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U.S. Department of Justice
Office of Justice Programs
Bureau of Justice Assistance

BJA FY 23 Body-worn Camera Policy and Implementation Program to Support Law Enforcement Agencies

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Step 1: Application Grants.gov Deadline: April 04, 2023 8:59 PM ET

Step 2: Application JustGrants Deadline: April 11, 2023 8:59 PM ET

Overview

The U.S. Department of Justice (DOJ), Office of Justice Programs (OJP), Bureau of Justice Assistance (BJA) seeks applications for funding law enforcement agencies, prosecutors' offices, and correctional agencies performing law enforcement functions to purchase or lease body-worn cameras (BWCs) to establish or expand comprehensive body-worn camera programs with a specific and demonstrated plan to implement this technology to maximize the benefits of BWCs. Funding under this program also supports agencies with existing BWC programs that are seeking to improve the management, sharing, and integration of digital evidence generated from BWCs; optimize how prosecutors leverage BWC footage to improve operations; or use BWC footage to enhance officer training or constitutional policing practices. This program furthers the DOJ's mission by promoting the safe and fair administration of justice.

This solicitation incorporates guidance provided in the OJP Grant Application Resource Guide which provides additional information for applicants to prepare and submit applications to OJP for funding. **If this solicitation expressly modifies any provision in the OJP Grant Application Resource Guide, the applicant is to follow the guidelines in this solicitation as to that provision.**

Solicitation Categories

Competition ID	Category *	Number of Awards	Dollar Amount for Award	Performance Start Date	Performance Duration (Months)
C-BJA-2023-00028-PROD	Category 1: Site-based awards to law enforcement agencies (including self-initiated partnership applications)	40	$2,000,000.00	10/1/23 12:00 AM	36
C-BJA-2023-00029-PROD	Category 2: Site-based awards to state correctional agencies	5	$2,000,000.00	10/1/23 12:00 AM	36
C-BJA-2023-00030-PROD	Category 3: Digital evidence management and integration demonstration projects	2	$1,000,000.00	10/1/23 12:00 AM	36
C-BJA-2023-00031-PROD	Category 4: Optimizing body-worn camera (BWC) footage in prosecutors' offices demonstration projects	2	$1,000,000.00	10/1/23 12:00 AM	36
C-BJA-2023-00032-PROD	Category 5: Using BWC footage for training and constitutional policing demonstration projects	2	$1,000,000.00	10/1/23 12:00 AM	36

Eligible Applicants:
City or township governments, County governments, Independent school districts, Native American tribal governments (Federally recognized), Public and State controlled institutions of higher education, Public housing authorities/Indian housing authorities, Special district governments, State governments, Other

Other

State, county, and local law enforcement agencies

Correctional agencies that perform law enforcement functions

University and college law enforcement agencies at publicly funded institutions

Prosecutors' offices

Specialized police forces that are publicly funded (e.g., park police, independent school district police, transit police, or fish and game enforcement agencies)

State or regional consortia that support such agencies, including state administering agencies (SAAs)

An applicant entity may submit more than one application, if each application proposes a different project in response to the solicitation. Also, an entity may be proposed as a subrecipient (subgrantee) in more than one application.

BJA will consider applications under which two or more entities would carry out the federal award; however, only one entity may be the applicant. Any others must be proposed as subrecipients (subgrantees). For additional information on subawards, see the OJP Grant Application Resource Guide.

BJA may elect to fund applications submitted under this FY 2023 solicitation in future fiscal years, dependent on, among other considerations, the merit of the applications and the availability of appropriations.

Contact Information

For assistance with the requirements of this solicitation, contact the OJP Response Center at 800-851-3420, 301-240-6310 (TTY for hearing-impaired callers only), or grants@ncjrs.gov. The OJP Response Center operates from 10:00 a.m. to 6:00 p.m. eastern time (ET) Monday–Friday, and 10:00 a.m. to 8:00 p.m. ET on the solicitation close date.

Pre-application Information Session

BJA will hold a solicitation webinar on February, 20 at 1:00 p.m. ET. This call will provide a detailed overview of the solicitation and allow an opportunity for interested applicants to ask questions. Preregistration is required for all participants. Register by clicking on this link and following the instructions. To use the time most efficiently, BJA encourages participants to review the solicitation and submit any questions they may have in advance and no later than February 17. Submit your questions to BWCTTA@cna.org with the subject as "Questions for the Body-worn Camera Policy and Implementation Program to Support Law Enforcement Agencies Webinar."

Submission Information

Registration: Before submitting an application, all applicants must register with the System for Award Management (SAM). You must renew and validate your registration every 12 months. If you do not renew your SAM registration, it will expire. An expired registration can delay or prevent application submission in Grants.gov and JustGrants. Registration and renewal can take up to 10 business days to complete.

Submission: Applications must be submitted to DOJ electronically through a two-step process via Grants.gov and JustGrants.

Step 1: The applicant must submit by the Grants.gov deadline the required **Application for Federal Assistance standard form (SF-424)** and a **Disclosure of Lobbying Activities (SF-LLL)** form when they register in Grants.gov at https://www.grants.gov/web/grants/register.html. **Submit the SF-424 and SF-LLL as early as possible, but no later than 48 hours before the Grants.gov deadline.** If an applicant fails to submit in Grants.gov, they will be unable to apply in JustGrants.

For technical assistance with submitting the SF-424 and a SF-LLL in Grants.gov, contact the Grants.gov Customer Support Hotline at 800-518-4726, 606-545-5035, Grants.gov Customer Support, or support@grants.gov. The Grants.gov Support Hotline operates 24 hours a day, 7 days a week, except on federal holidays.

Step 2: The applicant must submit the **full application**, including attachments, in JustGrants at JustGrants.usdoj.gov by the JustGrants application deadline.

For technical assistance with submitting the **full application** in JustGrants, contact the JustGrants Service Desk at 833-872-5175 or JustGrants.Support@usdoj.gov. The JustGrants Service Desk operates 7 a.m. to 9 p.m. ET Monday–Friday and 9 a.m. to 5 p.m. ET on Saturday, Sunday, and Federal holidays.

OJP encourages applicants to review the "How To Apply" section in the OJP Grant Application Resource Guide and the JustGrants website for more information, resources, and training. Applicants should maintain all receipts and confirmations received from SAM.gov, Grants.gov, JustGrants systems.

Applications from Same Organization

An applicant entity may submit more than one application, if each application proposes a different project in response to the solicitation. Also, an entity may be proposed as a subrecipient (subgrantee) in more than one application.

BJA will consider applications under which two or more entities would carry out the federal award; however, only one entity may be the applicant. Any others must be proposed as subrecipients (subgrantees). For additional information on subawards, see the OJP Grant Application Resource Guide.

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Program Description

Overview

OJP is committed to advancing work that promotes civil rights and racial equity, increases access to justice, supports crime victims and individuals impacted by the justice system, strengthens community safety and protects the public from crime and evolving threats, and builds trust between law enforcement and the community.

With this solicitation, BJA seeks to expand the adoption of body-worn cameras (BWCs) in state, local, and tribal law enforcement agencies, including correctional agencies that perform law enforcement functions. BJA also seeks to assist agencies that have existing BWC programs expand and refine those programs, and BJA seeks to promote the more effective management, sharing, and integration of digital evidence generated by BWCs within and between criminal justice agencies.

Statutory Authority

Any awards made under this solicitation would be made under the Department of Justice Appropriations Act, 2023 (Pub. L. No. 117-328).

Specific Information

BWC programs are an important tool that when strategically implemented can be integrated as part of a jurisdiction's holistic problem-solving and community-engagement strategy, helping to increase both trust and communication between the police and the communities they serve. BWCs can be highly effective, providing an objective audio and visual record of interactions that can capture empirical evidence in the event of a crime, police–citizen interaction, or use-of-force incident. In addition, the effective management of data generated from BWCs has become vital to modern law enforcement practices. Law enforcement agencies' sharing of digital evidence generated from BWCs with prosecutors' offices, defense counsel, and the judiciary has become more commonplace. Further, correctional agencies' adoption of BWCs is becoming more commonplace. In order to both increase the number of BWCs deployed in law enforcement agencies across the United States and improve the efficacy and efficiency with which BWC programs are implemented, BJA has expanded the Body-worn Camera Policy and Implementation Program to Support Law Enforcement Agencies (BWCPIP) to include five distinct categories as described below.

As part of the application, the applicant must describe a deliberate and phased plan to deploy this technology as well as specific ways it will be used to enhance the applicant agency's mission.

