



National Park Service

CRFA-PGC - Cultural Resources Financial Assistance

2023  
P23AS00094

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**A. Program Description**

**Authority:**

**Legislative Authority:** 25 U.S.C. 3008

**Federal Regulations:** 2 CFR § 200; 2 CFR § 1402; 43 CFR § 10

**Assistance Listing:**

15.922

**Program Background, Objectives, and Goals:**

The National Native American Graves Protection and Repatriation Act (NAGPRA) Program assists the Secretary of the Interior with some responsibilities under NAGPRA. One of these responsibilities is to administer the section of NAGPRA which authorizes the Secretary of the Interior to make grants to museums, Indian Tribes, and Native Hawaiian organizations for the purposes of assisting in consultation, documentation, and repatriation of Native American cultural items, including human remains, funerary objects, sacred objects, and objects of cultural patrimony (25 U.S.C. 3008). Two types of grants are available each fiscal year: Consultation/Documentation Grants and Repatriation Grants. The National Park Service has awarded approximately 1061 NAGPRA grants since 1994. More information on these grants can be found on the [program website](#).

Under this Funding Opportunity, grant funds must be used for **CONSULTATION** or **DOCUMENTATION** projects under NAGPRA. Consultation projects support efforts related to compiling or revising a NAGPRA inventory and making or responding to requests for repatriation of items in a NAGPRA summary. Documentation projects support determining the geographical origin, cultural affiliation, and other basic facts surrounding the acquisition of Native American cultural items. Consultation and documentation projects should be collaborative, and should lead to determining control, treatment, repatriation, and disposition of NAGPRA cultural items.

**B. Federal Award Information**

## **B1. Total Funding**

### **Estimated Total Funding**

\$2,157,000

## **B2. Expected Award Amount**

### **Maximum Award**

\$100,000

### **Minimum Award**

\$5,000

### **Anticipated Federal Funding:**

The amount of funding available per award for this NOFO will be determined once final FY2023 appropriations have been made. This NOFO will be cancelled if FY2023 appropriations are insufficient to support new awards.

### **Non-Federal Entity Cost Share:**

Non-Federal cost share is not required for this agreement and will not be used as a factor during the merit review of applications under this announcement.

### **Estimated Amount of Funding Available Per Award:**

The amount of funding available per award for this NOFO will be determined as part of the application review process based on applications received and funding made available through appropriations. Based on prior year data, NPS anticipates the average dollar amount of awards made under this announcement to be between \$5,000 to \$100,000.

## **B3. Anticipated Award Funding and Dates**

### **Anticipated Award Date**

August 01, 2023

Projects receiving funding through this announcement will start once funding has been secured and awards have been made. Pre-award costs are not allowable unless specified in the written Notice of Award/Grant Agreement.

### **Anticipated Term of the Agreement:**

Agreement terms for funded projects are estimated to range between one to two years, depending on the negotiated project statement of work. Agreements are not effective until fully executed and issued by the NPS Financial Assistance Awarding Officer.

## **B4. Number of Awards**

### **Expected Number of Awards**

25

Based on prior year data, NPS anticipates between 25-30 agreements for FY2023. The actual number of awards will depend on the number of meritorious applications and the availability of

appropriated funds.

### **Multiple Project Proposals**

Applicants may submit more than one consultation/documentation proposal under this announcement. A separate and complete application must be submitted for each unique project. A maximum of \$100,000 is available for a unique consultation/documentation project. Applicants must demonstrate their ability to successfully fulfill the administrative requirements of managing multiple projects simultaneously. Applicants may not submit multiple proposals for the same project where the total combined Federal request for the project exceeds \$100,000.

### **Other Information**

Applications for renewal or supplementation of existing projects are eligible to compete with applications for new Federal awards. Applications to renew or supplement existing projects must explain in full the specific, discrete project that can be accomplished within the term of the agreement that is a part of a larger, ongoing project.

## **B5. Type of Award**

### **Funding Instrument Type**

G - Grant

A legal instrument of financial assistance between The National Park Service and a non-Federal entity that, consistent with 31 U.S.C. §6302, 6304:

1. Is used to enter into a relationship the principal purpose of which is to transfer anything of value from the Federal awarding agency to the non-Federal entity to carry out a public purpose authorized by a law of the United States (see 31 U.S.C. §6101(3)); and not to acquire property or services for the Federal awarding agency's direct benefit or use;
2. Is distinguished from a cooperative agreement in that it does not provide for substantial involvement between the Federal awarding agency or pass-through entity and the non-Federal entity in carrying out the activity contemplated by the Federal award.

### **Substantial Involvement:**

For a grant agreement, no substantial involvement on the part of the National Park Service is anticipated.

## **C. Eligibility Information**

### **C1. Eligible Applicants**

#### **Eligible Applicants**

00 – State governments

01 – County governments

- 02 – City or township governments
- 04 – Special district governments
- 06 – Public and State controlled institutions of higher education
- 07 – Native American tribal governments (Federally recognized)
- 11 – Native American tribal organizations (other than Federally recognized tribal governments)
- 12 – Nonprofits having a 501(c)(3) status with the IRS, other than institutions of higher education
- 20 – Private institutions of higher education
- 25 – Others (see text field entitled “Additional Information on Eligibility” for clarification)

#### **Additional Information on Eligibility**

The following entities are eligible to apply for a NAGPRA Consultation/Documentation grant:

#### **An Indian Tribe, Alaska Native village, or Native Hawaiian Organization**

An Indian Tribe means any tribe, band, nation, or other organized group or community of Indians, including Alaska Native villages, which is recognized as eligible for the special programs and services provided by the United States to Indians because of their status as Indians. The Department of the Interior has interpreted this definition as applying to the 574 Indian tribes and Alaska Native villages that are recognized by the United States Government. The Bureau of Indian Affairs’ list of Federally recognized tribes is available at [www.bia.gov](http://www.bia.gov). This list does not include Alaska regional or village corporations.

Native Hawaiian organization (NHO) includes any organization that: a) serves and represents the interests of Native Hawaiians; b) has as a primary and stated purpose the provision of services to Native Hawaiians; and c) has expertise in Native Hawaiian Affairs. NAGPRA states that this shall include the Office of Hawaiian Affairs.

#### **A Museum that has control of Native American human remains, funerary objects, sacred objects, or objects of cultural patrimony and has received Federal funds.**

The term "Museum" includes state or local government agencies, private institutions, and institutions of higher learning that have received Federal funds. Eligible museums must have completed and provided the following documents to the National NAGPRA Program and to Indian tribes or Native Hawaiian organizations, as appropriate, prior to submission of a grant application:

- **A NAGPRA Summary** of the cultural items in their possession or control by November 16, 1993, or after according to timelines in 43 CFR 10.13.
- **A NAGPRA Inventory** of human remains and associated funerary objects in their possession or control by November 16, 1995, or after according to timelines in 43 CFR 10.13.

A museum that has not yet completed a summary or inventory, but does so prior to submitting a grant proposal, may then be eligible to receive an award. Museums determined to be out of compliance with NAGPRA may be excluded from consideration. Federal agencies and the Smithsonian Institution may not apply for grants. Applicants who previously received a NAGPRA grant but did not meet the conditions of the grant agreement, including reports or deliverables, may be penalized in the review process.

## C2. Cost Sharing or Matching

### Cost Sharing / Matching Requirement

No

Non-Federal cost share is not required to be eligible for an award under this announcement and will not be used as a factor during the merit review of applications under this announcement. Applicants are not recommended to include cost-sharing or matching funds in their proposals.

