type of expense proposed and its associated cost; minor A&R with specifics for each type of proposed expense and its associated cost; show the computation and provide other information that supports the amount requested. Only when allowable and with prior approval, describe the financing costs (including interest) including terms for the real property address. For applicable ACF programs with real property authority, see ACF Property

[Guidance]. **Do not include** real property owned by the recipient or arrangements considered "less-than-arms-length," "sale and lease back," "finance lease" per Financial Accounting Standards Board, "financed purchase" per Government Accounting Standards Board standards because these costs (e.g., depreciation costs) if charged as 1) a direct cost, should be listed under the "Other" category or 2) an indirect cost as with any indirect costs, as part of their indirect cost pool that is used to calculate an indirect cost rate). These costs must be treated as either direct or indirect costs, not both. For more information, see 45 CFR §75.2, 75.414, 75.430-75.431, 75.434, 75.436, 75.439, and 75.452.

Other

Description: Enter the total of all other costs. Such costs, where applicable and appropriate, may include, but are not limited to: individual consultant costs; local travel; insurance (when not included under the Fringe category); food (when allowable); medical and dental costs (non-personnel); professional service costs (e.g., audit charges); depreciation of real property and equipment (when not treated as an indirect cost), printing and publications, training costs (such as tuition and stipends), staff development costs, and administrative costs (when not treated as an indirect cost). Please note costs must be allowable per 45 CFR Part 75 Subpart E.

Justification: Provide a breakdown of costs, computations, a narrative description, and a justification for each cost under this category.

If applicable and charged as a direct cost, include depreciation by real property address for each building, facility, administrative office, structure, land, and other real property proposed for use and depreciation of equipment proposed for use. For each real property owned by the recipient or less-than-arms-length lease intended to be proposed or claimed for use provide, if applicable, and in accordance with 45 CFR §§75.436 and 75.465: the allocable percentage and total dollar amount; the depreciation amount with type of method and calculation used; tax amount; insurance amount and what it covers; maintenance and repair amounts with details on each type of expense proposed and its associated cost; minor A&R with specifics for each type of proposed expense and its associated cost; the ownership type (e.g., owned, leased, or intent to lease); show the computation and provide other information that supports the amount requested. For more information, please see [ACF Property Guidance]. **Do not include** costs of third-party renting or leasing real property and equipment because those costs should be under the "Contractual" category.

Indirect Charges

Description: Indirect or Facilities & Administration (F&A) (F&A means those costs incurred for a common or joint purpose benefitting more than one cost objective, and not readily assignable to the cost objectives specifically benefitted, without effort disproportionate to the results achieved. F&A costs are generally used by institutions of higher education). Typical examples of indirect or F&A costs include but are not limited to depreciation on buildings and equipment, equipment and capital improvements, operation and maintenance expenses, and general administration and expenses, such as the salaries and expenses of personnel administration and accounting. For more information, see 45 CFR §75.2, 75.414, 75.430-75.431, 75.434, 75.436, and 75.439. Enter the total amount of indirect costs. This category has one of two methods that an applicant can select. An applicant may only select one.

1. The applicant currently has an indirect cost rate approved by HHS or another cognizant federal agency.

   Justification: An applicant must enclose a copy of the current approved rate agreement. If the applicant is requesting a rate that is less than what is allowed under the program, the authorized representative of the applicant organization must submit a signed acknowledgement that the applicant is accepting a lower rate than allowed. Choosing to charge a lower rate will not be considered during the merit review or award selection process.

2. Per 45 CFR § 75.414(f) Indirect (F&A) costs, "any non-Federal entity [i.e., applicant] that has never received a negotiated indirect cost rate, ... may elect to charge a *de minimis* rate of 10% of modified total direct costs which may be used indefinitely. As described in Section 75.403, costs must be consistently charged as either indirect or direct costs but may not be double charged or inconsistently charged as both. If chosen, this methodology once elected must be used consistently for all Federal awards until such time as the non-Federal entity chooses to negotiate for a rate, which the non-Federal entity may apply to do at any time."

   Justification: This method only applies to applicants that have never received an approved negotiated indirect cost rate from HHS or another cognizant federal agency. Applicants awaiting approval of their indirect cost proposal may request the 10 percent *de minimis* rate. When the applicant chooses this method, costs included in the indirect cost pool must not be charged as direct costs to the award.

Commitment of Non-Federal Resources

Description: Amounts of non-federal resources that will be used to support the project as identified in Block 18 of the SF-424. This line should be used to indicate required and/or voluntary committed cost sharing or matching, if applicable.

For all federal awards, any shared costs or matching funds and all contributions, including cash and third-party in-kind contributions, must be accepted as part of the recipient's cost sharing or matching when such contributions meet all of the criteria listed in 45 CFR § 75.306. For awards that require matching by statute, recipients must meet the required level of cost sharing. Recipients that have voluntarily decided to contribute cost sharing when it is not required, or at a higher level than required, will be held accountable for the proposed cost-sharing, if accepted by ACF and included in the Notice of Award (NoA). **A recipient's failure to provide cost sharing that has been accepted by ACF may result in the disallowance of federal funds.**

Justification: If an applicant is relying on cost share or match from a third-party, then a firm commitment of these resources (letter(s) or other documentation) is required to be submitted with the application. Detailed budget information must be provided for every funding source identified in Item 18. "Estimated Funding ($)" on the SF-424.