For agencies that primarily intend to initiate, pilot, or expand a BWC program through the purchase or lease of BWCs (Categories 1 and 2), federal funding for awards cannot exceed $2,000 per BWC. The absolute cap on these awards is $2,000,000. If an applicant applies for the $2,000,000 maximum, they must propose to acquire no fewer than 1,000 BWCs. The federal award amount under Categories 1 or 2 would be capped based on the number of BWCs proposed to be purchased or leased using the $2,000 per BWC funding metric (as described below under "Other Budget Language"). For example, if an agency proposes to establish a BWC program to equip 120 officers with 120 BWCs, the maximum amount of federal funding would be capped at $240,000 (120 BWCs * $2,000). All applications under Categories 1 and 2 are expected to purchase or lease BWCs, and they may be full-agency implementations, expansion

of existing programs to additional personnel, or pilot programs.

The maximum amount of funding for Categories 3, 4, and 5 is $1,000,000. Unlike Categories 1 and 2, agencies need not propose to purchase or lease BWCs. However, if the demonstration project does include BWC acquisitions, those specific BWCPIP-related purchase or lease expenses are limited by the $2,000 per BWC funding metric (as described below under "Other Budget Language").

Coordination with the Training and Technical Assistance Provider: BJA expects all grantees to work collaboratively with BJA's selected training and technical assistance (TTA) provider. While the nature of engagement and collaboration will vary by grantee, the TTA provider's role is to provide resources and assistance to individual grantees, determine common themes across individual BWC programs and demonstration programs, develop BWC knowledge products for grantees and the criminal justice field, and identify promising practices for replication and refinement. To be successful, applicants should affirm their willingness to work collaboratively with the TTA provider in their proposal narratives.

Category 1: Site-based Awards to Law Enforcement Agencies (LEAs), including self-initiated partnership applications — Funding under this category supports law enforcement agencies seeking to establish or expand comprehensive BWC programs that have specified plans to implement this technology in a manner that maximizes the benefits of BWCs in that law enforcement setting. As part of their proposal, the applicant must describe a deliberate and phased plan to deploy this technology, as well as specific ways it will be used to enhance the applicant agency's mission. This category is intended for publicly funded LEAs, which includes, but is not limited to, state, tribal, municipal, and county law enforcement agencies. Other specialized law enforcement agencies such as school district police, university or college police, park police, fish and game police, and transportation police are eligible to apply provided they are primarily supported through public funding. Private police agencies are not eligible to apply. Any sheriff's department that intends to deploy BWCs in a jail setting should apply under this category, even if it intends to deploy BWCs only in a jail setting (and not for patrol officers). Additional requirements for this category are listed below in "Conditions and Examples Specific to Categories 1 and 2."

Category 2: Site-based Awards to State Correctional Agencies — Funding under this category supports state correctional agencies seeking to establish or expand comprehensive BWC programs that have specified plans to implement this technology in a manner that maximizes the benefits of BWCs in correctional settings. As part of their proposal, the applicant must describe a deliberate and phased plan to deploy this technology as well as specific ways it will be used to enhance the applicant agency's mission. An application may include the deployment of BWCs in one or more of the correctional institutions under the state's or territory's jurisdiction. These may also include deployment of BWCs to parole or other community supervision officers operating as agents for the state's or territory's correctional agency.

Category 3: Digital Evidence Management and Integration Demonstration Projects — Funding under this category supports existing or proposed digital evidence integration demonstration efforts in law enforcement agencies, prosecution agencies, or in partnership between such agencies. Increasingly, digital data footage from BWCs is being integrated with other forms of digital evidence generated by the police (e.g., from dash cams, fixed cams, license plate readers, and aerial photography). Agencies are beginning to deploy integrated digital evidence systems, which are purpose-built within the agency, rely on commercially available digital evidence integration platforms, or rely on hybrid approaches. This award category is

intended to support those agencies that have made clear and demonstrable progress in digital evidence sharing and integration across two or more agencies. This integration may be horizontal (across law enforcement agencies) or vertical (between law enforcement and prosecutors' agencies).

Agencies applying under this category should at minimum have achieved the following milestones and must demonstrate such in their proposals:

- Have an established and successful BWC program.
- Be engaged in the process of sharing digital evidence from BWCs and other sources with one or more other agencies (law enforcement or prosecution).
- Are able to demonstrate progress in such endeavors, document these practices, and share challenges, successful practices, and effective problem-solving strategies.
- Are willing to work with a training and technical assistance provider to share best practices with the field and other interested parties, as well as engage in peer-to-peer activities with other, similar grantees.
- Either have in-house assessment and analysis capabilities or propose partners (e.g., university researchers or consultant) that can assist in those activities.

Other Special Considerations for Category 3 Applicants

Agencies applying under this category should be aware of the following considerations:

- The category's primary purpose is to demonstrate and further develop successful interagency digital data sharing and integration efforts. The purchases of BWCs and related equipment is allowable, but this category is not primarily a BWC or equipment purchase program.
- Purchasing or leasing additional BWC equipment that is instrumental to the broader project's goals is permissible but should be no more than 25 percent of the federal grant.
- Purchasing, leasing, or contracting for equipment or services in furtherance of digital data sharing and integration are permissible but should be no more than 25 percent of the federal grant. This limitation does not apply to personnel or contractor costs.
- **This category does not support digital evidence sharing and integration start-up efforts.** Applicants are expected to already have existing capacity and experience in digital evidence sharing, integration, and management.

Category 4: Optimizing BWC Footage in Prosecutors' Offices Demonstration Projects — Funding under this category supports prosecutors' offices that are seeking to improve their capacity to receive, access, process, better interpret, and more efficiently use digital evidence from BWCs (and other digital devices). Based on work done with BWCPIP grantees and associated prosecutors' offices since the inception of BWCPIP, prosecutors' offices have varied in their capacities to handle and effectively access BWC footage, as well as effectively use digital footage to improve prosecutorial decisionmaking and successful case outcomes.

BJA expects applicants for this category to have addressed and resolved these challenges to a significant degree and be willing to share their challenges, solutions, and problem-solving approaches to better leverage digital evidence. Agencies applying under this category should, at

minimum, have achieved the following core milestones and demonstrate such in their proposals:

- Have been receiving or accessing BWC digital data (and optionally data from other digital devices) for at least 6 months from at least one law enforcement agency.
- Have had at least 6 months' experience using digital data for prosecutorial decision making (e.g., BWC digital evidence used in making charging decisions or prosecution strategies) and leveraging digital evidence to improve prosecutorial outcomes.
- Are able to demonstrate progress in such endeavors, document these practices, and share challenges, practices, and problem-solving strategies.
- Are willing to work with a training and technical assistance provider to share best practices with the field and other interested parties, as well as engage in peer-to-peer activities with other, similar grantees.
- Either have in-house assessment and analysis capabilities or propose partners (e.g., university researchers or consultant) that can assist in those activities.

Other Special Considerations for Category 4 Applicants

Agencies applying under this category should be aware of the following considerations:

- The category's primary purpose is to demonstrate and improve effective use of digital evidence by prosecutors' offices. The purchase of BWCs and related equipment is allowable under Category 4; however, Category 4 is not primarily a BWC or equipment purchase program. Any BWC-related purchase should support the broader program's goals.
- Purchasing or leasing additional BWC equipment that is instrumental in delivering on the broader program's goals is permissible but should be no more than 25 percent of the federal grant.
- Purchasing, leasing, or contracting for equipment or services to further prosecutors' access, management, and evidence assessment capabilities are permissible but should be no more that 25 percent of the federal grant. This limitation does not apply to personnel or contractor costs. Such funds could be used, for instance, to purchase licenses for prosecutorial personnel to access digital data stored in the cloud.
- **This category does not support start-up efforts for prosecutors' offices with no existing experience or capacity to handle digital evidence from BWCs**. Applicants are expected to have existing capacity and experience in digital evidence management.

Category 5: Using BWC Footage for Training and Constitutional Policing Demonstration Projects — Funding under this category supports law enforcement agencies that have demonstrated success in using agency-generated BWC footage to (a) promote community outreach efforts, (b) improve officer performance through training using agency BWCs (e.g., de-escalation training), and/or (c) advance constitutional policing practices (e.g., monitoring officer compliance with BWC policy or standards for fair-and-effective policing).