## C3. Other

### Eligible Grant Activities

Grants are intended to assist museums, Indian Tribes, & NHOs with consultation/documentation activities leading towards repatriation or disposition of Native American human remains and cultural items. Grants support specific, discrete projects that can be accomplished within the 2-year agreement term. Project activities may include, but are not limited to:

- a. Research and data collection. This includes collections research, database enhancements or development, interviews with tribal elders or NAGPRA representatives, and other forms of data collection to support consultations leading to cultural affiliation determinations and repatriation or disposition requests. This should not be interpreted as authorizing the initiation of new scientific studies or other means of acquiring or preserving additional scientific information from the human remains and/or cultural items. Funds are intended for the limited purpose of determining the geographic origin, cultural affiliation, and basic facts surrounding acquisition of Native American human remains and cultural items.
- b. Training. This may include the development of or attendance at NAGPRA-focused conferences, sessions, trainings, and workshops, including NAGPRA Review Committee meetings, to gain or impart knowledge on NAGPRA-related issues, processes, and best practices.
- c. Travel. This may include airfare or other transportation, lodging, and per diem for museum project staff or tribal representatives to conduct in-person consultation and information-sharing on NAGPRA collections for the purposes of identification, cultural or geographical affiliation, proper handling and care, and repatriation or disposition.
- d. Meetings. This may include supplies, technological resources, and support for the preparation and hosting of in-person or virtual meetings, teleconferences, webinars, etc. Meeting content/agendas must be primarily NAGPRA-related, such as consultations, internal NAGPRA committees, NAGPRA coalitions, or presentations to tribal councils.
- e. Collections Care. This may include preparing Native American human remains and cultural items for repatriation, disposition, and/or reburial as requested by tribal representatives, testing NAGPRA collections for the presence of pesticides, preservatives, or other potentially harmful contaminants prior to repatriation, decontaminating human remains and cultural items, or stabilizing NAGPRA collections subject to handling or transport during consultation and repatriation.

The table below outlines allowable activities under NAGPRA consultation/documentation grants. Ineligible or unallowable activities will be disallowed.

Activity	Does Not Fund	Will Fund
Advocacy/Fundraising	Any activity or staff time that can be construed as advocacy or fundraising, including the preparation of grant applications, fundraising committee meetings, & lobbying.	None.
Capital Projects/Construction	The purchase, construction, repair, or renovation of land, facilities, or buildings, including the purchase or maintenance of cemetery plots, gravesites, memorials, or grave markers.	None.
Coalitions & Partnerships	Coalitions or partnerships that do not relate to the NAGPRA process.	Travel costs & materials for coalition meetings, training for coalition members, development of MOUs, protocols, & other agreements to facilitate the NAGPRA process.
Collections Care	Costs for the ongoing care & curation of cultural items. Conservation treatments on non-NAGPRA collections. The purchase, construction, or installation of display cases, storage systems, or other materials to hold human remains & cultural items in a non-temporary capacity.	Rehousing NAGPRA collections in culturally appropriate materials for temporary storage or transportation. Contamination testing & treatment on NAGPRA items identified for repatriation. Stabilizing & securing NAGPRA collections subject to handling or transport during consultation & repatriation.
Consultation Meetings	Entertainment costs, including amusement, diversion, receptions, social activities, contests, festivals, or similar events & activities. Programs or meetings that do not directly impact a NAGPRA effort. Consultation for the primary purposes of fulfilling Section 106 of the National Historic Preservation Act.	Rental of facilities, speaker fees, attendee stipends, ceremonial food & supplies, local transportation, & other costs incidental to such meetings.
Cultural Resources & Historic Preservation	Costs for the management, care, or maintenance of cultural landscapes or historic properties, including grave	Documentation efforts that directly support discrete NAGPRA consultation

Activity	Does Not Fund	Will Fund
	<p>sites. Costs of general or ongoing cultural or historic preservation activities not directly tied to a discrete NAGPRA consultation, including general preservation planning, oral history, traditional skill/craft, or language projects. Archaeological equipment, surveys, or excavations to locate new or existing burial sites.</p>	<p>projects &amp; are integral to resolving the cultural affiliation or Tribal /Aboriginal land for the purpose of a NAGPRA determination. Genealogical research for the purpose of determining lineal descendancy under NAGPRA.</p>
Databases	Database costs or work beyond the scope of the NAGPRA grant project, such as for general collections management.	Databases or software integral to the NAGPRA process.
Digitization	Digitization supplies or efforts for non-NAGPRA collections.	Digitization supplies or items such as cameras, scanners, computer hardware & software, & web development in support of the NAGPRA process.
Disposition	Transfer of any human remains or objects that fall outside of NAGPRA.	Disposition of human remains & cultural items as described in the NAGPRA regulations at 43 CFR 10.2(g)(5).
Education & Outreach	General cultural resource & historic preservation interpretation or education. Advertising or public relations costs or promotional activities other than those related to the specific NAGPRA project. Exhibition design, installation, or maintenance costs.	Interpretation, education, & outreach activities specific to a NAGPRA consultation. Design & printing costs, press releases, brochures, signage, or other announcements of NAGPRA project activities.
Federal Agency Collections	Federal agency compliance efforts. Travel costs, per diem, or payments of any kind to Federal employees.	Documentation of items under the control of a Federal agency, <u>only if</u> applied for by a Tribe/NHO. Proposal must justify the need for funding & make clear there is no support of Federal NAGPRA responsibilities.

Activity	Does Not Fund	Will Fund
Food & Beverages	Alcoholic beverages; food & beverages for general meetings, workshops, or conferences whose primary purpose is not NAGPRA consultation.	Per diem for subsistence while in travel status; food & non-alcoholic beverages specifically needed for consultation meetings, conferences, or ceremonies.
Foreign Institutions	Any consultation/documentation activities associated with human remains & cultural items under the control of a foreign institution.	Consultation/documentation on human remains & cultural items in the custody of a foreign institution that are under the control of a museum subject to NAGPRA.
Intentional Excavations/Inadvertent Discoveries	Activities related to NAGPRA compliance for excavations or inadvertent discoveries on Federal or tribal lands after November 16, 1990.	Consultation/documentation activities related to existing museum collections that are the result of excavations on local or state land.
Inventories & Summaries	Compliance activities, including the development & submission of initial summaries & inventories to achieve compliance with NAGPRA.	Inspection of faunal remains to identify unreported Native American human remains. Additional consultation for the purpose of revisions of NAGPRA inventories & summaries for human remains or cultural items that were lost or miscataloged when initial compliance documents were developed.
Litigation & Civil Penalty Allegations	Any litigation-related costs, including any costs related to filing or mitigating an allegation of failure to comply with NAGPRA.	None.
Non-Federally Recognized Indian Groups	Members of Indian groups that are not integral to the consultation process.	Travel & related expenses for representatives from Indian groups who are integral to a consultation.
Non-NAGPRA Collections	Consultation/documentation efforts on any collection in the control of an institution that does not have NAGPRA obligations. Consultation/documentation efforts on	None.

Activity	Does Not Fund	Will Fund
	non-NAGPRA items. Smithsonian Institution.	
Review Committee	Dispute actions.	Presentations at NAGPRA Review Committee meetings to inform them of successes & barriers to consultation under NAGPRA.
Scientific Study or Destructive Analysis	Testing to determine whether or not human remains are Native American. Scientific studies or destructive analysis on human remains or cultural items without prior consent of the Tribal/NHO project partners.	Projects that clearly show all possibly interested tribes have been consulted & have given their consent to the scientific study or the use of destructive analysis; studies must be shown to be integral to resolving cultural affiliation for the purpose of a NAGPRA determination.
Training	Payments for Federal staff, including National NAGPRA Program, to conduct training or attend a conference or other event. General cultural resources, historic preservation, or collections care training.	Attendance & registration for NAGPRA-specific trainings & conferences, including NAGPRA Review Committee meetings. Training on object handling, care, or hazardous substance testing for human remains & cultural items.