Applicants are required to fully identify and document in their applications the specific costs or contributions they propose in order to meet a matching requirement. Applicants are also required to provide documentation in their applications on the sources of funding or contribution(s). In-

kind contributions must be accompanied by a justification of how the stated valuation was determined. Matching or cost sharing must be documented by budget period (or by project period for fully funded awards).

Applications that lack the required supporting documentation will not be disqualified from the merit review; however, it may impact an application's scoring under the evaluation criteria in *Section V.1. Criteria* of this funding opportunity.

Paperwork Reduction Act Disclaimer
As required by the Paperwork Reduction Act, 44 U.S.C. 3501-3521, the public reporting burden for the Project Description is estimated to average 60 hours per response, including the time for reviewing instructions, gathering and maintaining the data needed, and reviewing the collection of information. The Project Description information collection is approved under OMB control number 0970-0139, which expires 03/31/2026. An agency may not conduct or sponsor, and a person is not required to respond to, a collection of information unless it displays a currently valid OMB control number.

Application Submission Options

Please read the following instructions carefully and completely.

Electronic Delivery

ACF applicants are required to submit their applications online through Grants.gov.

How to Register through Grants.gov

Applicants should read the registration instructions carefully and prepare the information requested before beginning the registration process.

Organizations must have an active System for Award (SAM) registration which provides a Unique Entity Identifier (UEI), and Grants.gov account to apply for awards under funding opportunities.

Creating a Grants.gov account can be completed online in minutes, but SAM registration may take several weeks. Therefore, an organization's registration should be done in sufficient time to ensure it does not impact the entities ability to meet required application submission deadlines.

Organization applicants can find complete instructions here: https://grants.gov/applicants/applicant-registration

> *Register with SAM*: All organizations (entities) applying online through Grants.gov must register with SAM. Failure to register with SAM will prevent your organization from applying through Grants.gov. SAM registration must be renewed annually. For detailed instructions for registering with SAM, refer to: https://grants.gov/applicants/applicant-registration
>
> *Create a Grants.gov Account*: The next step in the registration process is to create an account with Grants.gov. Follow the on-screen instructions provided on the registration page.

Add a Profile to a Grants.gov Account: For detailed instructions about creating a profile on Grants.gov, refer to: https://grants.gov/applicants/applicant-registration

EBiz POC Authorized Profile Roles: After you register with Grants.gov and create an Organization Applicant Profile, the applicant's request for Grants.gov roles and access is sent to the EBiz POC. The EBiz POC is then expected to log into Grants.gov and authorize the appropriate roles. For detailed instructions about creating a profile on Grants.gov, refer to: https://grants.gov/applicants/applicant-registration

Grants.gov provides applicants 24/7 support via the toll-free number 1-800-518-4726 and email at support@grants.gov.

For questions related to this funding opportunity, please contact the number listed in the application package.

If you are experiencing difficulties with your submission, it is best to call the Grants.gov Support Center and get a ticket number. The Support Center ticket number will assist ACF with tracking and understanding background information on the issue.

Timely Receipt Requirements and Proof of Timely Submission

All applications must be received by 11:59 pm ET on the due date established for each program. Proof of timely submission is automatically recorded by Grants.gov. The applicant AOR will receive an acknowledgment of receipt and a tracking number (GRANTXXXXXXXX) from Grants.gov with the successful transmission of their application. Applicant AORs will also receive the official date/stamp and Grants.gov Tracking number in an email serving as proof of their timely submission.

When ACF successfully retrieves the application from Grants.gov, and acknowledges the download of submission, Grants.gov will provide an electronic acknowledgment of receipt of the application to the email address of the applicant with the AOR role.

Applications received by Grants.gov after the established due date will be considered late and will not be considered for funding by ACF.

Issues with Federal Systems

For any systems issues experienced with Grants.gov or SAM.gov, please refer to ACF's "Policy for Applicants Experiencing Federal Systems Issues" for complete guidance.

Request an Exemption from Required Electronic Application Submission

To request an exemption from required electronic submission, please refer to ACF's "Policy for Requesting an Exemption from Required Electronic Application Submission" for complete guidance.

Paper Application Submission

See *Section IV.7. Other Submission Requirements* of this funding opportunity for address information for paper application submissions.

IV.3. Unique Entity Identifier (UEI) and System for Award Management (SAM)

All applicants must have a UEI and an active registration with SAM (https://www.sam.gov) prior to applying to a funding opportunity.

HHS requires all entities that plan to apply for, and ultimately receive, federal funds from any HHS Agency to:

- Be registered in SAM prior to submitting an application or plan;
- Maintain an active SAM registration with current information until the process is complete. If you receive an award, your SAM registration must be active throughout the life of the award. It must be renewed every 365 days to keep it active;
- Provide its UEI in each application or plan it submits; and
- Ensure any proposed subrecipient(s) have obtained and provided to the recipient their UEI(s) prior to making any subawards (**Note:** Subrecipients are not required to complete full SAM registration.).