Agencies applying under this category should, at minimum, have achieved the following core milestones and demonstrate such in their proposals:

- Have been successfully operating a comprehensive BWC program for at least 1 year and

have an active BWC policy that meets the criteria delineated on the BWCPIP Policy Agency Self-Certification form.

- Have had at least 6 months' experience using BWCs, digital data, and footage to advance police training, performance, and\or constitutional policing.
- Are willing to work with a training and technical assistance provider to share best practices with the field and other interested parties, as well as engage in peer-to-peer activities with other, similar grantees.
- Either have in-house assessment and analysis capabilities or propose partners (e.g., university researchers or consultant) that can assist in those activities.

Other Special Considerations for Category 5 Applicants

Agencies applying under this category should be aware of the following considerations:

- The category's primary purpose is to demonstrate the effective use of BWCs and BWC digital footage to enhance training, encourage best practices such as de-escalation, and promote other constitutional policing practices.
- The purchase of BWCs and related equipment is allowable, but this is not primarily a BWC or equipment purchase program. Purchasing or leasing additional BWC equipment that is instrumental to the broader program's goals is permissible but should be no more than 25 percent of the federal grant.
- Purchasing, leasing, or contracting for equipment or services to further law enforcement access, management, and evidence assessment capacities are permissible but should be no more than 25 percent of the federal grant. This limitation does not apply to personnel or contractor costs.

Conditions and Examples Specific to Categories 1 and 2:

Authorizing language requires that the funds be used to purchase BWCs for law enforcement (including prosecutorial and correctional agencies) and for additional costs associated with deploying those BWCs in a comprehensive program. Applicants that are seeking to fund BWC program development activities but have no plans to purchase\lease BWCs are not eligible for Category 1 or 2 funding, but they may be considered under Categories 3, 4, or 5, provided they comport with those demonstration projects' requirements.

In addition, while Categories 1 and 2 are intended for the purchase\lease of BWCs, this solicitation requires the grantee to commit to developing a comprehensive BWC implementation program as described below. Applications will be reviewed on the basis of their comprehensive implementation plans. Applicants that are seeking only to fund the purchase of BWCs without consideration of the broader program's goals discussed below will be adversely affected in the review process.

Category 1 Examples: The following examples illustrate different types of Category 1 applications and the applicability of the $2,000 per BWC funding cap under different scenarios.

Implementation of a Broad-scale Program: A municipal law enforcement agency with 100 fulltime sworn officers proposes to acquire BWCs for 80 officers (70 patrol officers and 10 first-line supervisors). Under the $2,000 per BWC funding cap, this applicant may

apply for no more than $160,000 in federal funding (80 BWCs * $2,000). The applicant may opt not to request the maximum amount based on the program's scope or cost efficiencies.

Implementation of a Pilot Program: A county sheriff's department with 200 sworn deputies intends to run a pilot BWC program before moving to full-scale implementation. The agency is seeking funds to pilot 25 BWCs to be deployed to a select group of officers. Under the $2,000 per BWC funding cap, this applicant may apply for no more than $50,000 in BWCPIP federal funding (25 BWCs * $2,000). As noted above, the applicant may opt not to request the maximum amount based on the program's scope or cost efficiencies.

Program Expansion: A state police agency with 1,000 sworn officers has already deployed 600 BWCs to 3 of its 5 geographic areas. Using BWCPIP funding, the agency now wishes to move to full implementation by adding 400 BWCs. Under the $2,000 per BWC funding cap, this applicant may apply for no more than $800,000 in federal funding (400 BWCs * $2,000). As noted above, the applicant may opt not to request the maximum amount based on the program's scope or cost efficiencies.

Partnership Example: A sheriff's office in an urban county intends to deploy 50 BWCs for its own sheriff's deputies that patrol unincorporated areas of the county. Based on its working relationship with three smaller municipal police agencies within the county, the sheriff's office proposes the three municipal agencies as subrecipients, requesting funding for 10 BWCs for Department A, 6 for Department B, and 4 for Department C. This amounts to a total of 70 BWCs across all agencies—50 for the sheriff's office, which is the primary grantee, and 20 BWCs for the subrecipient agencies (10+6+4). Under the $2,000 per BWC funding cap, this applicant may apply for up to $140,000 in BWCPIP federal funding (70 BWCs * $2,000). As noted above, the applicant may opt not to request the maximum amount based on the program's scope or cost efficiencies.

Category 2 Example: The following example illustrates a Category 2 application and applicability of the $2,000 per BWC funding cap. The law enforcement agency examples above also illustrate how state correctional agencies may use BWCPIP funds to pilot or expand existing programs.

Implementation of a multisite program: A state department of corrections overseeing 12 correctional institutions with 400 full-time correctional officers proposes to acquire BWCs for 130 officers deployed in 3 facilities. Under the $2,000 per BWC funding cap, this applicant may apply for no more than $260,000 in federal funding (130 BWCs * $2,000). The applicant may opt not to request the maximum amount based on the program's scope or cost efficiencies.

Single Agency Application Screening Form (recommended): An agency applying to support BWCs only in its own agency is encouraged to use the BJA form, Single Agency Screening Form for Any Agency Applying for Federal Funding of Its Own BWC Program. This form will assist the applicant in understanding what are the organizational commitments for BWCPIP grantees, and it will assist them in verifying the number of BWCs to be acquired in compliance with the $2,000 per BWC funding cap.

Partnership Application Screening Form (recommended): Any applicant that proposes to provide subawards to other criminal justice agencies must document which agencies it intends to subaward. Using the Category 1 Partnership Example above, the applicant would need to

specifically identify the names of subawardees A through C. BJA encourages applicants to provide letters of intent or memorandums of understanding (MOUs) as attachments to their applications. All agencies that propose subawardees should be as clear and explicit about funding, the number of BWCs planned for purchase/lease, and any other proposed expenses to be incurred by their subawardees. BJA encourages agencies to use the BJA form, Partnership Application Screening Form for Any Agency Applying as Primary Grant Applicant on Behalf of Two or More Law Enforcement Agencies.

Goals, Objectives, and Deliverables

Goals

The goals for **Categories 1 and 2** are to support the purchase or lease of BWCs by law enforcement agencies or correctional agencies as well as to ensure that they are deployed as part of a comprehensive body-worn camera program that embodies evidence-based and problem-solving approaches. To achieve this comprehensive program, agencies should allow broad stakeholder input into its development, develop plans to integrate BWC technology within the agency's operational framework, enhance mutual trust between officers and the community, and promote organizational efficiency.

The goals for **Categories 3, 4, and 5** are to promote the documentation, development, and sharing of best practices by law enforcement agencies and prosecutors' offices that have already deployed BWC programs. Successful applicants will be able to assess, document, and share promising practices and lessons learned, all in a manner that allows replication by other interested agencies.

Objectives

An applicant should address all the objectives that are relevant to their proposed program/project in the Goals, Objectives, Deliverables and Timeline web-based form.

1. Establish a working relationship with the training and technical assistance provider to assure that comprehensive and deliberate BWC policies are in place or are developed and implemented during the grant period as part of the BWC program implementation. (Categories 1 and 2).
2. Purchase or lease and deploy BWCs in a planned and deliberate manner. (Categories 1 and 2).
3. Establish training protocols for officers, supervisors, and administrators on BWC use and policy (Categories 1 and 2).
4. Ensure all BWC program policies and practices are consistent with applicable state and local laws.
5. Develop a planned and phased approach to implementation that achieves broad support from prosecutors, partners, and other affected criminal justice stakeholders.
6. Address access to and sharing of BWC footage by law enforcement agency personnel, prosecutors, other criminal justice stakeholders, and the community.
7. Demonstrate a commitment to incorporating the evidentiary value of BWCs and digital evidence into daily administrative and field operations in a manner that promotes improvements in criminal justice outcomes, including improvements in officer and citizen safety, improvement in officer training, and promotion of constitutional policing.

Deliverables

1. Documentation of comprehensive BWC policy development through (a) submission of a

BWC certification form or (b) review and completion of the BWC Policy Scorecard in cooperation with the TTA provider (Categories 1 and 2).
2. Regular calls, monthly at minimum, with the TTA provider to report progress and receive guidance (Categories 1 and 2) up to, and including, the time when BWCs are deployed.
3. Procuring/leasing BWCs and any other equipment and services in a manner compliant with federal and local procurement guidelines.
4. Documentation of program descriptions, process assessments, lessons learned, and promising practices (Categories 3, 4, and 5).
5. Completion of an exit conference in collaboration with the TTA provider.