**Excluded Parties:**

NPS conducts a review of the SAM.gov Exclusions database for all applicant entities and their key project personnel prior to award. The NPS cannot award funds to entities or their key project personnel identified in the SAM.gov Exclusions database as ineligible, prohibited/restricted or otherwise excluded from receiving Federal contracts, certain subcontracts, and certain Federal assistance and benefits, as their ineligibility condition applies to this Federal program.

**Compliance with the National Historic Preservation Act**

Projects funded under this program may constitute “undertakings” as defined by Section 106 of the National Historic Preservation Act (54 U.S.C. 306108). Accordingly, the NPS may request additional information than what is described in this announcement in order to consult with State Historic Preservation Officers and/or Indian Tribes prior to awarding funds.

**Foreign Entities or Projects**

This program does not provide funding to foreign entities or for projects conducted outside the United States.

## **D. Application and Submission Information**

### **D1. Address to Request Application Package**

All application information and documentation can be found on Grants.gov under opportunity number **P23AS00094**. The Application Package contains the mandatory forms that must be submitted (see the "Package" tab). Applicants must also submit any applicable supporting documents using the additional Attachments forms. Applicants may request paper copies of application materials by contacting the Awarding Agency using the information provided in Section G of this announcement.

Applications may be submitted any time up until the closing date of this announcement. An applicant's failure to meet an eligibility criterion by the closing date of this announcement will result in the application being excluded from consideration. This includes, but is not limited to, late and incomplete application packages.

### **D2. Content and Form of Application Submission**

#### **Project Narrative**

Applicants must complete the mandatory forms and any applicable optional forms, in accordance with the instructions below, as required by this NOFO. Incomplete applications may be excluded from consideration.

#### **A complete application shall include:**

1. Standard Form 424 – Application for Financial Assistance
2. Standard Form 424A – Budget Information for Non-Construction Programs
3. Standard Form 424B – Assurances for Non-Construction Programs
4. Project Narrative (via the Project Narrative Attachment Form)
5. Project Abstract (via the Project Abstract Summary Form)
6. Budget Narrative (via the Budget Narrative Attachment Form)
7. Resumes for Key Personnel and/or Position Descriptions (as applicable, via the Other Attachments Form)
8. Letters of Commitment from Project Partners and/or Consultants (as applicable, via the Other Attachments Form)
9. Negotiated Indirect Cost Rate Agreement (if applicable, via the Other Attachments Form)

#### **Project Narrative**

Using the section headings provided below, write a narrative that addresses the prompts listed below. Answers to all items are required (A-G and H, as applicable). Limit the narrative to eight numbered pages. Be concise but provide sufficient detail that a reviewer will be able to answer

the review criteria provided in Section E.1 of this announcement. Only include information that is pertinent to the proposal. Use at least 0.5- inch margins on all sides and a font size of at least twelve points. Submit the Project Narrative as a single .pdf via the Project Narrative Attachment Form available through this announcement on Grants.gov.

A. Objectives and Activities

- i. What are the goals and objectives of this project? How do they support the goal of this NAGPRA grant program (to increase the ability of tribes/NHOs and museums to facilitate consultations and collaboration in carrying out the NAGPRA process)?
- ii. What specific grant-funded activities will you undertake to achieve the project goals and objectives? (Reference Section C.3 of this NOFO for types of eligible activities).
- iii. What milestones will be met and/or deliverables produced as a result of the project activities? Do not include required grant reporting as a milestone/deliverable.

B. Partnerships

- i. Who are the project beneficiaries?
- ii. List all project partners and briefly explain their involvement. Applicants may choose to distinguish between confirmed project partners (for whom letters of commitment *must* be included) and potential partners (for whom letters of commitment or support *should* be included), if applicable. (It is highly recommended that applicants include letters of commitment and/or support from ALL parties).
- iii. How were partners and/or beneficiaries involved in the development of this project?

C. Implementation/Administration

- i. List all key project staff, including consultants. "Key project staff" are those who play a significant role in the development, execution, and/or oversight of the project. Describe each person's role and explain how their experience and qualifications are appropriate for the project. If you plan to hire new personnel or consultants, either provide position descriptions or describe the criteria that will be used to competitively select these individuals or services. Clearly distinguish whether or not key project staff members' time will be paid for by this grant or by other funding sources.
- ii. In a table or outline format, provide a schedule of completion that includes each major project activity identified in Item A of the Project Narrative and shows how the project will be completed within a 24-month period of performance. Include milestones and/or deliverables in this schedule, as applicable. The schedule of completion should be no longer than one page per project year.
- iii. Describe what internal controls are in place to monitor the progress of the grant project and ensure compliance with all administrative and financial requirements. "Internal Controls" are the means by which an organization assures operational effectiveness and efficiency, reliable financial reporting, and compliance with laws, regulations and policies. What corrective actions will be taken if work does not proceed as planned?

D. Impact/Evaluation

- i. Briefly describe your institution's NAGPRA goals and/or priorities, how they were established, and how this project will help support or achieve them.
  - ii. What are the expected outcomes of the project and how do they align with the NAGPRA process?
  - iii. Describe how you will measure and evaluate project impact. What does success look like?
- E. Status of Current or Recent NAGPRA Grant(s)  
 State whether or not you have received a NAGPRA Consultation/Documentation Grant or Repatriation Grant within the past five years. Choose from the following three statement options, as applicable:
  - i. "ABC Institute does not currently have a NAGPRA grant, nor did we complete one in the past five years."
  - ii. "ABC Institute currently has an active NAGPRA grant."
  - iii. "ABC Institute received a NAGPRA grant within the past five years and the grant is closed."  
 If ii or iii are applicable, provide the grant number and project title of your NAGPRA grant(s). Also provide a brief summary of whether or not the project(s) are/were successful and why.
- F. Statement of No Overlap  
 Applicants must provide a statement affirming that no overlap exists between the proposed project and any other active or anticipated projects in terms of activities, costs, or time commitment of key personnel. A sample statement to satisfy this requirement might be: "There are no overlaps or duplication between this application and any of our other Federal applications or funded projects."
  - i. If any overlap does exist and the applicant cannot provide a statement like the one above, they must provide a description of the overlap in their application and provide a copy of any overlapping or duplicative proposal submitted to any other potential funding entity. See the "Overlap or Duplication of Effort Statement" paragraph in this section (below).
- G. Statement of Impact on Historic Properties  
 Applicants must provide a statement identifying if the proposed project has the potential to impact historic properties. As defined in 36 CFR § 800.16, "historic properties" are any prehistoric or historic districts, sites, buildings, structures, or objects that are eligible for or already listed in the National Register of Historic Places. A sample statement to satisfy this requirement might be: "[Tribe/Museum Name] does not believe that the proposed project has the potential to affect historic properties as defined in Section 106 of the National Historic Preservation Act."
  - i. If the applicant cannot provide a statement like the one above, they must provide a brief description of the potential impact in their application.
- H. NAGPRA Collection (Museum applicants only; "Museum" means any non-tribal/NHO applicant)  
 Describe the museum's Native American collections. What is the total number of NAGPRA-related items? What is the estimated number of Native American human remains in the museum's possession or control? (Specify if these are individual bones or sets of remains). If this project prioritizes or addresses certain collections or items instead of others, explain why. Museums may attach up to two pages of relevant supporting

documentation if this information does not fit within the eight-page limit for the proposal narrative.

## Project Abstract

As of December 1, 2021, all applicants must complete and submit the "Project Abstract Summary" Grants.gov common form with their application. The Department of Interior is implementing use of this form to meet the requirements in OMB memorandums [M-22-02](#), [M-21-20](#), and [M-21-03](#), which contain specific requirements for agencies to send more detailed project descriptions to USASpending.gov for financial assistance awards. Applicants must succinctly summarize the proposed project purpose, goals, activities, partners, and potential outcomes/impact (limited to 4,000 characters). Funded applications' abstracts will be made available to the public on USASpending.gov, so do use plain language that can be understood by the public without access to the full project proposal, and do not include personally identifiable, sensitive, or proprietary information. Enter the text and submit the Project Abstract directly via the "Project Abstract Summary" Form available through this announcement on Grants.gov.