ACF is prohibited from making an award until an applicant has complied with these requirements. At the time an award is ready to be made, if the intended recipient has not complied with these requirements, ACF:

- May determine that the applicant is not qualified to receive an award; and
- May use that determination as a basis for making an award to another applicant.

IV.4. Submission Dates and Times

07/11/2024

Due Date for Applications
07/11/2024

Explanation of Due Dates

The due date for receipt of applications is listed in the *Overview* and in this section.

Electronic Applications
The deadline for submission of electronic applications via Grants.gov is 11:59 pm ET on the due date.

Applications submitted to Grants.gov at any time during the open application period prior to the due date and time that fail the Grants.gov validation check will not be received at ACF. These applications will not be acknowledged.

Mailed Paper Applications
The deadline for receipt of mailed paper applications is 4:30 pm ET on the due date listed in the Overview and in this section. Applications should be mailed to the address provided in *Section IV.7. Other Submission Requirements*.

No appeals will be considered for applications classified as late under the following circumstances:

- Applications submitted electronically via Grants.gov are considered late when they are dated and time-stamped after the deadline of 11:59 pm ET on the due date.
- Paper applications received by mail after 4:30 pm ET on the due date will be classified as late and will be disqualified.
- Paper applications received from applicant organizations that were not approved for an exemption from required electronic application submission under the process described in *Section IV.2. Request an Exemption from Required Electronic Submission* will be disqualified.

Emergency Extensions
ACF may extend an application due date when circumstances make it impossible for an applicant to submit their applications on time. Only events such as documented natural disasters (floods, hurricanes, tornados, etc.), or a verifiable widespread disruption of electrical service, or mail service, will be considered. The determination to extend or waive the due date, and/or receipt time, requirements in an emergency situation rests with the Grants Management Officer listed as the Office of Grants Management Contact in *Section VII. HHS Awarding Agency Contact(s)*.

Acknowledgement of Received Application

Acknowledgement from Grants.gov

Applicants will receive an initial email upon submission of their application to Grants.gov. This email will provide a **Grants.gov Tracking Number**. Refer to this tracking number in all communication with Grants.gov. The email will also provide a **date and time stamp**, which serves as the official record of the application's submission**.** Receipt of this email does not indicate that the application is accepted or that it has passed the validation check.

Applicants will also receive an email acknowledging that the received application is in the **Grants.gov validation process.**

Acknowledgement from ACF of an electronic application's submission:

Applicants will be sent additional email(s) from ACF acknowledging that the application has been retrieved from Grants.gov by ACF. Receipt of these emails is not an indication that the application is accepted for competition.

Acknowledgement from ACF of receipt of a paper application:
ACF will not provide acknowledgement of receipt of hard copy application packages submitted via mail.

IV.5. Intergovernmental Review

This program is not subject to Executive Order (E.O.) 12372, "Intergovernmental Review of Federal Programs," or 45 CFR Part 100, "Intergovernmental Review of Department of Health and Human Services Programs and Activities." No action is required of applicants under this funding opportunity with regard to E.O. 12372.

IV.6. Funding Restrictions

Costs of organized fundraising, including financial campaigns, endowment drives, solicitation of gifts and bequests, and similar expenses incurred to raise capital or obtain contributions are unallowable. Fundraising costs for the purposes of meeting the federal program objectives are allowable with prior written approval from the federal awarding agency. (45 CFR § 75.442)

Proposal costs are the costs of preparing bids, proposals, or applications on potential federal and non-federal awards or projects, including the development of data necessary to support the non-federal entity's bids or proposals. Proposal costs of the current accounting period of both successful and unsuccessful bids and proposals normally should be treated as indirect (F&A) costs and allocated currently to all activities of the non-federal entity. No proposal costs of past accounting periods will be allocable to the current period. (45 CFR § 75.460)

Construction is not an allowable activity or expenditure under this award.

Purchase of real property is not an allowable activity or expenditure under this award.

Major renovation is not an allowable activity or expenditure under this award.

IV.7. Other Submission Requirements

Submit paper applications to the following address.

Submission by Mail
Tim
Chappelle
Department of Health and Human Services
Administration for Children and Families
Office of Grants Management
HHS-2024-ACF-OCS-EDA-0146
1401 Mercantile Lane, Suite 401
Largo
MD
20774

V. Application Review Information

V.1. Criteria

Please note: With the exception of the notice of funding opportunity and relevant statutes and regulations, reviewers must not access, or review, any materials that are not part of the application documents. This includes information accessible on websites via hyperlinks that are referenced, or embedded, in the application. Reviewers must evaluate and score an application based on the documents that are presented in the application and must not refer to, or access, external links during the merit review.

Applications competing for financial assistance will be reviewed and evaluated using the criteria described in this section. Points will be allocated based on the extent to which the application proposal addresses each of the criteria listed. Applicants should address these criteria in their

application materials, particularly in the project description and budget justification, as they are the basis upon which competing applications will be judged during the merit review. The required elements of the project description and budget justification may be found in *Section IV.2. The Project Description* of this funding opportunity.