The Goals, Objectives, and Deliverables are directly related to the performance measures that show the completed work's results, as discussed in the "Application and Submission Information" section.

Evidence-Based Programs or Practices

OJP strongly encourages the use of data and evidence in policymaking and program development for criminal justice, juvenile justice, and crime victim services. For additional information and resources on evidence-based programs or practices, see the OJP Grant Application Resource Guide.

Information Regarding Potential Evaluation of Programs and Activities

OJP may conduct or support an evaluation of the projects and activities funded under this solicitation. For additional information and applicable documentation to be included in the application, see the OJP Grant Application Resource Guide section entitled “Information Regarding Potential Evaluation of Programs and Activities.”

Priority Areas

The Department of Justice is committed to advancing work that promotes civil rights and racial equity, increases access to justice, supports crime victims and individuals impacted by the justice system, strengthens community safety and protects the public from crime and evolving threats, and builds trust between law enforcement and the community.

Priority Considerations Supporting Executive Order 14074, *Advancing Effective, Accountable Policing and Criminal Justice Practices to Enhance Public Trust and Public Safety*

Executive Order 14074, *Advancing Effective, Accountable Policing and Criminal Justice Practices to Enhance Public Trust and Public Safety* requires the Attorney General, through discretionary grantmaking and training and technical assistance, to encourage and support State, Tribal, local, and territorial governments and law enforcement agencies to adopt the policies, best practices, and guidelines addressed in the executive order, including, but not limited to: (i) investigating deaths in custody; (ii) recruiting and retaining diverse and service-oriented law enforcement professionals; (iii) collecting and reporting use of force and misconduct data; (iv) improving community and law enforcement dialogue; (v) responding to individuals in mental health crisis or with disabilities; (vi) the proper and responsible use of technology; (vii) restrictions on unannounced entries and certain restraints; (viii) addressing implicit bias; (ix) restricting the use of militarized equipment;? (x) broader criminal justice reform; and, (xi) officer wellness and mental health.

As such guidance is developed in accordance with the executive order, and where the

guidance is applicable to the specific solicitation, DOJ will identify specific opportunities for training and technical assistance and priority consideration for applications that demonstrate or seek to support the policies of the Executive Order.

For the purposes of this solicitation, OJP and the COPS Office will provide priority consideration for the following items, for which DOJ has already issued policies, guidance, and/or best practices:

1. Participation in the collection and reporting to DOJ of data on law enforcement use of force and deaths in custody
2. Participation in the collection and reporting to DOJ of data on officer suicides and officers killed and assaulted
3. Restrictions on unannounced entries and neck/carotid restraints
4. Restrictions on the possession and use of militarized equipment

To receive this consideration, the applicant must describe how they currently support one or more of the identified policy areas.

Note: Addressing these priority areas is one of many factors that OJP considers in making funding decisions. Receiving priority consideration for one or more priority areas does not guarantee an award.

Federal Award Information

Solicitation Categories

Competition ID	Category *	Number of Awards	Dollar Amount for Award	Performance Start Date	Performance Duration (Months)
C-BJA-2023-00028-PROD	Category 1: Site-based awards to law enforcement agencies (including self-initiated partnership applications)	40	$2,000,000.00	10/1/23 12:00 AM	36
C-BJA-2023-00029-PROD	Category 2: Site-based awards to state correctional agencies	5	$2,000,000.00	10/1/23 12:00 AM	36
C-BJA-2023-00030-PROD	Category 3: Digital evidence management and integration demonstration projects	2	$1,000,000.00	10/1/23 12:00 AM	36
C-BJA-2023-00031-PROD	Category 4: Optimizing body-worn camera (BWC) footage in prosecutors' offices demonstration projects	2	$1,000,000.00	10/1/23 12:00 AM	36
C-BJA-2023-00032-PROD	Category 5: Using BWC footage for training and constitutional policing demonstration projects	2	$1,000,000.00	10/1/23 12:00 AM	36

Awards, Amounts and Durations

Anticipated Number of Awards
51

Anticipated Maximum Dollar Amount of Awards
$2,000,000

Period of Performance Start Date
10/1/23

Period of Performance Duration (Months)
36

Anticipated Total Amount to be Awarded Under Solicitation
$24,000,000

Continuation Funding Intent

BJA may, in certain cases, provide additional funding in future years to awards made under this solicitation through continuation awards. OJP will consider, among other factors, OJP's strategic priorities, a recipient's overall management of the award, and the award-funded work's progress, when making continuation award decisions.

Availability of Funds

This solicitation, and awards under this solicitation, are subject to the availability of appropriated funds and to any modifications or additional requirements that may be imposed by the agency or by law. In addition, nothing in this solicitation is intended to, and does not, create any right or benefit, substantive or procedural, enforceable at law or in equity by any party against the United States, its departments, agencies, or entities, its officers, employees, or agents, or any other person.

Type of Award

BJA expects to make awards under this solicitation as grants. See the "Administrative, National Policy, and Other Legal Requirements" section of the OJP Grant Application Resource Guide for a brief discussion of important statutes, regulations, and award conditions that apply to many (or in some cases, all) OJP grants.

Financial Management and System of Internal Controls

??????Award recipients and subrecipients (including recipients or subrecipients that are pass-through entities) must, as described in the Part 200 Uniform Requirements as set out at 2 C.F.R. 200.303, comply with standards for financial and program management. See the OJP Grant Application Resource Guide for additional information.

Budget Information

BWCPIP supports the development, expansion, and refinement of BWC initiatives, and it strictly prohibits supplanting or reimbursements for any pre-award expenses. The prohibition against supplanting, as stipulated in section 2.3 of the DOJ Grants Financial Guide, means grantees under this program must ensure that federal funds do not supplant nonfederal-sourced funds budgeted for the same purpose. The prohibition against reimbursing pre-award expenses means that all proposed expenses must be expended during the grant period. BWCPIP funds cannot be used to reimburse agencies for purchases, contracts, or other expenses that were obligated prior to the start of the grant period and/or acceptance of the award.

The applicant should identify within their budget which items, services, etc. will/would be covered by matching sources and explain what type of match will be provided.

$2,000 per BWC Funding Metric: No individual applicant under Categories 1 and 2 may exceed the $2,000 per BWC funding cap in their federal funding request. This applies to all Category 1 and 2 applicants, including those who request funding for pilot programs, for full- or broad-scale

implementations (e.g., funding for cameras for all officers that have regular contact with the public), or for expansion programs (e.g., rolling out BWCs to additional districts in an agency that has partially deployed BWCs).

Note that this represents the cap on the federal award and does not mean that applicants should expect to spend $2,000 on each BWC. This cap can include funding for related equipment, digital data storage/management, officer training, or BWCPIP administrative personnel. Applicants may request less than the $2,000 per BWC funding maximum consistent with their project's scope and as an illustration of cost efficiencies.

For Categories 3, 4, and 5, this **$2,000 per BWC Funding Metric** applies only if BWCs are proposed to be purchased or leased as part of the proposed project. It is expected that these projects already have established BWC programs and are seeking to develop demonstrable enhancements and refinements to them. For instance, an LEA that proposes a demonstration project under Category 3 (digital evidence integration with a prosecutor's office) might elect to purchase five BWCs for investigators in the prosecutor's office who do not currently have BWCs. Note: Budget no more than $10,000 specifically for such BWC acquisition/deployment.

Cost Sharing or Matching Requirement

Matches are required for Categories 1 and 2. No matches are required for Categories 3, 4, and 5, which are demonstration projects.

This solicitation requires a 50 percent **cash or in-kind match for Categories 1 and 2**. Federal funds awarded under Categories 1 and 2 of this solicitation may not cover more than 50 percent of the total costs of the project being funded. An applicant must identify the source of the 50 percent non-federal portion of the total project costs and how they will use match funds. If an award recipient's proposed match *exceeds* the required match amount, and OJP approves the budget, the total match amount in the approved budget becomes mandatory and subject to audit. ("Match" funds may be used only for purposes that would be allowable for the federal funds.) Recipients must satisfy this match requirement with cash or in-kind match.

How to Calculate Match

Formula

Step 1	Total (%) Activity Fuels Treated (Ha) Stimulate Cost
Step 2	Total (%) Activity Fuels Treated (Ha) Stimulate Cost

Example
Match Requirement - 50/50 (Federal Share/Recipient's Share) Federal Award = $100,000
Step 1
Step 2

See the OJP Grant Application Resource Guide for additional information on this match requirement. For step-by-step instructions for entering match amounts in the budget, see the Budget Summary Match Guide.