### **SF-424, Application for Federal Assistance**

Applicants must submit the appropriate Standard Form (SF)-424, Application for Federal Assistance. Individuals applying as a private citizen (i.e., unrelated to any business or nonprofit organization you may own or operate in your name), must complete the SF-424, Application for Federal Assistance-Individual form. All other applicants must complete the standard SF-424, Application for Federal Assistance. The required application forms are available with this announcement on Grants.gov. The SF-424, Application for Federal Assistance must be complete, signed, and dated. Do not include any proprietary or personally identifiable information. Please note: Enter only the amount requested from this Federal program in the "Federal" funding box on the SF-424 Application form. Include any other Federal sources of funding in the "Other" box and provide details on those Federal source(s) and funding amount(s) in the required Budget Narrative (see the "Budget Narrative" section below).

Complete this form with all applicable information. The starred/yellow highlighted fields are required. An Authorized Representative is a person who has the authority to legally bind your organization to an agreement. **The Authorized Representative cannot be the same person as the Project Director, who will have primary responsibility for carrying out your project's activities.** Failure to designate two separate people will result in delays in processing the application.

Applicants must submit the appropriate SF-424 Budget Information form and Budget Narrative. For non-construction programs or projects, applicants must complete and submit the SF-424A, "Budget Information for Non-Construction Programs" form. All of the required application forms are available with this announcement on Grants.gov. Federal award recipients and subrecipients are subject to Federal award cost principles in 2 CFR 200.

The estimated project budget must align with the projected scope of work presented in the application. Round all numbers to the nearest dollar amount, even if exact costs are known. If any costs are not applicable to your project, fill-in \$0.00. Check that the amounts listed on the SF-424A match those on the Budget Narrative before submitting.

Any applicant organization that has not completed the financial assistance certifications and representations within their SAM.gov registration must submit the appropriate signed and dated

Assurances form. All of the required application forms are available with this announcement on Grants.gov.

This form must be signed by an Authorized Representative and submitted with the application (digital signatures are acceptable). Submission of the electronic application acknowledges that your organization certifies compliance with relevant Federal requirements to the same extent as the signature does on a paper application.

### **Detailed Budget Narrative**

The project budget shall include detailed information on all cost categories and must clearly identify all estimated project costs. Unit costs shall be provided for all budget items including the cost of work to be provided by contractors or sub-recipients. In addition, applicants shall include a narrative description of the items included in the project budget, including the value of in-kind contributions of goods and services provided to complete the project when cost share is identified to be included (reference section C of this announcement). Cost categories can include, but are not limited to, those costs items included on the SF424A or SF424C.

Using the section headings provided below, write a narrative budget justification that is aligned with the budget categories in Section B of the SF-424A. Provide unit costs for all budget items including any contracts or sub-awards. Provide a subtotal for each budget category, show how you arrived at the figures provided, and explain why these items are necessary to accomplish the grant objectives. There is no page limit or required format for the budget narrative. Round all numbers to the nearest dollar amount, even if exact costs are known. If any cost categories are not applicable to your project, write \$0.00 or N/A. Check that the amounts listed in the Budget Narrative are correct (double-check your math!) and that the subtotals for each cost category match those on Section B of the SF-424A before submitting. Inconsistencies will result in delays in processing the application. Submit the Budget Narrative as a single .pdf via the Budget Narrative Attachment Form available through this announcement on Grants.gov.

- A. Personnel: Provide name, title, unit of time, quantity, cost per unit of time, and resultant dollar amount for each of the personnel included in the total line item dollar amount. *(Example: Joe Smith, Registrar, 40 hours/week for 50 weeks at \$20.00/hr. = \$40,000).*
- B. Fringe Benefits: For each person included above, provide the fringe benefits rate and total line item dollar amount. If your organization has a separate fringe benefit rate agreement, attach it as a supplemental document to your application.
- C. Travel: Provide the unit of measure, quantity, cost per unit, and resultant dollar amount for each of the following travel details: airfare, lodging, per diem, ground transportation, housing stipend and/or transportation stipend. Also provide a statement that the proposed travel and per diem costs do not exceed current maximum Federal rates (which can be found at <https://www.gsa.gov/travel/plan-book/per-diem-rates>), OR that the proposed travel and per diem costs are in line with your organization's written travel policy.
  - i. Under GSA requirements, the first and last travel days of any trip must be calculated at 75% of the full per diem rate. *(Example: For a 3-day trip to a location with a GSA per diem rate of \$100.00 the total allowable per diem is \$75 (Day 1) + \$100 (Day 2) + \$75 (Day 3) = \$250).*
  - ii. The Federal allowable mileage rate of 62.5 cents per mile (as of FY2022 - subject to change in FY23) should be applied to any personally owned vehicle use.

- iii. All travel costs must adhere to applicable regulations and conditions including 2 CFR Part 200.474.
- D. Equipment: Equipment is defined in 2 CFR Part 200.33 as “tangible personal property (including information technology systems) having a useful life of more than one year and a per-unit acquisition cost which equals or exceeds \$5,000.” List any equipment being purchased with federal funds, provide quotes or estimates obtained to support the cost amount, and include a written justification as to why this equipment is necessary for the proposed project. An applicant must demonstrate purchasing permanent equipment is less expensive than renting. If funded, applicants are required to maintain records demonstrate that a competitive bidding process was used to purchase such services or equipment. Grant recipients who purchase equipment must adhere to applicable regulations and conditions including 2 CFR Part 200.313 and 2 CFR Part 200.439.
- E. Supplies: Provide a description, quantity, cost per unit, and resultant dollar amount for any consumable supplies, raw materials, and expendable equipment (items costing less than \$5,000 and/or have an estimated useful life of less than 1 year). “General office supplies” or “miscellaneous supplies” are not acceptable line items.
- F. Contractual: Provide the contract description, unit of time, quantity, cost per unit of time, and resultant dollar amount for each contract. Do not include stipends for tribal elders here (see budget category H below). Where applicable, include a justification for costs indicating regional costs or ranges for services. Applicants will be required to submit documentation showing a competitive selection process was used for contracts over the Federal micro-purchase threshold of \$10,000 if their applications are selected for award.
- G. Construction: Construction costs are unallowable under NAGPRA grants. Do not include any costs under this category and instead enter \$0.00.
- H. Other Costs: Provide a description, quantity, cost per unit, and resultant dollar amount for each item. This category includes such items as stipends for tribal elders or students and other items not previously listed. “Miscellaneous,” “overhead,” and “contingency” are not acceptable line items.
- I. Total Direct Charges: List the subtotal of budget categories A – H.
- J. Indirect Costs: Provide the indirect cost rate percentage, type (negotiated or 10% de minimis), associated base (modified total direct costs), and resultant indirect amount. Provide an explanation if the associated base to which you're applying the indirect rate differs from budget category I (Total Direct Charges). If indirect costs are included, applicants must include a copy of the negotiated indirect cost rate agreement (NICRA) and apply the approved rate accordingly.
1. See Section D.6 "Required Indirect Cost Statement to be submitted with Application" below for a statement that **must** be included in your Budget Narrative (choose the one statement that is applicable to your proposal and include it here).
  2. Per 2 CFR 200.75 “Participant support costs means direct costs for items such as stipends or subsistence allowances, travel allowances, and registration fees paid to or on behalf of participants or trainees (but not employees) in connection with conferences or training projects.” NAGPRA consultation meetings do not qualify as "conferences or training projects" therefore these costs do not have to be

excluded from the associated base. Stipends, travel costs, and registration fees for conferences or trainings must still be excluded from the associated base.