1. Project Relevance and Current Need   **Maximum Points:** 8

In this section, reviewers will consider the extent to which the application:

- Demonstrates the applicant's clear understanding of the nature and scope of the issues surrounding diaper need among families with low incomes generally as well as within the geographic area of service contemplated by the application.
- Uses both quantitative and qualitative data, including data on unserved and underserved populations, to identify the need for diapers and diapering supplies among families with low incomes within the geographic area of service contemplated by the application.
- Demonstrates how the applicant prioritized equity in the design of their proposed project.

2. Goals, Objectives, and Outcomes   **Maximum Points:** 9

In this section, reviewers will consider the extent to which the application:

- Outlines, in a clear and concise manner, major goals and objectives for the project that are attainable and able to address and respond to the stated need.
- Includes proposed outcomes for the project that are clear, realistic, quantifiable, measurable, and consistent with the program goals as stated in this funding opportunity (*Section I. Program Description, C. Goals and Desired Outcomes*).
- Adequately describes the characteristics of the proposed service area/state, including the scope, size, demographics, geography, etc., and presents good arguments for why this particular service area would make it a good candidate to test this demonstration project.
- Demonstrates how the applicant has designed their pilot program with a consideration for the ultimate environmental impact.

3. Approach   **Maximum Points:** 53

In this section, reviewers will consider the extent to which the application:

1. **Engaging with Community Partners** – Describes partnerships with a variety of community partners–e.g., local service organizations–including at least one CAA and one social services agency and/or other non-profit community organizations with experience operating a current diaper distribution program. (For the purposes of tribal applicants, community partners can be defined as local diaper distribution programs operating within the structure of the tribal government and/or the jurisdiction of the tribe.) (0-10 points)
2. **Growing Existing Distribution Programs** – Demonstrates how the applicant will work with their community partners to grow and strengthen an existing network of diaper distribution programs in their state or region(s) of focus and ensuring that participating families have access to sufficient diapers and related diaper supplies on an ongoing, regular basis (that is, at least every other month). (For the purposes of tribal applicants, tribes should demonstrate how they will perform this activity with existing local diaper distribution programs operating within their tribal government and/or the jurisdiction of the tribe.) (0-10 points)

3. **Strengthening Wraparound Services** – Describes how the applicant will work with their community partners to grow and strengthen the current level of available wraparound support services in conjunction with the growth of the diaper distribution activities, the types of support services to be provided to program beneficiaries, and how this expansion will benefit program participants and help them move to a higher level of economic independence. (For the purposes of tribal applicants, tribes should demonstrate how they will perform this activity with existing local diaper distribution programs operating within their tribal government and/or the jurisdiction of the tribe.) (0-10 points)

4. **Providing T/TA to Community Partners** – Includes a plan for how the applicant will provide T/TA to their community partners related to the efficient and effective operation and expansion of the partners' diaper distribution programs (including the expansion of available wraparound support services) and demonstrates that the applicant has the capacity for delivering T/TA. (0-8 points)

5. **Taking Advantage of Economies of Scale** – Describes how the applicant plans to take advantage of economies of scale and work with their community partners in the efficient and effective purchase and distribution of diapers and diapering supplies to families with low incomes. (For the purposes of tribal applicants, tribes must describe how they plan to take advantage of economies of scale to ensure efficient and effective purchasing and distribution of diapers and diapering supplies to families with low incomes within their tribal jurisdiction.) (0-7 points)

6. **Organizing Logistics** – Outlines a reasonable and realistic schedule for the purchase, allocation, transport, and distribution of diapers and diaper supplies that meets the needs of the families being served by the program; demonstrates that the applicant considered the range of ages, sizes, and needs (e.g., hypoallergenic products) of the beneficiaries in their logistics schedule; demonstrates how they have considered the need to serve diverse geographic areas in their state or jurisdiction (e.g., urban, rural); and includes a plan for how they will revisit this schedule on a regular basis and incorporate learnings and lessons from the operation of the programs. (0-8 points)

4. Evaluation   **Maximum Points:** 6
In this section, reviewers will consider the extent to which the application:

- Describes how the applicant will be able to fully support the federal evaluation of the pilot at every phase of the project by conducting regular surveys, encouraging and supporting the full participation of their partners and the programs' beneficiaries in evaluation activities, and carrying out other activities as requested by the federal office and the evaluation contractor.

5. Organizational Capacity   **Maximum Points:** 15
In this section, reviewers will consider the extent to which the application:

- Demonstrates that the applicant has the experience and expertise to carry out the activities proposed and that the proposed project director(s), key staff, and/or consultants have the background, experience, and other qualifications required to carry out their designated roles.
- Identifies the community partners with which the applicant will partner and demonstrates that they have the collective experience, resources, expertise, and authority to achieve the

project outcomes–including already established diaper distribution programs and wraparound support services. (For the purposes of tribal applicants, community partners can be defined as existing local diaper distribution programs operating within the structure of the tribal government and/or the jurisdiction of the tribe.)