Pre-agreement Costs (also known as Pre-award Costs)

See the OJP Grant Application Resource Guide for information on pre-agreement costs (also known as pre-award costs).

Limitation on Use of Award Funds for Employee Compensation: Waiver

See the OJP Grant Application Resource Guide for information on the Limitation on Use of Award Funds for Employee Compensation; Waiver.

Prior Approval, Planning, and Reporting of Conference/Meeting/Training Costs

See the OJP Grant Application Resource Guide for information on Prior Approval, Planning, and Reporting of Conference/Meeting/Training Costs.

Costs Associated with Language Assistance (if applicable)

See the OJP Grant Application Resource Guide for information on Costs Associated with Language Assistance.

Eligibility Information

Eligible agencies include law enforcement agencies, correctional agencies that perform law enforcement functions, prosecutors' offices, and state or regional consortia that support such agencies, including state administrating agencies (SAAs). Eligibility is restricted to agencies that are publicly funded. State and regional consortia are eligible to apply, provided they are considered a public agency. "Public agency" means "any State, unit of local government, combination of such States or units, or any department, agency, or instrumentality of any of the foregoing"; as defined in 34 U.S.C. 10251(a)(6).

Private law enforcement agencies and private correctional agencies are not eligible for funding.

Category 1, Category 3, and Category 5 applicants must be publicly funded law enforcement agencies that operate under governmental authorities or a special jurisdiction. Eligible agencies include state, local, tribal, public university or college, park, and transportation authority police.

Prosecutors' offices operating at a municipal, county, or state level are eligible to apply.

SAAs are eligible applicant entities if they seek funding on behalf of publicly funded law enforcement agencies within the state.

Category 2 applicants must be publicly funded state or territory correctional agencies, provided that they perform law enforcement functions as part of regular duties that are supported by public funding.

Category 4 applicants must be publicly funded prosecutors' offices operating at a municipal, county, or state level.

For information on cost sharing or match requirements, see the "Federal Award Information" section.

For the purposes of this solicitation, "state" means any state of the United States, the District of Columbia, the Commonwealth of Puerto Rico, the Virgin Islands, Guam, American Samoa, and the Commonwealth of the Northern Mariana Islands.

Notice regarding law enforcement agencies: State, local, and university or college law

enforcement agencies must be certified by an approved independent credentialing body or have started the certification process to be eligible for FY 2023 DOJ discretionary grant funding. To become certified, the law enforcement agency must meet two mandatory conditions: (1) the agency's use-of-force policies adhere to all applicable federal, state, and local laws, and (2) the agency's use-of-force policies prohibit chokeholds except in situations where use of deadly force is allowed by law. The certification requirement also applies to law enforcement agencies receiving DOJ discretionary grant funding through a subaward. For detailed information on this certification requirement, please visit https://cops.usdoj.gov/SafePolicingEO to access the Standards for Certification on Safe Policing for Safe Communities, the Implementation Fact Sheet, and the List of Designated Independent Credentialing Bodies.

All recipients and subrecipients (including any for-profit organization) must forgo any profit or management fee.

Application and Submission Information

Content of Application Submission

The following application elements **must** be included in the application to meet the basic minimum requirements to advance to peer review and receive consideration for funding:

- Proposal Abstract
- Proposal Narrative
- Budget Web-Based Form (The web-based form includes the budget details and the budget narrative.)
- Documentation of Subgrantee Intent (if applicable): For any application proposing one or more subrecipients/subgrantees, documentation of intent to participate should be submitted in the form of an MOU or letter of intent on agency letterhead with the signature of the chief law enforcement executive

If OJP determines that an application does not include these elements, it will neither proceed to peer review, nor receive further consideration.

Information to Complete the Application for Federal Assistance (SF-424) in Grants.gov

The SF-424 must be submitted in Grants.gov. It is a required standard form used as a cover sheet for submission of pre-applications, applications, and related information. See the OJP Grant Application Resource Guide for additional information on completing the SF-424.

In Section 8F of the SF-424, please include the name and contact information of the individual **who will complete the application in JustGrants**. JustGrants will use this information *(email address)* to assign the application to this user in JustGrants.

Intergovernmental Review: This solicitation ("funding opportunity") **is** subject to Executive Order (E.O.) 12372. An applicant may find the names and addresses of State Single Points of Contact (SPOCs) at the following website: https://www.whitehouse.gov/wp-content/uploads/2020/04/SPOC-4-13-20.pdf. If the applicant's State appears on the SPOC list, the applicant must contact its SPOC to find out about, and comply with, the State's process under E.O. 12372. On the SF-424, an applicant whose State appears on the SPOC list is to make the appropriate selection in response to question 19, once the applicant has complied with its State E.O. 12372 process. An applicant whose State does not appear on the SPOC list should answer question 19 by selecting "Program is subject to E.O. 12372 but has not been selected by the State for review."

Standard Applicant Information (JustGrants 424 and General Agency Information)

The "Standard Applicant Information" section of the JustGrants application is pre-populated with the SF-424 data submitted in Grants.gov. The applicant will need to review the Standard Applicant Information in JustGrants and make edits as needed. Within this section, the applicant will need to add ZIP codes for areas affected by the project; confirm their Authorized Representative; and verify and confirm the organization's unique entity identifier, legal name, and address.

Proposal Abstract

A Proposal Abstract (no more than 400 words) summarizing the proposed project — including its purpose, primary activities, expected outcomes, the service area, intended beneficiaries, and subrecipients (if known) — must be completed in the JustGrants web-based form. This abstract should be in paragraph form without bullets or tables, written in the third person, and exclude personally identifiable information. Abstracts will be made publicly available on the OJP and USASpending.gov websites if the project is awarded. See the OJP Grant Application Resource Guide for an example of a proposal abstract.

Proposal Narrative

The Proposal Narrative should be submitted as an attachment in JustGrants. The attached document should be double-spaced, using a standard 12-point font; have no less than 1-inch margins; and should not exceed 15 numbered pages. If the Proposal Narrative fails to comply with these length restrictions, BJA may consider such noncompliance in peer review and in final award decision. Tables, charts, and graphs may be included in the proposal narrative and may be formatting using singe spacing in a legible font less that 12-point. Tables, charts, and graphs must be contained within the 15-page limit.

The Proposal Narrative must include the following sections:

a. Description of the Issue

For Categories 1 and 2: the Description of the Issue section should:

- State clearly whether this request is to support new BWC implementation, a pilot implementation, or an expansion of existing efforts.
- Provide justification and data to support the need to implement a BWC program or expand an existing program.
- Briefly describe the demographics of the affected jurisdiction or jurisdictions.
- Demonstrate the agency's plans to leverage digital evidence to help inform and improve the adjudication of cases.
- Demonstrate an understanding of how BWCs can be used to enhance officer safety, support evidentiary effectiveness, and promote transparency and accountability in your agency.
- Provide metrics on sworn agency personnel with respect to planned BWC use, including:
  - Total number of sworn officers in the agency (or agencies). The number of sworn officers with patrol activities or daily citizen interactions in the field.

- The number of officers, including sworn and nonsworn, for whom the project expects to provide BWCs as a result of this grant.

- Identify the expected number of BWCs to be purchased with the requested funds.
- Identify and provide the status of any other pending applications to other BWC grant programs.

For Categories 3, 4, and 5: the Description of the Issue section should:

- State clearly under which category the applicant is submitting the proposal and need for assistance.
- Describe the agency's existing BWC-related program and practices, major accomplishments, and how the requested funding is expected to help improve the program.
- Briefly describe the demographics of the affected jurisdiction or jurisdictions. Provide metrics on:

- Total number of law enforcement officers, prosecutors, or other key personnel who will benefit from the project.
- Known efficiencies gained from current practices and prospects for improving those through funded activities.

b. Project Design and Implementation

For Categories 1 and 2, the Project Design and Implementation section should address how the program will address the needs identified in the Description of the Issue and address the following activities:

- Describe the implementation plan for achieving the objectives of BWCPIP.
- Describe specifically how the project will accomplish its expected outcomes by providing objectives and performance measures for the project. Demonstrate partnerships with allied criminal justice agencies likely to be impacted by BWC use and digital evidence media (DEM).
- Demonstrate plans to work with the local community to provide education and seek feedback on the community's needs and concerns regarding BWC implementation.
- Identify methods to develop policies and tracking mechanisms that include the applicant's legal responsibilities as they pertain to the Freedom of Information Act such as state or local statutes and regulations pertaining to storage, retention, redaction, and deletion of DEM, as well as privacy policies addressing BWC issues involving civil rights and domestic violence, juvenile rights, and other victim groups' rights.