- K. **Total Federal Funding Request:** List the total amount of federal funds being requested. Double-check that this amount matches those listed on the SF-424 and SF-424A before submitting your application. Inconsistencies will result in delays in processing your application.

### **Supplemental Application Documents**

Submit the following required documents as clearly labeled .pdfs via the **Other Attachments Form** available through this announcement on Grants.gov.

#### **Resumes of Key Personnel**

Attach brief (2 page maximum) resumes for all key project personnel, including consultants, listed in Item C.i. of the Project Narrative. If project personnel or consultants have not yet been chosen, attach detailed position descriptions and/or search criteria. The applicant must be able to show that a competitive selection process for professional consultants was used for contracts over \$10,000. If awarded, applicable recipients will be required to submit a Competitive Negotiation and Small Purchases Contracting Document, which can be found on the [National NAGPRA Program website](#). Additional information on procurement standards for Federal grants can be found in 2 CFR Part 200.317-326.

#### **Letters of Commitment**

Attach letters of commitment for all project partners listed in Item B.ii. of the Project Narrative and for all professional consultants (if known). It is recommended that applicants include letters from all confirmed *and* potential partners. Letters should be current, and should state the partner or consultant's specific role and responsibilities in the project and assert their commitment to participating in the project, if funded.

#### **Negotiated Indirect Cost Rate Agreement (if applicable)**

If your proposed budget includes indirect costs, a current negotiated indirect cost rate agreement must be provided with your proposal. The rate as proposed must meet the requirements of 2 CFR Part 200.414 and 2 CFR Part 200 Appendix III – VII, as applicable. Proposals that fail to document their indirect costs will have those costs disallowed. See Section D.6 "Required Indirect Cost Statement to be submitted with Application" below for the required statement that should be included in the Budget Narrative.

### **Other Disclosures**

If selected for award, NPS reserves the right to request additional or clarifying information for any reason deemed necessary, including, but not limited to:

- (a) Other budget information
- (b) Financial capability
- (c) Evaluation of risk
- (d) Name and phone number of the Designated Responsible Employee for complying with national policies prohibiting discrimination (See 43 CFR § 17)

### **Project Abstract Summary**

Please complete and submit with your application package the Project Abstract Summary form with the following information:

- Funding Opportunity Number;
- Goals and Objectives of your proposed project;
- Summary of Project Activities;
- Performance Goals including milestones and expected outcomes;
- Who will benefit from your project.

This information will be transmitted to USASpending.gov and be viewable by the public.

### **Conflict of Interest Disclosure**

Per the Financial Assistance Interior Regulation (FAIR), [2 CFR §1402.112](#), applicants must state in their application if any actual or potential conflict of interest exists at the time of submission.

#### *(a) Applicability.*

(1) This section intends to ensure that non-Federal entities and their employees take appropriate steps to avoid conflicts of interest in their responsibilities under or with respect to Federal financial assistance agreements.

(2) In the procurement of supplies, equipment, construction, and services by recipients and by sub recipients, the conflict of interest provisions in [2 CFR §200.318](#) apply.

#### *(b) Notification.*

(1) Non-Federal entities, including applicants for financial assistance awards, must disclose in writing any conflict of interest to the DOI awarding agency or pass-through entity in accordance with [2 CFR §200.112](#).

(2) Recipients must establish internal controls that include, at a minimum, procedures to identify, disclose, and mitigate or eliminate identified conflicts of interest. The recipient is responsible for notifying the Financial Assistance Officer in writing of any conflicts of interest that may arise during the life of the award, including those that have been reported by sub recipients.

*(c) Restrictions on lobbying.* Non-Federal entities are strictly prohibited from using funds under a grant or cooperative agreement for lobbying activities and must provide the required certifications and disclosures pursuant to [43 CFR §18](#) and [prelim@title31/subtitle2/chapter13&edition=prelim">31 USC §1352](#).

*(d) Review procedures.* The Financial Assistance Officer will examine each conflict of interest disclosure on the basis of its particular facts and the nature of the proposed grant or cooperative agreement, and will determine whether a significant potential conflict exists and, if it does, develop an appropriate means for resolving it.

*(e) Enforcement.* Failure to resolve conflicts of interest in a manner that satisfies the government may be cause for termination of the award. Failure to make required disclosures may result in any of the remedies described in [2 CFR §200.339](#), Remedies for noncompliance, including suspension or debarment (see also [2 CFR §180](#)).

### **Uniform Audit Reporting Statement**

All U.S. states, local governments, federally recognized Indian tribes, institutions of higher education, and non-profit organizations expending \$750,000 USD or more in Federal award funds in the applicant's fiscal year must submit a Single Audit report for that year through the [Federal Audit Clearinghouse's Internet Data Entry System](#), in accordance with 2 CFR 200 subpart F. U.S. state, local government, federally recognized Indian tribes, institutions of higher education, and non-profit applicants must state if your organization was or was not required to submit a Single Audit report for the most recently closed fiscal year. If your organization was required to submit a Single Audit report for the most recently closed fiscal year, provide the EIN associated with that report and state if it is available through the [Federal Audit Clearinghouse](#) website.

### **Certification Regarding Lobbying**

Applicants requesting more than \$100,000 in Federal funding must certify to the statements in [43 CFR Part 18, Appendix A-Certification Regarding Lobbying](#). If this application requests more than \$100,000 in Federal funds, the Authorized Official's signature on the appropriate SF-424, Application for Federal Assistance form also represents the entity's certification of the statements in 43 CFR Part 18, Appendix A.

### **Disclosure of Lobbying Activities**

Applicants and recipients must not use any federally appropriated funds (annually appropriated or continuing appropriations) or matching funds under a Federal award to pay any person for lobbying in connection with the award. Lobbying is influencing or attempting to influence an officer or employee of any U.S. agency, a Member of the U.S. Congress, an officer or employee of the U.S. Congress, or an employee of a Member of the U.S. Congress connection with the award. Applicants and recipients must complete and submit the [SF-LLL, "Disclosure of Lobbying Activities"](#) form if the Federal share of the proposal or award is more than \$100,000 and the applicant or recipient has made or has agreed to make any payment using non-appropriated funds for lobbying in connection with the application or award. The SF-LLL form is available with this Funding Opportunity on Grants.gov. See 43 CFR, Subpart 18.100 and 31 USC 1352 for more information on when additional submission of this form is required.

**Refer to Project Narrative, Item F "Statement of No Overlap" in this section (above) for instructions on where to include the following statement:**

### **Overlap or Duplication of Effort Statement**

If the project proposed in this application is funded through another Federal financial assistance award, in part or in whole, the applicant must provide a statement detailing the potential funding overlap in regards to activities, costs, or time commitment of key personnel. Provide a copy of any overlapping or duplicative proposal submitted to any other potential funding entity and identify when that proposal was submitted or copy of Federal financial assistance award covering activities covered under this proposal. The statement and the description of overlap or duplication, when applicable, may be provided within the proposal or as a separate attachment to the application. Any overlap or duplication of funding between the proposed project and other active or anticipated projects may impact selection and/or funding amount. If no such overlap or duplication exists, state, "There are no overlaps or duplication between this application and any of our other Federal applications or funded projects"

### **D3. Unique Entity Identifier and System for Award Management (SAM)**

**Identifier and System for Award Management (SAM.gov) Registration:** This requirement does not apply to individuals applying for funds as an individual (i.e., unrelated to any business or nonprofit organization you may own, operate, or work within), or any entity with an exception to bypass SAM.gov registration with prior approval from the funding bureau or office in accordance with bureau or office policy. All other applicants are required to register in SAM.gov prior to submitting a Federal award application and obtain a [Unique Entity Identifier \(UEI\)](#) which replaces the Data Universal Numbering System (DUNS) number from Dun & Bradstreet in April 2022. A Federal award may not be made to an applicant that has not completed the SAM.gov registration. If an applicant selected for funding has not completed their SAM.gov registration by the time the program is ready to make an award, the program may determine the applicant is not qualified to receive an award. Federal award recipients must also continue to maintain an active SAM.gov registration with current information through the life of their Federal award(s).