- Includes MOUs/letters of commitment from community partners that demonstrate their clear commitment to the project, explicitly state their commitment to their full participation in the evaluation, and reference their areas of responsibility that are consistent with their intended roles and contributions as described in the project narrative. (For the purposes of tribal applicants, tribes are not required to submit MOUs/letters of commitment from partners external to the tribal government and/or tribal jurisdiction.)

6. Budget and Budget Narrative/Justification   **Maximum Points:** 9

In this section, reviewers will consider the extent to which the application:

- Contains a budget and a budget narrative/justification that are clear and easy to understand; are aligned and consistent with the project proposal; provide detailed justifications for the amounts requested; are reasonable and feasible with respect to the resources requested for each activity; outline reasonable time commitments for the proposed Project Director and other key personnel that are sufficient to assure proper direction, management, and timely completion of the project; propose salaries for the Project Director and other key project personnel that are reasonable and justified; and outline costs that are program-related and commensurate with the types and range of activities and services to be conducted and the expected goals and objectives.
- Contains a budget and a budget narrative/justification that demonstrate a commitment and a description of the required cost sharing equal to a minimum of 9 percent of the total cost of the project.

7. Bonus Points: Community Engagement   **Maximum Points:** 3

In this section, reviewers will consider the extent to which the application:

- Describes how families with low incomes from the communities to be served will be involved in the design, implementation, and operation of the proposed pilot project, including how they participated in the development of the application itself.

8. Bonus Points: Collaborating with other OCS Programs   **Maximum Points:** 3

In considering the award of bonus points under this criterion, reviewers will consider whether the application:

- Describes and provides applicable documentation demonstrating how the proposed project will be in collaboration with other OCS-funded programs and will coordinate with these other programs to provide a diverse array of wraparound supportive services to individuals, families, and communities. The application must contain information about the other program(s), information about the other organizations (if applicable), and the nature of the program collaboration. (Note: Other current OCS programs include the following: Low Income Home Energy Assistance Program, Low Income Household

Water Assistance Program, Community Economic Development, Rural Community Development, and Social Services Block Grant.)

| 9. Bonus Points: Project Located in an Area without an Active DDDRP Project | **Maximum Points:** 4 |

In considering the award of bonus points under this criterion, reviewers will consider whether the application:

- Demonstrates that the proposed project will be in a state, tribe, or trust territory that has not had an active DDDRP grant project. States that have or have had DDDRP projects are Alabama, Arizona, California, Connecticut, Iowa, Maine, Maryland, Massachusetts, New Hampshire, New York, North Carolina, Ohio, Oregon, Pennsylvania, South Carolina, Utah, Virginia, and Washington. Tribes that have or have had DDDRP projects are South Puget Intertribal Planning Agency, Sisseton-Wahpeton Oyate of the Lake Traverse Reservation, and Ponca Tribe of Nebraska. Projects from these areas are not eligible for these bonus points.

V.2. Review and Selection Process

No award will be made under this funding opportunity on the basis of an incomplete application.

Initial ACF Screening

Disqualified applications are considered "non-responsive" and are excluded from the merit review process. Applicants will be notified of a disqualification determination by email or by USPS postal mail within 30 federal business days from the closing date of this NOFO.

Merit Review and Results

Applications competing for financial assistance will be reviewed and evaluated by review panels using only the criteria described in *Section V.1. Criteria* of this funding opportunity. Each panel is composed of experts with knowledge and experience in the area under review. Generally, review panels include three reviewers and one chairperson.

Results of the merit review are taken into consideration by ACF in the selection of projects for funding; however, merit review scores and rankings are not binding. Scores and rankings are only one element used in the award decision-making process. ACF reserves the right to consider preferences to fund organizations serving emerging, unserved, or under-served populations, including those populations located in pockets of poverty. In addition, ACF reserves the right to evaluate applications in the larger context of the overall portfolio by considering geographic distribution of federal funds (e.g., ensuring coverage of states, counties, or service areas) in its pre-award decisions.

ACF may elect not to fund applicants with management or financial problems that would indicate an inability to successfully complete the proposed project. In addition, ACF may elect to not allow a prime recipient to subaward if there is any indication that they are unable to properly monitor and manage subrecipients.

Applications may be funded in whole or in part. Successful applicants may be funded at an amount lower than that requested.

Federal Awarding Agency Review of Risk Posed by Applicants

ACF is required to review and consider any information about the applicant that is in the Federal Awardee Performance and Integrity Information System (FAPIIS), https://sam.gov/reports/ei/static, before making any award in excess of the simplified acquisition threshold over the period of performance. An applicant may review and comment on any information about itself that a federal awarding agency has previously entered into FAPIIS. ACF will consider any comments by the applicant, in addition to other information in FAPIIS, in making a judgment about the applicant's integrity, business ethics, and record of performance under federal awards when completing the review of risk posed by applicants as described in 45 CFR § 75.205(a)(2) Federal Awarding Agency Review of Risk Posed by Applicants.