For Categories 3, 4, and 5, the Project Design and Implementation section should address how the project will address the needs identified in the Description of the Issue and address the following activities:

- Describe the agency's current BWC program and operations.

- Describe how the proposed demonstration project will expand on those efforts and how it is likely to improve internal operations and outcomes.
- Describe how the operations' improvements will be assessed and measured.
- Explain how the project's implementation will be documented (e.g., lessons learned) and how such documentation will be available to interested parties after the project's completion.
- Provide a clear commitment and plan for working with the TTA provider to document and share lessons learned, promising practices, and project challenges.

c. Capabilities and Competencies

For all application categories:

- Fully describe the applicant's capabilities to implement the project and the competencies of the staff assigned to the project.
- Describe and demonstrate effective policy development and implementation plans for the project and describe the project's communication plans.
- Describe the agency's current technology capabilities, including, if applicable, the implementation of previous technology systems closely related to BWCs (e.g., dashboard cameras).

d. Plan for Collecting the Data Required for this Solicitation's Performance Measures

For all application categories:

- Describe the process for measuring project performance.
- Identify the specific personnel who will collect the data and who will be responsible for performance measurement, and how the information will be used to guide and evaluate the project's impact.
- Describe the applicant's commitment to working with the BJA TTA provider to document the program's components, best practices, and lessons learned.

Note: An applicant is **not** required to submit performance data with the application. Rather, performance measure information is included as a notification that award recipients will be required to submit performance data as part of each award's reporting requirements. Some measures are presented as examples, while others are the exact measures that every recipient will be expected to address.

OJP will require each award recipient to submit regular performance data that show the completed work's results. The performance data directly relate to the goals, objectives, and deliverables identified in the "Goals, Objectives, and Deliverables" discussion. Applicants can visit OJP's performance measurement page at www.ojp.gov/performance for an overview of performance measurement activities at OJP.

A list of performance measure questions for this program can be found at https://bja.ojp.gov/sites/g/files/xyckuh186/files/media/document/BWC-Performance-Measures.pdf.

BJA will require award recipients to submit performance measure data and performance reports in JustGrants. BJA will provide further guidance on the post-award submission process, if the applicant is selected for award.

Note on Project Evaluations
An applicant that proposes to use award funds through this solicitation to conduct project evaluations must follow the guidance in the "Note on Project Evaluations" section in the OJP Grant Application Resource Guide.

Goal, Objective and Deliverables

The applicant will submit the project's goals, objectives, deliverables and timeline in the JustGrants web-based form. The applicant will also enter the projected fiscal year and quarter that each objective and deliverable will be completed. Please refer to the Application Submission Job Aid for step-by-step directions.

Goals. The applicant should describe the project's intent to change, reduce, or eliminate the problem noted in the previous section and outline the project's goals.

Program Objectives. The applicant should explain how the program will accomplish its goals. Objectives are specific, quantifiable statements of the project's desired results. They should be measureable and clearly linked to the goal.

Deliverables. Project deliverables refer to outputs—tangible or intangible—that are submitted within the scope of a project.

Budget and Associated Documentation

Budget Worksheet and Budget Narrative (Web-based Form)

The applicant will complete the JustGrants web-based budget form. For additional information, see the OJP Grant Application Resource Guide and the Complete the Application in JustGrants – Budget training.

Pre-agreement Costs (also known as Pre-award Costs)

See the section on Costs Requiring Prior Approval in the DOJ Grants Financial Guide Post Award Requirements for more information.

Indirect Cost Rate Agreement (if applicable)

If applicable, the applicant will upload their indirect cost rate agreement as an attachment in JustGrants. See the OJP Grant Application Resource Guide for more information on indirect costs.

Consultant Rate

See the DOJ Grants Financial Guide for information on the consultant rates which require prior approval from OJP.

Limitation on Employee Compensation; Waiver

See the OJP Grant Application Resource Guide for information on the Limitation on Use of Award Funds for Employee Compensation for Awards over $250,000; Waiver.

Financial Management and System of Internal Controls Questionnaire (including applicant disclosure of high-risk status)

The applicant will download the questionnaire, complete it, and upload it as an attachment in JustGrants. See the OJP Grant Application Resource Guide for the link to the questionnaire and additional information.

Disclosure of Process Related to Executive Compensation

If applicable, the applicant will upload a description of the process used to determine executive compensation as an attachment in JustGrants. See the "Application Attachments" section of the OJP Grant Application Resource Guide for information.

Memoranda of Understanding (MOUs) and Other Supportive Documents

Applicants should include for each named partner, a signed Memorandum of Understanding (MOU), Letter of Intent, or subcontract that confirms the partner's agreement to support the project through commitments of staff time, space, services, or other project needs. For applications submitted from two or more entities, applicants are encouraged to develop and submit signed MOUs or signed Letters of Intent that provide a detailed description of how the agencies will work together to meet project requirements.

Each MOU or Letter of Intent should include the following: (1) names of the organizations involved in the agreement; (2) scope of the direct service(s) and other work to be performed under the agreement; (3) duration of the agreement. Subcontracts, MOUs, or Letters of Intent should be submitted as one separate attachment to the application.

Additional Application Components

The applicant will attach the additional requested documentation in JustGrants.

Curriculum Vitae or Resumes

Provide resumes of key personnel.

Tribal Authorizing Resolution

An application in response to this solicitation may require inclusion of tribal authorizing documentation as an attachment. If applicable, the applicant will upload the tribal authorizing documentation as an attachment in JustGrants. See the OJP Grant Application Resource Guide for information on tribal authorizing resolutions.

Research and Evaluation Independence and Integrity Statement

If an application proposes research (including research and development) and/or evaluation, the applicant must demonstrate research/evaluation independence and integrity, including appropriate safeguards, before it may receive award funds. The applicant will upload documentation of its research and evaluation independence and integrity as an attachment in JustGrants. For additional information, see the OJP Grant Application Resource Guide.

Documentation of subrecipient intent to participate as Memorandum of Understanding or Letter of Intent (if applicable)

In the case of a primary applicant submitting an application on behalf of one or more named subrecipient agencies, the applicant should include, for each named subrecipient, a signed letter of intent/support or MOU on subrecipient agency (e.g., police department) letterhead. That letter of intent should address the subrecipient's agreement to implement a body-worn camera program, acknowledge their intent to comply with the BWC policy-development special condition, and specify the number of BWCs intended to be deployed by the subrecipient agency should BWCPIP funding be awarded. Letters of support should be signed and then submitted as one separate attachment to the application.

Disclosures and Assurances

The applicant will address the following disclosures and assurances.

Disclosure of Lobbying Activities

Complete and submit the SF-LLL in Grants.gov. Once the applicant submits in Grants.gov, this information will pre-pend into JustGrants. See the OJP Grant Application Resource Guide for additional information.

DOJ Certified Standard Assurances

Review and accept the DOJ Certified Standard Assurances in JustGrants. See the OJP Grant Application Resource Guide for additional information.

Applicant Disclosure of Duplication in Cost Items

Complete the JustGrants web-based Applicant Disclosure of Duplication in Cost Items form. See the OJP Grant Application Resource Guide for additional information.

DOJ Certifications Regarding Lobbying; Debarment, Suspension and Other Responsibility Matters; Drug-Free Workplace Requirements; Law Enforcement and Community Policing

Review and accept the DOJ Certified Certifications Regarding Lobbying; Debarment, Suspension and Other Responsibility Matters; Drug-Free Workplace Requirements; Law Enforcement and Community Policing. See the OJP Grant Application Resource Guide for additional information.

Applicant Disclosure and Justification - DOJ High Risk Grantees

If applicable, submit the DOJ High Risk Disclosure and Justification as an attachment in JustGrants. A DOJ High Risk Grantee is an award recipient that has received a DOJ High Risk designation based on a documented history of unsatisfactory performance; financial instability; management system or other internal control deficiencies; noncompliance with award terms and conditions on prior awards or is otherwise not responsible. See the OJP Grant Application Resource Guide for additional information.

How to Apply

Registration: Before submitting an application, all applicants must register with the System for

Award Management (SAM). You must renew and validate your registration every 12 months. If you do not renew your SAM registration, it will expire. An expired registration can delay or prevent application submission in Grants.gov and JustGrants. Registration and renewal can take up to 10 business days to complete.