#### **Register with the System for Award Management (SAM)**

Applicants can register on the [SAM.gov](#) website. The “Help” tab on the website contains User Guides and other information to assist you with registration. The Grants.gov “[Register with SAM](#)” page also provides detailed instructions. Applicants can contact the supporting Federal Service Desk for help registering in SAM. Once registered in SAM, entities will be assigned a Unique Entity Identifier (UEI). Entities must renew and revalidate their SAM registration at least once every 12 months from the date previously registered. Entities are strongly encouraged to revalidate their registration as often as needed to ensure their information is up to date and reflects changes that may have been made to the entity’s IRS information. There is no cost to register with SAM.gov. There are third-party vendors who will charge a fee in exchange for registering entities with SAM.gov; please be aware you can register and request help for free. If applicable, foreign entities who want to receive payment directly to a U.S. bank account must enter and maintain valid, current banking information in SAM.

#### **START THE REGISTRATION PROCESS EARLY - DON'T DELAY!**

### **D4. Submission Dates and Times**

#### **Due Date for Applications**

03/10/2023

#### **Application Due Date Explanation**

Complete applications must be submitted to the National Park Service by **Friday, March 10, 2023, 11:59PM PT**. Applicants are encouraged to submit the application well before the deadline. **Application preparation time may take several weeks, so please start the application process as soon as possible.** Applications submitted after the deadline will not be reviewed or considered for award. If it is determined that a proposal was not considered due to being late or incomplete, the applicant will be notified during the selection process.

## **D5. Intergovernmental Review**

An intergovernmental review may be required for applications submissions from a U.S. state or local government prior to submission. Applicants must contact their State's Single Point of Contact (SPOC) to comply with the state's process under [Executive Order 12372](#).

## **D6. Funding Restrictions**

The Federal awarding agency that provides the largest amount of direct funding to your organization is your cognizant agency for indirect costs, unless otherwise assigned by the White House Office of Management and Budget (OMB). If the Department of the Interior is your organization's cognizant agency, the Interior Business Center will negotiate your indirect cost rate. Contact the Interior Business Center by phone 916-930-3803 or using the [IBC Email Submission Form](#). See the [IBC Website](#) for more information.

Organizations must have an active Federal award before they can submit an indirect cost rate proposal to their cognizant agency. Failure to establish an approved rate during the award period renders all costs otherwise allocable as indirect costs unallowable under the award. Recipients must have prior written approval from the Service to use amounts budgeted for direct costs to satisfy cost-share or match requirements or to cover unallowable indirect costs. Recipients shall not shift unallowable indirect costs to another Federal award unless specifically authorized to do so by legislation.

### **Required Indirect Cost Statement to be submitted with Application.**

All organizations must include the applicable statement from the following list in their application, and attach to their application any documentation identified in the applicable statement:

We are:

- A U.S. state or local government entity receiving more than \$35 million in direct Federal funding each year with an indirect cost rate of [insert rate]. We submit our indirect cost rate proposals to our cognizant agency. Attached is a copy of our most recently approved rate agreement/certification.
- A U.S. state or local government entity receiving less than \$35 million in direct Federal funding with an indirect cost rate of [insert rate]. We have prepared and will retain for audit an indirect cost rate proposal and related documentation.
- A [insert your organization type; U.S. states and local governments, do not use this statement] that has previously negotiated or currently has an approved indirect cost rate with our cognizant agency. Our indirect cost rate is [insert rate]. [Insert either: "Attached is a copy of our most recently approved but expired rate agreement. In the event an award is made, we will submit an indirect cost rate proposal to our cognizant agency within 90 calendar days after the award is made." *or* "Attached is a copy of our current negotiated indirect cost rate agreement."]
- A [insert your organization type] that has never submitted an indirect cost rate proposal to our cognizant agency. Our indirect cost rate is [insert rate]. If we receive an award, we will submit an indirect cost rate proposal to our cognizant agency within 90 calendar days after the award date.

- A [insert your organization type] that has never submitted an indirect cost rate proposal to our cognizant agency and has an indirect cost rate that is lower than 10%. Our indirect cost rate is [insert rate; must be lower than 10%]. However, if we receive an award we will not be able to meet the requirement to submit an indirect cost rate proposal to our cognizant agency within 90 calendar days after award. We request as a condition of award to charge a flat indirect cost rate of [insert rate; must be lower than 10%] against [insert a clear description of the direct cost base against which your rate is charged (e.g., salaries; salaries and fringe benefits; or modified total direct costs)]. However, please note that your organization cannot charge indirect costs in excess of the indirect costs that would be recovered if applied against modified total direct costs as defined in [§2 CFR 200.68](#). We understand that we must notify the Service in writing if we establish an approved rate with our cognizant agency at any point during the award period.
- A [insert your organization type] that has never submitted an indirect cost rate proposal to our cognizant agency and has an indirect cost rate that is 10% or higher. Our indirect cost rate is [insert your organization’s indirect rate; must be 10% or higher]. However, if we receive an award we will not be able to meet the requirement to submit an indirect cost rate proposal to our cognizant agency within 90 calendar days after award. We request as a condition of award to charge a flat *de minimis* indirect cost rate of 10% to be charged against modified total direct project costs as defined in [2 CFR §200.68](#). We understand that we must notify the Service in writing if we establish a negotiated rate with our cognizant agency at any point during the award period. We understand that additional Federal funds may not be available to support an unexpected increase in indirect costs during the project period and that such changes are subject to review, negotiation, and prior approval by the Service.
- A [insert your organization type] that is submitting this proposal for consideration under the “Cooperative Ecosystem Studies Unit Network”, which has a Department of the Interior-approved indirect cost rate cap of 17.5%. If we have an approved indirect cost rate with our cognizant agency, we understand that we must apply this reduced rate against the same direct cost base as identified in our approved indirect cost rate agreement per [2 CFR §1402.414](#). If we do not have an approved indirect cost rate with our cognizant agency, we understand that we must charge indirect costs against the modified total direct cost base defined in 2 CFR §200.68 “Modified Total Direct Cost (MTDC)”. We understand that we must request prior approval from the Service to use the 2 CFR 200 MTDC base instead of the base identified in our approved indirect cost rate agreement. We understand that Service approval of such a request will be based on: 1) a determination that our approved base is only a subset of the MTDC (such as salaries and wages); and 2) that use of the MTDC base will still result in a reduction of the total indirect costs to be charged to the award. In accordance with 2 CFR §200.405, we understand that indirect costs not recovered due to a voluntary reduction to our federally negotiated rate are not allowable for recovery via any other means.

A [insert your organization type] that will charge all costs directly.

## D7. Other Submission Requirements

Applications must be submitted electronically via Grants.gov by the deadline identified above. Applications submitted by other means or not received by the deadline will not be considered. If, due to extraordinary circumstances, an applicant is unable to submit their proposal through Grants.gov, the National NAGPRA Program may approve submission by other means. Failure on the applicant's part to register in SAM.gov or Grants.gov in a timely manner does not constitute extraordinary circumstances. Applications that are not submitted through Grants.gov will only be accepted if the applicant has received prior approval from the National NAGPRA Program and they are submitted by the application deadline.