Approved but Unfunded Applications
Applications recommended for approval in the merit review process, but not selected for award may receive funding if additional funds become available in the current Fiscal Year. For those applications determined as "approved but unfunded," notice will be given of the determination by email.

V.3. Anticipated Announcement and Federal Award Dates

Announcement of awards and the disposition of applications will be provided to applicants at a later date. ACF staff cannot respond to requests for information regarding funding decisions prior to the official applicant notification.

VI. Federal Award Administration Information
VI.1. Federal Award Notices

Successful applicants will be notified through the issuance of a NoA that sets forth the amount of funds awarded, the terms and conditions, the effective date, the budget period for which initial support will be given, the non-federal share to be provided (if applicable), and the total project period for which support is contemplated. The NoA will be signed by the Grants Officer and transmitted via email or by GrantSolutions, or the Head Start Enterprise System (HSES), whichever is relevant.

Following the finalization of funding decisions, organizations whose applications will not be funded will be notified by letter signed by the cognizant Program Office head. Any other correspondence that announces to a Principal Investigator, or a Project Director, that an application was selected is not an authorization to begin performance.

Recipients may translate the Federal award and other documents into another language. In the event of inconsistency between any terms and conditions of the Federal award and any translation into another language, the English language meaning will control. Where a significant portion of the recipient's employees who are working on the Federal award are not fluent in English, the recipient must provide the Federal award in English and in the language(s) with which employees are more familiar.

VI.2. Administrative and National Policy Requirements

Awards issued under this funding opportunity are subject to 45 CFR Part 75 - Uniform Administrative Requirements, Cost Principles, and Audit Requirements for HHS Awards currently in effect or implemented during the period of award, other Department regulations and policies in effect at the time of award, and applicable statutory provisions. The Code of Federal Regulations (CFR) is available at www.ecfr.gov. Unless otherwise noted in this section, administrative and national policy requirements that are applicable to discretionary awards are available at: www.acf.hhs.gov/administrative-and-national-policy-requirements.

An application funded with the release of federal funds through an award does not constitute or imply compliance with federal regulations. Funded organizations are responsible for ensuring that their activities comply with all applicable federal regulations.

HHS Grants Policy Statement
ACF awards are subject to the requirements of the HHS Grants Policy Statement (HHS GPS), which covers basic award processes, standard terms and conditions, and points of contact, as well as important agency-specific requirements. The HHS GPS is available at https://www.hhs.gov/sites/default/files/grants/grants/policies-regulations/hhsgps107.pdf.

VI.3. Reporting

Performance Progress Reports:
Quarterly

Reporting Requirements
Recipients will be required to submit performance progress and financial reports periodically throughout the project period. Information on reporting requirements is available on the ACF website at https://www.acf.hhs.gov/grants/manage-grant/reporting.

For planning purposes, the frequency of required reporting for awards made under this funding opportunity are as follows:

Financial Reports:
Semi-Annually
On 2/14/2024, OCS secured OMB approval (ICR REFERENCE NUMBER: 202401-0970-014) for an information collection through the ACF Standard PPR (ACF-OGM-PPR; 0970-0406).

VII. HHS Award Agency Contact(s)

Program Office Contact
Thom
Campbell
Department of Health and Human Services
Administration for Children and Families
Office of Community Services
HHS-2024-ACF-OCS-EDA-0146

1401 Mercantile Lane, Suite 401

Largo

MD

20774

1-855-792-6551

ocstech@reviewops.org

https://www.acf.hhs.gov/ocs/programs/diaper-distribution-pilot

Office of Grants Management Contact

Tim

Chappelle

Department of Health and Human Services

Administration for Children and Families

Office of Grants Management

HHS-2024-ACF-OCS-EDA-0146

1401 Mercantile Lane, Suite 401

Largo

MD

20774

1-855-792-6551

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VIII. Other Information

Reference Websites

U.S. Department of Health and Human Services (HHS) www.hhs.gov/.

Administration for Children and Families (ACF) www.acf.hhs.gov/.

ACF Funding Opportunities Forecasts and NOFOs www.grants.gov/.

ACF "Applying for an ACF Award" https://www.acf.hhs.gov/grants/how-apply-grant.

ACF Property Guidance https://www.acf.hhs.gov/grants/real-property-and-tangible-personal-property

Grants.gov Accessibility Information https://www.grants.gov/accessibility-compliance

Code of Federal Regulations (CFR) http://www.ecfr.gov/.

United States Code (U.S.C.) http://uscode.house.gov/.

ACF Diaper Distribution Programs: Overview of Programs and Available Research https://www.acf.hhs.gov/opre/report/diaper-distribution-programs-overview-programs-and-available-research.

DDDRP https://www.acf.hhs.gov/ocs/programs/diaper-distribution-pilot.

Application Checklist

Applicants may use this checklist as a guide when preparing an application package.

