



# ED-900P – Proposal for EDA Assistance

Please answer all questions completely and accurately and provide a concise narrative statement for each of the questions below. Should you choose to submit the information in a separate document, the proposal narrative should be no more than five (5) pages in length. Please refer to the form instructions for additional information on each section. Applicants are encouraged to contact an EDA representative for assistance in preparing this proposal.

## I. All Projects

### I.A. General Information

Please identify all applicants for this project:

	Name	SAM.gov CAGE Code	SAM.gov Registration Expiration Date



I.A.1. Description of applicant and co-applicants
I.A.2. Description of the region
I.A.3. Description of complete EDA project
I.A.4. Need for the project

I.A.5. Basis of economic distress cited for eligibility

I.A.6. Description of documentable impact

I.A.7. Funding and cost share matrix

I.A.8. Description of any known environmental concerns or public controversy

I.A.9. Have you reviewed and considered the federal regulations that govern EDA awards, including EDA's regulations at 13 C.F.R. Chapter III and the Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards at 2 C.F.R. Part 200?

Yes  No

## II. Construction Projects and Design and Engineering Only Projects

### II.A. Property Requirements

II.A.1. Briefly describe plans for the ownership, operation, maintenance and management of project facilities, including any land, improved land, structures, appurtenances thereto, other improvements or personal property.

II.A.2. Will real property or project facilities to be acquired or improved with the EDA investment assistance be owned, operated, managed or maintained by an entity other than the proponent?

Yes (explain below)  No

II.A.3. Is or was any real property connected to the proposed project subject to eminent domain proceedings?

Yes (explain below)       No

## II.B. Environmental Requirements

II.B.1. Briefly describe the project site's physical attributes, including a description of any known sensitive environmental areas.

II.B.2. Attach maps of the project site (such as Google maps or other readily available maps) with project components and beneficiaries clearly indicated.

II.B.3. Has an Environmental Impact Statement, Environmental Assessment, or other similar analysis been completed for this proposed project or for other activities in the region?

Yes (provide the date/name of organization that completed the analysis)       No

Date

Organization Name

# Instructions for Form ED-900P

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## I. All Projects

### I.A. General Information

#### I.A.1. Description of applicant and co-applicants

Identify and describe entities responsible for the proposed project, including, for construction projects, any entity that will own, operate, maintain or manage project facilities, including any land, improved land, structures, and appurtenances thereto.

#### I.A.2. Description of the region

Describe the region where the project will be located, including the specific geographic location of the project within the region. Briefly describe the economic conditions of the region where the project will be located—for example, the economic adjustment problems or severity of the economic dislocations the region has experienced or is about to experience.

#### I.A.3. Description of complete EDA project

Describe the complete scope of work and the components of the proposed investment. The description of the proposed project should include a clear statement of the overall purpose of the project as well as information about new development resulting from the EDA project or proposed by any identified beneficiary.

#### I.A.4. Need for the project

Briefly describe the economic development needs that will be met by the proposed investment, including how the proposed investment will address the economic distress identified in question I.A.5. Applicants must clearly detail how the proposed project will support the economic development needs and objectives outlined in the Comprehensive Economic Development Strategy (CEDS) or alternate EDA-approved strategic planning document capable of meeting EDA's CEDS or strategy requirements. The applicants should also highlight any instances where the proposed project will integrate or further leverage other federal support. This could include complementing projects funded through other grant programs (i.e. TIGER, CDBG). If EDA does not already have the applicable plan, the applicant may be required to provide it. Additional information and a summary of EDA's CEDS and strategy requirements may be obtained through your EDA representative.

#### I.A.5. Basis of economic distress cited for eligibility

Identify the region that will be used as a basis for eligibility and under which distress criterion or criteria the project qualifies:

- a. **Unemployment rate:** The project is located in a region that has an unemployment rate that is, for the most recent 24-month period for which data are available, at least one percentage point above the national unemployment rate.
- b. **Per capita income:** The project is located in a region that has a per capita income that is, for the most recent period for which data are available, 80 percent or less of the national average per capita income.
- c. **Special need:** The project is located in a region that has experienced or is about to experience a "Special Need" (as defined in 13 C.F.R. § 300.3) arising from actual or threatened severe unemployment or economic adjustment problems resulting from severe short-term or long-term changes in economic conditions. See applicable NOFO for Special Need Criteria.

### **I.A.6. Description of documentable impact**

Clearly describe the long-term potential economic impact of the proposed project including jobs created or saved and private investment to be leveraged by the proposed project.

### **I.A.7. Funding and cost share matrix**

Identify the source, nature and amount of all non-EDA funds/financing for the proposed project. Identify any entity providing cost share regardless of status as an applicant or co-applicant. Explain the status of funding commitments including when the funds will be available and describe any conditions or restrictions on the use of such funds.

### **I.A.8. Description of any known environmental concerns or public controversy**

Please identify or disclose information relative to any known public controversy in relation to the proposed project, project location or identified beneficiaries. If applicable, please also describe any known environmental concerns in relation to the project location and the location of any identified beneficiary.

### **I.A.9. Have you reviewed and considered the federal regulations that govern EDA awards, including EDA's regulations at 13 C.F.R. Chapter III and the Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards at 2 C.F.R. Part 200?**

Please respond Yes or No. A link to EDA's regulations may be found on EDA's website at [www.eda.gov](http://www.eda.gov); the Code of Federal Regulations may be found at [www.ecfr.gov](http://www.ecfr.gov).

## **II. Construction Projects and Design and Engineering Only Projects**

### **II.A. Property Requirements**

#### **II.A.1. Briefly describe plans for the ownership, operation, maintenance and management of project facilities, including any land, improved land, structures, appurtenances thereto, other improvements or personal property.**

Describe who will own, operate, maintain and manage the project facilities, including any land, improved land, structures, appurtenances thereto, other improvements or personal property related to the project.

#### **II.A.2. Will real property or project facilities to be acquired or improved with the EDA investment assistance be owned, operated, managed or maintained by an entity other than the proponent?**

Please respond Yes or No. If Yes, please identify who will own, operate, or maintain the project facilities and that entity's relationship, if any, to the proponent. See 13 C.F.R. § 314.7.

#### **II.A.3. Is or was any real property connected to the proposed project subject to eminent domain proceedings?**

Please respond Yes or No. If Yes, please briefly describe the eminent domain proceedings, including date of acquisition and identified rationale for the action.

## **II.B. Environmental Requirements**

### **II.B.1. Briefly describe the project site's physical attributes, including a description of any known sensitive environmental areas.**

Please provide a description of any known sensitive environmental areas, including contaminated or potentially contaminated sites, archaeological sites, cultural resources, historical properties or sites listed on the National Register of Historic Places, and wetlands that may be impacted by the project or that are adjacent to the project site.

### **II.B.2. Attach maps of the project site (such as Google maps or other readily available maps) with project components and beneficiaries clearly indicated.**

Attach maps that are already available and do not require additional expense to obtain or produce. Please note that you will be required to submit U.S. Geological Survey (USGS) maps and Federal Emergency Management Agency (FEMA) floodplain maps as part of the complete application if your project is considered in Phase II; however these types of maps are not required at the proposal stage.

### **II.B.3. Has an Environmental Impact Statement, Environmental Assessment, or other similar analysis been completed for this proposed project or for other activities in the region?**

Please respond Yes or No. If Yes, please indicate the date on which the statement or analysis was completed and by whom. Please note that this question is simply asking that you identify whether any such statement or analysis has already been completed and when; an environmental impact statement for your project is not required at this time.