Submission: Applications must be submitted to DOJ electronically through a two-step process via Grants.gov and JustGrants.

Step 1: After registering with SAM, the applicant must submit the **SF-424** and **SF-LLL** in Grants.gov at https://www.grants.gov/web/grants/register.html by the Grants.gov deadline. **Submit the SF-424 and SF-LLL as early as possible, but no later than 48 hours before the Grants.gov deadline**. If an applicant fails to submit in Grants.gov, they will be unable to apply in JustGrants.

Step 2: The applicant must then submit the **full application**, including attachments, in JustGrants at JustGrants.usdoj.gov by the JustGrants deadline.

Within 24 hours after receipt of confirmation emails from Grants.gov, the individual in Section 8F of the SF-424 will receive an email from DIAMD-NoReply@usdoj.gov with instructions on how to create a JustGrants account. Register the Entity Administrator and the Application Submitter with JustGrants as early as possible but no later than 48-72 hours before the JustGrants deadline. Once registered in JustGrants, the Application Submitter will receive an emailed link to complete the rest of the application in JustGrants. The Entity Administrator also will need to log into JustGrants to review and invite the applicant's Authorized Representative(s) before an application can be submitted.

Submit the complete application package in JustGrants at least 24 – 48 hours prior to the JustGrants deadline. Some of the application components will be entered directly into JustGrants, and others will require uploading attached documents. Therefore, applicants will need to allow ample time before the JustGrants deadline to prepare each component. Applicants may save their progress in the system and revise the application as needed prior to hitting the Submit button at the end of the application in JustGrants.

For additional information, see the "How to Apply" section in the OJP Grant Application Resource Guide and the DOJ Application Submission Checklist.

Submission Dates and Time

The **SF-424 and the SF-LLL** must be submitted in Grants.gov by April 04, 2023 8:59 PM ET

The **full application** must be submitted in JustGrants by April 11, 2023 8:59 PM ET

OJP urges applicants to submit their Grants.gov and JustGrants submissions prior to the due dates with sufficient time to correct any errors and resubmit by the submission deadlines if a rejection notification is received. To be considered timely, the **full application** must be submitted in JustGrants by the JustGrants application deadline. Failure to begin the SAM.gov, Grants.gov, or JustGrants registration process in sufficient time (i.e., waiting until the date identified in this solicitation) is not an acceptable reason for late submission.

Experiencing Unforeseen Technical Issues Preventing Submission of an Application

OJP will only consider requests to submit an application after the deadline when the applicant

can document that a technical issue with a government system prevented application submission.

If an applicant misses a deadline due to unforeseen technical issues with SAM.gov, Grants.gov, or JustGrants, the applicant may request a waiver to submit an application after the deadline. However, the waiver request will not be considered unless it includes a tracking number generated when the applicant contacts the applicable service desks to report technical difficulties. Tracking numbers are generated automatically when an applicant emails the applicable service desks; and for this reason applicants are encouraged to email the appropriate service desk, even if they also intend to call the service desk for phone support. Experiencing wait times for phone support does not relieve the applicant of the responsibility of getting a tracking number.

An applicant experiencing technical difficulties must contact the associated service desk indicated below to report the technical issue and receive a tracking number:

- SAM.gov - contact the SAM Help Desk (Federal Service Desk), Monday – Friday from 8 a.m. to 8 p.m. ET at 866-606-8220.
- Grants.gov - contact the Grants.gov Customer Support Hotline, 24 hours a day, 7 days a week, except on federal holidays, at 800-518-4726, 606-545-5035, or support@grants.gov.
- JustGrants - contact the JustGrants Service Desk at JustGrants.Support@usdoj.gov or 833-872-5175, Monday – Friday from 7 a.m. to 9 p.m. ET and Saturday, Sunday, and Federal holidays from 9 a.m. to 5 p.m. ET.

If an applicant has technical issues with SAM.gov or Grants.gov, the applicant must contact the OJP Response Center at grants@ncjrs.gov within **24 hours of the Grants.gov deadline** to request approval to submit after the deadline.

If an applicant has technical issues with JustGrants that prevent application submission by the deadline, the applicant must contact the OJP Response Center at grants@ncjrs.gov within 24 hours of the JustGrants deadline to request approval to submit after the deadline.

Waiver requests sent to the OJP Response Center must -

- describe the technical difficulties experienced,
- include a timeline of the applicant's submission efforts (e.g., date and time the error occurred, date and time of actions taken to resolve the issue and resubmit; and date and time support representatives responded),
- include an attachment of the complete grant application and all the required documentation and materials,
- include the applicant's Unique Entity Identifier (UEI), and
- include any SAM.gov, Grants.gov, and JustGrants Service Desk tracking numbers documenting the technical issue.

OJP will review each waiver request and the required supporting documentation and notify the applicant whether the request for late submission has been approved or denied. An applicant that does not provide documentation of a technical issue or that does not submit a waiver request within the required time period will be denied.

For more details on the waiver process, OJP encourages applicants to review the “Experiencing Unforeseen Technical Issues” section in the OJP Grant Application Resource Guide.

Application Review Information

Review Criteria

Merit Review Criteria

Applications that meet the basic minimum requirements will be evaluated by peer reviewers on how the proposed project/program addresses the following criteria:

1. Statement of the Problem/Description of the Issue (10%) - evaluate the applicant's understanding of the program/issue to be addressed.
2. Project Design and Implementation (35%)- evaluate the adequacy of the proposal, including the goals, objectives, timelines, milestones, and deliverables.
3. Capabilities and Competencies (25%) - evaluate the applicant's administrative and technical capacity to successfully accomplish the goals and objectives.
4. Plan for Collecting the Data Required for this Solicitation's Performance Measures (10%) - evaluate the applicant's understanding of the performance data reporting requirements and the plan for collecting the required data.
5. Budget (20%) - evaluate for completeness, cost effectiveness, and allowability (e.g., reasonable, allocable, and necessary for project activities).

Other Review Criteria/Factors

Other important considerations for [insert PO] include geographic diversity, strategic priorities (specifically including, but not limited to, those priority areas already mentioned, if applicable), available funding, past performance, [insert any additional programmatic review criteria that will be used to make funding decisions], and the extent to which the Budget Web-Based form accurately explains project costs that are reasonable, necessary, and otherwise allowable under federal law and applicable federal cost principles.

Review Process

Applications submitted under this solicitation that meet the basic minimum requirements will be evaluated for technical merit by a peer review panel(s) in accordance with OJP peer review policy and procedures using the review criteria listed above.

OJP screens applications to ensure they meet the basic minimum requirements prior to conducting the peer review. Although specific requirements may vary, the following are common requirements applicable to all OJP solicitations:

- The application must be submitted by an eligible type of applicant.
- The application must request funding within programmatic funding constraints (if applicable).
- The application must be responsive to the scope of the solicitation.
- The application must include all items necessary to meet the basic minimum requirements.

Pursuant to the Part 200 Uniform Requirements, before award decisions are made, OJP also reviews information related to the degree of risk posed by the applicant entity. Among other things to help assess whether an applicant with one or more prior federal awards has a satisfactory record of performance, integrity, and business ethics, OJP checks whether the

applicant entity is listed in SAM as excluded from receiving a federal award.

In addition, if OJP anticipates that an award will exceed $250,000 in federal funds, OJP also must review and consider any information about the applicant entity that appears in the non-public segment of the integrity and performance system accessible through SAM (currently, the Federal Awardee Performance and Integrity Information System, FAPIIS).

Important Note on FAPIIS: An applicant may review and comment on any information about its organization that currently appears in FAPIIS and was entered by a federal awarding agency. OJP will consider such comments by the applicant, in addition to the other information in FAPIIS, in its assessment of the risk posed by the applicant entity.

Absent explicit statutory authorization or written delegation of authority to the contrary, all final award decisions will be made by the Assistant Attorney General, who may consider not only peer review ratings and BJA recommendations, but also other factors as indicated in this section.

Federal Award Administration Information

Federal Award Notices

Generally, award notifications are made by the end of the current Federal fiscal year, September 30th. See the OJP Grant Application Resource Guide for information on award notifications and instructions.

Administrative, National Policy, and Other Legal Requirements

If selected for funding, in addition to implementing the funded project consistent with the OJP-approved application, the recipient must comply with all award conditions and all applicable requirements of federal statutes and regulations, including the applicable requirements referred to in the assurances and certifications executed in connection with award acceptance. For additional information on these legal requirements, see the "Administrative, National Policy, and Other Legal Requirements" section in the OJP Grant Application Resource Guide.

