

AMENDMENT NO. 1
QUESTIONS AND ANSWERS

Request for Applications (RFA) Number: SOL-167-11-000006
“Kosovo Legal Profession Program”

1. On page 6 of the Request for Applications, the qualifications for local professionals includes the following statement: “Local staff should be fluent in Serbian and English, and additional fluency in Albanian is preferred.” Would USAID please confirm that local professionals should be fluent in Serbian, but that Albanian fluency is only preferred?
Answer: The last sentence of the first paragraph under *Local Professionals* on pg. 6 is revised to read as: “Local staff should be fluent in Albanian and English, and additional fluency in Serbian is preferred.”
2. Would USAID consider a local professional as Chief of Party, assuming that the local professional has at least 6 years of relevant experience as a Director of legal education and/or rule of law programs of similar size and complexity?
Answer: Yes.
3. Does USAID envision a grant fund under the KLP Program as mentioned under the Environmental Consideration section on page 23? If so, does USAID have a plug number for the amount to be allocated for the grant fund? If USAID does not envision a grant fund or other activities that would require environmental review, can USAID please confirm whether the respondents are required to include in their proposals an approach to achieving environmental compliance and management?
Answer: Applicants are welcome to propose activities that, in their view, best achieve the RFA requirements. If applicants propose grant mechanisms, they are also required to include in their proposals an approach to achieving environmental compliance and management.
4. Would USAID prefer that the applicant submit applications both through grants.gov and via e-mail, or is it sufficient to submit solely via e-mail to Mr. Bucher and Ms. Fazekas?
Answer: We encourage applicants to submit applications both via e-mail and through grants.gov.
5. On page 17 of the RFA, USAID mentions that USAID/Kosovo commissioned a study of the legal profession in Kosovo in December 2010. Would it be possible to provide applicants with a copy of this study?
Answer: No. This is an internal document for USAID use only.
6. Page 20 of the RFA states that the following “The program intends to continue the successful practical skills clinical programs for Masters Level students at the University of Pristina (UP) Law School first established by LPDI.” Does USAID intend to focus the program only on practical skills programs at the Masters Level, or does USAID envision that the project will also focus on practical skills clinical programs at the bachelor level?
Answer: The project will only focus on practical skills clinical programs at the Masters Level.

7. Both Section A (Instructions), page 6, and Section B (Selection Criteria), page 13, refer to Chief of Party and Legal Professionals. Section C (Program Description), page 26 leaves Key Personnel as “TBD.” May the applicant determine key personnel required in the proposal?
Answer: Applicants may propose alternative staffing patterns with an explanation of how the proposed staffing approach will enhance the effectiveness of achieving the objectives stated in the Program Description.
8. Because local professionals are to be engaged on a non-exclusive basis, should local professionals not be considered key personnel?
Answer: See answer under question no. 7.
9. The anticipated budget does not allow for a “number” of local professionals, even when taken without ethnicity as a subset of staffing. Could USAID clarify a percentage of the staff it would view as beneficial to be from minority communities?
Answer: No percentage is required or viewed as beneficial.
10. In the absence of an effective relationship between USAID and University of Mitrovica, what outcomes does USAID envision for assistance to the University? Does the Mission expect the project to assist with the development of a larger USG relationship with the institution?
Answer: The applicants are welcome to present their thoughts on this matter in their proposals.
11. There are number of private universities creating faculties of law. Does USAID anticipate assisting these institutions?
Answer: Yes.
12. Section B, Page 15, paragraph 2, indicates that the successful applicant will provide a branding strategy and marking plan. Please confirm that the draft branding strategy and marking plan is to be submitted post-award.
Answer: Confirmed
13. Does the environmental compliance and management plan (requested page 23) count towards the page limit, or can it be submitted as an annex?
Answer: It can be submitted as an annex.
14. The IEE (annex 4) indicates a three-year, 3 million USD activity. The cover page of the RFA indicates a three-year, 2 million USD activity. Please clarify the intended duration and grant ceiling.
Answer: Subject to the availability of funds, USAID intends to provide approximate amounts not to exceed \$2,000,000 in total funding. The U.S Dollar amount will be funded from USAID appropriated funds, to be allocated over a three (3) year period.