Proof of timely submission shall be the date and time that Grants.gov receives the application. An electronic time stamp is automatically generated within the system when the application is successfully received by Grants.gov. The applicant will receive an acknowledgement of receipt and a tracking number from Grants.gov with the successful transmission of their application. Applicants should print this receipt and save it as proof of timely submission. In the event the applicant experiences technical difficulties with submitting their application, please contact the Grants.gov Help Desk toll free at 1-800-518-4726 or [support@grants.gov](mailto:support@grants.gov).

## E. Application Review Information

### E1. Criteria

#### Criterion 1 - Objectives & Activities

**Maximum Points: 25**

##### Objectives & Activities

- Are project objectives, activities, and benchmarks/deliverables clearly described in detail?
- Is there a logical connection between the objectives, activities, and deliverables?
- Are all project activities eligible for funding?
- Are project objectives consistent with the goals of the NAGPRA consultation grant program?

#### Criterion 2 - Partnerships & Beneficiaries

**Maximum Points: 25**

##### Partnerships & Beneficiaries

- Are all project partners and/or beneficiaries identified and described in detail?
- Are project partners and/or beneficiaries appropriate and is there evidence of their involvement in project planning?
- Is there evidence of commitment to this project from all confirmed partners and/or evidence of support of this project from all potential partners?

#### Criterion 3 - Implementation & Administration

**Maximum Points: 25**

##### Implementation & Administration

- Are budget items described in detail, reasonable, and necessary to accomplish activities?

- Are the roles and responsibilities of key project personnel clearly described and defined?
- Are any unfilled positions or consultancies clearly described and their work clearly defined?
- Can the project objectives and activities be accomplished within the timeframe provided?
- Is there a plan in place for monitoring the project and does the applicant demonstrate an ability to ensure all administrative and financial grant requirements will be met in a timely manner?

**Criterion 4 - Impact & Evaluation**

**Maximum Points: 25**

**Impact & Evaluation**

- Are the applicant's NAGPRA goals and/or priorities clearly described and does the project help support or achieve them?
- Are the expected outcomes of the project clearly described, strategic, and in line with the NAGPRA process?
- Are there logical measures in place to assess and evaluate project success and/or impact?

**E2. Review and Selection Process**

Prior to award, the program will review any applicant statement regarding potential overlap or duplication between the project to be funded and any other funded or proposed project in terms of activities, funding, or time commitment of key personnel. Depending on the circumstances, the program may request modification to the application, other pending applications, or an active award, as needed to eliminate any duplication of effort, or the Bureau may choose not to fund the selected project.

The program may not make a Federal award to an applicant that has not completed the SAM.gov registration. If an applicant selected for funding has not completed their SAM.gov registration by the time the Bureau is ready to make an award, the program may determine that the applicant is not qualified to receive an award. The program can use that determination as a basis for making an award to another applicant.

Prior to award, the program will evaluate the risk posed by applicants as required in 2 CFR 200.205. Programs document applicant risk evaluations using the Bureau’s “Financial Assistance Recipient Risk Assessment” form. Prior to approving awards for Federal funding in excess of the simplified acquisition threshold (currently \$250,000), the Bureau is required to review and consider any information about or from the applicant found in the Federal Awardee Performance and Integrity Information System. The Bureau will consider this information when completing the risk review. The Bureau uses the results of the risk evaluation to establish monitoring plans, recipient reporting frequency requirements, and to determine if one or more of the specific award conditions in 2 CFR 200.207 should be applied the award.

**A. Initial Review**

Prior to conducting the comprehensive merit review, an initial review will be performed to

determine whether: (1) the applicant is eligible for an award; (2) the information required by the NOFO has been submitted; (3) all mandatory requirements of the NOFO are satisfied; and (4) the proposed project is responsive to the program objectives of the NOFO (program determination). If an applicant fails to meet the requirements or objectives of the NOFO, or does not provide sufficient information for review, the applicant will be considered non-responsive and eliminated from further review.

**B. Comprehensive Merit Review**

All applications that satisfactorily pass the initial review will be eligible for the Comprehensive Merit Review. Proposals will be read and reviewed by independent reviewers and NPS personnel. A summary of the review panel comments may be provided to the applicant if requested. Each criteria element will be scored on the following scale against the specific questions listed under each criteria element in Paragraph E.1 of this section:

Superior: Applicant fully addresses all aspects of the criterion, convincingly demonstrates that it will meet the NPS performance requirements, and demonstrates no weaknesses.

Good: Applicant fully addresses all aspects of the criterion, convincingly demonstrates a likelihood of meeting NPS requirements, and demonstrates only a few minor weaknesses.

Satisfactory: Applicant addresses all aspects of the criterion and demonstrates the ability to meet NPS performance requirements. The application contains weaknesses and/or a number of minor weaknesses.

Marginal: Applicant addresses all aspects of the criterion and demonstrates the ability to meet NPS performance requirements. The application contains significant weaknesses and/or significant minor weaknesses.

Poor: Applicant addresses some aspects of the criterion and demonstrates some doubt the likelihood of successfully meeting NPS requirements. Significant weaknesses are demonstrated and clearly outweigh any strength presented.

Scoring of each criterion shall be based on the strengths and weaknesses of the application narrative. To assist in assigning an appropriate score, the following numerical rating values may be assigned:

	<b>Criterion 1: Objectives &amp; Activities</b>	<b>Criterion 2: Partnerships &amp; Beneficiaries</b>	<b>Criterion 3: Implementation/ Administration</b>	<b>Criterion 4: Impact/ Evaluation</b>	<b>Total Point Range</b>
Superior	21-25	21-25	21-25	21-25	81-100
Good	16-20	16-20	16-20	16-20	61-80
Satisfactory	11-15	11-15	11-15	11-15	41-60
Marginal	6-10	6-10	6-10	6-10	21-40
Poor	1-5	1-5	1-5	1-5	4-20

**C. Selection**

The Selection Official may consider the merit review recommendation, the amount of funds available, and the following program policy factors in making the selection of applications for funding:

- Applicant's NAGPRA compliance status
- Review of Applicant Risk, including past grant performance

- Geographic distribution
- Tribal preference

#### **D. Budget Review**

The proposed budget will be reviewed to ensure all costs are necessary, reasonable, allowable, and allocable for the activities to be conducted. Costs will also be reviewed to determine cost realism and feasibility relative to the objectives contained within the project narrative.

Deficiencies, as well as suggested adjustments, may be noted for discussion purposes if an applicant is selected for award. Although the budget evaluation does not affect the comprehensive merit review criteria noted above, the budget information may be considered as a deciding factor for selection if the budget does not support the technical aspects of the proposal, or if adequate funds are not available to support the proposed effort.

#### **E. Discussions and Award**

NPS may enter into discussions with a selected applicant for any reason deemed necessary, including, but not limited to: (1) only a portion of the application is selected for award; (2) NPS needs additional information to determine that the applicant is capable of complying with the requirements of DOI Financial Assistance Regulations, and/or (3) additional specific terms and conditions are required. Failure to satisfactorily resolve the issues identified by the NPS may preclude award to the applicant.

### **E3. CFR – Regulatory Information**

See the [National Park Service's](#) Award Terms and Conditions for the general administrative and national policy requirements applicable to Service awards. The Service will communicate any other program- or project-specific special terms and conditions to recipients in their notices of award.

### **E4. Anticipated Announcement and Federal Award Dates**

Estimated date of notifying successful and unsuccessful applicants: August 2023.

Estimated date of Federal Award: September 2023.

## **F. Federal Award Administration Information**

### **F1. Federal Award Notices**

Upon being selected for award, successful applicants will receive a notification of the selection of their application for funding. NPS will notify the applicant selected for award by September 2023. A notice of selection is not an authorization to begin performance on an agreement, nor to incur costs. This notice of selection will detail the next steps in the awarding process. Once all clearances and reviews have been conducted, projects will be funded, subject to the availability of funds, by issuance of a Notice of Award/Grant Agreement. The final Notice of Award/Grant Agreement will identify the amount of funding provided by NPS, any cost-share to be provided by the Recipient, a detailed Statement of Work for the project, and detailed project budget.