Information Technology Security Clauses

An application in response to this solicitation may require inclusion of information related to information technology security. See the OJP Grant Application Resource Guide for more information.

General Information about Post-Federal Award Reporting Requirements

In addition to the deliverables described in the "Program Description" section, all award recipients under this solicitation will be required to submit certain reports and data.

Required reports. Award recipients typically must submit quarterly financial reports, semi-annual performance reports, final financial and performance reports, and, if applicable, an annual audit report in accordance with the Part 200 Uniform Requirements or specific award conditions. Future awards and fund drawdowns may be withheld if reports are delinquent. (In appropriate cases, OJP may require additional reports.)

See the OJP Grant Application Resource Guide for additional information on specific post-award reporting requirements, including performance measure data.

Federal Awarding Agency Contact(s)

For OJP contact(s), contact information for Grants.gov, and contact information for JustGrants, see the solicitation cover page.

Other Information

Freedom of Information and Privacy Act (5 U.S.C. 552 and 5 U.S.C. 552a)

See the OJP Grant Application Resource Guide for information on the Freedom of Information and Privacy Act (5 U.S.C. 552 and 5 U.S.C. 552a).

Provide Feedback to OJP

See the OJP Grant Application Resource Guide for information on how to provide feedback to OJP.

Performance Measures

A list of performance measure questions for this program can be found at Body-Worn Camera Policy and Implementation Program: Performance Measures Questionnaire (ojp.gov).

Application Checklist

BJA FY23 Body-worn Camera Policy and Implementation Program to Support Law Enforcement Agencies

This application checklist has been created as an aid in developing an application. For more information, reference the OJP Application Submission Steps in the OJP Grant Application Resource Guide and the DOJ Application Submission Checklist.

Pre-Application

Before Registering in Grants.gov*:*

- Acquire or renew your Entity's System Award Management (SAM) Registration Information (see OJP Grant Application Resource Guide)

Register in Grants.gov

- Acquire an Authorized Organization Representative (AOR) and a Grants.gov username and password (see OJP Grant Application Resource Guide)
- Acquire AOR confirmation from the E-Business Point of Contact (E-Biz POC) (see OJP Grant Application Resource Guide)

Find the Funding Opportunity

- Search for the funding opportunity in Grants.gov using the opportunity number, assistance listing number, or keyword(s)
- Select the correct Competition ID

- Access the funding opportunity and application package (see Step 7 in the OJP Grant Application Resource Guide)
- Sign up for Grants.gov email notifications (optional) (see OJP Grant Application Resource Guide)
- Read Important Notice: Applying for Grants in Grants.gov
- Read OJP policy and guidance on conference approval, planning, and reporting available at https://www.ojp.gov/funding/financialguidedoj/iii-postaward-requirements#6g3y8 (see OJP Grant Application Resource Guide)

Review the Overview of Post-Award Legal Requirements

- Review the "Overview of Legal Requirements Generally Applicable to OJP Grants and Cooperative Agreements - FY 2023 Awards" in the OJP Funding Resource Center.

Review the Scope Requirement

- The federal amount requested is within the allowable limit(s) of $2,000,000. For Category 1 and 2 applicants, individual award amounts will be limited by the number of body-worn cameras proposed to be funded using the $2,000 per BWC funding cap.

***Review Eligibility Requirement*:**

- Review the Eligibility section on the cover page and Eligibility Information section in the solicitation.

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Application Step 1
Submit the **SF-424** and **SF-LLL** in Grants.gov

- In Section 8F of the SF-424, include the name and contact information of the individual **who will complete the application in JustGrants and the SF-LLL in Grants.gov**
- Submit Intergovernmental Review (if applicable)

Within 48 hours after the SF-424 and SF-LLL submission in Grants.gov, receive four (4) Grants.gov email notifications:

- a submission receipt
- a validation receipt
- a grantor agency retrieval receipt
- an agency tracking number assignment

If no Grants.gov receipt and validation email is received, or if error notifications are received:

- Contact Grants.gov Customer Support Hotline at 800-518-4726, 606-545-5035, Grants.gov customer support, or support@grants.gov regarding technical difficulties (see OJP Grant Application Resource Guide)

Within 24 hours after receipt of confirmation emails from Grants.gov, the individual in Section 8F of the SF-424 will receive an email from JustGrants with login instructions.

- Proceed to Application Step 2 and complete application in JustGrants
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Application Step 2

Submit the following information in JustGrants:

Application Components

- Standard Applicant information (SF-424 information from Grants.gov)
- **Proposal Abstract***
- **Proposal Narrative***

Budget and Associated Documentation

- **Budget Web-Based form***
- Indirect Cost Rate Agreement (if applicable) (see OJP Grant Application Resource Guide)
- Financial Management and System of Internal Controls Questionnaire (see OJP Grant Application Resource Guide)
- Disclosure of Process related to Executive Compensation (see OJP Grant Application Resource Guide)

Additional Application Components

- Tribal Authorizing Resolution (if applicable) (see OJP Grant Application Resource Guide)
- Research and Evaluation Independence and Integrity (see OJP Grant Application Resource Guide
- Request and Justification for Employee Compensation; Waiver (if applicable) (see OJP Grant Application Resource Guide)
- Timeline
- Memorandum of understanding (if applicable)
- Résumés of key personnel (if applicable)
- List of procurement contracts (if applicable)
- Organizational chart (if applicable)
- Single Agency Screening Form for Any Agency Applying for Federal Funding of Its Own BWC Program (recommended, if applicable)
- Partnership Application Screening Form for Any Agency Applying as Primary Grant Applicant on Behalf of Two or More Law Enforcement Agencies (recommended, if applicable)
- **Documentation of subrecipient intent to participate as Memorandum of Understanding or Letter of Support/Intent (if applicable)***

Disclosures and Assurances

- Disclosure of Lobbying Activities (SF-LLL) (see OJP Grant Application Resource Guide)
- Applicant Disclosure of Duplication in Cost Items (see OJP Grant Application Resource Guide)

- DOJ Certified Standard Assurances (see OJP Grant Application Resource Guide)
- DOJ Certifications Regarding Lobbying; Debarment, Suspension and Other Responsibility Matters; and Drug-Free Workplace Requirements (see OJP Grant Application Resource Guide)
- Applicant Disclosure and Justification – DOJ High Risk Grantees (if applicable) (see OJP Grant Application Resource Guide)

Note: Items designated with an asterisk must be submitted for an application to meet the basic minimum requirements review. If OJP determines that an application does not include the designated items, it will neither proceed to peer review, nor receive further consideration.

Review, Certify and Submit Application in JustGrants

- Any validation errors will immediately display on screen after submission.
- Correct validation errors, if necessary, and then return to the "Certify and Submit" screen to submit the application. Access the Application Submission Validation Errors Quick Reference Guide for step-by-step instructions to resolve errors prior to submission.
- Once the application is submitted and validated, a confirmation message will appear at the top of the page. Users will also receive a notification in the "bell" alerts confirming submission.

If no JustGrants application submission confirmation email or validation is received, or if error notification is received:

- Contact the JustGrants Service Desk at 833-872-5175 or JustGrants.Support@usdoj.gov regarding technical difficulties. See the OJP Grant Application Resource Guide for additional information.

Standard Solicitation Resources

OJP Grant Application Resource Guide provides guidance to assist OJP grant applicants in preparing and submitting applications for OJP funding.

DOJ Grants Financial Guide serves as the primary reference manual to assist award recipients in fulfilling their fiduciary responsibility to safeguard grant funds and to ensure funds are used for the purposes for which they were awarded. It compiles a variety of laws, rules and regulations that affect the financial and administrative management of DOJ awards. This guide serves as a starting point for all award recipients and subrecipients of DOJ grants and cooperative agreements in ensuring the effective day-to-day management of awards.

JustGrants Resources Website is an entryway into information about JustGrants and the grants management system itself. Through this portal both award recipients and applicants can access training resource and user support options, find frequently asked questions and sign-up for the JustGrants Update e-newsletter.

JustGrants Application Submission Training Page offers helpful information and resources on the application process. This training page includes e-learning videos, reference guides, checklists and other resources to help applicants complete an application.

Virtual Q&A Sessions are advertised here and provide opportunities for users to receive topic-specific training, direct technical assistance and support on JustGrants system functionality.