What to Submit	Where Found	When to Submit
SF-424 - Application for Federal Assistance	Referenced in *Section IV.2.Required Forms, Assurances, and Certifications.* This form is available in the NOFO's forms package at www.Grants.gov in the Mandatory section.	Submission is due by the application due date found in the *Overview* and in *Section IV.4. Submission Dates and Times.*
Unique Entity Identifier (UEI) and System for Award Management (SAM) registration.	Referenced in *Section IV.3. Unique Entity Identifier (UEI) and System for Award Management (SAM)* in the funding opportunity. To obtain a UEI and SAM registration, go to http://www.sam.gov.	A UEI and registration at SAM.gov are required for all applicants. Active registration at SAM must be maintained throughout the application and project award period.
SF-424 Key Contact Form	Referenced in *Section IV.2. Required Forms, Assurances, and Certifications.* This form is available in the NOFO's forms package at www.Grants.gov.	Submission is due with the application by the application due date found in the *Overview* and in *Section IV.4. Submission Dates and Times.*
Certification Regarding Lobbying (Grants.gov Lobbying Form)	Referenced in *Section IV.2. Required Forms, Assurances, and Certifications.* This form is available in the NOFO's forms package at www.Grants.gov.	Submission is due with the application package or prior to award.
SF-424A - Budget Information - Non-Construction Programs and SF-424B - Assurances - Non-Construction Programs	Referenced in *Section IV.2. Required Forms, Assurances, and Certifications.* These forms are available in the NOFO's forms package at www.Grants.gov in the Mandatory section. They are required for applications that include only non-construction activities.	Submission is due by the application due date found in the *Overview* and in *Section IV.4. Submission Dates and Times.*

What to Submit	Where Found	When to Submit
SF-Project/Performance Site Location(s) (SF-P/PSL)	Referenced in *Section IV.2.Required Forms, Assurances, and Certifications.* This form is available in the NOFO's forms package at www.Grants.gov.	Submission is due by the application due date found in the *Overview* and in *Section IV.4. Submission Dates and Times.*
SF-LLL - Disclosure of Lobbying Activities	"Disclosure Form to Report Lobbying" is referenced in *Section IV.2. Required Forms, Assurances, and Certifications.* This form is available in the NOFO's forms package at www.Grants.gov.	If submission of this form is applicable, it is due at the time of application. If not available at the time of application, it may also be submitted prior to award.
Table of Contents	Referenced in *Section IV.2. The Project Description*.	Submit with the application by the due date found in the *Overview* and in *Section IV.4. Submission Dates and Times*.
Project Summary	Referenced in *Section IV.2. The Project Description.* The Project Summary is limited to one single-spaced page.	Submission is due by the application due date found in the *Overview* and in *Section IV.4. Submission Dates and Times*.
Proof of Non-Profit Status	Referenced in *Section IV.2. The Project Description, Legal Status of Applicant Entity*.	Proof of non-profit status should be submitted with the application package by the application due date and time listed in the *Overview* and *Section IV.4.* of the NOFO. If it is not available at the time of application submission, it must be submitted prior to award.

What to Submit	Where Found	When to Submit
The Project Budget and Budget Justification	Referenced in *Section IV.2. The Project Budget and Budget Justification*.	Submission is required in addition to submission of SF-424A and / or SF-424C. Submission is required with the application package by the due date in the *Overview* and in *Section IV.4. Submission Dates and Times*.
The Project Description	Referenced in *Section IV.2. The Project Description*.	Submission is due by the application due date found in the *Overview* and in *Section IV.4. Submission Dates and Times*.

Appendix

Appendix A

The following types of organizations are eligible to receive direct awards from the DDDRP: CSBG state associations, tribes that were funded directly by CSBG in FY 2024, and CSBG-funded territories.

If a state does not have an active CSBG state association or the CSBG state association is not willing to apply for funding, an individual community action agency from the state may apply with the support of a majority of all the CAAs in the state. Only one application from a CAA in the state will be accepted.

Below is a list of the eligible entities for this funding opportunity, HHS-2024-ACF-OCS-EDA-0146.

CSBG State Associations

(https://www.acf.hhs.gov/ocs/contact-information/csbg-contact-info-state-associations)

- **Alabama:** Community Action Association of Alabama
- **Alaska:** (No existing CSBG state association)
- **Arizona:** Wildfire
- **Arkansas:** Arkansas Community Action Agencies Association
- **California:** California Community Action Partnership Association