Work cannot begin before the Notice of Award/Grant Agreement is issued in GrantSolutions. Any pre-award costs incurred prior to the receipt of a written notice from a Financial Assistance Awarding Officer authorizing pre-award costs are at the applicant's own risk. A Notice of Award/Grant Agreement issued by a Financial Assistance Awarding Officer is the only authorizing document to begin performance.

Applicants whose proposals have not been selected will be notified as promptly as possible.

## **F2. Administrative and National Policy Requirements**

See the "[DOI Standard Terms and Conditions](#)" for the administrative and national policy requirements applicable to DOI awards.

### **Data Availability**

Per the Financial Assistance Interior Regulation (FAIR), [2 CFR §1402.315](#):

(a) All data, methodology, factual inputs, models, analyses, technical information, reports, conclusions, valuation products or other scientific assessments in any medium or form, including textual, numerical, graphic, cartographic, narrative, or audiovisual, resulting from a financial assistance agreement is available for use by the Department of the Interior, including being available in a manner that is sufficient for independent verification.

(b) The Federal Government has the right to:

(1) Obtain, reproduce, publish, or otherwise use the data, methodology, factual inputs, models, analyses, technical information, reports, conclusions, or other scientific assessments, produced under a Federal award; and

(2) Authorize others to receive, reproduce, publish, or otherwise use such data, methodology, factual inputs, models, analyses, technical information, reports, conclusions, or other scientific assessments, for Federal purposes, including to allow for meaningful third-party evaluation.

## **F3. Reporting**

### **Financial Reports**

All recipients must use the [SF-425, Federal Financial Report](#) form for financial reporting. At a minimum, all recipients must submit a **final** financial report. Final reports are due no later than 120 calendar days after the award period of performance end date or termination date. For awards with periods of performance longer than 12 months, recipients are required to submit **interim** financial reports on the frequency established in the Notice of Award. The only exception to the interim financial reporting requirement is if the recipient is required to use the SF 270/271 to request payment and requests payment at least once annually through the entire award period of performance. We will describe all financial reporting requirements in the Notice of Award.

### **Performance Reports**

Performance reports must contain a comparison of actual accomplishments with the established goals and objectives of the award; a description of reasons why established goals were not met, if appropriate; and any other pertinent information relevant to the project results. Final reports are due no later than 120 calendar days after the award period of performance end date or termination date. For awards with periods of performance longer than 12 months, recipients are required to submit **interim** financial reports on the frequency established in the Notice of Award.

### **Significant Development Reports**

Events may occur between the scheduled performance reporting dates which have significant impact upon the supported activity. In such cases, recipients are required to notify the Bureau in writing as soon as the recipient becomes aware of any problems, delays, or adverse conditions that will materially impair the ability to meet the objective of the Federal award. This disclosure must include a statement of any corrective action(s) taken or contemplated, and any assistance needed to resolve the situation. The recipient should also notify the Service in writing of any favorable developments that enable meeting time schedules and objectives sooner or at less cost than anticipated or producing more or different beneficial results than originally planned.

### **Real Property Reports**

Recipients and subrecipients are required to submit status reports on the status of real property acquired under the award in which the Federal government retains an interest. The required frequency of these reports will depend on the anticipated length of the Federal interest period. The Bureau will include recipient-specific real property reporting requirements, including the required data elements, reporting frequency, and report due dates, in the Notice of Award when applicable.

### **Conflict of Interest Disclosures**

Recipients must notify the program immediately in writing of any conflict of interest that arise during the life of their Federal award, including those reported to them by any subrecipient under the award. Recipients must notify the program in writing if any employees, including subrecipient and contractor personnel, are related to, married to, or have a close personal relationship with any Federal employee in the Federal funding program or who otherwise may have been involved in the review and selection of the award. The term employee means any individual engaged in the performance of work pursuant to the Federal award.

### **Other Mandatory Disclosures**

The Non-Federal entity or applicant for a Federal award must disclose, in a timely manner, in writing to the Federal awarding agency or pass-through entity all violations of Federal criminal law involving fraud, bribery, or gratuity violations potentially affecting the Federal award. Non-Federal entities that receive a Federal award including the terms and conditions outlined in 2 CFR 200, Appendix XII—Award Term and Condition for Recipient Integrity and Performance Matters are required to report certain civil, criminal, or administrative proceedings to SAM. Failure to make required disclosures can result in any of the remedies described in [2 CFR 200.339](#) Remedies for Noncompliance, including suspension or debarment.

### **Reporting Matters Related to Recipient Integrity and Performance**

If the total value of your currently active grants, cooperative agreements, and procurement contracts from all Federal awarding agencies exceeds \$10,000,000 for any period of time during the period of performance of this Federal award, then you as the recipient during that period of time must maintain the currency of information reported to the System for Award Management

(SAM) that is made available in the designated integrity and performance system (currently the Federal Awardee Performance and Integrity Information System (FAPIIS)) about civil, criminal, or administrative proceedings in accordance with Appendix XII to 2 CFR 200.

## **G. Federal Awarding Agency Contact(s)**

### **G1. Program Technical Contact**

For **programmatic technical assistance**, contact:

First and Last Name:

Seth Tinkham

Address:

1849 C Street, NW Mail Stop 7360 Washington, DC 20240

Telephone:

202-354-2045

Email:

[nagpra\\_grants@nps.gov](mailto:nagpra_grants@nps.gov)

Due to ongoing staff telework, e-mail is the preferred means of correspondence. Applicants preferring phone communications are requested to email first to set up a date/time for a phone call.

### **G2. Program Administration Contact**

For **program administration assistance**, contact:

First and Last Name:

Same as above.

Address:

Telephone:

Email:

### **G3. Application System Technical Support**

**For Grants.gov technical registration and submission, downloading forms and application packages, contact:**

Grants.gov Customer Support

Numeric Input Field: 1-800-518-4726

[Support@grants.gov](mailto:Support@grants.gov)

**For GrantSolutions technical registration, submission, and other assistance contact:**

GrantSolutions Customer Support

1-866-577-0771

[Help@grantsolutions.gov](mailto:Help@grantsolutions.gov)

## **H. Other Information**

### **Payments**

Domestic recipients are required to register in and receive payment through the U.S. Treasury's Automated Standard Application for Payments (ASAP), unless approved for a waiver by the Service program. Foreign recipients receiving funds to a final destination bank outside the U.S. are required to receive payment through the U.S. Treasury's International Treasury Services (ITS) System. Foreign recipients receiving funds to a final destination bank in the U.S. are required to enter and maintain current banking details in their SAM.gov entity profile and receive payment through the Automated Clearing House network by electronic funds transfer (EFT). The Bureau will include recipient-specific instructions on how to request payment, including identification of any additional information required and where to submit payment requests, as applicable, in all Notices of Award.

### **Modification or Changes to the Notice of Funding Opportunity**

Notices of any modifications to this NOFO will be posted on Grants.gov. When downloading the application at Grants.gov applicants can also register to receive notifications of changes through Grants.gov to receive emails when a modification or an announcement message is posted.

### **Government Right to Reject or Negotiate**

NPS reserves the right, without qualification, to reject any or all applications received in response to this announcement and to select any application, in whole or in part, as a basis for negotiation and/or award.

### **Notice of Right to Conduct a Review of Financial Capability**

NPS reserves the right to conduct an independent third party review of financial capability for applicants that are selected for negotiation of award (including personal credit information of principal(s) of a small business if there is insufficient information to determine financial capability of the organization).