- **Colorado:** Colorado Community Action Association
- **Connecticut:** Connecticut Association for Community Action, Inc.
- **Delaware:** (No existing CSBG state association. Delaware is served by the Maryland Community Action Partnership)
- **District of Columbia:** (No existing CSBG state association. The District of Columbia is served by the Maryland Community Action Partnership)
- **Florida:** Florida Association for Community Action, Inc.
- **Georgia:** Georgia Community Action Association
- **Hawaii:** Hawaii Community Action Program Directors Association
- **Idaho:** Community Action Partnership Association of Idaho
- **Illinois:** Illinois Association of Community Action Agencies
- **Indiana:** Indiana Community Action Association
- **Iowa:** Iowa Community Action Association
- **Kansas:** Kansas Association of Community Action Programs
- **Kentucky:** Kentucky Association for Community Action
- **Louisiana:** Association of Community Action Partnerships of Louisiana
- **Maine:** Maine Community Action Association
- **Maryland:** Maryland Community Action Partnership
- **Massachusetts:** Massachusetts Association for Community Action
- **Michigan:** Michigan Community Action
- **Minnesota:** Minnesota Community Action Partnership
- **Mississippi:** Mississippi Association of Community Action Agencies
- **Missouri:** Missouri Community Action Network
- **Montana:** Montana Community Action Network
- **Nebraska:** Community Action of Nebraska, Inc.
- **Nevada:** Nevada Community Action Association
- **New Hampshire:** New Hampshire Community Action Partnership
- **New Jersey:** Community Action Partnership of New Jersey
- **New Mexico:** New Mexico Association of Community Partners
- **New York:** New York State Community Action Association, Inc.
- **North Carolina:** North Carolina Community Action Association
- **North Dakota:** Community Action Partnership of North Dakota
- **Ohio:** Ohio Association of Community Action Agencies
- **Oklahoma:** Oklahoma Association of Community Action Agencies
- **Oregon:** Community Action Partnership of Oregon
- **Pennsylvania:** Community Action Association of Pennsylvania
- **Puerto Rico:** Asociación de Agencias Comunales de Puerto Rico, Inc.
- **Rhode Island:** Rhode Island Community Action Association
- **South Carolina:** South Carolina Association of Community Action Partnerships
- **South Dakota:** South Dakota Community Action Partnership Association
- **Tennessee:** Tennessee Association of Community Action

- **Texas:** Texas Association of Community Action Agencies, Inc.
- **Utah:** Community Action Partnership of Utah
- **Vermont:** Vermont Community Action Partnership
- **Virginia:** Virginia Community Action Partnership
- **Washington:** Washington State Community Action Partnership
- **West Virginia:** West Virginia Community Action Partnership, Inc.
- **Wisconsin:** Wisconsin Community Action Program Association
- **Wyoming:** Community Services Network of Wyoming

CSBG-funded Territories

(https://www.acf.hhs.gov/ocs/map/csbg-map-state-and-territory-grantee-contact-information)

- **American Samoa**
- **Guam**
- **Commonwealth of the Northern Mariana Islands**
- **Virgin Islands**

Tribes that were funded directly by CSBG in FY 2023

https://www.acf.hhs.gov/ocs/map/csbg-tribal-grantees

Alabama

- **Ma-Chis Lower Creek Indian Tribe**
- **Mowa Band of Choctaw Indians**
- **Poarch Band of Creek Indians**

Arizona

- **Navajo Nation**
- **Quechan Indian Tribe**
- **San Carlos Apache Tribe**
- **White Mountain Apache**

Alaska

- **Fairbanks Native Association**
- **Kenaitze Indian Tribe**
- **Sitka Tribe of Alaska**
- **Tanana Chiefs Conference**

Connecticut

- **Eastern Pequot Tribal Nation**

Louisiana

- **Institute for Indian Development**

Maine

- **Passamaquoddy Tribe - Pleasant Point**

Michigan

- **Inter-Tribal Council of Michigan, Inc.**
- **Keweenaw Bay Indian Community of Michigan**
- **Sault Ste. Marie Tribe of Chippewa Indians**

Montana

- **Chippewa Cree Tribe of the Rocky Boy's Reservation**
- **Fort Belknap**
- **Fort Peck Assiniboine and Sioux Tribes**

North Carolina

- **Coharie Intra-Tribal Council, Inc.**
- **Lumbee Tribe of North Carolina**

Nebraska

- **Ponca Tribe of Nebraska**

New Mexico

- **Pueblo of Jemez**
- **Pueblo of Zuni**

North Dakota

- **Spirit Lake Tribe**
- **Standing Rock Sioux**
- **Turtle Mountain Band of Chippewa Indians**

Oregon

- **Confederated Tribes of Grand Ronde**
- **Klamath Indian Tribes**

Oklahoma

- **Cherokee Nation**
- **Cheyenne and Arapaho Tribes of Oklahoma**
- **Chickasaw Nation**
- **Choctaw Nation of Oklahoma**
- **Delaware Nation of Oklahoma**
- **Kaw Nation**
- **Osage Nation of Oklahoma**

- **Pawnee Nation of Oklahoma**
- **Quapaw Tribe of Oklahoma**
- **Seminole Nation of Oklahoma**
- **United Keetoowah Band of Cherokee Indians in Oklahoma**
- **Wichita and Affiliated Tribes**

Rhode Island

- **Narragansett Indian Tribe**

South Dakota

- **Oglala Sioux Tribe**
- **Rosebud Sioux Tribe**
- **Sisseton Wahpeton Oyate of the Lake Traverse Reservation**
- **Yankton Sioux Tribe**

South Carolina

- **The Catawba Cultural Preservation Project/ The Catawba Indian Nation**

Texas

- **Alabama-Coushatta Tribe of Texas**

Washington

- **Confederated Tribes and Bands of The Yakama Nation**
- **Lummi Nation**
- **Nooksack Indian Tribe**
- **Swinomish Indian Tribal Community**

Wyoming

- **Northern Arapaho Tribe**